



Lassen County

DRAFT

Meeting Minutes Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, March 13, 2018

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:00 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Teeter, Albaugh and Hammond. Also present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga. Absent: Supervisor Hemphill.

Present: 4 - Chris Gallagher, David Teeter, Aaron Albaugh and Tom Hammond

Absent: 1 - Jeff Hemphill

Excuse: 0

PUBLIC COMMENT

None.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following:

- 1) Employee performance evaluation: County Administrative Officer Richard Egan.

CLOSED SESSION

Closed session was held from 9:01 a.m. - 9:44 a.m.

Present: Supervisors Gallagher, Teeter, Albaugh and Hammond. Also Present: CAO Egan.

9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute a moment of silence in memory of Christine Pettengill was offered by Supervisor Gallagher.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Supervisor Gallagher reported: Employee performance evaluation for County Administrative Officer Richard Egan received an excellent evaluation.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond that CAO Egan receive an excellent evaluation. The motion carried by the following vote:

4 - AYE: Supervisors Gallagher, Teeter, Hammond and Albaugh.

1 - ABSENT: Supervisor Hemphill.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Albaugh requested to have the meeting adjourned in memory of Shirley Stone and Christine Pettegill. Supervisor Hammond requested to have the meeting adjourned in memory of Tim Holabird.

A motion was made by Supervisor Hammond, seconded by Supervisor Albaugh, that this Agenda be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Teeter, Albaugh and Hammond

Absent: 1 - Hemphill

PUBLIC COMMENTS

Mae Sherman: Requested a letter of support for SB906 (Anderson and Beall): Medi-Cal: Peer Support Specialists Certification - SUPPORT.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Albaugh: 1) Attended an Regional Council Representatives of California (RCRC) meeting; 2) will be attending a Human Trafficking seminar on Thursday, March 15, 2018, at the Community Church in Susanville; 3) there will be a memorial service held for Christine Pettengill on Saturday, March 17, 2018 at the Community Church in Susanville, CA at 3:30 p.m.; 4) attended the 50+ fund raiser and dinner.

Supervisor Teeter: 1) Attended the Lassen County Transportation Commission meeting.

Supervisor Hammond: 1) Had a town hall meeting in Ravendale; 2) will be having a town hall meeting in Doyle on Wednesday, March 14, 2018; 3) there will be an upcoming Board of Supervisors tour at the Sierra Army Depot.

Supervisor Gallagher: 1) Attended Debbie Bush's retirement party; 2) attended the Taste of Beef, Sip of Wine event; 3) attended the Westwood Chamber of Commerce mixer; 4) attended the Rooptown 9 Neighborhood Watch meeting; 5) congratulated the Lassen High School Science Bowl team for qualifying to compete

MATTERS SET FOR TIME CERTAIN

BOARD OF SUPERVISORS

ALLIANCE FOR WORKFORCE DEVELOPMENT

SUBJECT: Informational presentation regarding the business and job seekers services provided to Lassen County by Alliance for Workforce Development.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive presentation.

Attachments: [D1 Attachment](#)

Terri Hiser-Haynes gave an overview of the features, benefits and assistance that has been offered by Alliance for Workforce Development. Discussion was held.

SPEAKERS: Sheriff/Coroner Dean Growden.

CALTRANS

SUBJECT: Informational presentation regarding the US Route 395 Transportation Concept Report by Caltrans District 2.

FISCAL IMPACT: None.

ACTION REQUESTED: 1)Receive presentation; and/or 2) provide direction to staff.

Attachments: [D2 Attach1](#)

[D2 Attach 2 - Pgs. Cover - 50](#)

[D2 Attach 2 - Pgs. 51- 100](#)

[D2 Attach 2 - Pgs. 101-151](#)

[D2 Attach 2 - Pgs. 152-209](#)

Scott White from Caltrans gave a detailed report of the projected road work on US Highway 395 and US Highway 36. Extensive discussion was held.

BOARDS AND COMMISSIONS

LASSEN COUNTY BEHAVIORAL HEALTH ADVISORY BOARD

SUBJECT: Vacancy on the Lassen County Behavioral Health Advisory Board.

FISCAL IMPACT: None.

ACTION REQUESTED: Consider making appointment for William Barnes.

Attachments: [Barnes Application](#)

William Barnes: Introduced himself and gave a detailed report of his background in the military, law enforcement and drug & alcohol support. Discussion was held.

SPEAKERS: Mae Sherman.

A motion was made by Supervisor Teeter, seconded by Supervisor Hammond, that this Appointment be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Teeter, Albaugh and Hammond

Absent: 1 - Hemphill

10:25 a.m.: RECESS

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G4 County-Based Medi-Cal Administrative Activities and Item# G6 Prison Trial Costs Reimbursement Programs.

BOARD OF SUPERVISORS

Approval of the Consent Agenda

A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 4 - Gallagher, Teeter, Albaugh and Hammond

Absent: 1 - Hemphill

SUPERVISOR GALLAGHER

SUBJECT: Approval of a letter to Caltrans regarding Goodfred Bridge Replacement and Roadway Rehabilitation Project.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Approve letter; and 2) authorize the Chairman to sign.

Attachments: [G1 Attachment](#)

This Action Item was approved on the Consent Agenda.

COUNTY ADMINISTRATIVE OFFICE

AGREEMENT

SUBJECT: Three-Year Microsoft Enterprise Assurance Purchase Agreement in an amount not to exceed \$348,095; \$116,032 per fiscal year, including any true-up increase not to exceed \$25,000 per year.

FISCAL IMPACT: This expenditure will be paid from Fund/Budget Unit No. 104-0322, Information Services, and the revenue has been and will be received from the multiple departments requiring software licensing this and the following two years.

ACTION REQUESTED: 1) Approve purchase; and 2) authorize CAO to sign

the Microsoft Agreement.

Attachments: [G2_001](#)

This Action Item was approved on the consent agenda.

PERSONNEL REPORT

SUBJECT: Personnel Movement Report for January, 2018.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [20180305154337897](#)

This Report was approved on the Consent Agenda.

HEALTH AND SOCIAL SERVICES

PUBLIC HEALTH

SUBJECT: Grant Agreement #17-10324 with California Department of Public Health for the Immunization Local Assistance Grant for July 1, 2017 through June 30, 2022.

FISCAL IMPACT: There is no impact to County General Fund. This is a revenue Agreement and will generate up to \$181,250.00 for the Public Health Department over five years.

ACTION REQUESTED: 1) Approve; and 2) authorize the Health & Social Services Director to sign the Agreement.

Attachments: [BOS PH Grant Immunization - #17-10324](#)

This Action Item was approved on the Consent Agenda.

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting minutes of February 27, 2018 and Special Meeting minutes of March 6, 2018.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MEETING MINS 2018-02-27](#)
[DRAFT SPEC MTG MINS 2018-03-06](#)

These Minutes were approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Lassen County Architectural Review Committee agenda for March 5, 2018.
- b) Lassen County Planning Commission Regular Agenda for March 7, 2018.
- c) Susanville City Council Regular Meeting agenda for March 7, 2018.
- d) Susanville City Council Special Meeting agenda for March 5, 2018.

e) Lassen County Behavioral Health Advisory Board meeting agenda for March 12, 2018.

f) Honey Lake Valley Resource Conservation District Regular Meeting Agenda for February 28, 2018.

Attachments: [Misc Corr](#)

These Reports were approved on the Consent Agenda.

DEPARTMENT REPORTS

HEALTH AND SOCIAL SERVICES

COUNTY-BASED MEDI-CAL ADMINISTRATIVE ACTIVITIES AGREEMENT (CMAA)

SUBJECT: Renewal of County-based Medi-Cal Administrative Activities (CMAA) Agreement #18-95006 with California Department of Health Care Services.

FISCAL IMPACT: There is no impact to County General Fund. This is a revenue Agreement.

ACTION REQUESTED: 1) Approve; and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [BOS HSS CMAA Agreement 2018 02.13.18](#)

Supervisor Albaugh stated that the Board of Supervisors Chairman's name was incorrect on the Agreement and needed to be corrected. It was agreed.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Agreement be approved with the correction to the Chairman of the Board of Supervisors name. The motion carried by the following vote:

Aye: 4 - Gallagher, Teeter, Albaugh and Hammond

Absent: 1 - Hemphill

PRISON TRIAL COSTS

PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS

SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2017 through February 2018.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Costs Attach](#)

Supervisor Albaugh questioned the investigation breakdown and expenditures to Dan Howe. County Counsel Burns gave a brief report of the possible expenditures. Supervisor Albaugh requested the item be brought back to the Board of Supervisors meeting on March 20, 2018 for further clarification.

PLANNING AND BUILDING SERVICES

COUNTY SURVEYOR

SUBJECT: Resolution to approve Parcel Map No. 2016-006, a Parcel Map for John and Keri Richards and the Richards Trust, located in portions of Sections 32 and 33, Township 29 North, Range 14 East, Mount Diablo Base and Meridian.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Adopt Resolution approving Parcel Map; or 2) provide direction to staff.

Attachments: [PB RichardsPM 3-13-18](#)

Planning and Building Director Maurice Anderson gave an overview of the process of map approval. Brief discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Resolution No. 18-016 be adopted. The motion carried by the following vote:

Aye: 4 - Gallagher, Teeter, Albaugh and Hammond

Absent: 1 - Hemphill

PLANNING AND BUILDING SERVICES

SUBJECT: Make determination of whether the ability to sell off sale beer and wine at the Dollar General in Westwood, CA (305 Birch Street, Westwood CA 96137) would serve a public convenience or necessity for purposes of an application for licensure before the department of Alcoholic Beverage Control.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Adopt Resolution; and/or 2) provide direction to staff.

Attachments: [PB DollarGeneral 3-13-18](#)

Planning and Building Director Maurice Anderson gave a short description of the request from the Dollar General in Westwood to have the ability to sell beer and wine. Brief discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, that this Resolution No. 18-017 be adopted. The motion carried by the following vote:

Aye: 3 - Gallagher, Teeter and Albaugh

Nay: 1 - Hammond

Absent: 1 - Hemphill

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

Cao Egan informed the Board of Supervisors the need to write an argument for a ballot measure and will agendize for the March 20, 2018 Board of Supervisors meeting for approval.

ADJOURNMENT

There being no further business, the meeting is adjourned at 11:49 a.m. in memory of Shirley Stone, Christine Pettengill and Tom Holabird.

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Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board