



# Lassen County

**DRAFT**

## Meeting Minutes Board of Supervisors Special Meeting

### *LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER; DISTRICT 3 - JEFF HEMPHILL  
- VICE CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

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Tuesday, April 24, 2018

10:00 AM

Bieber Veterans Memorial Hall  
657-575 Bridge Street  
Bieber, CA 96009

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### **10:06 A.M. CALL TO ORDER**

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also  
Present: County Administrative Officer (CAO) Richard Egan, County Counsel  
Robert Burns and Deputy Clerk of the Board Michele Yderraga.

**Present:** 5 - Jeff Hemphill, Tom Hammond, Aaron Albaugh, Chris Gallagher and  
David Teeter

**Excuse:** 0

### **PUBLIC COMMENT**

None.

### **ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

CAO Egan announced the following:

- 1) Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9. Two cases.

### **CLOSED SESSION**

Closed session was held from 10:14 a.m. - 10:42 a.m.

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also  
Present: CAO Egan, County Counsel Burns, Deputy Clerk of the Board  
Yderraga, Deputy CAO Tony Shaw and Sheriff/Coroner Dean Growdon.

RECESS: 10:42 a.m. - 10:52 a.m.

### **10:52 A.M. OPENING CEREMONIES**

#### **Pledge of Allegiance**

The Pledge of Allegiance was formally presented by the Big Valley High  
Junior/Senior High School Color Guard.

### **ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

CAO Egan announced the following:

- 1) Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9. No reportable action.

**AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

Supervisor Hemphill requested to have the meeting adjourned in memory of Shirley Ward.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Hammond, Albaugh, Gallagher and Teeter

**PUBLIC COMMENTS**

Rose Marie Thompson: Thanked the Board for their support with the local swimming pool. Briefly discussed the pool activities.

Laura Finlay: Discussed mapping in Lassen County.

Sheriff/Coroner Growdon: Thanked the Board for the approval of the new rifle sites and safety equipment for the Sheriff's Office.

**MATTERS SET FOR TIME CERTAIN**

**NOR-CAL EMS**

SUBJECT: Update on services provided by Nor-Cal EMS from Dan Spiess, CEO and Dr. Eric Rudnick, Medical Director.

ACTION REQUESTED: Receive presentation.

FISCAL IMPACT: None.

CEO of Norcal EMS Dan Spiess gave a detailed presentation of the current updates and services they provide. Extensive discussion was held.

SPEAKERS: Medical Director of Norcal EMS Dr. Eric Rudnick and Sheriff/Coroner Growdon.

**PLANNING**

SUBJECT: Request by Dava Montgomery, to waive the \$159 appeal filing fee established at Section 3.18.020 of Lassen County Code. Fee waiver request made pursuant to Lassen County Code Section 3.18.100 (Request for Waiver or Refund of Application Fees).

FISCAL IMPACT: Net loss of \$159 to the General Fund/Budget Unit No. 100

ACTION REQUESTED: Consider the request and either: 1) waive the \$159 fee; or 2) deny the request for waiver of the fee.

Attachments: [PB FeeWaiverMontgomery4-24-18pckt](#)

Director of Planning and Building Services Maurice Anderson gave a brief

description of the fee waiver request. Discussion was held.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, that the request for waiver of the fee be denied. The motion carried by the following vote:**

**Aye:** 3 - Albaugh, Gallagher and Teeter

**Nay:** 2 - Hemphill and Hammond

#### UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Hammond: Will be having a town hall meeting in Doyle on April 25, 2018.

Supervisor Hemphill: Spoke with Mr. Boyer regarding the US 395 meetings next month.

Supervisor Albaugh: 1) Requested CAO Egan to follow up with the Auditor regarding the funding for the Big Valley Community Pool; 2) will be attending the Regional Council Representatives of California (RCRC) meeting today after the Board meeting; 3) thanked the Providence 4-H for donating the 2018 Valley Girls calendars; 4) thanked the Big Valley High School Color Guard for setting the colors and flag salute; 5) thanked the Old Mill Grill and Big Valley Mark for donating doughnuts for the Board meeting today; 6) thanked the Red Barn for donating coffee for the Board meeting today; 7) thanked everyone who showed for the annual Board of Supervisors meeting in Bieber.

Supervisor Teeter: 1) Attended the annual Junior Fishing Derby; 2) attended the Caltrans Deal East meeting.

Supervisor Gallagher: Thanked Supervisor Hemphill for chairing the Board meetings in his absence; 2) requested to donate \$500 to the Westwood High School Drama Club.

#### INFORMATION/CONSENT CALENDAR

Supervisor Gallagher pulled Item# G3 Minutes, Item# G4 Health and Social Services; Supervisor Albaugh pulled Item# G5 Behavioral Health and Item# G10 Miscellaneous Correspondence for additional discussion.

#### Approval of the Consent Agenda

**A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, to approve the Consent Agenda as amended. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Hammond, Albaugh, Gallagher and Teeter

#### BOARD OF SUPERVISORS

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SUPERVISOR HAMMOND

SUBJECT: Request to authorize \$1328 to C&S Waste.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of

Supervisors Fund/Budget Unit No. (100-0011).

ACTION REQUESTED: Approve expenditure.

**This Action Item was approved on the Consent Agenda.**

SUPERVISOR ALBAUGH

SUBJECT: Request to designate: 1) The cost of 5 neighborhood watch signs to Susanville Ranch Park Neighborhood watch; and 2) \$400 to Susanville Rancheria for the Susanville Indian Rancheria Annual POW-WOW.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. (100-0011).

ACTION REQUESTED: Approve expenditures.

**This Action Item was approved on the Consent Agenda.**

## PUBLIC WORKS DEPARTMENT

ROAD DEPARTMENT

SUBJECT: Asphalt Concrete (1/2" max. med. PG Grade 64-28).

FISCAL IMPACT: Funding will be from the Services and Supplies section of the current 2017/2018 Fiscal Year Road Operating Fund/Budget Unit No. 122-1221. Maximum cost would be an amount equal to \$254,718.75 if all material was utilized.

ACTION REQUESTED: 1) Award Asphalt Concrete (1/2" max. med. PG Grade 64-28) to Hat Creek Construction and Materials, Inc. in the amount of \$69 per ton (not to exceed 2,000 tons or \$148,005 with tax) for Susanville/Standish area; 2) Sierra Cascade Aggregate and Asphalt in the amount of \$66 per ton (not to exceed 1,000 tons or \$70,785 with tax) for the Westwood area; and 3) Eagle Peak Rock in the amount of \$67 per ton (not to exceed 500 tons or \$35,928.75 with tax) for the Ravendale/Bieber area, the lowest bidders meeting the requirements considering transportation costs to haul the material from the respective plants to the individual job sites.

**Attachments:** [PW Asphalt \(2nd\) Board Request Attach](#)

**This Action Item was approved on the Consent Agenda.**

ROAD DEPARTMENT

SUBJECT: Award Asphalt Concrete (3/4" max. med. PG Grade 64-28).

FISCAL IMPACT: Funding will be from the Services and Supplies section of the current 2017-18 Fiscal Year Road Operating Fund/Budget Unit No. 122-1221. Maximum cost would be an amount equal to \$109,395 if all material was utilized.

ACTION REQUESTED: Award Asphalt Concrete (3/4" max. med. PG Grade 64-28) to Hat Creek Construction and Materials, Inc. in the amount of \$68 per ton (not to exceed 1,500 tons or \$109,395 with tax) for Susanville/Standish area, the lowest bidder meeting the requirements considering transportation costs to haul the material from the respective plants to the job sites.

Attachments: [PW Asphalt Attach](#)

**This Action Item was approved on the Consent Agenda.**

COUNTY ADMINISTRATIVE OFFICE

PROCLAMATION

SUBJECT: Proclamation designating May 6, 2018 - May 12, 2018 as Public Service Recognition Week to honor the employees of the federal government, state and local governments and members of the uniformed services.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve Proclamation.

Attachments: [20180420112924884](#)

**This Proclamation was adopted on the Consent Agenda.**

OFFICE OF EMERGENCY SERVICES

RESCUE EQUIPMENT PURCHASE

SUBJECT: Purchase rescue equipment from LN Curtis in the amount of \$3,578.93

FISCAL IMPACT: \$3,578.93 From Fund/Budget Unit No. 185. Expenses to be fully reimbursed by the 2017 Homeland Security Grant Program.

ACTION REQUESTED: Approve purchase.

Attachments: [OES Attach](#)

**This Action Item was approved on the Consent Agenda.**

DEPARTMENT REPORTS

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting minutes of April 17, 2018.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [Draft Minutes](#)

Supervisor Gallagher pulled the meeting minutes to abstain from the vote as he wasn't present for the April 17, 2018 Board of Supervisors meeting.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, that these Minutes be approved. The motion carried by the following vote:**

**Aye:** 4 - Hemphill, Hammond, Albaugh and Teeter

**Abstain:** 1 - Gallagher

## HEALTH AND SOCIAL SERVICES

### HEALTH AND SOCIAL SERVICES

SUBJECT: Job Description Approval for Analyst Position.

FISCAL IMPACT: There is no impact to County General Fund.

ACTION REQUESTED: Approve the Analyst Job Description.

Attachments: [HSS Analyst Job Description 04.24.18](#)

Supervisor Gallagher questioned the qualifications stated in the Health and Social Services Analyst job description. Brief discussion was held.

SPEAKERS: Director of Health and Social Services Barbara Longo.

**A motion was made by Supervisor Hemphill, seconded by Supervisor Teeter, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Hammond, Albaugh, Gallagher and Teeter

### BEHAVIORAL HEALTH

SUBJECT: Mental Health Services Act (MHSA) Three-Year Plan Update for 2017/2020 Fiscal Years (FY).

FISCAL IMPACT: There is no impact to County General Fund.

ACTION REQUESTED: Adopt the 2017/2020 FY MHSA Three-Year Plan Update and approve its submission to the Mental Health Services Oversight Accountability Commission (MHSOAC).

Attachments: [HSS AR BH MHSA FY 2017](#)

Supervisor Albaugh had questioned the dollar amount of the plan versus the amount of people being served. Brief discussion was held.

SPEAKERS: Director of Health and Social Services Barbara Longo.

**A motion was made by Supervisor Hemphill, seconded by Supervisor Teeter, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Hammond, Albaugh, Gallagher and Teeter

## MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

a) Application for Alcohol Beverage License for Janesville Payless, located at 463-770 Main St, Janesville, CA 96114.

b) Application for Alcohol Beverage License for Sierra Energy, located at 301 Third St, Westwood, CA 96137.

c) Susanville City Council Regular Meeting agenda for April 18, 2018.

d) Level I Developer Fee Study for Richmond Elementary School District.

e) Level I Developer Fee Study for Lassen Union High School District.

**Attachments:** [Misc Corr](#)

Supervisor Albaugh questioned Item# a - Application for Alcohol Beverage License. County Counsel Burns explained that the Clerk is required to notice the public. Brief discussion was held.

**These Reports were received and filed.**

**Aye:** 5 - Hemphill, Hammond, Albaugh, Gallagher and Teeter

BOARD OF SUPERVISORS

RECESS: 11:49 a.m. - 12:00 p.m.

BIEBER LIGHTING DISTRICT

SUBJECT: Request for additional street lighting in the Bieber Lighting District.

ACTION REQUESTED: Authorize the Director of Public Works to submit an application for service to Pacific Gas and Electric Company or provide direction to staff.

FISCAL IMPACT: None to the County General Fund; Cost to the Bieber Lighting District to be determined.

Supervisor Albaugh requested additional street lighting in the Bieber Lighting District. Discussion was held.

SPEAKERS: Deputy CAO Tony Shaw.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, to provide direction to staff. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Hammond, Albaugh, Gallagher and Teeter

COUNTY COUNSEL

COUNTY COUNSEL

SUBJECT: Authorizing Initiation of Litigation.

FISCAL IMPACT: Undetermined.

ACTION REQUESTED: 1) Receive report; and 2) adopt Resolution; or 3) provide direction to staff.

**Attachments:** [Resol](#)

[Prof Svcs Agmt](#)

[Brochure](#)

[Lassen facts](#)

County Counsel Burns gave a description of ongoing federal opioid litigation

and the ramifications of joining this litigation. Discussion was held.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, that this Resolution No. 18-033 be adopted. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Hammond, Albaugh, Gallagher and Teeter

#### AGRICULTURAL COMMISSIONER

##### PREDATORY ANIMAL

SUBJECT: Work and financial plan between Lassen County and Animal & Plant Health Inspection Services - Wildlife Services (APHIS-WS).

FISCAL IMPACT: Approval of this work plan will require inclusion of this amount in the 2018/2019 Fiscal Year (FY) budget as an appropriation from Fund/Budget Unit No. 100-0602.

ACTION REQUESTED: 1) Adopt a Resolution that does the following: a) Approve work and financial plan for Wildlife Damage Management Services for fiscal year 2018/2019; b) authorize the CAO to sign the agreement for services, not to exceed \$83,950; and 2) direct the Environmental Review Officer to file a Notice of Exemption.

Attachments: [Ag Attach](#)

Agricultural Commissioner Craig Hemphill requested the Board to adopt a Resolution that will approve work and financial planning for Wildlife Damage Management Services for Fiscal Year 2018/2019, authorize CAO Egan to sign the Agreement and to direct the Environmental Review Officer to file a Notice of Exemption. Extensive discussion was held.

SPEAKERS: Jim Shuler from the US Department of Agriculture.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Resolution No. 18-034 be adopted. The motion carried by the following vote:**

**Aye:** 5 - Hemphill, Hammond, Albaugh, Gallagher and Teeter

#### PLANNING AND BUILDING SERVICES

##### SUSTAINABLE GROUNDWATER MANAGEMENT ACT

SUBJECT: Receive report on implementation of the Sustainable Groundwater Management Act (California Water Code Section 10720 et. seq.) in Lassen County and preparation of a Groundwater Sustainability Plan (GSP) for the Big Valley Groundwater Basin.

FISCAL IMPACT: None - discussion only.

ACTION REQUESTED: 1) Receive report; and 2) Provide direction if necessary.

Assistant Planning and Building Services Director Gaylon Norwood gave a



detailed report on the implementation of the Sustainable Groundwater Management Act in Lassen County and preparation of Groundwater Sustainability Plan for the Big Valley Groundwater Basin.

COUNTY ADMINISTRATIVE OFFICE

FUTURE BOARD MEETINGS AND THEIR LOCATION

SUBJECT: Discussion of future Board of Supervisor meeting time and locations.

FISCAL IMPACT: Undetermined.

ACTION REQUESTED: 1) Receive report; and/ or 2) provide direction to staff.

CAO Egan requested to confirm the May 2018, Board of Supervisors meetings. Brief discussion was held. It was agreed to keep the May meetings as currently scheduled.

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

Nothing to report.

**ADJOURNMENT**

There being no further business, the meeting is adjourned at 12:56 p.m. in memory of Shirley Ward.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board