#### CITY OF SUSANVILLE

#### 66 North Lassen Street \* Susanville CA Kathie Garnier, Mayor Joseph Franco, Mayor pro tem

Brian R. Wilson Kevin Stafford \* Mendy Schuster

Susanville Community Development agency Susanville Municipal Energy Corporation Susanville PUBLIC FINANCING AUTHORITY

> Susanville City Council Regular Meeting + City Council Chambers June 6, 2018 – 6:00 p.m.

Call meeting to order Roll call of Councilmembers present Next Resolution No. 18-5527 Next Ordinance No. 18-1014

- APPROVAL OF AGENDA: (Additions and/or Deletions)
- PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.
- 3 **CLOSED SESSION:** 
  - CONFERENCE WITH LABOR NEGOTIATORS pursuant to Government Code Section §54957.6

Agency Negotiator:

Dan Newton

Bargaining Unit:

- 1 Administrative Unit
- 2. Professional/Technical Unit
- 3. Public Works
- PUBLIC EMPLOYMENT Pursuant to Government Code Section §54957 В
  - 1 Police Chief
  - 2 City Planner
  - Approved Position List
- CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code  $\subset$ Section §54956.8

1 Property:

APN # 103-340-01-11

Agency Negotiator: Dan Newton, Interim City Administrator Negotiating Parties: City of Susanville/Black Dot (T-Mobile)

Under Negotiation: Terms of Lease

- **RETURN TO OPEN SESSION**: (recess if necessary)
  - Reconvene in open session at 7:00 p.m.
  - Pledge of allegiance
  - Report any changes to agenda
  - Report any action out of Closed Session
  - Moment of Silence or Thought for the Day: Councilmember Stafford
  - Proclamations, awards or presentations by the City Council:
    - Lassen Union High School 2018 Valedictorian and Salutatorian

#### 5 BUSINESS FROM THE FLOOR:

Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit

#### 6 CONSENT CALENDAR:

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A Approve minutes from the City Council's May 2, 2018 meeting
- B Approve vendor warrants numbered 201167 through 201335 for a total of \$746,463.87 including \$234,268.78 in payroll warrants
- C Receive and file Monthly Finance reports: April 2018
- D Approve **Resolution No. 18-5500** authorizing agreement with Fire Fighter Bargaining Unit
- Approve **Resolution No. 18-5526** authorizing closure of a portion of Gay Street for June 14, 2019 Lassen County Chamber mixer

#### 7 PUBLIC HEARINGS:

- A Consider **Resolution No. 18-5519** adopting the City of Susanville 2018-2019 Budget
- B Consider Resolution No. 18-5497 establishing and adopting Schedules of Fees
- Consider **Resolution No. 18-5521** setting assessments for Historic Uptown Susanville Association (HUSA) Fiscal Year 2018/2019

#### 8 COUNCIL DISCUSSION/ANNOUNCEMENTS:

Commission/Committee Reports:

#### 9 <u>NEW BUSINESS</u>:

- A Consider **Resolution No. 18-5518** establishing Appropriations Limitation for Fiscal Year 2018-2019
- B Consider Resolution No. 18-5520 adopting budget process and policies
- Consider **Resolution No. 18-5522** authorizing execution of agreement with Aramark Uniform Services for Public Works Department
- D Consider **Resolution No. 18-5523** approving street closure for the July 12, 2018 Lassen County Chamber of Commerce Mixer
- E Consider **Resolution No. 18-5524** approving Police Officer Trainee Agreement
- F Consider appointment of Voting Delegate for 2018 Annual League of California Cities
  Conference
- G Consider **Resolution No. 18-5525** approving purchase and installation of Police Department Server, ancillary equipment and software

#### 10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.

#### 11 SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

- 12 **CONTINUING BUSINESS**: No business.
- 13 <u>CITY ADMINISTRATOR'S REPORTS</u>: No business,
- 14 COUNCIL ITEMS:

A AB1234 travel reports:

- 15 ADJOURNMENT:
  - The next regular City Council meeting will be held on June 20, 2018 at 6:00 p.m.

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website <a href="www.cityofsusanville.org">www.cityofsusanville.org</a>, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for June 6, 2018 in the areas designated on June 1, 2018.

Gwenna MacDonald, City Clerk

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# AGENDA LASSEN COUNTY PLANNING COMMISSION BOARD CHAMBERS, 707 NEVADA STREET SUSANVILLE, CA 96130 June 6, 2018

1:10 p.m.

Convene in Regular Session

Flag Salute Roll Call

General Update of Planning Activities Matters Initiated by Commissioners

Correspondence Presentation by Staff Approval of Minutes

Matters Initiated by the General Public Next Resolution in line for adoption: 6-01-18

1:20 p.m.

PUBLIC HEARING: USE PERMIT #2018-004, Sukhpal Kaur Gajj. The applicant is proposing to allow for a 1,196 square foot single family dwelling to be used in conjunction with an existing Chevron Gas Station. The Lassen County Environmental Review Officer has determined that the project is exempt from California Environmental Quality Act (CEQA) pursuant to Section 15183 and 15303 of the (CEQA) Guidelines. The proposed location is approximately 336 feet east of the intersection of Highway 395 and Highway 70, at Hallelujah Junction. The project site is zoned C-H (Highway Commercial District) and has a land use designation of "Commercial" in the Lassen County General Plan, 2000. APN: 147-030-18. Staff Contact: Kelly Mumper, Assistant Planner.

1:25 p.m.

PUBLIC HEARING; Recommendation to the Board of Supervisors, LASSEN COUNTY File #318.01.42, Amendment to Title 18. Proposed amendment to Title 18 of the Lassen County Code to disallow the ministerial approval of accessory dwelling units (formerly known as second residences and defined at Government Code Section 65852.2) throughout Lassen County given the specific scarcity of public water, sewer, and fire services in Lassen County. Under said ordinance, discretionary applications for accessory dwelling units would be considered through the County's existing second housing unit ordinance on a case-by-case basis. The project is exempt from the California Environmental Quality Act (CEQA) according to Public Resources Code Section 21080.17. Countywide. Staff Contact: Stefano Richichi, Associate Planner.

1:30 p.m.

PUBLIC HEARING: TENTATIVE PARCEL MAP #2018-001, Tucker &

Associates, Inc. Tentative parcel map application proposing to divide a 19.25 acre parcel into one parcel and a remainder. If approved, resultant Parcel 1-A would be 1.78 acres in size. The remainder would be approximately 17.47 acres in size. Pursuant to Section 15183 of the California Environmental Quality Act Guidelines, the Lassen County Environmental Review Officer has determined that the project is exempt from CEQA because it is consistent with a community plan, general plan, or zoning. The project site is zoned C-2-D (General Commercial, Design Combining District) and has a land use designation of "Commercial" in the Janesville Planning Area Amendments, 1993, and the Lassen County General Plan, 2000. The project site is located at the corner of Cutoff Road and U.S. Highway 395 in Janesville, CA and has a situs address of 465-260 Main Street Janesville, CA 96114. APN: 129-590-32. Staff Contact: Kelly Mumper, Assistant



#### Planner

- 1:35 p.m. PUBLIC HEARING: DESIGN REVIEW #2018-013, Tucker & Associates, Inc. The proposal to approve the design of a 9,100 square foot Dollar General Store and parking lot. This project has been referred to the Planning Commission by the Architectural Review Committee. The project site is zoned C-2-D (General Commercial, Design Combining District) and has a land use designation of "Commercial" in the Janesville Planning Area Amendments, 1993, and the Lassen County General Plan, 2000. The project site is located at the corner of Cutoff Road and U.S. Highway 395 in Janesville, CA and has a situs address of 465-260 Main Street Janesville, CA 96114. APN: 129-590-32. Staff Contact: Kelly Mumper, Assistant Planner.
- 1:40 p.m. **PUBLIC HEARING:** Determination as to whether an Environmental Impact Report is required pursuant to the CA Environmental Quality Act (CEQA). INITIAL STUDY #2018-001 for Use Permit Amendment #2018-003 and Reclamation Plan Amendment #2018-001, TLT Enterprises LLC (Perry Thompson). Proposal to amend mining operations at the Ward Lake Pit (CA mine ID #91-18-0008). If approved, the amendment would allow for 24-hour mining operations Monday through Saturday (currently 6:00 am to 7:00 pm Monday through Saturday), extend the life of the mine from 2020 to 2030, allow site production in excess of the permitted 100,000 tons during declared emergencies, and increase the estimated number of truck trips from 10 per day and 55 per week to an average of 26 per day and maximum 150 per day during peak operations (not including employee vehicles). The project site is located in Litchfield, CA at 476-250 Ward Lake Road, off Center Road (A-27) in Lassen County, approximately 13 miles east of Susanville, CA. The project parcel is zoned Upland Conservation, Resource Management District and Upland Conservation, Agricultural Preserve Combining District, and is designated Extensive Agriculture by the Lassen County General Plan 2000. APN: 109-100-59 (Old 109-100-40, 42 44). Staff Contact: Nancy McAllister, Natural Resources Technician.
- 1:45 p.m.

  INTERIM MANAGEMENT PLAN: #5-01-87 Extension, Viewland LLC.
  Proposed five-year extension of existing Interim Management Plan #5-01-87
  (approved by Planning Commission on June 5, 2013), to allow for the continuation of temporary plan of mining operations, to be in effect during idle production periods. The proposed extension will renew said Interim Management Plan for an additional period not to exceed five years, which may be renewed for one additional five-year period at the time of its expiration. The surface mining operation is currently situated on 25 acres of a 269-acre parcel. The subject parcel is zoned U-C-A-P (Upland Conservation, Agricultural Preserve Combining District) and is designated Extensive Agriculture by the Lassen County General Plan, 2000. The mining operation is located off Highway 395, 5 miles northeast of Litchfield, CA. APN: 119-190-05. Staff Contact: Nancy McAllister, Natural Resources Technician

1:50 p.m. INTERIM MANAGEMENT PLAN: #930017 Extension, Land of Canaan. Proposed five-year extension of existing Interim Management Plan #930017 (approved by Planning Commission on June 5, 2013), to allow for the continuation of temporary plan of mining operations, to be in effect during idle production periods. The proposed extension will renew said Interim Management Plan for an additional period not to exceed five years, which may be renewed for one additional five-year period at the time of its expiration. The surface mining operation is currently situated on 24 acres of a 462-acre parcel. The subject parcel is zoned U-C-2 (Upland Conservation / Resource Management District) and is designated Extensive Agriculture by the Lassen County General Plan, 2000. The mining operation is located off Juniper Ridge Road, approximately 4 miles east of Termo, CA and 10 miles north of Ravendale, CA via Highway 395. APN: 045-132-64. Staff Contact: Nancy McAllister, Natural Resources Technician

#### **ADJOURN**

Certain actions of the Commission are appealable to the Board of Supervisors. The appeal period is ten days from the date of the Commission's action. For specific information on appeals, please contact the Lassen County Planning and Building Services Department at 530-251-8269.

MLA:aje

90 PC/June/6/2018

990

### HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT

#### REGULAR MEETING MINUTES

Date:

Wednesday, February 28, 2018

Location:

USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130

Present:

Board:

Jesse Claypool

Dave Schroeder

Will Johnson

Laurie Tippin (telephonically)

Staff:

Ian Sims

Merry Wheeler

Attendees:

Eric Peitz, NRCS

Tim Keesey

#### I, CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board Chair Jesse Claypool called the meeting to order at 3:34 pm, pledge of allegiance was done and quorum was noted. Board Member Wayne Langston was absent and Board Member Laurie Tippin attended telephonically and due to this all voting was polled

#### II. APPROVAL OF AGENDA

Board Member Dave Schroeder made a motion to approve the agenda, Board Member Will Johnson seconded and the motion passed. All (BM Langston was absent).

#### III. PUBLIC COMMENT

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

None.

#### IV. CONSENT ITEMS

A. Approval of 12/8/17 revised special meeting minutes (tabled from January 2018 meeting) and 1/24/18 regular meeting minutes.

BC Claypool had corrections to both the 12/8/17 and 1/24/18 minutes. The corrections have been made and the corrected minutes are on the HLVRCD website.

B. Approval of December 2017/January 2018 Treasurer's Report (tabled from 1/28/18 meeting) and January/February 2018 Treasurer's Report.

BM Johnson made a motion to approve the consent items with corrections to the 12/8/17 revised special meeting minutes (tabled from 1/24/18 meeting) and 1/24/18 regular meeting minutes, BM Schroeder seconded and the motion passed. All (BM Langston was absent).

#### V. <u>REPORTS</u>

A. District Manager Report – Sims.

District Manager Ian Sims presented his report. He noted that the CalRecycle Grant has made it through the second review and pending final approval. He also mentioned that Deputy Watermaster Mitch Otto is working on winter projects such as the Mapping/Operations Manual and water measurement devices. He presented the sign for the Lassen Creek Watershed project and said the SWAT MOU signature pages are filtering in.

#### B. Correspondence - Wheeler.

Executive Secretary Merry Wheeler shared two letters of gratitude with the Board: one from Will Johnson to Lassen Ale Works at the Boardroom for their donation of two growlers to the First Annual RCD Mixer and one from Jesse Claypool to Shane Dyer at Dyer Engineering for their donation of \$404.60 towards food for the mixer.

#### C. NRCS Agency Report – Peitz.

District Conservationist Eric Peitz presented his report. Two applications were selected for funding in the first batching period in FY18. Probably five to seven applications will be submitted for Batch #2. The next Modoc Regional RCD meeting is tentatively scheduled for April 2018.

#### D. Lassen SWAT - Tippin/Sims.

The Lassen SWAT is still receiving MOU signature pages; nothing else to report.

#### E. Buffalo Skedaddle-Sage Grouse Working Group - Schroeder.

BM Schroeder attended the meeting - not sure yet when funding will be received.

#### F. WAC Report - Langston.

BM Langston stated there was a WAC meeting held 2/9/18. WM Otto has been working on an operations manual. BC Claypool said the Board needs to have all policies and procedures in place to back WM Otto up during the irrigation season.

#### G. Modoc Regional RCD/CARCD Report - Tippin.

BM Tippin stated the Modoc Regional RCD meeting will probably be held the week of April 23<sup>rd</sup> or May 7<sup>th</sup>. She would like to have it in Susanville. She will contact some RCDs and the Alturas NRCS to ask about potential attendance. She asked that the Board review the emails that were sent on 2/28/18.

#### H. Fire Safe Council Report – Johnson.

BM Johnson said Calfire is doing hand treatments and are still having difficulties getting contractors.

#### i. Finance Committee Report - Langston/Schroeder.

Nothing to report. This report will be removed from future agendas.

#### J. Policy Committee Report - Claypool/Johnson/Sims.

Nothing to report. This report will be removed from future agendas.

#### K. IRWMP Report - Claypool.

Moving forward, BC Claypool will be reporting on the IRWMP.

#### I. Unagendized Reports by Board Members.

BM Johnson spoke about the Susanville Indian Rancheria (SIR) meeting to be held on 3/30/18. The address is 745 Joaquin Street and the Board is invited to attend.

BM Tippin discussed the CARCD Advocacy Academy in Sacramento to be held on March 12<sup>th</sup> and 13<sup>th</sup>. She is planning to attend.

BC Claypool reminded the Board and staff that the deadline for Form 700s is 3/3/18. ES Wheeler said she would send a Form 700 link to the Board.

BC Claypool also mentioned he attended a CSDA meeting on February 1, 2018 in Sacramento.

BC Claypool also stated that in accordance with the HLVRCD Susan River Watermaster Rules and Regulations, Article 1, General Provisions 1.1 (o), "Watermaster" means the Honey Lake Valley Resource Conservation District, including the Watermaster Board, all Decision makers and its agents, employees, and designees" and Article 1, General Provisions 1.1 (p), "Watermaster Board" or "Board" means the Board of Directors of the Honey Lake Valley Resource Conservation District." Article II, Administration, Item 2.13 states: "Compensation: Members of the Watermaster Board or any Decision maker shall receive fifteen dollars per meeting plus mileage from Watermaster for attendance at meetings, regular or special. Mileage shall be reimbursed subject to applicable provisions of law".

Moving forward, the format of the agenda will be amended to segregate the RCD portion of the meeting from the Watermaster portion of the meeting.

#### VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION - RCD

The following items were discussed in the order listed:

B. Consideration and approval of CEQA study for the Mitigated Negative Declaration for Diamond Mountain Watershed Restoration and Wildland Urban Interface (WUI) Project – Sims.

Tim Keesey presented the Board with information about the Diamond Mountain Watershed Restoration and Wildland Urban Interface (WUI) Project. It is a forest thinning project on Forest Service land. It consists of 8,000 acres, 4,000 of which will be thinned. The HLVRCD will serve as the lead agency for submittal of the Notice of Intent for the Mitigated Negative Declaration for the Diamond Mountain Watershed Restoration and Wildland Urban Interface (WUI) Project. The HLVRCD will receive \$1,300 and reimbursement of filing fees for the project.

BM Schroeder made a motion to approve the CEQA study for the Mitigated Negative Declaration for the Diamond Mountain Watershed Restoration and Wildland Urban Interface (WUI) Project, BM Johnson seconded and the motion passed. All (BM Langston was absent).

A. FYE RCD/WM 18 mid-year budget review – Sims.

This item was tabled from the January 2018 meeting. DM Sims discussed the FYE 18 mid-year budget review and then moved to Item D, "FYE 19 RCD/WM draft budget review".

D. FYE 19 RCD/WM draft budget review – Sims.

BM Schroeder asked to discuss the FYE 19 RCD/WM draft budget with DM Sims after having his wife (an accountant with LMUD) review it. The first reading of the FYE 19 RCD/WM draft budget will be at the March 2018 HLVRCD Board meeting.

C. Strategic/Annual Operation Plan Review – Sims.

DM Sims stated that many of the issues listed in the Strategic/Annual Operation Plan (AOP) have been achieved and some may need to be revisited. He asked for feedback from Board members for the March 24, 2018 meeting.

E. Submission of Article 1 of 5 ("RCD 101- What's An RCD") for review, revision and approval for submission to the Lassen County Times Op/Ed column – Johnson.

BM Johnson discussed his RCD 101 article and briefly touched on the other four articles he prepared. He thought it might be a good idea to possibly add what other RCDs have done in other areas.

BC Claypool and BM Schroeder felt the article might be too lengthy, but said to go ahead with submittal and try to keep subsequent articles shorter. BM Tippin also felt it was too long, but thought the article itself was great.

The Board directed DM Sims to work with BM Johnson on re-editing the article and to move the process of having it published along.

F. Proposal and decision on whether to sell lunch to the participants and spectators at the Susanville Area Bicycle Association Dirt Riders annual "Ridin' High at the Ranch" mountain bike race as a means to generate some unrestricted funding for the RCD. The race is scheduled for Saturday, May 26, 2018 starting at 10:00 am – Tippin.

There will be various races held this year with approximately 100 participants. It would need to be quick and easy food such as sandwiches, chili and possibly hot dogs for the kids. The price would be in the \$10 range.

BC Claypool asked if a permit to sell food is required and if there would be liability issues if a barbecue was used. BM Tippin was asked to provide answers to the Board's questions at the March meeting.

#### VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION - WATER MASTER

- \*\*\*\*\* BC Claypool stated the March 2018 agenda would be formatted differently so as to more fully segregate the RCD items from the WM items. There will still be only one agenda but the RCD portion will formally adjourn prior to beginning the WM portion. \*\*\*\*\*
- A. Consideration and approval to pay Lozano Smith Invoice No. 2044851 dated 2/12/18 in the amount of \$319.00 – Claypool.

BM Tippin made a motion to pay Lozano Smith Invoice No. 2044851 dated 2/12/18 in the amount of \$319.00, BM Johnson seconded and the motion passed. All (BM Langston was absent).

#### VIII. ADJOURNMENT

BM Schroeder made a motion to adjourn the meeting, BM Johnson seconded and the meeting was adjourned at 5:43 pm. All (BM Langston was absent).

The next scheduled Honey Lake Valley RCD meeting is <u>Wednesday, March 28, 2018</u> at <u>3:30 pm</u> at the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130.

Respectfully submitted,

:For Merry Wheeler

Merry Wheeler Executive Secretary

APPROVED:

Jesse Claypool, RCD Board Chairperson

DATE:

March 28, 2018

meeting minutes 2-28-18

## HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT

To 1305 9 9 0

#### **REGULAR MEETING MINUTES**

Date:

Wednesday, April 25, 2018

Location:

USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130

Present:

Board:

Jesse Claypool

Will Johnson

Laurie Tippin

Staff:

lan Sims

Merry Wheeler

Mitch Otto

Attendees:

Tom Esgate, Lassen Fire Safe Council

#### 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board Chair Jesse Claypool called the meeting to order at 5:31 pm, pledge of allegiance was done and quorum was noted. Board Members Dave Schroeder and Wayne Langston were absent.

#### II. APPROVAL OF AGENDA

ES Merry Wheeler told the Board that the March/April 2018 Treasurer's Report Watermaster Quickbooks balance for 4/19/18 was \$131,894.24. This amount had not yet been received from Singleton-Auman when the agenda packet was sent electronically.

BC Claypool made the board aware of the following changes to the agenda:

Item D, "Consideration and approval of Diamond Mountain Watershed Restoration Notice of Decision (NOD) for Mitigated Negative Declaration (MND)" was changed to Item A and Items A, B and C were each moved down one letter on the agenda.

Items E through H (various updated and revised policies) were removed from the agenda until such time as there is a 4/5 super majority of the Board. Board Member Laurie Tippin stated she had changes to the policy items that she would hold onto until the items could be agendized.

Board Member Will Johnson made a motion to approve the agenda, Board Member Laurie Tippin seconded and the motion passed with incorporated changes. All.

#### III. PUBLIC COMMENT

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

None.

#### IV. CONSENT ITEMS

- A. Approval of 3/28/18 regular meeting minutes.
- B. Approval of March/April 2018 Treasurer's Report.

BM Tippin made a motion to approve the consent items, BM Johnson seconded and the motion passed with one incorporated change to the Treasurer's Report. All.

#### V. REPORTS

A. District Manager Report – Sims.

District Manager Ian Sims presented his report. He noted that forms have been submitted for a Covered California Small Business health insurance quote. He is drafting a Project Coordinator job description and policy amendments. He also said the HLVRCD was awarded \$50K for waste cleanup efforts on two ranch properties and that he will send the Lassen County Times a PSA regarding the award and future intents with the grant program in Lassen County. There was also a brief discussion on the Adopt-a-Highway Program.

#### B. Correspondence - Wheeler.

ES Merry Wheeler stated no correspondence had been received.

#### C. NRCS Agency Report – Peitz.

District Conservationist Eric Peitz was not at the meeting. He did submit his report which was available in the Board agenda packet.

#### D. Lassen SWAT - Tippin/Sims.

There was nothing new to report other than an email regarding the use of SWAT equipment.

#### E. Buffalo Skedaddle-Sage Grouse Working Group – Schroeder.

There was no meeting held in April but a report was emailed out.

#### F. WAC Report - Langston.

There was no WAC meeting held in April.

#### G. Modoc Regional RCD/CARCD Report - Tippin.

BM Tippin stated there will not be a spring meeting this year. She is looking for representatives for the Forestry Committee. Requirements include a monthly conference call from 8:00 to 9:00 AM and attendance at one annual meeting each year.

#### H. Fire Safe Council Report - Johnson.

Nothing to report.

#### IRWMP Report – Claypool.

BC Claypool said there will be a meeting to discuss the DACI grant on 4/30/18.

#### J. Unagendized Reports by Board Members -

The Board and staff presented ES Wheeler with a card and gift certificate for Administrative Professionals Day. ES Wheeler was both surprised and appreciative and thanked everyone for their thoughtfulness.

BM Johnson stated he had attended a Climate Change Preparedness meeting.

BC Claypool noted that he had attended "Economics of Carbon Sequestration" in Sacramento on 4/11/18.

BC Claypool also received a certificate for attending the "Exercising Legislative Authority" webinar on 4/25/18.

BC Claypool stated that Alan Larson and SDRMA want to hold a safety seminar in Susanville. It would contain a special session for Board members and staff and would include discussion of new hires.

#### VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION - RCD

A. Consideration and approval of Diamond Mountain Watershed Restoration Notice of Decision (NOD) for Mitigated Negative Declaration (MND) – Sims.

Tom Esgate thanked the Board and BM Johnson in particular for all their help with CEQA. The NOD is ready to file at the Lassen County Clerk's Office. Mr. Esgate said the Fire Safe Council owes the HLVRCD a little more money for the filing fees. He stated he would need a time stamped copy of the NOD in order to pay the RCD the remaining \$75.

BM Johnson made a motion to approve the Diamond Mountain Watershed Restoration Notice of Decision (NOD) for Mitigated Negative Declaration (MND), BM Tippin seconded and the motion passed. All.

B. FYE 18 3<sup>rd</sup> quarter actuals - Sims.

DM Sims stated he has drafted a new budget format. Payroll taxes and office expenses are greater than what was budgeted for as a result of unknown payroll tax history in past budgets.

BM Tippin had questions on payroll taxes and wants to be sure balance discrepancies are corrected in the FYE 19 budget. There was some additional discussion on the actuals.

C. FYE 19 RCD/WM budget – second reading – Sims.

DM Sims discussed the FYE 19 RCD/WM budget. He noted that as FYE 18 actuals evolve the FYE 19 budget does as well. He discussed both the RCD and WM budgets and said the WM budget has now become balanced.

BM Tippin wants CSDA dues to be split between RCD and WM rather than having the RCD pay the entire amount.

D. Strategic/Annual Operation Plan Review - third reading - Sims.

DM Sims stated he has incorporated BM Tippin's comments that replaced updated goals and objectives. The Board felt the Strategic/Annual Operation Plan Review was "looking good".

- E. Consideration and approval of HLVRCD Reimbursement Form and amended Policy 2058 Claypool.
  Item was tabled until there is a 4/5 super majority to vote on policy decisions.
- F. Consideration and approval of HLVRCD Project Coordinator Job Description Policy 2908 Claypool.

  Item was tabled until there is a 4/5 super majority to vote on policy decisions.
- G. Consideration and approval of HLVRCD Employee Information and Emergency Contact Policy 2038 Claypool.

Item was tabled until there is a 4/5 super majority to vote on policy decisions.

H. Consideration and approval of HLVRCD New Employee Checklist – Claypool.

item was tabled until there is a 4/5 super majority to vote on policy decisions.

#### VII. RECESS OF RCD PORTION OF MEETING

Not necessary since there were no Watermaster items.

VIII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION - WATERMASTER

None.

IX. RECESS OF WM PORTION OF MEETING

N/A.

X. RECONVENE RCD PORTION OF MEETING

N/A.

#### XI. ADJOURNMENT

BM Johnson made a motion to adjourn the meeting, BM Tippin seconded and the meeting was adjourned at 6:35 PM. All.

The next scheduled Honey Lake Valley RCD meeting is <u>Wednesday, May 23, 2018</u> at <u>5:30 pm</u> at the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130.

Respectfully submitted,

Merry Wheeler Executive Secretary

APPROVED

Jesse Claypool, RCD Board Chairperson

DATE:

May 23, 2018

meeting minutes 4-25-18

### HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT

16 BOSG GSC

#### REGULAR MEETING MINUTES

Date:

Wednesday, March 28, 2018

Location:

USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130

Present:

Board:

Jesse Claypool

Wayne Langston

Will Johnson

Laurie Tippin

Staff:

lan Sims

Merry Wheeler

Attendees:

Tiffany Russell, NRCS

#### I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board Chair Jesse Claypool called the meeting to order at 3:30 pm, pledge of allegiance was done and quorum was noted. Board Member Dave Schroeder was absent.

#### II. APPROVAL OF AGENDA

BC Claypool stated that future agendas would be arranged as follows:

Item VI.

Items for Board Action and/or Discussion - RCD

Item VII.

Recess of RCD Portion of Meeting

Item VIII.

Items for Board Action and/or Discussion - Watermaster

Item IX.

Recess of Watermaster Portion of Meeting

Item X.

Reconvene RCD Portion of Meeting

Item XI.

Adjournment

Board Member Will Johnson made a motion to approve the agenda, Board Member Laurie Tippin seconded and the motion passed with incorporated changes. All.

#### III. PUBLIC COMMENT

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

None.

#### IV. CONSENT ITEMS

- Approval of 2/28/18 regular meeting minutes.
- B. Approval of February/March 2018 Treasurer's Report.

BM Tippin made a motion to approve the consent items, BM Johnson seconded and the motion passed. All.

#### V. <u>REPORTS</u>

#### A. District Manager Report – Sims.

District Manager Ian Sims presented his report. He noted that he is inquiring about employee health care coverage with Covered California and also mentioned that a CSDA Policy Manual had been purchased. He stated the DOC grant is moving forward and that there are funds available for Board members to

attend trainings, workshops, etc. He also said Watermaster Mitch Otto has been installing measurement devices and that the irrigation season started March 1st.

#### B. Correspondence - Wheeler.

Executive Secretary Merry Wheeler stated no correspondence had been received.

#### C. NRCS Agency Report – Peitz.

District Conservationist Eric Peitz was not at the meeting. He did submit his report which was available in the Board agenda packet.

#### D. Lassen SWAT - Tippin/Sims.

There was nothing new to report.

#### E. Buffalo Skedaddle-Sage Grouse Working Group - Schroeder.

Although BM Schroeder was not in attendance, it was noted that a Fire Break and Green Stripping workshop would be held in May and that RCD presence would be appreciated.

#### F. WAC Report - Langston.

BM Langston stated there was a WAC meeting held 3/8/18 and that policies and measuring devices were discussed. He also said the WAC reviewed the budget.

#### G. Modoc Regional RCD/CARCD Report - Tippin.

BM Tippin stated she had not received any input from the Modoc RCD regarding the upcoming regional meeting and that NRCS staff will be involved in trainings during both weeks the meeting might have been held. She said maybe there might not be a meeting this time due to time constraints and lack of responses from other RCDs. BM Johnson said he felt there was still value in having it.

There was no CARCD report.

#### H. Fire Safe Council Report – Johnson.

BM Johnson was not able to attend the meeting.

#### I. IRWMP Report - Claypool.

Discussions within the Lahontan funding region have taken place regarding invoicing expectations and grant deliverables of the DACI grant. The City has a new project manager who will be facilitating RWMG meetings.

#### J. Unagendized Reports by Board Members.

BM Johnson spoke about the Susanville Indian Rancheria (SIR) meeting to be held at 3:30 pm on 3/30/18. The address is 745 Joaquin Street and he encouraged the Board to attend.

BC Claypool stated he attended the SDRMA Spring Education Day on 3/20/18. The main subject of the meeting was "Predictable is Preventable" and concerned understanding risk management. He felt it was very educational.

#### VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION -- RCD

#### Information and discussion on California Department of Food and Agriculture's Healthy Soils Initiative -- Tiffany Russell, NRCS.

Ms. Russell provided information on California Department of Food and Agriculture's Healthy Soils Initiative. By implementing various practices listed on an application (in agenda packet), farmers, ranchers, tribes, producers are eligible for grants of up to \$50,000. The RCD might be interested in presenting this

grant opportunity to producers via workshops or community meetings. The RCD may be interested in sharing information about carbon planning as well.

B. Information and discussion on Intermountain West Joint Venture's Wet Meadow Initiative – Tiffany Russell, NRCS.

The Intermountain West Joint Venture's Wet Meadow Initiative is funded through the Department of Fish and Wildlife and SONEC (Southern Oregon Northeastern California) and is about preserving bird habitats in those areas. She noted that 70% of birds use private lands while migrating. There is also a potential to provide flood irrigation infrastructure with this initiative. Again, the RCD might be interested in presenting this grant opportunity to producers via workshops or community meetings.

C. FYE 19 RCD/WM budget – first reading – Sims.

DM Sims discussed the FYE 19 RCD/WM budget. Moving forward, he plans to send out budget actuals information monthly rather than quarterly. He also explained the new budget template and explained the revenue process. DM Sims also briefly discussed the WM budget and contingency fund.

D. Strategic/Annual Operation Plan Review – second reading - Sims.

DM Sims stated he has revised the language and responsibilities on some tasks. BM Tippin felt that specific dates should be identified, or at least designated as "quarterly" or "annually". BC Claypool said it "looked good".

E. Update on proposal and decision to sell lunch at the Susanville Area Bicycle Association Dirt Riders "Ridin' High at the Ranch" mountain bike race on 5/26/18 – Tippin/Johnson.

After much discussion it was determined there were simply not enough RCD board members or staff to provide coverage at the lunch booth on 5/26/18. BM Tippin made a motion to sell lunch at the Susanville Area Bicycle Association Dirt Riders "Ridin' High at the Ranch" mountain bike race on 5/26/18. The motion died for lack of a second.

F. Summary highlights of attendance at CARCD's Advocacy Training - Tippin.

BM Tippin attended CARCD's Advocacy Training in Sacramento on March 12-13, 2018. Several attendees met with a representative from Senator Ted Gaines' office, and it was very beneficial to practice making presentations to officials. BM Tippin felt it was a very good training and recommended it to other board members.

#### VII. RECESS OF RCD PORTION OF MEETING

Per Government Code 54952.3, the RCD portion of the meeting was recessed in order for the WM Board to meet.

#### VIII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION - WATERMASTER

The WM Board convened a new meeting at 5:55 PM.

A. Consideration and approval to pay Lozano Smith Invoice No. 2046708 dated 3/12/18 in the amount of \$87.00 - Claypool.

BM Johnson made a motion to pay Lozano Smith Invoice No. 2046708 dated 3/12/18 in the amount of \$87.00, BM Langston seconded and the motion passed. All. DM Sims directed ES Wheeler to split the payment between the RCD and WM accounts (\$43.50 each).

#### IX. RECESS OF WM PORTION OF MEETING

#### X. RECONVENE RCD PORTION OF MEETING

The RCD portion of the meeting was reconvened at 6:09 PM.

#### XI. ADJOURNMENT

BM Tippin made a motion to adjourn the meeting, BM Langston seconded and the meeting was adjourned at 6:10 PM. All.

The next scheduled Honey Lake Valley RCD meeting is <u>Wednesday, April 25, 2018</u> at <u>5:30 pm</u> at the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130.

Respectfully submitted,

Merry Wheeler

**Executive Secretary** 

APPROVED:

Jesse Claypool, RCD Board Chairperson

DATE:

April 25, 2018

meeting minutes 3-28-18 revised

99F

## Local Agency Formation Commission Of Lassen County

May 15, 2018

Lassen Co. Board of Supervisors 221 South Roop St, Ste 4 Susanville, CA 96130

RE: Transmittal of LAFCO proposed FY 2018-2019 budget

Honorable Lassen Co. Board of Supervisors,

As directed by the Local Agency Formation Commission of Lassen County and Government Code Section 56381 (a), I am transmitting a copy of adopted Resolution 2018-0003 and the adopted proposed budget.

Sincerely,

John Benoit Executive Officer

cc: Richard Egan

## Resolution 2018-0003 of the Lassen Local Agency Formation Commission

A Resolution of Lassen Local Agency Formation Commission Adopting a Proposed Budget for 2018-2019

WHEREAS, Lassen LAFCO is required by Government Code Section 56381(a) to adopt annually, following a noticed public hearing, a proposed budget by May 1<sup>st</sup> and a final budget by June 15<sup>th</sup>; and,

WHEREAS, the Commission has prepared a proposed budget for public review; and,

WHEREAS, the Executive Officer has given notice of hearing in the form and manner specified by law for adoption of the proposed budget and upon the date, time and place specified in said notice of hearing, the Commission heard, discussed and considered all oral and written testimony submitted including, but not limited to, the approved budget priorities for Fiscal Year 2018-2019 and the Executive Officer's report and recommendations; and

WHEREAS, the Commission has considered the attached Budget in light of the requirements of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000;

NOW THEREFORE, Lassen Local Agency Formation Commission does hereby determine, resolve, and order the following:

- 1. That Lassen LAFCO hereby adopts the attached 2018-2019 proposed budget (Exhibit A).
- 2. Directs the Executive Officer to transmit the proposed budget to the Auditor and all parties specified in Government Code Section 56381 (a) as promptly as possible.

PASSED AND ADOPTED by Lassen Local Agency Formation Commission at a regular meeting of said Commission held on the 9th day of April 2018 by the following roll call vote:

AYES: Franch, Wilson, Hemphill, Galleghar, & Eid

NOES: -

ABSTAINS: -

ABSENT: -

Signed and approved by me after its passage this 9th day of April, 2018.

Todd Eid, Chair

Lassen LAFCO

Attest:

John Benoit, Executive Officer

Lassen LAFCO

Lassen LAFCO Proposed 2018-2019 Budget, Resolution 2018-0003

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April 9, 2018

May 25, 2018

## County of Lassen

Department of Planning and Building Services

Building Permits

Code Enforcement

Surveyor

Surface Mining

Maurice L. Anderson, Director 707 Nevada Street, Suite 5

Susanville, CA 96130-3912 Phone: 530 251-8269

Fax: 530 251-8373 email: landuse@co.lassen.ca.us website: www.co.lassen.ca.us

> Zoning & Building Inspection Requests Phone: 530 257-5263

TO:

Lassen County Board of Supervisors

Agenda Date: June 12, 2018

FROM:

Maurice L. Anderson, Director

SUBJECT:

Nevada and Northeastern California Greater Sage-Grouse Draft Resource

Management Plan Amendment and Environmental Impact Statement; Bureau of

Land Management

The purpose of this memorandum is to inform the Board that the "Nevada and Northeastern California Greater Sage-Grouse Draft Resource Management Plan Amendment and Environmental Impact Statement" is available for public review from the Bureau of Land Management (BLM) until August 2, 2018, at the following website:

#### https://goo.gl/uz89cT

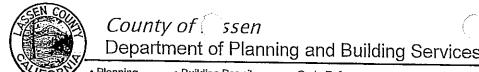
On April 10, 2018, the Board of Supervisors entered into a memorandum of understanding (MOU) with the BLM, invoking cooperating agency status between Lassen County and the BLM in conducting an environmental analysis and preparing the draft and final environmental impact statement (EIS) for a potential amendment to the Nevada and Northeastern California Greater Sage-Grouse Approved Resource Management Plan Amendment, which was adopted in 2015.

The day before entry into said MOU (at 8:27 p.m.) the BLM released the Preliminary Draft of the above EIR for comment from cooperating agencies. Comments on this Preliminary Draft were due back to the BLM by Sunday, April 15, 2018 (five days later, including Saturday and Sunday).

As a result of this short review period for the Preliminary Draft, the Board's comments were limited. The Preliminary Draft was not included in the April 10, 2018, Board packet as it wasn't released until the night before the Board meeting. In accordance with the adopted MOU, Assistant Director Gaylon Norwood commented (see attached letter) on behalf of Lassen County. Assistant Director Norwood, received substantial assistance formulating a comment letter from Farm Advisor David Lile and Tiffany Russell, of the Susanville Field Office of the Natural Resource Conservation Service.

Again, the intent of this memorandum is to provide notice that the draft EIR has now been released and comments can be submitted through August 2, 2018, if additional comments are desired.

MLA:gfn Enclosure



Planning

Building Permits

Code Enforcement

Surveyor

Surface Mining

Sent by email to: mmagalet@blm.gov

April 13, 2018

Maurice L. Anderson, Director 707 Nevada Street, Suite 5 Susanville, CA 96130-3912 Phone: 530 251-8269 Fax: 530 25 1-8373 email: landuse@co.lassen.ca.us website: www.co.lassen.ca.us

> Zoning & Building Inspection Requests Phone: 530 257-5263

Matthew Magaletti Bureau of Land Management 1340 Financial Blvd Reno, NV 89502

Dear Mr. Magaletti:

This letter is in regard to the Preliminary Draft Environmental Impact Statement (EIS) the Bureau of Land Management (BLM) released for comment from Cooperating Agencies on April 9, 2018 (at 8:27 PM), for a potential amendment to the Nevada and Northeastern California Greater Sage-Grouse Approved Resource Management Plan Amendment, completed in 2015. On April 10, 2018, the Lassen County Board of Supervisors entered into a memorandum of understanding with the BLM to be a Cooperating Agency for this planning effort.

As you know, due to your mandated time constraints for preparing this EIS, we were asked to submit our comments by close of business on April 15, 2018. Since April 15, 2018, is on a Sunday, this has effectively meant that we had to reply by Friday, April 13, 2018, as we typically do not conduct business on Saturday or Sunday. This gave us just four days to respond. As such, Lassen County may also submit comments during the public review of the Draft EIS.

While we have tried to reference specific language and sections of the Preliminary Draft EIS, due to the short response time allocated, some of our responses are general in nature. Additionally, many of the comments made by Lassen County in our January 21, 2014, and May 13, 2015, letters for the 2015 EIS remain applicable. As such, said letters are attached to this comment letter.

The Preliminary Draft EIS includes only two alternatives. Alternative A is the No Action Alternative and Alternative B is called the "Management Plan Alignment" Alternative. Overall, we support selection of Alternative B, with the following comments:

On page 2-15 of the Preliminary draft EIR, under the "Modifying Habitat Objectives" line, we generally support the management detailed for Alternative B. That is, we believe it is important to have a mechanism to update table 2-2 to account for updates in Greater Sage-Grouse science. We recommend adding the University of California, University of Reno, and the USDA Agricultural Research Services to the identified team that would recommend adjustments.

- In general, amendments to the RMP should allow greater flexibility for local BLM offices to work collaboratively with grazing permittees to adjust season of grazing use to better fit resource conditions and ranch production cycles.
- During a fire, the emergency is often led by someone from out of the area. Whenever possible, the fire team should be led by someone familiar with the local area. Additionally, a resource advisor with local experience should be available to the team leader to make recommendations on the incorporation of the best practices possible to protect Greater Sage-Grouse habitat during and immediately after a fire. We also recommend that the BLM consider using Rangeland Fire Protection Associations to allow private landowners to have more input in fighting fires, if they desire to get more involved (such as the Rangeland Fire Protection Associations in Idaho as described at the following URL: <a href="https://www.idl.idaho.gov/fire/rfpa/index.html">https://www.idl.idaho.gov/fire/rfpa/index.html</a>).
- On page 2-11 of the Preliminary Draft EIS, under the "Allocation Exception Process" line, it states that Alternative B would allow the State Director (in coordination with CDFW) to grant an exception to the land use plan allocations and stipulations described in Section 2-5 if one or more of the situations described in the Preliminary Draft EIS applies. There should be language stating that the State Director is to consider the recommendations of local government in terms of application of the exception.
- We note on page 2-5 of the Preliminary Draft EIS that Alternative B would add 62,400 acres of PHMA, 713,600 acres of GHMA, and 779,700 acres of OHMA. We do not support any of this additional acreage being added in Lassen County. Additionally, Alternative B would result in habitat designations being changed (upgraded) to PHMA, GHMA, or OHMA. It is difficult to determine (given the scale) with the graphics you have provided how these designation changes would be applied in Lassen County. That said, to the degree that this change negatively impacts or limits mining, grazing or other land use, we do not support the designation changes.
- We support the proposed modifications to the seasonal timing restrictions described in Alternative B, on page 2-14 of the Preliminary Draft EIS.
- Amendments to the RMP should, provide for a process whereby habitat designations and habitat designation maps can be more flexible and changes can be made as rangeland plant communities change over time or in response to wildfire. There should also be a process that allows flexibility of the habitat designation maps on a project level with local review. This local review could be accomplished through the CDFW or the Buffalo Skedaddle group. The review should consider Sage-Grouse population changes over time. Locally, we have seen that some of the Sage-Grouse habitat maps have used outdated information and include areas Sage-Grouse no longer use.

Matthew Magaletti April 13, 2018 Page **3** of **4** 

- Amendments to the RMP should minimize restrictions on vegetation management projects (such as juniper control) during the spring months to allow more acres of rangeland to be treated and improved. Springtime (prior to fire season, but after the ground is dry and accessible) can be a very productive work window. Because this is also Sage-Grouse mating season, such work is restricted to avoid disturbance of grouse on leks. However we feel that by selecting the right project areas and avoiding early morning hours (when grouse are strutting) a common sense compromise can be achieved.
- This comment relates most closely to page 3-5, line 11 (Restoration Effectiveness) of the Preliminary Draft EIS. Amendments to the RMP should provide an opportunity for locally adapted non-native plant species to be used in rangeland seedings on sites where rangeland condition is dominated by invasive annual grasses such as cheatgrass and medusahead. Such non-native seedings can be particularly useful in the establishment of vegetative green-strips to help manage the scope and size of wildfires. The California State BLM has restricted the use of non-native species which makes it difficult to establish vegetative green strips to help reduce wildfire spread. In contrast, the Nevada BLM does allow the use of non-natives. All available tools for combating increased annual grass dominance and more frequent/severe fire cycles should be available to protect and enhance Sage-Grouse habitat, and it makes no sense for two different seeding policies within the same landscape and population management unit.
- As the BLM prepares this EIS, we request that you consider the effects implementation
  will have on the economic viability of the local cattle industry and consequent impacts to
  private lands, including ranches. If burdensome grazing restrictions are implemented,
  these grazing permittees may no longer be able to function as productive livestock
  operations, which in turn would have negative economic and environmental
  consequences in the county.
- The BLM should consider impacts on the economy, as well as impacts on general social framework and customs. The University of Wyoming publication titled "Ranch-Level Economic Impacts of Altering Grazing Policies of Federal Land to Protect the Greater Sage Grouse" and the article from the May 2014 National Agricultural & Rural Development Policy Center titled "Ranching Economics and Sage-Grouse in the West Policy Recommendations for Rural Development" should be considered in terms of analyzing economic impacts.
- The economic impact to mining and other land uses should also be considered.
- The following comments relate most closely to page 3-4 of the Preliminary Draft EIS, starting at line 32. Predatory animals (such as coyotes, ravens, skunks and wolves) impact

Sage-Grouse populations. The BLM should consider the general deficiencies in Federal response to predation on Greater Sage-Grouse and the impact of predators on the remaining viable populations. Federal authority to remove predators does exist and should be considered.

We appreciate and look forward to the continued cooperation between Lassen County and the Bureau of Land Management for this Planning effort.

Sincerely,

Gaylon F. Norwood Assistant Director

Haylon Howoon

:gfn

Enclosures:

January 21, 2014, letter from the Lassen County Board of Supervisors to the

Bureau of Land Management.

May 13, 2015, letter from the Lassen County Administrative Officer to the

Bureau of Land Management.

cc: Board of Supervisors

s/pla/admin/files/1263.02/Lassen Comments on Preliminary Draft EIS