



Lassen County

DRAFT

Meeting Minutes Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, January 23, 2018

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:00 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Teeter, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga. Absent: Supervisor Hemphill.

Present: 4 - Chris Gallagher, David Teeter, Aaron Albaugh and Tom Hammond

Absent: 1 - Jeff Hemphill

Excuse: 0

PUBLIC COMMENT

None.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following:

1) Conference with Labor Negotiator Richard Egan: The Board convenes as Lassen County In-Home Supportive Services Public Authority for discussion with Richard Egan regarding Service Employees International Union (SEIU) Local 2015, on labor negotiations. The Board reconvenes as the Board of Supervisors.

CLOSED SESSION

Closed session was held from 9:01 a.m. - 9:20 a.m.

Present: Supervisors Gallagher, Teeter, Albaugh and Hammond. Also Present: CAO Egan, Deputy CAO Tony Shaw, County Counsel Burns and Deputy Clerk of the Board Yderraga. Absent: Supervisor Hemphill.

Recessed as the Board of Supervisors and convened as Lassen County In-Home Supportive Services (IHSS) Public Authority at 9:01 a.m.

Adjourned as Lassen County IHSS Public Authority at 9:20 a.m. and reconvened as the Board of Supervisors at 9:20 a.m.

RECESS: 9:20 a.m. - 9:31 a.m.

9:31 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Gallagher.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following:

1. Conference with Labor Negotiator Richard Egan: The Board convenes as Lassen County In-Home Supportive Services Public Authority for discussion with Richard Egan regarding Service Employees International Union (SEIU) Local 2015, on labor negotiations. The Board reconvenes as the Board of Supervisors. No reportable action.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Albaugh requested to have the meeting adjourned in memory of Marjorie Keene.

A motion was made by Supervisor Teeter, seconded by Supervisor Hammond, that this Agenda be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Teeter, Albaugh and Hammond

Absent: 1 - Hemphill

PUBLIC COMMENTS

Monte Stout: Discussed law enforcement and public safety.

Trisha Wood: Announced that the Lassen County Cattlemen and Cattlewomen will be presenting the 30th anniversary of A Taste of Beef, A Sip of Wine on Saturday, March 10, 2018 from 5:30 p.m. - 8:30 p.m. at the Elks Lodge in Susanville. Tickets are on sale.

Shane Starr: District Representative for Congressman Doug LaMalfa, gave a brief overview of the short shut down in the Senate and the current marijuana issue on illegal grows in California. Discussion was held.

Tom Wasson: Briefly discussed marijuana.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Albaugh: 1) Attended a Lassen Transit Service Agency (LTSA) meeting. The Lassen County Transportation Commission (LCTC) meeting was cancelled; 2) attended a Regional Council Representatives of California (RCRC) meeting; 3) announced Kim Van, a Board Supervisor from Colusa County was appointed by President Trump to be the State Director of the United States

Department of Agriculture (USDA); 4) made a statement on Lassen County population; 5) gave a tree mortality update; 6) brief update on the Forest Climate Action team; 7) SB1383 Solid Waste Property update; 8) announced that the Governor has the new budget; 9) briefly discussed the Merrill Bond; 10) invited CalPers to present at the next RCRC meeting in March.

Supervisor Teeter: 1) Attended a North Central Neighborhood Watch meeting; 2) participated in the Point-in-Time homeless count.

Supervisor Hammond: 1) Strengthening the relationship with the new Commander at the Sierra Army Depot; 2) will have a town hall meeting in Ravendale in February 2018.

Supervisor Gallagher: 1) Attended the California State Association of Counties (CSAC) meeting via teleconference; 2) attended the Best of Broadway Rock Show; 3) attended the Sheep Show in Reno, Nv.; 4) requested a letter of support from Assemblyman Brian Dahle regarding a universal speed limit on US Highway 395 and changing the speed limit for trucks.

PUBLIC HEARINGS

CODE ENFORCEMENT / ROOPE

SUBJECT: Public hearing to consider the recovery of administrative abatement costs for the abatement of a substandard, unsafe, dilapidated commercial structure with the removal of resultant trash 550-715 N. Greenwood Boulevard, Nubieber, CA (APN: 001-351-24); and with the recovery of abatement and administrative costs as provided in chapter 1.18 of the Lassen County Code. This property is owned by Charles & Patricia Roope. The associated code enforcement file number is CDEF 2006-017. The abatement was executed due to the owner's failure to secure, repair, or remove the structure.

FISCAL IMPACT: \$49,972.63 to the General Fund.

ACTION REQUESTED: 1) Conduct Public Hearing; and 2) receive report from staff; and 3) adopt a Resolution directing staff to execute and record the amendment to the lien on said property, with the Lassen County Recorder.

Attachments: [PB CDEF2006-17 Roope 1-23-18](#)

Assistant Planning and Building Services Director Gaylon Norwood gave a short description of the property located at 550-715 N. Greenwood Blvd in Bieber, Ca. Brief discussion was held.

The public hearing was held from 10:06 a.m. - 10:07 a.m.

SPEAKERS: Deputy Director of Facilities Maintenance Peter Heimbigner.

A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, that this Resolution No. 18-004 be adopted. The motion carried by the following vote:

Aye: 4 - Gallagher, Teeter, Albaugh and Hammond

Absent: 1 - Hemphill

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh pulled Item# G2 Minutes to review.

Approval of the Consent Agenda

A motion was made by Supervisor Teeter, seconded by Supervisor Hammond, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 4 - Gallagher, Teeter, Albaugh and Hammond

Absent: 1 - Hemphill

BOARD OF SUPERVISORS**SUPERVISOR ALBAUGH**

SUBJECT: Request to designate: \$1000 to Pit Resource Conservation District to fund Cove Fire NEPA costs.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. (100-0011).

ACTION REQUESTED: Approve expenditures.

This Action Item was approved on the Consent Agenda.

PUBLIC WORKS DEPARTMENT**ROAD DEPARTMENT**

SUBJECT: Program Supplement Agreement No. N036 Rev. 1 to Administering Agency-State Agreement for Federal-Aid Projects No. 02-5907R, for the Beaver Creek Bridge 7C-82 Replacement Project.

FISCAL IMPACT: Total allocation in the amount of \$280,000 (\$247,884 federal funds and \$32,116 local funds). Project is funded in Road Construction Fund/Budget Unit No.122-1222.

ACTION REQUESTED: 1) Approve the execution of Program Supplement Agreement; and 2) adopt Resolution, and 3) Authorize the Chairman to sign.

Attachments: [PW Attach doc04966320180110124312](#)

This Resolution No.18-006 was adopted on the Consent Agenda.

ROAD DEPARTMENT

SUBJECT: Notice of Completion for Mooney Road Realignment Project, Lassen County, Federal Aid Project HRRRL-5907(049).

FISCAL IMPACT: The total project cost of \$2,159,594.63 was paid from the Fiscal Year (FY) 2015/2016 through FY 2017/2018 Road Construction Budgets, Fund/Budget Unit No. 122-1222 with reimbursement from Federal HBRR funding.

ACTION REQUESTED: 1) Approve the Notice of Completion; and 2) authorize the Director of Public Works to sign.

Attachments: [PW Mooney Rd Attach doc04969320180111160019](#)

This Action Item was approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Land Conservation Committee meeting agenda for January 17, 2018.
- b) Susanville City Council meeting agenda for December 20, 2017.

Attachments: [20180118161036539](#)

These Reports were received and filed on the Consent Agenda.

PUBLIC HEARINGS

CODE ENFORCEMENT - INOC/KAJA

SUBJECT: Public hearing to consider the recovery of administrative abatement costs for the abatement of a severely fire damaged residential structure with the removal of resultant trash and debris at 413 Cedar Street, Westwood, CA (APN: 125-124-07); and with the recovery of abatement and administrative costs as provided in chapter 1.18 of the Lassen County Code. This property is owned by INOC LLC. The associated code enforcement file number is CDEF 2016-046. The abatement was executed due to the owner's failure to secure, repair, or remove the structure.

FISCAL IMPACT: \$24,488.65 to General Fund.

ACTION REQUESTED: 1) Conduct Public Hearing; and 2) receive report from staff; and 3) adopt a Resolution directing staff to execute and record the amendment to the lien on said property with the Lassen County Recorder.

Attachments: [PB CDEF2016-046 Inoc 1-23-18Rev](#)

Assistant Planning and Building Services Director Gaylon Norwood gave short description of: 1) the property located at 413 Cedar Street in Westwood, Ca.; 2) the multiple attempts to contact the owners; and 3) the change of ownership to the property. Brief discussion was held.

The public hearing was opened from: 10:21 a.m. - 10:22 a.m.

Assistant Planning and Building Services Director Norwood checked the lobby to see if there were any representatives from INOC, LLC before the public hearing was closed. There was no representation during the time of the public hearing.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Resolution No. 18-005 be adopted. The motion carried by the following vote:

Aye: 4 - Gallagher, Teeter, Albaugh and Hammond

Absent: 1 - Hemphill

MATTERS SET FOR TIME CERTAIN**RECOGNITION COMMITTEE PRESENTATION**

SUBJECT: 10 Year Awards: Nicole Madden (Health and Social Services).

15 Year Awards: Corrine Reed (Behavioral Health).

30 Year Award: Sheri Tripp (Sheriff's Office).

FISCAL IMPACT: None.

ACTION: Present awards.

Supervisor Gallagher presented awards to: Corrine Reed (15 years - Behavioral Health) and Sheri Tripp (30 years - Sheriff's Office). Nicole Madden (10 years - Health and Social Services), was not present.

SPEAKERS: Chief Fiscal Officer Yvonne Smith and Sherriff/Coroner Dean Growdon.

RECESS: 10:32 a.m. - 10:43 a.m.

DEPARTMENT REPORTS**COUNTY CLERK-RECORDER****MINUTES**

SUBJECT: Meeting minutes of January 16, 2018.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [Draft Minutes](#)

Supervisor Albaugh reviewed the meeting minutes of January 16, 2018.

A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, that these Minutes be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Teeter, Albaugh and Hammond

Absent: 1 - Hemphill

BOARD OF SUPERVISORS**COMMITTEE APPOINTMENTS**

SUBJECT: Marijuana Ad-hoc Committee.

FISCAL IMPACT: None.

ACTION REQUESTED: Appointment by Chairman of two Board Members to new Ad-hoc Committee.

County Counsel Burns gave an overview of policy and procedure regarding Ad-hoc Committees. Brief discussion was held. Supervisor Gallagher appointed Supervisor Teeter and himself to the Marijuana Ad-hoc Committee.

SUPERVISOR HAMMOND

COMMITTEE APPOINTMENTS

SUBJECT: Reconsider annual Committee appointments for 2018.

FISCAL IMPACT: None.

ACTION REQUESTED: Reconsider appointments to the following Boards, Committees and Commissions:

1. Honey Lake Valley Recreation Authority
 - a. Government Code section 6500, Joint Powers Agency.
 - b. Two regular appointees from each member entity (Supervisors) and one alternate (Supervisor).
2. Lassen County Transportation Commission
 - a. Government Code section 29535.
 - b. Three members appointed by the Board of Supervisors. Three alternates appointed by the Board of Supervisors.
3. Lassen Transit Services Agency
 - a. Government Code section 6500, Joint Powers Agency.
 - b. Three individuals, the same three as are on Transportation Commission. Three alternates, who must be same alternates as to Transportation Commission.

1. Honey Lake Valley Recreation Authority (HLVRA)

Supervisor Hammond withdrew as a regular appointee from the (HLVRA). Supervisor Gallagher appointed Supervisor Hemphill to replace Supervisor Hammond as a regular appointee and Supervisor Albaugh as the Alternate Appointee.

2. Lassen County Transportation Committee (LCTC)**3. Lassen Transit Service Agency (LTSA)**

Brief discussion was held regarding who is appointed to the LCTC and LTSA. It was agreed to table both items to the next Board of Supervisors meeting scheduled for February 13, 2018.

A motion was made by Supervisor Hammond, seconded by Supervisor Teeter, that 1) these Appointments be adopted for the Honey Lake Valley Recreation Authority; and 2) to table the Lassen County Transportation Committee and Lassen Transit Service Agency for further discussion. The motion carried by the following vote:

Aye: 4 - Gallagher, Teeter, Albaugh and Hammond

Absent: 1 - Hemphill

SUSANVILLE VETERANS MEMORIAL BUILDING TASK FORCE
SUBJECT: Appointment to Susanville Veterans Memorial Building Task Force.

FISCAL IMPACT: None.

ACTION REQUESTED: From the Blue Star Mothers of America, consider making appointment for the alternate vacancy (Tricia Deutsch).

Brief discussion was held. The Board agreed to appoint Tricia Deutsch to the Blue Star Mothers of America as an alternate appointee.

A motion was made by Supervisor Teeter, seconded by Supervisor Hammond, that this Appointment be adopted. The motion carried by the following vote:

Aye: 4 - Gallagher, Teeter, Albaugh and Hammond

Absent: 1 - Hemphill

ADMINISTRATIVE SERVICES ITEM

LASSEN COUNTY DRUG FREE WORKPLACE POLICY

SUBJECT: A revision to the Lassen County Drug Free Workplace Policy to define Commercial Safety Sensitive Employees and Safety Sensitive Employees.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt the revised Drug Free Workplace Policy.

Attachments: [H4 Attach](#)

County Counsel Burns gave a brief overview of section 2.18 "Under the Influence" of the Lassen County Drug Free Workplace Policy. Discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this revised Drug Free Workplace Policy be adopted. The motion carried by the following vote:

Aye: 4 - Gallagher, Teeter, Albaugh and Hammond

Absent: 1 - Hemphill

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: 1) Attended a two day Trindel board meeting in Yuba City; 2) renewed contract with David Nelson of Trindel.

ADJOURNMENT

There being no further business, the meeting is adjourned at 11:03 a.m. in memory of Marjorie Keene.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board