



**OFFICE OF THE DISTRICT ATTORNEY  
COUNTY OF LASSEN**

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**MEMORANDUM**


TO: The Honorable Lassen County Board of Supervisors  
FROM: Stacey L. Montgomery, District Attorney  
DATE: May 7, 2018  
SUBJECT: Child Advocacy Center (KC) Program Request for Application (Cal OES)

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Recommendation: That the Lassen County Board of Supervisors authorize the Board Chairman to execute the Resolution of the Board of Supervisors Of Lassen County Approving The Undertaking Of The Lassen County District Attorney's Child Advocacy Center (KC) Program to be funded through the State of California administered by the California Office of Emergency Services and authorize the Lassen County District Attorney and the Lassen County Administrative Officer to execute any and all documents necessary in order to obtain grant funding for the Child Advocacy Center Program/Multi-Disciplinary Interview Team for 2018/2019.

Fiscal Impact: The cost of the District Attorney's Child Advocacy Center Program will be reimbursed to Lassen County through the grant administered by the California Office of Emergency Services, Criminal Justice, and Emergency Management & Public Safety Grant Programs Division. The Child Advocacy Center allocation to Lassen County for fiscal/grant year April 2018 through March 2019 is \$187,425 in VOCA funds. The Lassen County District Attorney's Office will manage the Multi-Disciplinary Interview Team Coordinator as 100% one FTE, 5% of the cost associated with the legal prosecution and advocacy of a Deputy District Attorney and 5% of the fiscal administration will be the responsibility of the DA Program Coordinator.

Attachments: The proposed Resolution and Child Advocacy Center budget is attached for the Board of Supervisors review and approval dated May 10, 2018.

  
Stacey L. Montgomery, District Attorney

Cc: Richard Egan, Lassen County Administrative Officer  
Diana Wemple, Lassen County Auditor