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HONEY LAKE VALLEY
RESOURCE CONSERVATION DISTRICT

SPECIAL MEETING MINUTES (Revised**)**

Date: Friday, December 8, 2017

Location: USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130

Present: Board: Jesse Claypool Wayne Langston Dave Schroeder
Will Johnson Laurie Tippin

Staff: Ian Sims Merry Wheeler Mitch Otto

Attendees: Eric Peitz, NRCS

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board Chair Jesse Claypool called the meeting to order at 9:02 am, pledge of allegiance was done and quorum was noted. All board was in attendance.

II. APPROVAL OF AGENDA

Board Member Wayne Langston made a motion to approve the agenda, Board Member Will Johnson seconded and the motion passed. All.

III. PUBLIC COMMENT

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

None.

IV. CONSENT ITEMS

A. Approval of 11/9/17 special and closed session meeting minutes.

B. Approval of October/November 2017 Treasurer's Report.

Board Member Laurie Tippin stated the RCD checking account balance seemed lower than usual. District Manager Ian Sims explained that the funds in that account fluctuate depending on grant monies received and that there was no need for concern.

C. Correspondence.

None received.

Board Member Dave Schroeder made a motion to approve the Consent Items, BM Langston seconded and the motion passed. All.

V. REPORTS

A. District Manager Report – Sims.

District Manager Ian Sims presented his report. The new website has been launched – BC Claypool said it looks great. DC Sims has also launched Quickbooks online and is drafting two grant applications (Cal Recycle and DWR). He also mentioned that the fourth Storm Water Resource Planning Grant invoice has been submitted and that he's submitting two invoices a quarter to expedite the State's review and ensure

positive cash flow. The draft SWRP will be available at the end of 2017, with public review beginning in 2018. BM Tippin asked about matching funds.

DM Sims also stated that hand thinning on the Lassen Creek Watershed project is mostly complete, with 250 acres of mechanical treatments to occur next year.

B. NRCS Agency Report – Peitz.

District Conservationist Eric Peitz presented his report. He stated the first batching period in FY 2018 will end 1/19/18. It is anticipated 8 to 12 apps will be ready for the first batch. DC Peitz also mentioned that Jim Reinstra, Modoc Team Engineer in Susanville, will serve as acting Area One Engineer until further notice. Scott Phillips, Ag Engineer in Susanville, will handle some of the team duties.

C. Lassen SWAT – Tippin/Sims.

SWAT will be getting three or four ATV's for use in the Susanville area. There will be a meeting on Monday, 12/11/17 to discuss the MOU. The City of Susanville and Lassen County Board of Education have not yet signed it.

D. Buffalo Skedaddle-Sage Grouse Working Group – Sims.

DM Sims distributed a handout containing comments on the BLM plan revision amendments.

E. WAC Report – Langston.

BM Langston stated there was no WAC meeting scheduled in November.

F. Modoc Regional RCD/CARCD Report – Tippin. *****

BC Tippin distributed the "CARCD Annual Business Meeting Summary" dated 11/18/17:

1. Officers. There were no new nominations – all officers remain the same.
2. Resolutions. The chair and vice-chair must be filled with CARCD board members in good standing. Resolution 2017-01 passed and Resolution 2017-02 failed.
3. Treasurer's Report. Dues are based on audit revenue. Based on this, the HLVRCD dues would be approximately \$2,200 rather than \$167. Obviously we do not pay our full dues. CARCD is working on restructuring revenue plans. The 2018 conference will be in San Diego.

G. Fire Safe Council Report – Johnson.

There was no meeting.

H. Unagendized Reports by Board Members.

BM Johnson happened to be in the HLVRCD office when Mr. Larry Parsons dropped by. Mr. Parsons lives near East Parker Creek and feels one of his neighbors has an illegal lake off the Janesville Grade, which is interfering with Maidu Indian Tribe artifacts, the Bear Dance, a private burial ground – all have been impacted. BM Johnson assured Mr. Parsons that Watermaster Mitch Otto would either contact him by phone or drop by his property. WM Otto explained he had left several messages for Mr. Parsons but had not received any return calls as yet.

BC Claypool was appointed to two committees: one is the CSDA Professional Development Committee and the other is the CSDA Member Services Committee. Both committees co-opt for insurance coverage with other small RCD's. The Board offered its congratulations. BC Claypool also suggested the Board look at some webinars offered by Lozano Smith regarding sexual harassment, Form 700, etc.

BM Tippin said that Mike Bartley had offered to give the Board a tour of his EQIP project. All Board members were interested, as well as DM Sims and WM Otto. DC Peitz said the Board could look at informative slides in the morning and then tour Mr. Bartley's project in the afternoon. BM Johnson suggested opening it up to the public and media. *****

VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD

- A. Tabled from November 9, 2017 meeting for wording changes. Consideration and approval of Resolution 2017-09 authorizing submittal of application(s) for all Cal Recycle grants for which the Honey Lake Valley Resource Conservation District is eligible – Sims.**

This project would assist the NRCS with a fuel reduction and conservation project on 124 acres owned by John Fitzgerald. Calfire will do piling and burning. The Board wanted the administrative fee more clearly lined out and there was concern that there was not enough detail on funding. Therefore the item was tabled until the November meeting.

BM Tippin made a motion to approve Resolution 2017-09 authorizing submittal of application(s) for all Cal Recycle grants for which the Honey Lake Valley Resource Conservation District is eligible, BM Johnson seconded and the motion passed. All.

- B. Consideration and approval of Singleton-Auman audit proposal engagement letter to conduct the audit for HLVRCD for the period ending June 30, 2017 – Sims/Singleton. *******

DM Sims stated the Singleton-Auman engagement letter for FYE 6/30/17 audit is due in February of 2018. BM Tippin asked about the procurement policy and DM Sims said it was not an issue since the scope of services has not changed and thus the HLVRCD would be within policy guidelines. BM Langston asked if the Board is satisfied with audit provided by S/A. It was decided to send a RFP for next year – FYE 6/30/2018. DM Sims noted that consistency with an auditor is extremely important.

BM Tippin made a motion for approval of Singleton-Auman audit proposal engagement letter to conduct the audit for HLVRCD for the period ending June 30, 2017, BM Schroeder seconded and the motion passed. All.

- C. Consideration and approval to cancel December 27, 2017 regular HLVRCD meeting – Sims.**

BM Langston made a motion for approval to cancel December 27, 2017 regular HLVRCD meeting, BM Schroeder seconded and the motion passed. All.

- D. Third and final reading and approval of 2018 RCD/WM calendar – Sims.**

DM Sims presented the 2018 RCD/WM calendar, which is in a new format in order to capture all dates of importance. Revisions had been made since October meeting and DM Sims was directed to revise the calendar again and present it for final approval at the next meeting:

BC Claypool asked that a date indicating the Board of Supervisors (BOS) appoint HLVRCD directors for vacant seats be added to the calendar. He noted that a resolution is required when requesting the BOS to perform this function. He also wanted the SRWSA 12/31 submittal date to Lassen Superior Court to be stated on each year's calendar. *****

BM Schroeder made a motion to approve the 2018 RCD/WM calendar with changes, BM Johnson seconded and the motion passed. All.

- E. Consideration and approval of Resolution 2017-10 for DWR Emergency Flood Protection Grant – Sims.**

BM Tippin made a motion for approval of DM Sims to draft Resolution 2017-10 for the DWR Emergency Flood Protection Grant, BM Langston seconded and the motion passed. All.

- F. Consideration and approval of letter of response to Diana Wemple, Lassen County Auditor, regarding Special District audit requirements – Sims.**

BM Tippin had grammatical edits to be incorporated into the letter. BM Schroeder made a motion to approve a letter of response to Diana Wemple, Lassen County Auditor, with grammatical edits, regarding Special District audit requirements, BM Tippin seconded and the motion passed. All.

- G. Consideration and approval to pay CSDA annual membership dues of \$167 – Wheeler.**

BM Johnson made a motion for approval to pay CSDA annual membership dues of \$167, BM Langston seconded and the motion passed. All.

H. Updates and information from board members that attended CARCD Annual Conference, November 15th through 18th, 2017 – Claypool, Tippin and Johnson.

Jesse Claypool:

BC Claypool's focus was primarily focused on agricultural related items:

1. Carbon farming: improves grazing with a 16% increase in yield. Carbon farm plans help create a healthy soil initiative. Growers get a tax credit for bumpers and windbreaks and other environmental concerns.
2. There is a benefit to RCDs as well as farmers and ranchers. BC Claypool discovered that most RCDs are pretty much the same.

Laurie Tippin: *****

1. Connecting to State-level Elected Officials – Panel

HLVRCD Possible Actions: Establish relationship with local state/federal staffers; participate in CSDA/CARCD-CSG/our own legislative days; host a summer field trip of our project work w/ partners.

1. Era of a New Specialty Crop: Cannabis – Panel – Opening Session and Fireside Chat

HLVRCD Possible Actions: Keep informed on Lassen Co. growing/using regulations.

1. Creating State Funding & Policies thru Strategic Partnerships – Joe Caves, CSG – Opening Session

HLVRCD Possible Actions: Track appropriate legislation; participate in legislative days at the capitol; brainstorm project ideas & partners for upcoming funding opportunities.

Will Johnson

BM Johnson interacted with other RCDs. Some ideas were:

1. More development of Board of Directors, including development of public services, possibly using media outlets.
2. More involvement with BOS – have County supervisor or their staff, attend RCD meetings.
3. Diversify board membership.
4. Develop presentation program to Elks, Rotary, Kiwanis, etc. regarding RCD and the services we provide.
5. Write column for Lassen County Times monthly to educate them about RCD.
6. "Trout in the Classroom" – kids raise fingerlings in aquarium in classroom and release the fry into Pine Creek (or other creeks).

VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – WATER MASTER

- A. Consideration and final approval of the 2016-2017 SRWSA Annual Usage Report. Per order of the Court, the 2016-2017 SRWSA Annual Usage Report must be lodged with the Lassen County Superior Court by 12/31/17 – Sims/Otto.

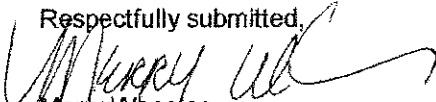
BM Schroeder made a motion for approval of the 2016-2017 SRWSA Annual Usage Report. Per order of the Court, the 2016-2017 SRWSA Annual Usage Report must be lodged with the Lassen County Superior Court by 12/31/17, BM Langston seconded and the motion passed. All.

VIII. ADJOURNMENT


BM Schroeder made a motion to adjourn the meeting, BM Johnston seconded and the meeting was adjourned at 10:54 AM. All.

The next scheduled special Honey Lake Valley RCD meeting is Wednesday, January 24, 2018 at 3:30 pm at the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130.

Respectfully submitted,


Merry Wheeler
Executive Secretary

APPROVED:


Jesse Claypool, RCD Board Chairperson

DATE:

January 24, 2018

BOARD OF DIRECTORS, HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT,
COUNTY OF LASSEN, STATE OF CALIFORNIA

RESOLUTION NO. 2017-10

A RESOLUTION OF THE BOARD
OF THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT
AUTHORIZING THE
GRANT APPLICATION FOR THE
SUSAN RIVER FLOOD PLAN

WHEREAS, Honey Lake Valley Resource Conservation District proposes to implement Susan River Flood Plan; and

WHEREAS, Honey Lake Valley Resource Conservation District intends to apply for grant funding from the California Department of Water Resources for the project costs;

NOW, THEREFORE, BE IT RESOLVED by the Board of the Honey Lake Valley Resource Conservation District as follows:

1. That pursuant and subject to all of the terms and provisions of California Proposition 84, The Safe Drinking Water, Water Quality & Supply, Flood Control, River & Coastal Bond Act of 2006 (Section 75032 of Chapter 3 of Division 43 of the Public Resources Code), application by this Agency be made to the California Department of Water Resources to obtain a grant for the Susan River Flood Plan.
2. The Honey Lake Valley Resource Conservation District agency Manager or Board Chair is hereby authorized and directed to prepare the necessary data, make investigations, sign, and file such application with the California Department of Water Resources, and take such other actions as necessary or appropriate to obtain the grant funding.

Adopted on following motion by Director TIPPIN, second by Director LANGSTON and the following vote on the 8th day of December 2017 by the following vote:

AYES: TIPPIN, LANGSTON, JOHNSON, CLAYPOOL & SCHROEDER

NOES: 0

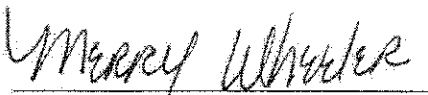
ABSTAIN: 0

ABSENT: 0


Wayne Langston, Secretary/Treasurer


Jesse Claypool, Board Chair

ATTEST:


Merry Wheeler, Executive Secretary
Honey Lake Valley RCD

BOARD OF DIRECTORS, HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT, COUNTY
OF LASSEN, STATE OF CALIFORNIA

RESOLUTION 2017-09

A RESOLUTION OF THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT
AUTHORIZING SUBMITTAL OF APPLICATION(S) FOR ALL CALRECYCLE GRANTS FOR WHICH
HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT IS ELIGIBLE

WHEREAS, Public Resources Code sections 48000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California's (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of the grants; and

WHEREAS, CalRecycle grant application procedures require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

NOW, THEREFORE BE IT RESOLVED that the Honey Lake Valley Resource Conservation District authorizes the submittal of application(s) to CalRecycle for all grants for which Honey Lake Valley Resource Conservation District is eligible; and

BE IT FURTHER RESOLVED that the District Manager or Board Chair is hereby authorized and empowered to execute in the name of the Honey Lake Valley Resource Conservation District all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project; and

BE IT FURTHER RESOLVED that these authorizations are effective for five (5) years from the date of adoption of this resolution.

Adopted on following motion by Director TIPPIN, second by Director JOHNSON and the following vote on this 8th day of December 2017.

Director vote:

AYES: TIPPIN, JOHNSON, LANGSTON, CLAYPOOL, SCHROEDER

NOES: 0

ABSENT: 0

ABSTAIN: 0


Wayne Langston, Secretary/Treasurer
Board of Directors


Jesse Claypool, Board Chair
Board of Directors

ATTEST:


Merry Wheeler, Executive Secretary

996

HONEY LAKE VALLEY
RESOURCE CONSERVATION DISTRICT

REGULAR MEETING MINUTES (REVISED *****)

Date: Wednesday, January 24, 2018

Location: USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130

Present: Board: Jesse Claypool Dave Schroeder Wayne Langston (by phone)
Will Johnson Laurie Tippin

Staff: Ian Sims Merry Wheeler

Attendees: Eric Peltz, NRCS

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board Chair Jesse Claypool called the meeting to order at 3:40 pm, pledge of allegiance was done and quorum was noted. Board Member Wayne Langston attended telephonically and due to this all voting was polled. *****

II. APPROVAL OF AGENDA

Board Member Will Johnson made a motion to approve the agenda, Board Member Laurie Tippin seconded and the motion passed. All.

III. PUBLIC COMMENT

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

None.

IV. CONSENT ITEMS

A. Approval of 12/8/17 special meeting minutes.

BM Laurie Tippin had revisions to Items V. F "Modoc Regional RCD/CARCD Report" and VI. H "Updates and information from board members that attended CARCD Annual Conference" and Wayne Langston had revisions to Item VI. B "Consideration and approval of Singleton-Auman audit proposal engagement letter to conduct the audit for HLVRCD for period ending 6/30/17".

B. Approval of December 2017/January 2018 Treasurer's Report.

C. Correspondence.

None received.

Due to the number of revisions to the Item A, "Approval of 12/8/17 special meeting minutes, the Board tabled the item until the February 28, 2018 meeting.

V. REPORTS

A. District Manager Report – Sims.

District Manager Ian Sims presented his report. There was some discussion on AB22, "New Option Now Legal for Records Retention" wherein public districts may now store duplicate records using an approved cloud-based storage service.

B. NRCS Agency Report – Peitz.

District Conservationist Eric Peitz presented his report. The first CSP sign up is set for 3/2/18. Scott Phillips will serve as Modoc Team Engineer for 120 days.

C. Lassen SWAT – Tippin/Sims.

The MOU has been approved and signed.

D. Buffalo Skedaddle-Sage Grouse Working Group – Sims.

The group met during the week of January 15th.

E. WAC Report – Langston.

BM Langston stated there was no WAC meeting held in January but there is a special meeting scheduled for February.

F. Modoc Regional RCD/CARCD Report – Tippin.

BM Tippin reviewed the 2018 California Water Bond Information document that was in the agenda packet. This proposition/bond provides \$8.8 billion for conservation and water management.

G. Fire Safe Council Report – Johnson.

BM Johnson asked if there was a sign for the SNC Lassen Creek Watershed Restoration project and was told that it's in the process of being made.

H. IRWMP Report – Claypool. *****

Moving forward, BC Claypool will present the IRWMP Report at each meeting.

I. Unagendized Reports by Board Members.

BM Johnson distributed a document with many of his ideas on it. Among them were the reformation of the Susan River Watershed (SRW) group as well as having the RCD host an HLVRCD Day/Open House, the objective of which would be to provide a relaxed and convivial atmosphere to engage with local government, interested stakeholders and the public, which would provide information regarding the RCD's activities, facilitate exchanges of ideas, etc.

BM Tippin as well as BC Claypool and BM Johnson attended the SNC meeting. She stated that the RCD was mentioned several times, which shows it's in the public's mind.

BM Schroeder led a discussion on wolf predation.

BC Claypool welcomed DM Sims back from vacation and announced to the Board and staff that the 1st Annual RCD BBQ/Mixer will be held at 3:00 pm on Saturday, 2/10/18 at his barn.

VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD

A. Annual Organizational Meeting (RCD 5010.5; PRC 9306 and 9307 – Claypool.

1. Election of officers (chairman, vice-chairman and secretary/treasurer).

BM Tippin made a motion to keep the officers as they are (BC Claypool as board chair, BM Tippin vice-chair, and BM Langston as secretary/treasurer, BM Schroeder seconded and the motion passed. All.

2. Appointment of Executive Secretary as board secretary.

BM Johnson made a motion to appoint ES Merry Wheeler as board secretary, BM Tippin seconded and the motion passed. All.

B. File Statement of Facts with the Secretary of State – Wheeler.

BM Langston made a motion to file Statement of Facts with the Secretary of State, BM Johnson seconded and the motion passed. All. The Statement of Facts was mailed on January 25, 2018.

C. Assignment of committees (SWAT, Buffalo Skedaddle, WAC, Modoc Regional RCD/CARCD, Fire Safe Council, Finance and Policy – Claypool.

The Board made the following committee assignments:

SWAT -	BM Tippin
Buffalo Skedaddle -	BM Schroeder
WAC -	BM Langston
Modoc Regional RCD/CARCD -	BM Tippin
Fire Safe Council -	BM Johnson
IRWMP -	Claypool *****
Finance -	BMs Schroeder and Langston
Policy -	BC Claypool and BM Johnson

DM Sims reminded the Board that if they needed to submit a report to have it posted a week before the meeting.

D. Policy update/revisions (RCD 5010.1) – Claypool.

1. Place and time of meeting.

BM Schroeder made a motion to continue to hold the HLVRCD meetings at 170 Russell Avenue, Suite C, Susanville on the fourth Wednesday of each month. From April through October the meetings will start at 5:30 pm and from November through March the meetings will start at 3:30 pm. BM Johnson seconded and the motion passed. All.

2. Addition of winter hours.

See above.

E. FYE 18 mid-year budget review – Sims.

DM Sims requested the FYE 18 mid-year budget review be tabled until the February meeting.

F. Consideration and approval of following policies: – Tippin/Sims:

1. Policy 2011 – Individual Development Plan
2. Policy 2009.2 – Signature Acknowledgement Form
3. Policy 2010 – Performance of Evaluation

BM Tippin made a motion to approve Policy 2011 – Individual Development Plan, Policy 2009.2 – Signature Acknowledgement Form and Policy 2010 – Performance Evaluation, BM Schroeder seconded and the motion passed. All.

G. Final approval and adoption of FY2018 HLVRCD/WM calendar – Sims.

It was noted that the FY2018 HLVRCD/WM calendar had been approved. DM Sims will edit the final line of the calendar in December to add "submitted to court". BM Johnson made a motion to approve the edit, BM Schroeder seconded and the motion passed. All.

H. Discussion regarding engagement with the Susanville India Rancheria (SIR) in development of an EPA watershed plan – Johnson.

BM Johnson asked for the Board's permission on continuing to meet with SIR and provide them with guidance on how to get their project going. DM Sims stated it was a win-win initiative. The Board agreed and directed staff to follow through with SIR.

- I. Discussion and consideration of investigating the option of, and development of a print media "editorial/opinion" and informational series of articles in conjunction with the Lassen County Times newspaper that will highlight conservation issues, opportunities, efforts and activities of the local area and the RCD in general – Johnson.

BM Johnson spoke to Sam Williams at the Lassen County Times. BM Johnson offered to draft a few articles and have the Board review them before submission. He feels the RCD needs to educate the public regarding the District's purpose. BM Johnson has also spoken to KSUE radio.

- J. Discussion and consideration of the HLVRCD planning and hosting an event that would bring local government representatives (City and County) and the RCD Board together for a casual "meet and greet" to present current and future RCD activities – Johnson.

This item was tabled.

- K. Discussion and consideration of the RCD supporting the design and issuance of business cards with the HLVRCD logo, staff or directors' name and contact info, and the RCD general contact information as similarly displayed on the example template provided – Johnson.

DM Sims will look into having Vista Printing design a uniform template and bring an example back to the next meeting.

VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – WATER MASTER

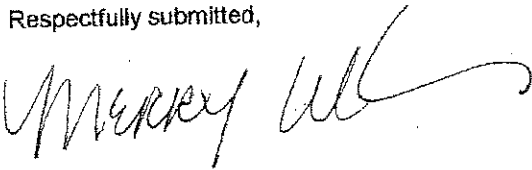
- A. None.

VIII. ADJOURNMENT

BM Schroeder made a motion to adjourn the meeting, BM Tippin seconded and the meeting was adjourned at 6:05 pm. All.

The next scheduled special Honey Lake Valley RCD meeting is Wednesday, February 28, 2018 at 3:30 pm at the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130.

Respectfully submitted,



Merry Wheeler
Executive Secretary

APPROVED:



Jesse Claypool, RCD Board Chairperson

DATE:

February 28, 2018



HONEY LAKE VALLEY
RESOURCE
CONSERVATION
DISTRICT

996

PUBLIC NOTICE

Regular Meeting of the:

Honey Lake Valley Resource Conservation District

Attachments available 3/24/18 at www.honeylakevalleyrccd.org

Date: Wednesday, March 28, 2018

Location: USDA Service Center
170 Russell Avenue, Suite C
Susanville, Ca. 96130
(530) 257-7271 x100

Time: **3:30 PM**

AGENDA

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE PRIOR TO THE MEETING.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

II. APPROVAL OF AGENDA

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

III. PUBLIC COMMENT

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

IV. CONSENT ITEMS

- A. Approval of 2/28/18 regular meeting minutes (attachment).
- B. Approval of February/March 2018 Treasurer's Report.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

V. REPORTS

- A. District Manager Report (attachment) – Sims.
- B. Correspondence (none received) - Wheeler.
- C. NRCS Agency Reports (attachment) – Peitz.
- D. Lassen SWAT – Sims/Tippin.

- E. Buffalo Skedaddle Sage Grouse Working Group – Schroeder.
- F. WAC Report – Langston.
- G. Modoc Regional RCD/CARCD Report – Tippin.
- H. Fire Safe Council Report – Johnson.
- I. IRWMP Report - Claypool
- J. Unagendized reports by board members.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD

- A. Information and discussion on California Department of Food and Agriculture's Healthy Soils Initiative – Tiffany Russell, NRCS.

Tie to the Strategic Plan: Strategic Issue 2 – Stay Relevant to the Conservation Needs of the Community.

- B. Information and discussion on Intermountain West Joint Venture's Wet Meadow Initiative – Tiffany Russell, NRCS.

Tie to the Strategic Plan: Strategic Issue 2 – Stay Relevant to the Conservation Needs of the Community.

- C. FYE 19 RCD/WM budget – first reading (attachment) – Sims.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

- D. Strategic/Annual Operations Plan Review – second reading (attachment) – Sims.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

- E. Update on proposal and decision to sell lunch at the Susanville Area Bicycle Association Dirt Riders "Ridin' High at the Ranch" mountain bike race on 5/26/18 – Tippin/Johnson.

Tie to the Strategic Plan: Strategic Issue 2 – Stay Relevant to the Conservation Needs of the Community.

- F. Summary highlights of attendance at CARCD's Advocacy Academy – Tippin.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

VII. ADJOURNMENT OF RCD PORTION OF MEETING

VIII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION– WATERMASTER


- A. Consideration and approval to pay Lozano Smith Invoice No. 2046708 dated 3/12/18 in the amount of \$87.00 (attachment) – Claypool.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

IX. ADJOURNMENT OF WATERMASTER PORTION OF MEETING AND CONCLUSION OF HLVRCD MARCH 28, 2018 MEETING

The next Honey Lake Valley RCD meeting will be **April 25, 2018 at 5:30 PM - please note new time.** The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

I certify that on Saturday, March 24, 2018 agendas were posted as required by Government Code Section 54956 and any other applicable law.


Ian Sims, District Manager

Honey Lake Valley Resource Conservation District

agendamarch2018

HONEY LAKE VALLEY
RESOURCE CONSERVATION DISTRICT

REGULAR MEETING MINUTES

Date: Wednesday, February 28, 2018

Location: USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130

Present: Board: Jesse Claypool Dave Schroeder
Will Johnson Laurie Tippin (telephonically)

Staff: Ian Sims Merry Wheeler

Attendees: Eric Peitz, NRCS Tim Keesey

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board Chair Jesse Claypool called the meeting to order at 3:34 pm, pledge of allegiance was done and quorum was noted. Board Member Wayne Langston was absent and Board Member Laurie Tippin attended telephonically and due to this all voting was polled

II. APPROVAL OF AGENDA

Board Member Dave Schroeder made a motion to approve the agenda, Board Member Will Johnson seconded and the motion passed. All (BM Langston was absent).

III. PUBLIC COMMENT

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

None.

IV. CONSENT ITEMS

- A. Approval of 12/8/17 revised special meeting minutes (tabled from January 2018 meeting) and 1/24/18 regular meeting minutes.**

BC Claypool had corrections to both the 12/8/17 and 1/24/18 minutes. The corrections have been made and the corrected minutes are on the HLVRCD website.

- B. Approval of December 2017/January 2018 Treasurer's Report (tabled from 1/28/18 meeting) and January/February 2018 Treasurer's Report.**

BM Johnson made a motion to approve the consent items with corrections to the 12/8/17 revised special meeting minutes (tabled from 1/24/18 meeting) and 1/24/18 regular meeting minutes, BM Schroeder seconded and the motion passed. All (BM Langston was absent).

V. REPORTS

- A. District Manager Report – Sims.**

District Manager Ian Sims presented his report. He noted that the CalRecycle Grant has made it through the second review and pending final approval. He also mentioned that Deputy Watermaster Mitch Otto is working on winter projects such as the Mapping/Operations Manual and water measurement devices. He presented the sign for the Lassen Creek Watershed project and said the SWAT MOU signature pages are filtering in.

B. Correspondence – Wheeler.

Executive Secretary Merry Wheeler shared two letters of gratitude with the Board: one from Will Johnson to Lassen Ale Works at the Boardroom for their donation of two growlers to the First Annual RCD Mixer and one from Jesse Claypool to Shane Dyer at Dyer Engineering for their donation of \$404.60 towards food for the mixer.

C. NRCS Agency Report – Peitz.

District Conservationist Eric Peitz presented his report. Two applications were selected for funding in the first batching period in FY18. Probably five to seven applications will be submitted for Batch #2. The next Modoc Regional RCD meeting is tentatively scheduled for April 2018.

D. Lassen SWAT – Tippin/Sims.

The Lassen SWAT is still receiving MOU signature pages; nothing else to report.

E. Buffalo Skedaddle-Sage Grouse Working Group – Schroeder.

BM Schroeder attended the meeting – not sure yet when funding will be received.

F. WAC Report – Langston.

BM Langston stated there was a WAC meeting held 2/9/18. WM Otto has been working on an operations manual. BC Claypool said the Board needs to have all policies and procedures in place to back WM Otto up during the irrigation season.

G. Modoc Regional RCD/CARCD Report – Tippin.

BM Tippin stated the Modoc Regional RCD meeting will probably be held the week of April 23rd or May 7th. She would like to have it in Susanville. She will contact some RCDs and the Alturas NRCS to ask about potential attendance. She asked that the Board review the emails that were sent on 2/28/18.

H. Fire Safe Council Report – Johnson.

BM Johnson said Calfire is doing hand treatments and are still having difficulties getting contractors.

I. Finance Committee Report – Langston/Schroeder.

Nothing to report. This report will be removed from future agendas.

J. Policy Committee Report – Claypool/Johnson/Sims.

Nothing to report. This report will be removed from future agendas.

K. IRWMP Report – Claypool.

Moving forward, BC Claypool will be reporting on the IRWMP.

I. Unagendized Reports by Board Members.

BM Johnson spoke about the Susanville Indian Rancheria (SIR) meeting to be held on 3/30/18. The address is 745 Joaquin Street and the Board is invited to attend.

BM Tippin discussed the CARCD Advocacy Academy in Sacramento to be held on March 12th and 13th. She is planning to attend.

BC Claypool reminded the Board and staff that the deadline for Form 700s is 3/3/18. ES Wheeler said she would send a Form 700 link to the Board.

BC Claypool also mentioned he attended a CSDA meeting on February 1, 2018 in Sacramento.

BC Claypool also stated that in accordance with the HLVRCD Susan River Watermaster Rules and Regulations, Article 1, General Provisions 1.1 (o), "Watermaster" means the Honey Lake Valley Resource Conservation District, including the Watermaster Board, all Decision makers and its agents, employees, and designees" and Article 1, General Provisions 1.1 (p), "Watermaster Board" or "Board" means the Board of Directors of the Honey Lake Valley Resource Conservation District." Article II, Administration, Item 2.13 states: "Compensation: Members of the Watermaster Board or any Decision maker shall receive fifteen dollars per meeting plus mileage from Watermaster for attendance at meetings, regular or special. Mileage shall be reimbursed subject to applicable provisions of law".

Moving forward, the format of the agenda will be amended to segregate the RCD portion of the meeting from the Watermaster portion of the meeting.

VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD

The following items were discussed in the order listed:

B. Consideration and approval of CEQA study for the Mitigated Negative Declaration for Diamond Mountain Watershed Restoration and Wildland Urban Interface (WUI) Project – Sims.

Tim Keesey presented the Board with information about the Diamond Mountain Watershed Restoration and Wildland Urban Interface (WUI) Project. It is a forest thinning project on Forest Service land. It consists of 8,000 acres, 4,000 of which will be thinned. The HLVRCD will serve as the lead agency for submittal of the Notice of Intent for the Mitigated Negative Declaration for the Diamond Mountain Watershed Restoration and Wildland Urban Interface (WUI) Project. The HLVRCD will receive \$1,300 and reimbursement of filing fees for the project.

BM Schroeder made a motion to approve the CEQA study for the Mitigated Negative Declaration for the Diamond Mountain Watershed Restoration and Wildland Urban Interface (WUI) Project, BM Johnson seconded and the motion passed. All (BM Langston was absent).

A. FYE RCD/WM 18 mid-year budget review – Sims.

This item was tabled from the January 2018 meeting. DM Sims discussed the FYE 18 mid-year budget review and then moved to Item D, "FYE 19 RCD/WM draft budget review".

D. FYE 19 RCD/WM draft budget review – Sims.

BM Schroeder asked to discuss the FYE 19 RCD/WM draft budget with DM Sims after having his wife (an accountant with LMUD) review it. The first reading of the FYE 19 RCD/WM draft budget will be at the March 2018 HLVRCD Board meeting.

C. Strategic/Annual Operation Plan Review – Sims.

DM Sims stated that many of the issues listed in the Strategic/Annual Operation Plan (AOP) have been achieved and some may need to be revisited. He asked for feedback from Board members for the March 24, 2018 meeting.

E. Submission of Article 1 of 5 ("RCD 101- What's An RCD") for review, revision and approval for submission to the Lassen County Times Op/Ed column – Johnson.

BM Johnson discussed his RCD 101 article and briefly touched on the other four articles he prepared. He thought it might be a good idea to possibly add what other RCDs have done in other areas.

BC Claypool and BM Schroeder felt the article might be too lengthy, but said to go ahead with submittal and try to keep subsequent articles shorter. BM Tippin also felt it was too long, but thought the article itself was great.

The Board directed DM Sims to work with BM Johnson on re-editing the article and to move the process of having it published along.

- F. Proposal and decision on whether to sell lunch to the participants and spectators at the Susanville Area Bicycle Association Dirt Riders annual "Ridin' High at the Ranch" mountain bike race as a means to generate some unrestricted funding for the RCD. The race is scheduled for Saturday, May 26, 2018 starting at 10:00 am – Tippin.

There will be various races held this year with approximately 100 participants. It would need to be quick and easy food such as sandwiches, chili and possibly hot dogs for the kids. The price would be in the \$10 range.

BC Claypool asked if a permit to sell food is required and if there would be liability issues if a barbecue was used. BM Tippin was asked to provide answers to the Board's questions at the March meeting.

VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – WATER MASTER

***** BC Claypool stated the March 2018 agenda would be formatted differently so as to more fully segregate the RCD items from the WM items. There will still be only one agenda but the RCD portion will formally adjourn prior to beginning the WM portion. *****

- A. Consideration and approval to pay Lozano Smith Invoice No. 2044851 dated 2/12/18 in the amount of \$319.00 – Claypool.

BM Tippin made a motion to pay Lozano Smith Invoice No. 2044851 dated 2/12/18 in the amount of \$319.00, BM Johnson seconded and the motion passed. All (BM Langston was absent).

VIII. ADJOURNMENT

BM Schroeder made a motion to adjourn the meeting, BM Johnson seconded and the meeting was adjourned at 5:43 pm. All (BM Langston was absent).

The next scheduled Honey Lake Valley RCD meeting is Wednesday, March 28, 2018 at 3:30 pm at the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130.

Respectfully submitted,



:For Merry Wheeler

Merry Wheeler
Executive Secretary

APPROVED: _____

Jesse Claypool, RCD Board Chairperson

DATE: _____

March 28, 2018

Honey Lake Valley RCD District Manager Report

Ian Sims – District Manager

March 28, 2018

RCD Administration:

- Inquiring with Covered California
- Purchased CSDA Policy Manual

Susan River Water Master Service

- Irrigation Season Initiated
- Pursing draft policies in support of Operations Manual
- Install measurement devices

Lahontan Basins IRWM

- Meeting on 3/8/2018

DOC/RCD Accreditation Program

- Board members to look for trainings they would like to attend

Storm Water Resource Planning Grant

- 6th Invoice Submitted, pending approval
- Draft SWRP complete, draft available for review on website

Special Weed Action Team

- MOU Signature pages filtering in...

Lassen Creek Watershed

- Signage complete, pending installation

Plans for Next Month:

- Continue work on open grants/agreements: SNC, SWRP and DOC
- Begin work on new grants: CalRecycle and DACI
- FYE18 3rd Quarter Actuals Report



Natural Resources Conservation Service
Susanville Service Center
170 Russell Ave. Ste. C
Susanville, CA 96130

March 28, 2018

Honey Lake Valley RCD
NRCS Activity Report

Administration/Programs:

- FY 2018 Program Information

- It's anticipated that 6-8 applications will be submitted for Batch #2.
- The 2018 Sign-up for CSP yielded 5 applications at the Susanville Service Center.
- The third and final EQIP batching period deadline in FY18' is June 22, 2018.

Staffing:

- NRCS has initiated a 3 phase hiring plan currently the first phase of vacancies has been advertised. Phase 2 is anticipated to be rolled out the first week of April. It was noted that NRCS had lost 275 employees the first quarter of FY18' in contrast to the 150 advertised.
- The new FPAC business model is looking at filling vacancies only in Service Centers (multi-agency offices NRCS, FSA, RD, etc.).

- Performance/Outreach/Other:

- The next Modoc Regional RCD Meeting is tentatively scheduled for April or May 2018.

Questions, Comments, Discussion:

Submitted by: *Eric Peitz*

3/20/2018

HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT (Watermaster Program)

Fiscal Year July 1, 2018 to June 30, 2019

PERIOD = 0

	CURRENT YTD			% ACTUAL	% ACTUAL
	COSTS -	BUDGET FYE	REMAINING	COST TO	COST TO
	ACTUAL	6/30/2019	BUDGET	BUDGET YTD	ANNUAL
					BUDGET
REVENUE					
40070	Grants & Contracts, Temp. Restricted -				
	Total Budget \$778,218.80				
	Prop 1 SNC #901	175,000.00		#DIV/0!	0.00%
	Prop 1 CA Water Board (SWRP)	185,010.00		#DIV/0!	0.00%
	Prop 1 IRWM DACI	322,000.00		#DIV/0!	0.00%
	DOC Capacity Building	46,208.80		#DIV/0!	0.00%
	CalRecycle	50,000.00		#DIV/0!	0.00%
40180	Watermaster Fees	175,000.00		#DIV/0!	0.00%
	Interest Income	-		#DIV/0!	#DIV/0!
	Donations	-		#DIV/0!	#DIV/0!
		-		#DIV/0!	#DIV/0!
TOTAL REVENUE	-	953,218.80	-	#DIV/0!	0.00%
EXPENSES					
66000	Payroll	170,000.00	170,000.00	#DIV/0!	0.00%
60420	Payroll Taxes	54,000.00	54,000.00	#DIV/0!	0.00%
67500	Travel	6,000.00	6,000.00	#DIV/0!	0.00%
60240	Office	2,300.00	2,300.00	#DIV/0!	0.00%
60160	Professional Fees, Restricted - Total			#DIV/0!	#DIV/0!
	Budget = \$363,835				
	Prop 1 SNC	160,325.00	160,325.00	#DIV/0!	0.00%
	Prop 1 CA Water Board (SWRP)	93,010.00	93,010.00	#DIV/0!	0.00%
	Prop 1 IRWM DACI	50,000.00	50,000.00	#DIV/0!	0.00%
	DOC Capacity Building	2,500.00	2,500.00	#DIV/0!	0.00%
	CalRecycle	45,000.00	45,000.00		
	Legal/Accounting	11,000.00	11,000.00	#DIV/0!	0.00%
	WM Engineering Services	2,000.00	2,000.00	#DIV/0!	0.00%
60145	Insurance	16,000.00	16,000.00	#DIV/0!	0.00%
60275	Postage & Delivery	400.00	400.00	#DIV/0!	0.00%
67000	Equipment Maintenance	6,500.00	6,500.00	#DIV/0!	0.00%
62000	Bank Fees	100.00	100.00	#DIV/0!	0.00%
	Membership Dues	3,000.00	3,000.00	#DIV/0!	0.00%
	Contingency Fund - Total Budget \$76,000			#DIV/0!	#DIV/0!
	Equipment Purchase	10,000.00	10,000.00		
	Legal	10,000.00	15,000.00		
	25% Payroll	42,500.00	41,340.00		
	25% Payroll Taxes	13,500.00	13,500.00	#DIV/0!	0.00%
TOTAL CASH EXPENSES	-	698,135.00	701,975.00	#DIV/0!	0.00%
TOTAL IN-KIND EXPENSES		10,000.00	10,000.00	#DIV/0!	0.00%
TOTAL EXPENSES	-	708,135.00	711,975.00	#DIV/0!	0.00%
REVENUE OVER/UNDER EXPENSES	-	245,083.80	(711,975.00)	#DIV/0!	0.00%

BEGINNING CASH BALANCE 7/1/2018

HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT
Fiscal Year July 1, 2018 to June 30, 2019

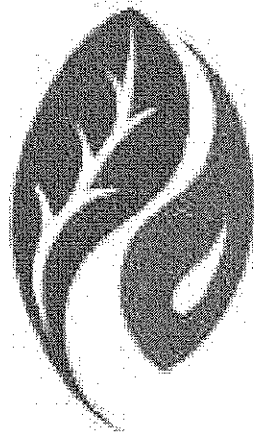
PERIOD = 0

	CURRENT YTD COSTS - ACTUAL	BUDGET FYE 6/30/2019	REMAINING BUDGET	% ACTUAL COST TO BUDGET YTD	% ACTUAL COST TO ANNUAL BUDGET
REVENUE					
40180 Watermaster Fees		180,000.00		#DIV/0!	0.00%
Interst Income		-		#DIV/0!	#DIV/0!
Donations		-		#DIV/0!	#DIV/0!
		-		#DIV/0!	#DIV/0!
TOTAL REVENUE	-	180,000.00	-	#DIV/0!	0.00%
EXPENSES					
66000 Payroll		91,000.00	91,000.00	#DIV/0!	0.00%
Health Benefits		3,600.00	3,600.00	#DIV/0!	0.00%
60420 Payroll Taxes		36,000.00	36,000.00	#DIV/0!	0.00%
67500 Travel		3,000.00	3,000.00	#DIV/0!	0.00%
60240 Office		1,000.00	1,000.00	#DIV/0!	0.00%
60160 Professional Fees, Restricted - Total Budget = \$7,000					
Engineering Services		2,000.00	2,000.00	#DIV/0!	0.00%
Legal/Accounting		5,000.00	5,000.00	#DIV/0!	0.00%
60145 Insurance		10,000.00	10,000.00	#DIV/0!	0.00%
60275 Postage & Delivery		350.00	350.00	#DIV/0!	0.00%
67000 Equipment Maintenance		2,000.00	2,000.00	#DIV/0!	0.00%
62000 Bank Fees		50.00	50.00	#DIV/0!	0.00%
Contingency Fund - Total Budget \$25,700					
Equipment Purchase		8,000.00	8,000.00	#DIV/0!	0.00%
Legal		5,000.00	5,000.00	#DIV/0!	0.00%
10% Payroll		9,100.00	9,100.00	#DIV/0!	0.00%
10% Payroll Taxes		3,600.00	3,600.00	#DIV/0!	0.00%
TOTAL CASH EXPENSES	-	179,700.00	179,700.00	#DIV/0!	0.00%
TOTAL EXPENSES	-	179,700.00	179,700.00	#DIV/0!	0.00%
REVENUE OVER/UNDER EXPENSES	-	300.00	(179,700.00)	#DIV/0!	0.00%

BEGINNING CASH BALANCE 7/1/2018

Honey Lake Valley Resource Conservation District Annual Work Plan

For July 1, 2018 – June 30, 2019



Prepared For:

Honey Lake Valley Resource Conservation District Board of Directors
170 Russell Ave., Suite C, Susanville, CA 96130

Prepared By:

Ian Sims, District Manager

March 28, 2018

Introduction

This work plan was developed to provide an annual roadmap for implementation of the existing Honey Lake Valley RCD Strategic Plan, adopted in 2016. The Strategic Plan identifies several Strategic Issues, with corresponding Goals and Strategies, to be dealt with by the District over a five year timeframe. The activities proposed in this work plan relate directly back to the content of the Strategic Plan, with each Issue and Goal identified by number. Each activity represents one of the Strategies from the Strategic Plan that has been converted to an action item. The responsible party, approximate cost and funding source for each activity is identified when possible.

Our mission is to conserve, restore, and sustain local agricultural and natural resources for those who live, work, or visit the service area to foster a viable economy by seeking and coordinating technical, educational, and financial resources.

Strategic Issue 1: Build HLVRCD leadership and organizational capacity.

Goal 1.1: The HLVRCD Board of Directors actively, knowledgeably, and effectively leads the District and its employees in the District's mission.

Project/Program	Activity	Timing	Lead	Total Cost	Funding Source/Grant
Board Diversity	Determine skills desired for a well-rounded Board; Incorporate the desired skills agreed upon into the Board opening announcement;	January	Board Chair	\$0	Volunteer
Board Diversity	Pursue Associate Director's for the RCD.	Ongoing	Board and Staff	\$0	Volunteer
District Policies	Provide input on creation of or update to District Policies	Ongoing	Policy Committee	\$0	Volunteer, DOC
Strategic Thinking	Identify & discuss issues affecting District performance, determine whether action is needed.	Quarterly	Board	\$0	Volunteer
District Visibility	Write & submit "Where I Stand" pieces to the Lassen Times.	Ongoing	Board	\$0	Volunteer
District Visibility	Inform Board of Supervisors on a regular basis.	Bi-Annually	Board Chair or rotating Board member	\$0	Volunteer

Community Outreach	Sponsor, host, speak, or volunteer at 2 conservation events.	Ongoing	Board	\$100	Volunteer, DOC
Community Outreach	Seek cooperative agreement with NRCS	When available	Board/Staff	\$0	Volunteer
Employee Development	Provide annual performance review to District Manager & create individual development plan.	Annually during review	Board Chair w/ Board input	\$0	Volunteer
Employee Development	Mentor employees, look to assist as needed.	Ongoing	Board	\$0	Volunteer
Collaboration	Participate as a member of the Modoc Plateau Regional RCD.	Bi-Annually	Tippin	\$100	Volunteer
Collaboration	Seek & establish at least 1 new partnership	Ongoing	Board	\$0	Volunteer
Collaboration	Secure funding for Lassen Co. Special Weed Action Team (SWAT)	Ongoing	Board	\$0	Volunteer
CARCD support & participation	Review/discuss Vision & Standards document	6/30/19	Board	\$0	Volunteer
CARCD support & participation	As Modoc Plateau Reg'l Chair, participate as CARCD Board member.	Quarterly	Tippin	\$0	Volunteer, CARCD
CARCD support & participation	At least 1 Board Member to attend annual CARCD conference, preferably a 1 st time attendee.	Nov 2018	Board member	\$1000	RCD, DOC
CARCD support & participation	At least 1 Board Member to participate on a CARCD committee	Through 06/30/19	Tippin,	\$0	Volunteer

Goal 1.2: The HLVRCD is comprised of a fully functioning staff with the capacity to increase program development and delivery from 2015 levels.

Project/Program	Activity	Timing	Lead	Total Cost	Funding Source
Training	Working with supervisor, each staff to create an Individual Development Plan to identify needed skills & training to meet/improve position skills.	07/01/18	All Staff	\$1,000	RCD, WM
Training	Create and implement District Safety Plan	06/30/2019	All Staff	\$1,500	RCD, WM

Training	Participate in CSDA's General Manager Leadership Summit	06/2018	Sims	\$1000	RCD, WM, DOC
Program/Project Database	Create an electronic database to track the history of the District's past, current, and future projects, programs, outcomes, and participants.	Ongoing	All Staff	\$1,500	RCD, WM, DOC
District Visibility	Create Annual newsletter.	June	Staff & Board	\$1,000	RCD, WM, DOC
Partnerships	Create list of current documented partners, source of partnership (eg, MOU), & focus area & a list of others where a partnership can be established.	Ongoing	Sims	\$500	RCD

Goal 1.3: Diverse and sustainable funding exists.

Project/Program	Activity	Timing	Lead	Total Cost	Funding Source
Fundraising	Invite CARCD or similar organization to provide training on fundraising for Board & Staff, including development of fundraising opportunities list for HLVRCD.	Ongoing	Sims, Board	\$500	RCD, CARCD, DOC, Volunteer
Fee for Services	Invite CARCD or an RCD to provide training on fee for services for Board & Staff, including development of fee for services opportunities list for HLVRCD.	Ongoing	Sims	\$1,000	RCD, CARCD, DOC, Volunteer

Goal 1.4: The Watermaster services are professionally provided.

Project/Program	Activity	Timing	Lead	Total Cost	Funding Source
Water Decree Implementation	Create GIS database of the Honey Lake Valley water system.	Ongoing	Otto, Sims	\$2,500	WM, DOC
Water Decree Implementation	Develop Operations Manual	2/28/2019	Otto, Sims	\$3,000	WM

Water Decree Implementation	Develop policy necessary to enforce water code violations supporting Operations Manual	2/28/2019	Otto, Sims	\$3,000	WM
WAC	Participate in WAC quarterly meetings.	Quarterly	Otto	\$2,500	WM
Water Decree Implementation	Develop FY18 Annual Report/Water Usage Report	11/30/2018	Otto, Sims	\$1,000	WM

Strategic Issue 2: Stay Relevant to the Conservation Needs of the Community.

Goal 2.1: The HLVRCD contributes to improved and restored health conditions of forested lands within the District, with a focus on the issues of fuel hazard, insect and disease infestations, invasive weeds, conifer encroachment, tree density, and species composition.

Project/Program	Activity	Timing	Lead	Total Cost	Funding Source
Forest Fuel Hazard Reduction	Provide technical assistance to 1 landowner.	Ongoing	Sims	\$1,000	RCD
Special Weed Action Team	If funding available, provide leadership to SWAT by scheduling & facilitating meetings, working with partners to develop a Strategic Plan, & implement Strategic Plan	06/30/19	Board, Sims	\$2,000	RCD
Conservation Education	Hold 1 workshop/field trip regarding Forest Health issues.	7/1/2018	Sims	\$1,500	RCD, DOC
Project Development	Develop Forest Health Project and apply for funding to implement	Ongoing	Sims	\$2,500	RCD

Goal 2.2: The HLVRCD contributes to improved water quality and quantity conditions within the District.

Project/Program	Activity	Timing	Lead	Total Cost	Funding Source
Conservation Education	With NRCS Cooperative Agreement, establish irrigation management training and technical assistance program	12/31/18	Sims, Otto	\$3,000	RCD, WM, NRCS
Project Development	Work with LIC water users to develop project and apply for funding to address water quality and quantity issues.	3/31/19	Sims, Otto	\$2,500	RCD, WM, IRWM

Project Development	Work with Baxter Creek water users to develop project and apply for funding to address Deep Cut.	6/30/19	Sims, Otto	\$2,500	RCD, WM, IRWM, NRCS
Project Development	Identify 1 landowner & partners to develop & acquire funding for a stream or meadow restoration project.	6/30/19	Sims, Otto		RCD

Strategic Issue 3: Capture conservation opportunities, as appropriate.

Goal 3.1: The HLVRCDC acts on opportunities in the following areas when resources can be effectively used or obtained to assist others (landowner, partner, organization, agency, etc.): agriculture land conversion, climate change, range health, soil health, and wildlife.

Project/Program	Activity	Timing	Lead	Total Cost	Funding Source
Conservation Planning	Assist 2 landowners to develop conservation plans and implement projects	6/30/2019	Sims	\$8,000	NRCS
Buffalo Skedaddle Sage Grouse Working Group	Attend monthly meetings of the Buffalo Skedaddle Sage Grouse Working Group	Monthly	Board	\$0	RCD
Lahontan Basin IRWM RWMG	Participate in quarterly Lahontan Basin IRWM RWMG meetings	Quarterly	Sims, Board	\$2,000	RCD
North Cal-Neva RC&D	Participate in Bi-annual meetings of the RC&D and monthly Executive Board meetings	Bi-Annual	Sims	\$1,000	RCD
Partnership Development & Assistance	Look for opportunities to work with others to jointly develop project proposals, submit grant applications, implement & administer awarded projects in alignment with RCD mission.	As opportunities are presented	Sims	\$1,000	RCD



Lozano Smith, LLP

ATTORNEYS AT LAW

7404 North Spalding Avenue
Fresno, CA 93720-3370
(559) 431-5600
Federal Tax ID: 80-0874383
lozanosmith.com

March 12, 2018

Ms. Merry Wheeler, Executive Secretary
Honey Lake Valley Resource Conservation District
170 Russell Avenue, Suite C
Susanville, CA 96130

Client: 001839

For Professional Services Rendered Through February 28, 2018

ACCOUNT SUMMARY

Matter	Invoice #	Previous Balance	Current Charges	Less Payments	Total Due
000001	2046708	\$319.00	\$87.00	\$319.00	\$87.00

Total Current Charges \$87.00

Previous Balance \$319.00

Less Payments (\$319.00)

Total due \$87.00



7404 North Spalding Avenue
Fresno, CA 93720-3370
(559) 431-5600
Federal Tax ID: 80-0874383
lozanosmith.com

March 12, 2018

Ms. Merry Wheeler, Executive Secretary
Honey Lake Valley Resource Conservation District
170 Russell Avenue, Suite C
Susanville, CA 96130

Client: 001839
Matter: 000001
Invoice #: 2046708

Page: 1

RE: General Legal Matters

For Legal Services Rendered Through February 28, 2018

Legal Services

Date	Person	Description of Legal Services	Time	Rate	Amount
02/02/2018	DEB	Review draft layoff notice and provide suggested revision to Board President.	0.30	\$290.00	\$87.00
Total Legal Services			0.30		\$87.00

Legal Services Recap

Person	Time	Rate	Amount
DEB Dale E. Bacigalupi	0.30	\$290.00	\$87.00

Invoice Summary

Totals

Total Legal Services \$87.00

Total Current Charges \$87.00

Previous Balance \$319.00

Less Payments (\$319.00)

Total Due \$87.00

99d

CITY OF SUSANVILLE
66 North Lassen Street + Susanville CA
Kathie Garnier, Mayor
Joseph Franco, Mayor pro tem
Mendy Schuster * Kevin Stafford * Brian R. Wilson

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION SUSANVILLE
PUBLIC FINANCING AUTHORITY

Susanville City Council
Regular Meeting + City Council Chambers
April 4, 2018 – 6:00 p.m.

Call meeting to order

Roll call of Councilmembers present

Next Resolution No. 18-5497

Next Ordinance No. 18-1014

- 1 **APPROVAL OF AGENDA:** (Additions and/or Deletions)
- 2 **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.
- 3 **CLOSED SESSION:**
 - A PUBLIC EMPLOYMENT – Pursuant to Government Code Section §54957
 - 1 City Administrator
 - 2 City Planner
 - 3 Approved Position List
 - B CONFERENCE WITH LABOR NEGOTIATORS – pursuant to Government Code Section §54957.6
 - 1 Agency Negotiator: Dan Newton
 Bargaining Unit: SPOA
 - C CONFERENCE WITH REAL PROPERTY NEGOTIATOR – pursuant to Government Code Section §54956.8
 - 1 Property: APN # 107-280-09
 Agency Negotiator: Dan Newton, Interim City Administrator
 Negotiating Parties: City of Susanville/Sierra Pacific Industries
 Under Negotiation: Purchase of Land
 - D CONFERENCE WITH LEGAL COUNCIL – EXISTING LITIGATION – Pursuant to paragraph (1) of subdivision (d) of Section 54956.9 of the California Government Code regarding two cases
- 4 **RETURN TO OPEN SESSION:** (recess if necessary)
 - *Reconvene in open session at 7:00 p.m.*
 - *Pledge of allegiance*
 - *Report any changes to agenda*
 - *Report any action out of Closed Session*
 - *Moment of Silence or Thought for the Day: Mayor Kathie Garnier*
 - *Proclamations, awards or presentations by the City Council:*
 - **Child Abuse Prevention Proclamation**

5 **BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit

6 **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A Approve minutes from the City Council's February 7 and 21, 2018 meetings
- B Receive and file minutes from the joint Lassen County Board of Supervisors and Susanville City Council special meeting of January 23, 2018
- C Approve vendor warrants numbered 200645 through 200866 for a total of \$495,710.70 including \$100,887.63 in payroll warrants
- D Approve **Resolution Number 18-5488** authorizing Mayor to execute an Agreement for Professional Services between Full Spectrum, Inc. and the City of Susanville for the purpose of Full Spectrum, Inc. providing ongoing consulting assistance related to Public Works Department's Supervisory Control and Data Acquisition (SCADA) System
- E Approve **Resolution No. 18-5491** approving the purchase of APN# 107-090-15 from Sierra Pacific Industries and authorizing Interim City Administrator to sign contract documents
- F Approve appointment of Airport Commissioner

7 **PUBLIC HEARINGS:** No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Consider **Resolution No. 18-5494** approving annual Lassen Family Services Walk a Mile in Their Shoes event, authorizing fee waiver request and authorizing street closure
- B Consider Sponsorship and Fee Waiver Request for 29th Annual Susan River Junior Fishing Derby: April 21, 2018
- C Consider Fee Waiver Request for Lassen County Chamber of Commerce Annual Main Cruise Classic Car Show N' Shine on June 30, 2018 and authorizing sale of alcoholic beverages
- D Consider **Resolution Number 18-5487** that that authorizes the following 1) City Council to accept and award Project No. 17-01, 2012 STIP Pavement Project 'FC' in the City of Susanville to the lowest responsible bidder; 2) Interim City Administrator Acting to execute a contract for \$1,463,197.00 once bonds and insurance are provided; and 3) Acting Director of Public Works to issue a Notice To Proceed and execute related contract change orders up to 10% of the value of the base bid; and 4) Finance Manger to create a budget for the project based on available STIP funds

- E Consider **Resolution Number 18-5489**: 1) awarding Full Spectrum Inc., Nephi, UT the bid for a SCADA system software upgrade; and 2) authorizing the Interim City Administrator to execute a contract with Full Spectrum Inc. based on that bid
- F Consider **Resolution No. 18-5490** authorizing the City Administrator to sign the Frontier Services agreement, and the equipment purchase, installation, and maintenance agreement for both the Susanville Police Department, and Susanville Fire Department
- G Consider **Resolution No. 18-5492** approving establishment of Revenue and Expense budget for FEMA Projects
- H Consider **Resolution No. 18-5495** authorizing the execution of a professional services agreement with Dyer Engineering Consultants for preparation of construction documents for the Cady Springs Pump Station and Pipeline
- I Consider **Resolution No. 18-5496** approving contract with Dutra Construction for the abatement of 250 N. Spring Street and authorizing Mayor to sign contract

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:**

Call meeting to order; roll call of Directors present

A Scheduled matters:

- Consider **Resolution EC-18-209** authorizing Chairperson to execute an easement for ingress and egress granting access to affected property owners utilizing a portion of Peak Road through a City owned parcel

12 **CONTINUING BUSINESS:**

13 **CITY ADMINISTRATOR'S REPORTS:**

A Police Department Update

14 **COUNCIL ITEMS:**

A AB1234 travel reports;

15 **ADJOURNMENT:**

- *The next regular City Council meeting will be held on April 18, 2018 at 6:00 p.m.*

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for April 4, 2018 in the areas designated on March 30, 2018.


Gwenna MacDonald, City Clerk

g a e

LASSEN COUNTY PLANNING COMMISSION
BOARD CHAMBERS, 707 NEVADA STREET
SUSANVILLE, CA 96130
WEDNESDAY, APRIL 4, 2018

1:10 p.m. Convene in Regular Session

Flag Salute

Roll Call

Election of Officers

- Chairman
- Vice Chairman

Appointment of Architectural Review Committee member

General Update of Planning Activities

Matters Initiated by Commissioners

Correspondence

Approval of Minutes

Matters Initiated by the General Public

Next Resolution in line for adoption: 4-01-18

1:20 p.m.

PUBLIC HEARING: DESIGN REVIEW #2018-003, Tucker & Associates, Inc.

Proposal to approve the design of a 9,100 square foot Dollar General Store and parking lot. This project has been referred to the Planning Commission by the Architectural Review Committee. The project site is zoned C-2-D (General Commercial, Design Combining District) and has a land use designation of "Commercial" in the Janesville Planning Area Amendments, 1993, and the Lassen County General Plan, 2000. The project site is located at the corner of Cutoff Road and U.S. Highway 395 in Janesville, CA and has a situs address of 465-260 Main Street Janesville, CA 96114. APN: 129-590-32. Staff Contact: Kelly Mumper, Assistant Planner.

MAN

99f

LASSEN COUNTY
TECHNICAL ADVISORY COMMITTEE AGENDA
SECOND FLOOR CONFERENCE ROOM
707 NEVADA STREET
SUSANVILLE, CA 96130
THURSDAY APRIL 5, 2018

9:00 a.m. Convene in Regular Session
Matters Initiated by the General Public

PARCEL MAP #2018-001, Tucker & Associates, Inc. Tentative parcel map application proposing to divide a 19.25 acre parcel into one parcel and a remainder. If approved, resultant Parcel 1-A would be 1.68 acres in size. The remainder would be approximately 17.57 acres in size. The project site is zoned C-2-D (General Commercial, Design Combining District) and has a land use designation of "Commercial" in the Janesville Planning Area Amendments, 1993, and the Lassen County General Plan, 2000. The project site is located at the corner of Cutoff Road and U.S. Highway 395 in Janesville, CA and has a situs address of 465-260 Main Street Janesville, CA 96114. APN: 129-590-32. Staff Contact: Kelly Mumper, Assistant Planner.

NOTICE OF VIOLATION NO. 2018-002, JOHN AND ISABEL CONNOLLY. The Lassen County Technical Advisory Committee will receive and consider evidence to determine if a Notice of Violation should be recorded for 40 acres of land located approximately eleven miles Southeasterly of the community of Ravendale, California. The subject property is located in the Southeast one-quarter of the Southeast one-quarter (SE1/4 SE1/4) of Section 14, Township 32 North, Range 15 East, Mount Diablo Base and Meridian. The current Zoning of the subject parcel is U-C-2 (Upland Conservation/Resource Management District) and is designated "Extensive Agriculture" by the *Lassen County General Plan, 2000*. A Notice of Violation will be recorded if the Technical Advisory Committee determines that the subject parcel was created in violation of the California Subdivision Map Act. Assessor's Parcel Number: 081-090-29. Staff Contact: Don Willis, County Surveyor.

PARCEL MAP #2018-002, Rezone #2018-002, Gregg and Heather Ethridge. Proposal to split a 20-acre parcel into two parcels: Resultant Parcels A and B are each 10 acres in size. The subject parcel is zoned A-2-B-19 (Agricultural Residential District, 19 Acre Building Site Combining District), whereas the applicants propose to rezone the subject parcel into the A-2-B-10 (Agricultural Residential District, 10 Acre Building Site Combining District) zoning district to allow for the parcel map application. The subject parcel has a "Rural Residential" land use designation in the *Janesville Planning Area, 1993* and *Lassen County General Plan, 2000*. The proposed project is not subject to further CEQA review pursuant to Section 15183 of the Guidelines. The project site is located approximately 1.25 miles west of the intersection of Wingfield Road and Janesville Main Street (said intersection is a quarter-mile south of U.S. Highway 395) at 465-445 Elysian Valley Road, Janesville, CA 96114. APN: 129-650-31. Staff Contact: Stefano Richichi, Associate Planner.

ADJOURN

Distribution:		Agendas Only:	
County Planning & Building Services	County Fire Warden's Office	Applicants/Agents	BOS
County Environmental Health Dept.	County Assessor's Office	County Clerk	County Counsel
County Road Dept.	County Surveyor	Treasurer/Tax Collector	Post
CAO			

Lassen County Planning and Building Services 530-251-8269

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TAC/AGENDA 4/5/18
MLA: aje

AGENDA

Public Meeting
Central Valley Regional
Water Quality Control Board



BOARD MEETING

Thursday, April 5, 2018 – 9:00 a.m.
Friday, April 6, 2018-8:30 a.m.
Central Valley Water Board
1685 E. Street, Fresno, CA 93706

THIS MEETING WILL NOT BE WEBCAST

The Central Valley Board strives to conduct accessible, orderly, and fair meetings. The Board abides by the following rules when conducting its meetings:

- No person is required to register their name or provide other information to the Board in order to attend a Board meeting. Completing an attendance card is voluntary, unless you wish to testify before the Board.
- Anyone speaking to the Board will be requested to complete an attendance card.
- Anyone testifying in permit and enforcement actions will be required to complete an attendance card and affirm that any testimony that they provide is the truth by taking an oath.
- Items on this Agenda are numbered for identification purposes only; the Board may consider these items out of their listed order.
- Any item scheduled for the first day of a multi-day Board meeting may be delayed or continued to the next day, and items may also be moved from the second day to the first day. The Board may remove items from this Agenda without prior notice.
- If the Board lacks a quorum, the Board may conduct a hearing as a Panel Hearing. However, the Board will not take final action on such an item until a quorum of the Board is present.

Copies of the items to be considered by the Central Valley Water Board are posted on the Board's website at:
http://www.waterboards.ca.gov/centralvalley/board_decisions/tentative_orders/

Board agendas and the minutes of prior meetings are posted on the Board's website at:
http://www.waterboards.ca.gov/centralvalley/board_info/meetings/

Questions regarding individual items should be directed to the Board staff person whose name and phone number are indicated with the agenda item. If no staff person is listed, or for general questions, please contact Ms. Kiran Lanfranchi-Rizzardi at (916) 464-4839 or klanfranchi@waterboards.ca.gov

The Board meeting will be conducted at a facility that is accessible to people with disabilities. Individuals requiring special accommodations are asked to contact Ms. Lanfranchi-Rizzardi at (916) 464-4839 at least 5 working days prior to the meeting. TTY users may contact the California Relay Service at 1-800-735-2929 or voice line at 1-800-735-2922.

A list of applications for Water Quality Certifications, which the Board issues pursuant to Section 401 of the Clean Water Act, can be found at: http://www.waterboards.ca.gov/centralvalley/public_notices/ or can be obtained by calling the Board at: (916) 464-3291.

ELECTRONIC PRESENTATIONS

PowerPoint and other electronic presentations are frequently presented at the Board Meetings. Please e-mail presentations to the Board's Webmaster at webmaster5@waterboards.ca.gov at least 24 hours in advance, or bring your files either on a USB Flash Drive or CD-ROM and give them to Board Staff prior to the start of the meeting.

THURSDAY, APRIL 5, 2018 9:00 A.M.

1. Introductions, Pledge of Allegiance
2. Meeting Rules and Procedures
3. Board Member Communications – Board Members and the State Board Liaison Member may discuss meetings, communications, correspondence, or other items of general interest relating to matters within the Board's jurisdiction. There will be no voting or formal action taken
4. Public Forum – Any member of the public may address the Board on any matter within the Board's jurisdiction and not scheduled for consideration at this meeting, or pending before the Board
5. State Board Liaison Update
6. Executive Officer's Report (http://www.waterboards.ca.gov/centralvalley/board_info/exec_officer_reports/)

LOCAL AREA MANAGEMENT PLANS (LAMPS)

7. Tulare County Resource Management Agency and Tulare County Environmental Health Division, Tulare County – *Consideration of Resolution to Approve Local Agency Management Program* [Katie Carpenter, (559) 445-5551]
8. Tuolumne County Environmental Health Division, Tuolumne County – *Consideration of Resolution to Approve Local Agency Management Program* [Katie Carpenter, (559) 445-5551]

NPDES PERMITS/ENFORCEMENT

9. Cutler-Orosi Joint Powers Wastewater Authority, Wastewater Treatment Facility, Tulare County – *Consideration of NPDES Permit Renewal (NPDES No. CA0081485)* [Nicolette Dentoni, (559) 444-2505]
10. City of Colfax, Wastewater Treatment Plant, Placer County – *Consideration of NPDES Permit Renewal (NPDES Permit No. CA0079529)* [Elizabeth Thayer (916) 464-4671]
11. City of Jackson, Wastewater Treatment Plant, Amador County – *Consideration of an Order Amending Time Schedule Order R5-2015-0003-02* [Brian Taylor (916) 464-4662]

WASTE DISCHARGE REQUIREMENTS

12. Kern County Sheriff's Office, Kern County Lerdo Campus, Wastewater Treatment Facility, Kern County - *Consideration of Waste Discharge Requirements* [Jeff Pyle, (559) 445-5145]

OTHER BUSINESS

13. Valley Water Management Company, McKittrick 1 & 1-3 Facility, Kern County – *Consideration of a Monitoring and Reporting Program and consideration of a Resolution Directing Staff to Prepare an Appropriate Order for Valley Water Management Company's McKittrick 1 & 1-3 Facility* [Alejandra Lopez, (559) 445-6071]

FRIDAY, APRIL 6, 2018 – 8:30 A.M.

14. Introductions, Pledge of Allegiance
15. Meeting Rules and Procedures
16. Board Member Communications – Board Members and the State Board Liaison Member may discuss meetings, communications, correspondence, or other items of general interest relating to matters within the Board's jurisdiction. There will be no voting or formal action taken
17. Public Forum – Any member of the public may address the Board on any matter within the Board's jurisdiction and not scheduled for consideration at this meeting, or pending before the Board
18. Executive Officer's Report (http://www.waterboards.ca.gov/centralvalley/board_info/exec_officer_reports/)
19. The Board will be asked to approve items 24 through 28 with no discussion if no one is here to testify about them.

ENFORCEMENT

20. Konark Ranches LLC, Kern County – *Consideration of Administrative Civil Liability* [Marcus Ellison (559) 445-5565]

OTHER BUSINESS

21. Safe and Affordable Drinking Water for Disadvantaged Communities-*Informational Item Only*
[Joe Karkoski (916) 341-5618]
22. Center for Collaborative Policy presentation on public participation and outreach contract findings- addressing undeserved communities and dischargers- *Informational Item Only* [Stephanie Lucero (916) 628-1042]
23. Informational Item Regarding a Time Schedule Order for Combined Effluent from the City of Lemoore Wastewater Treatment Facility and Leprino Foods Company to Land Owned by Westlake Farms, Inc., and Sandridge Partners, LP – *Informational Item Only* [Scott Hatton (559) 444-2502]

UNCONTESTED CALENDAR

(Cal. Code Regs., tit. 23, § 647.2, subd. (f).)

Uncontested items are those items that are not being contested at the Board Meeting and will be acted on without discussion. If any person or Board Member requests discussion, the item may be removed from the Uncontested Calendar and taken up in the regular agenda in an order determined by the Board Chair.

24. WAIVER

Consideration of a Revision of Conditional Waiver of Waste Discharge Requirements for Disaster-Related Wastes During a State of Emergency within the Central Valley Region, (Order R5-2013-0026) [Bill Brattain, 916-464-4622]

25. NPDES PERMITS AND ENFORCEMENT

- a. City of Colusa, Wastewater Treatment Plant, Colusa County – *Consideration of an Order Amending Waste Discharge Requirements Order R5-2016-0062 (NPDES Permit No. CA078999) and Rescission of Time Schedule Order R5-2016-0075*
- b. Original Sixteen to One Mine, Inc., Sixteen to One Mine, Sierra County – *Consideration of an Order Amending Time Schedule Order R5-2015-0035*

26. WASTE DISCHARGE REQUIREMENTS AND ENFORCEMENT

- a. Amador County, Buena Vista Landfill, Amador County – (WDRs Order R5-2011-0062) (*Revision*)
- b. Calaveras County Water District, Copper Cove Wastewater Treatment Plant, Calaveras County, (WDRs Order R5-2010-0070) *Amendment*
- c. Chevron USA, Incorporated, Midway Solid Waste Disposal Site, San Luis Obispo County, Order R5-2005-0101 (*Revision*)
- d. City of Lathrop, Lathrop Consolidated Treatment Facility, San Joaquin County –WDRs Order R5-2016-0028) (*Amendment*)
- e. City of Newman, City of Newman Wastewater Treatment and Recycling Facility, Stanislaus County (*Revision*)
- f. County of Modoc, Alturas Class III Municipal Solid Waste Landfill, *Proposed (New)*
- g. Delicato Vineyards, Delicato Family Vineyards, San Joaquin County - (WDRs Order R5-2013-0028) (*Amendment*)
- h. Recology Auburn Placer, Auburn Landfill, Placer County –WDRs Order R5-2004-0086) (*Amendment*)
- i. Riverdale Public Utility District, Wastewater Treatment Facility, Fresno County, Order R5-252 (*Revision*)
- j. Sierra Pacific Industries, Anderson Division, Shasta County, (*New*)
- k. Southern Minnesota Beet Sugar Cooperative, Spreckels Sugar Company, Inc., and Meyers Farming LLC, Former Spreckels Mendota Facility, Fresno County (WDRs Resolution 61-147) (*Revision*) and Cleanup and Abatement Order (*New*)

27. WASTE DISCHARGE REQUIREMENTS/NPDES PERMITS/TIME SCHEDULE ORDER RESCISSIONS

- a. Fairway Oaks at Butte Creek Home Owner's Association, Butte County, Order 5-00-229
- b. Mike and Monica Schwenne, Golden Hills Mobile Home Park, Mariposa County, Order 86-230
- c. Franklin Construction, Butte County, Order 90-108
- d. Lamanuzzi & Pantaleo, LLC, Plant No. 1, Fresno County, Order 94-350
- e. Crane Mills, Tehama County, Order 95-266
- f. East Bay Municipal Utility District, Pardee Center Wastewater Treatment Plant, Calaveras County, R5-2003-0119.
- g. Sierra Nevada Cheese Company, Glenn County, Order R5-2015-0114
- h. Shasta Renewable Resources, LLC, Shasta County, Order R5-2016-0034

28. CHANGE OF NAME AND OR/OWNERSHIP

- a. Burton A. Ellison, DC Unit Lease, Deer Creek Oil Field, Tulare County, 5-00-16301
- b. Wildhurst Vineyards, Wildhurst Vineyards Wastewater Treatment Facility, Lake County, R5-2012-0024
- c. Valley Water Management Company, Kern Front No. 2 Facility, Kern Front Oil Field, Kern County, R5-2012-0059
- d. Treatment Plant, Plumas County, WDRs Order R5-2016-0049, and TSO Order R5-2016-0050

CLOSED SESSION

The Board may meet in closed session to consider personnel matters (Gov. Code, § 11126 subd. (a)), to deliberate on a decision to be reached based upon evidence introduced in a hearing (Gov. Code §, 11126, subd. (c)(3)), or to discuss matters in litigation, including discussion of initiated litigation, significant exposure to litigation, or decisions to initiate litigation (Gov. Code, § 11126, subd. (e)). Current litigation involving the Board:

Litigation filed against the Central Valley Water Board and/or the State Water Board:

- a. Cleanup and Abatement Order issued for the Cleanup of Dixon Park in 2005 – *ConAgra Foods and Monfort, Inc. v. Central Valley Water Board* (Solano County Sup. Ct., Case No. FCS027420)
- b. Administrative Civil Liability Orders R5-2011-0068, R5-2012-0070, R5-2013-0091, R5-2014-0119, R5-2015-0065, R5-2016-0063, and R5-2017-0038, Cease and Desist Order R5-2017-0039, General Order R5-2013-0122, and 13267 Order Requiring Monitoring of the Sweeney Dairy – *James G. Sweeney, et al. v. State Water Board, et al.* (Fresno County Sup. Ct. Case Nos. 15CECG02063, 17CECG00146, 16CECG03035, 17CECG03030, and 17CECG02994)
- c. Administrative Civil Liability Order Issued for Mandatory Minimum Penalties to Malaga County Water District in 2013 – *Malaga County Water District v. Central Valley Water Board et al.* (5th Dist. Ct. of App., Case No. F075868; Fresno County Sup. Ct., Case No. 14-CECG-03576, removed to Madera County Sup. Ct., Case No. MCV071280)
- d. Dairy General Waste Discharge Requirements, Reissued in 2013 – *Asociación de Gente Unida por el Agua et al. v. Central Valley Water Board* (3rd Dist. Ct. of App., Case No. C066410; Sacramento County Sup. Ct., Case No. 34-2008-00003604)
- e. Cleanup and Abatement Order Issued for Cleanup of Walker Mine in 2014 – *Atlantic Richfield Company v. Central Valley Water Board* (Sacramento County Sup. Ct., Case No. 34-2014-80001875)
- f. NPDES Permit and Cease and Desist Order Issued to Malaga County Water District in 2014 – *Malaga County Water District v. State Water Resources Control Board, et al.* (5th Dist. Ct. of App., Case No. F075851; Fresno County Sup. Ct., Case No. 14-CECG-03919, removed to Madera County Sup. Ct., Case No. MCV071279)
- g. Administrative Civil Liability Order Issued to Malaga County Water District in 2016 – *Malaga County Water District v. Central Valley Regional Water Quality Board, et al.* (Fresno County Sup. Ct., Case No. 16-CECG-03036)

Litigation filed by the Central Valley Water Board against other parties:

- h. Aerojet Cleanup – Central Valley Water Board et al. v. Aerojet-General Corp. et al. (Sacramento County Sup. Ct., Case No. 286073, consolidated with Case Nos. 288302 and 291981); Central Valley Water Board et al. v. Aerojet-General Corp. et al. (EDCal, Case No. CIV-S-86-0064-EJG) consolidated with U.S. v. Aerojet-General Corp. et al., (EDCal, Case No. CIV-S-86-0063-EJG)
- i. Bonzi Landfill – Central Valley Water Board v. Ma-Ru Holding Company et al. (Stanislaus County Sup. Ct., Case No. 643740)
- j. Orland Sand and Gravel Facility – People ex rel. Central Valley Water Board, Dept. of Fish and Wildlife v. Orland Sand and Gravel Corp. et al. (Glenn County Sup. Ct., Case No. 15CV01436)
- k. Greener Globe Landfill – People ex rel. Central Valley Water Board v. A Greener Globe Corporation (Placer County Sup. Ct., Case No. SCV13231)

Petitions for Review of Central Valley Water Board Actions filed with State Water Board:

- l. Eastern San Joaquin Irrigated Lands General Waste Discharge Requirements, Order R5-2012-0116 – Petitions filed by California Sportfishing Alliance et al.; San Joaquin County Resource Conservation District et al.; and Asociación de Gente Unida por el Agua (AGUA) et al. (State Water Board File Nos. A-2239(a) through (c))
- m. Irrigated Lands General Waste Discharge Requirements for Individual Growers, Order R5-2013-0100 – Petition filed by Kern River Watershed Coalition Authority and Paramount Farming Company, LLC (State Water Board File No. A-2269)
- n. Tulare Lake Basin Area Irrigated Lands General Waste Discharge Requirements, Order R5-2013-0120 – Petitions filed by Southern San Joaquin Valley Water Quality Coalition et al., Michael and Yvonne LaSalle, and Asociación de Gente Unida por el Agua (AGUA) et al. (State Water Board File Nos. A-2278(a) through (c))
- o. City of Stockton, WDRs Order R5-2014-0070 [NPDES No. CA0079138] and Time Schedule Order R5-2014-0071 (State Water Board File No. A-2315)
- p. Sacramento River Watershed Irrigated Lands General Waste Discharge Requirements, Order R5-2014-0030 – Petition filed by California Sportfishing Alliance et al. (State Water Board File No. A-2302)
- q. San Joaquin County and Delta Area Irrigated Lands General Waste Discharge Requirements, Order R5-2014-0029 – Petition filed by California Sportfishing Alliance et al. (State Water Board File No. A-2301)
- r. West San Joaquin River Watershed Irrigated Lands General Waste Discharge Requirements, Order R5-2014-0002 – Petition filed by California Sportfishing Alliance et al. (State Water Board File No. A-2292)
- s. Valley Water Management Company, Cease and Desist Order R5-2015-0093 – Petitions filed by Valley Water Management Company, Clean Water Action, and the Central California Environmental Justice Network (State Water Board File Nos. A-2148(a), A-2148(b), and A-2148(c))
- t. CMC Land Holdings, LLC, ACL Order R5-2016-0084 – Petition filed by CMC Land Holdings, LLC (State Water Board File No. A-2517)
- u. 13267 Order Directing Participation in the Delta Regional Monitoring Program – Petitions filed by the Cities of Ceres, Patterson, Turlock, Ripon, and Riverbank and by the Counties of Stanislaus and Colusa (State Water Board File Nos. A-2540(a) through (g))
- v. Waste Discharge Requirements for Municipal Wastewater Dischargers, Order No. R5-2017-0085 – Petition filed by Friends of the North Fork (State Water Board File No. A-2573)
- w. Original Sixteen to One Mine, Inc., ACL Order R5-2017-0115 – Petition filed by Original Sixteen to One Mine, Inc. (State Water Board File No. A-2586)

MEETING PROCEDURES

The Central Valley Water Board circulates item-specific Notices and/or Hearing Procedures along with drafts of its Orders and Amendments. If there is a conflict between an item-specific Notice or Hearing Procedure and the Meeting Procedures in this Agenda, the item-specific Notice or Hearing Procedure will control. Please contact Board staff if you do not know whether there is a Notice or Hearing Procedure for a specific item.

The statutes and regulations that govern the Central Valley Water Board's meetings can be found at http://www.waterboards.ca.gov/laws_regulations/

All persons may speak at a Central Valley Water Board meeting, and are expected to orally summarize their written submittals. Oral presentations will be limited in time by the Board Chair, and a timer may be used. Where speakers can be grouped by affiliation or interest, such groups are expected to select a spokesperson and to not be repetitive. The Board will accommodate spokespersons by granting additional time if other group members will not also be speaking.

Written materials that are received after deadlines set by item-specific Notices and/or Hearing Procedures will not generally be admitted. Any person requesting to submit late materials must demonstrate good cause, and the Chair must find that the admission of the late materials would not prejudice the Central Valley Water Board or any designated party. The Chair may modify this rule to avoid severe hardship.

PROCEDURE FOR HEARINGS IN ADJUDICATIVE MATTERS

(Including the issuance of Waste Discharge Requirements, NPDES Permits, Conditional Waivers, and certain Enforcement Orders, including Cleanup and Abatement and Administrative Civil Liability Orders)

The regulations for adjudicative proceedings are found in California Code of Regulations, title 23, sections 648 et seq. An adjudicative proceeding is a hearing to receive evidence for the determination of facts pursuant to which the Board formulates and issues a decision.

Evidence: Adjudicative hearings are not conducted according to the technical rules of evidence; the Board will accept any evidence that is reasonably relevant. It is the policy of the Board to discourage the introduction of surprise testimony and exhibits. Hearsay evidence may be used to supplement or explain other evidence.

Designated Parties: Designated Parties are persons named in a proposed order, anyone who requests designated party status and is so designated by the Board, and, for prosecutorial matters, the Board's Prosecution Team. Designated Parties have the right to call and examine witnesses, receive witness lists from other Designated Parties, introduce exhibits, cross-examine opposing witnesses, rebut evidence, make or oppose evidentiary objections, and make opening and/or closing statements.

Interested Persons: All persons who wish to participate in the hearing but who are not Designated Parties are Interested Persons. Interested Persons may present non-evidentiary policy statements or comments, either orally or in writing, but will not be subject to cross-examination. Interested Parties may be asked to respond to clarifying questions from the Board, staff, or others.

Order of Proceeding: for adjudicative hearings, the proceeding will be generally be conducted in the following order, unless modified by the Board Chair or specified differently in an item-specific Notice or Hearing Procedure:

- Testimony by Board staff, followed by testimony by Designated Parties named in the Order or Permit, followed by testimony of other Designated Parties
- Cross-examination of Board staff, followed by cross-examination of Designated Parties named in the Order or Permit, followed by cross-examination of other Designated Parties
- Statements of Interested Persons
- Closing statement by Designated Parties other than those named in the Order or Permit, then closing statement by Designated Parties named in the Order or Permit, followed by closing statement by Board staff
- Recommendation by the Board's Executive Officer (as appropriate)
- Close of the Hearing, followed by deliberation and voting by the Board

Closing statements are not to be used to introduce new evidence or testimony. Persons wishing to introduce exhibits (i.e., maps, charts, photographs) must leave them with the Board.

PROCEDURE FOR RULEMAKING AND INFORMATIONAL PROCEEDINGS

(Including Basin Planning, Rulemaking, Setting of Policy, and Workshops)

The regulations for rulemaking and informational proceedings are found in California Code of Regulations, title 23, sections 649 et seq. Rulemaking proceedings include hearings designed for the adoption, amendment, or repeal of any rule, regulation, or standard of general application. Informational proceedings include any hearings designed to gather and assess facts, opinions, and other information relevant to any matters within the jurisdiction of the Boards and whose primary purposes are to assist the Boards in the formulation of policy or guidelines for future Board action, to inform the public of Board policies, reports, orders, plans, or findings, and to obtain public comment and opinion with respect to such policies, reports, orders, plans, or findings, or to adopt such policies, reports, orders plans, or findings.

For rulemaking and informational proceedings, the Board does not distinguish between Designated Parties and Interested Persons; the Board will accept any evidence that is reasonably relevant, provided that it is submitted in accordance with any item-specific Notice or Hearing Procedure.

Order of Proceeding: for rulemaking and informational proceedings, the proceeding will be generally be conducted in the following order, unless modified by the Board Chair or specified differently in an item-specific Notice or Hearing Procedure:

- Opening statement by the Board summarizing the subject matter and purpose of the proceeding
- Presentation by Board staff
- Presentations by all other persons
- Recommendation by the Board's Executive Officer (as appropriate)
- Close of the Hearing, followed by deliberation and voting by the Board (as appropriate)

PETITION PROCEDURE

Any person aggrieved by an action of the Central Valley Water Board may petition the State Water Board to review the action in accordance with Water Code section 13320 and California Code of Regulations, title 23, sections 2050 and following. The State Water Board must receive the petition by 5:00 p.m., 30 days after the date of the issuance of the Order, except that if the thirtieth day following the issuance of the Order falls on a Saturday, Sunday, or state holiday, the petition must be received by the State Water Board by 5:00 p.m. on the next business day. Copies of the law and regulations applicable to filing petitions may be found at:

http://www.waterboards.ca.gov/public_notices/petitions/water_quality

or will be provided upon request.

CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD CENTRAL VALLEY REGION

The primary duty of the Central Valley Water Board is to protect the quality of the waters within the Central Valley Region for all beneficial uses. This duty is implemented by formulating and adopting water quality plans for specific ground or surface water basins and by prescribing and enforcing requirements on all agricultural, domestic, and industrial waste discharges. Specific responsibilities and procedures of the Boards and the State Water Resources Control Board are contained in the Porter-Cologne Water Quality Control Act.

BOARD MEMBERS	CITY OF RESIDENCE	TERM EXPIRES
Jon Costantino	Grass Valley	9/30/2019
Carmen L. Ramirez*	Atwater	9/30/2021
Karl E. Longley	Fresno	9/30/2021
Robert Schneider	Davis	9/30/2018
Denise Kadara	Allensworth	9/30/2018
Raji Brar	Bakersfield	9/30/2020
Daniel B. Marcum	Fall River Mills	9/30/2019

*Public member in accordance with Water Code section 13201(c)

Pamela C. Creedon, *Executive Officer*

Patrick Pulupa, *Special Consultant (Incoming Executive Officer)*

Kiran Lanfranchi-Rizzardi, *Administrative Assistant II/Clerk to the Board*

Stephanie Yu, *Attorney III*

David Lancaster *Attorney I*

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Andrew Altevogt
Linda Bracamonte

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Brian Newman
David King
Jeanne Chilcott
Robert Busby
Stewart Black
Sue McConnell

Seniors:

Scott Armstrong
Susan Fregien
Howard Hold
Elizabeth Lee
Jim Marshall
Marie McCrink
Joe Mello
Josh Palmer
Brad Shelton
Robert Ditto

Gerald Djuth
Charlene Herbst
Kari Holmes
Anne Littlejohn
Daniel McClure
Steven Meeks
Patrick Morris
Steve Rosenbaum

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Clay Rodgers

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Dale Harvey
Doug Patteson
Scott Hatton

Seniors:

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Dale Essary	Shelton Gray
Warren Gross	Mike Pfister
Ron Holcomb	Matt Scroggins
David Sholes	
Russell Walls	

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Supervisors:

Bryan Smith
Angela Wilson

Seniors:

Kate Burger	Lynn Coster
Ben Letton	George Low
Jeremy Pagan	Griffin Perea
Elizabeth Betancourt	

9911

LASSEN COUNTY
ARCHITECTURAL REVIEW COMMITTEE AGENDA
707 NEVADA STREET CONFERENCE ROOM
SUSANVILLE, CA 96130
APRIL 6, 2018

11:00 a.m. Convene in Special Session
Matters Initiated by the General Public

DESIGN REVIEW #2018-004, Douglas & Kathleen Hagen. The applicants are proposing a 665 square foot single family residence that deviates from the roof pitch and roof overhang requirements found in Lassen County Code § 18.108.235(ii) and (iii). Deviations from these requirements are allowed upon approval by the Architectural Review Committee through the Design Review process. The project site is zoned R-1-D (Single Family Residential, Design Combining District) and has a land use designation of "Existing Residential" pursuant to the *Eagle Lake Area Plan, 1982* and the *Lassen County General Plan, 2000*. The subject parcel is located ¼ mile east of Eagle Lake Road at 507-960 Stone Road, Eagle Lake CA, 96130. APN: 065-120-03. Staff Contact: Kelly Mumper, Assistant Planner.

Committee Members: Planning Director
Building Official
Planning Commissioner

Agenda Only: County Counsel
County Clerk
County Administrative Officer
Board of Supervisors
County Times
Applicant

Lassen County Planning and Building Services (530) 251-8269

JM