



LASSEN COUNTY PROBATION DEPARTMENT

G-6

☒ **Adult Probation
Physical & Mailing:**

2950 Riverside Dr.
Suite 101
Susanville, CA 96130
Phone# 530-251-8212
Fax# 530-257-9160

☐ **Juvenile Probation**

1415A Chestnut Street
Susanville, CA 96130
Mailing Adr:
2950 Riverside Dr.
Suite 101
Susanville, CA 96130
Phone# 530-251-8213
Fax# 530-257-9160

☐ **Juvenile
Detention Facility**

5B Chestnut Street
Susanville, CA 96130
Mailing Adr:
2950 Riverside Dr.
Suite 101
Susanville, CA 96130
Phone# 530-251-8324
Fax# 530-251-1891

MEMORANDUM

To: Board of Supervisors *AB*
From: Jennifer Branning, Chief Probation Officer
Date: June 19, 2018
Subject: Juvenile Corrections Officer STC Core Training Authorization

Recommendation: The Board of Supervisors approve the travel authorization for Juvenile Corrections Officer Core Training scheduled 8/7-9/5/18 in Sacramento for Carlee Brazier at an estimated cost of \$4,300.88.

Summary: It is a mandated requirement of the State Board of Corrections for all Juvenile Hall Counselors to attend STC Core Training during their first year of employment with the Probation Department.

If Juvenile Hall Counselors do not attend the mandatory STC Core Training within the first year of employment, the Probation/Juvenile Hall Department will be out of compliance under the guidelines of the Standards & Training for Corrections with the State of California for the current fiscal year.

Financial Impact: Total estimated cost of \$4,300.88 with partial reimbursement from the (STC) Standards and Training for Corrections Program.

Attachments: Travel Authorization Request for the Juvenile Hall Counselor showing itemized expenses and training information.

The County Travel Policy and bargaining unit MOUs can be found on the county intranet at [I:Policies and Procedures](#). Incomplete Travel Authorizations and claim forms will be returned to the department.

Once a Travel Authorization Form has been signed by the appropriate authority it should not be changed - enter actual expense in the Actual column. Questions regarding how to complete County forms or allowable expenses should be referred to the Lassen County Auditor's Office.

Per Lassen County Travel Policy #01-P01 all travel outside of the county must be authorized in advance. Department Heads shall authorize travel up to \$1500. The CAO shall authorize any travel between \$1500 - \$2000. The Board of Supervisors shall authorize any travel over \$2000. All travel requests by members of boards and commissions must be authorized in advance by the Board of Supervisors and/or the CAO.



SACRAMENTO REGIONAL PUBLIC SAFETY TRAINING CENTER

AMERICAN RIVER COLLEGE - LOS RIOS COMMUNITY COLLEGE DISTRICT

5146 Arnold Ave., McClellan, CA 95652

916-570-5000 (phone) 916-570-5023 (fax)

srcjtc@arc.losrios.edu (e-mail) <http://www.arc.losrios.edu/~safety> (web site)



JUVENILE CORRECTIONS OFFICER CORE

COURSE DESCRIPTION:

Juvenile Corrections Officer Core is an intensive 160-hour course designed for the new juvenile corrections officer or the individual interested in a career in juvenile corrections. Topics include: California criminal justice system, professionalism and ethics, defensive tactics, report writing, mental health issues, gangs and physical conditioning.

Because this course is designed to provide practical hands on training in police tactics and weapon usage, participants in this course will engage in physically demanding classroom training exercises that include a risk of injury to the participants.

Upon completion of the course, all students will receive an ARC SRPSTC Certificate of Completion and a grade submitted for their college transcripts.

Important Note: Students are strongly encouraged to arrive on time in order to complete the registration process and avoid impeding instructional time. Late students who miss this process will not be allowed to attend the course.

PREREQUISITES:

None

PHYSICAL REQUIREMENTS:

Stretching, running, push-ups, sit-ups, weight training, self-defense, and control techniques are all part of this program. Trainees need to be prepared for the physical rigor. Pre-existing medical conditions may interfere with successful completion of these sections, and/or the course.

SCHEDULE:

Tuesday, May 8 – Tuesday, June 5, 2018..... Summer 2018

**No class on Monday, May 28th*

Wednesday, August 8 – Wednesday, September 5, 2018..... Fall 2018

**No class on Monday, September 3rd*

Monday, October 15 – Friday, November 9, 2018..... Fall 2018

**No class on Monday, November 12th*

HOURS:

8:00 a.m. – 5:00 p.m.

LOCATION:

Sacramento Regional Public Safety Training Center

5146 Arnold Avenue

McClellan, CA 95652

CREDIT:

Seven and one-half (7.5) units through American River College

RESERVATIONS:

Call 916-570-5000, fax 916-570-5023, or e-mail

srcjtc@arc.losrios.edu

IMPORTANT:

Note: We are no longer accepting reservations without names/TBA spots.

All reservations must be submitted utilizing the steps outlined below.

2018 FEES: \$421.00*

\$345.00 Enrollment fee

\$1.00 SRF fee

\$75.00 Material fees

(No SRF Fee for Summer courses)

* Students who have not established legal residence in CA are required to pay additional tuition and fees. Payment for non-resident tuition must be paid at the time of registration.

All fees subject to change