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452-18

AGENDA  
LASSEN COUNTY PLANNING COMMISSION  
\*SPECIAL SESSION\*  
BOARD CHAMBERS, 707 NEVADA STREET  
SUSANVILLE, CA 96130  
AUGUST 15, 2018

10:00 a.m. Convene in Special Session  
Flag Salute  
Roll Call  
Matters Initiated by the General Public

**GENERAL PLAN CONFORMITY: (702) #2018-001, Lassen County Municipal Utilities District.** Notice of Emergency Electric Distribution Line Rebuild and Reroute. Consideration of a finding of consistency with the General Plan pursuant to Lassen County Code section 18.102.020, subsection (b)(1) for the Lassen Municipal Utility District's proposal to construct an underground power line adjacent Eagle Lake Road (Co. Rd. A-1), starting just north of the Christie Campground and proceeding north for 9.4 miles, to Spalding Road.

**ADJOURN**

Certain actions of the Commission are appealable to the Board of Supervisors. The appeal period is ten days from the date of the Commission's action. For specific information on appeals, please contact the Lassen County Planning and Building Services Department at 530-251-8269.

MLA:aje

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**CITY OF SUSANVILLE**  
**66 North Lassen Street • Susanville CA**  
**Kevin Stafford, Mayor**  
**Joseph Franco, Mayor pro tem**  
**Brian Moore \* Mendy Schuster \* Brian R. Wilson**

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SUSANVILLE COMMUNITY DEVELOPMENT AGENCY   SUSANVILLE MUNICIPAL ENERGY CORPORATION   SUSANVILLE  
PUBLIC FINANCING AUTHORITY

**Susanville City Council**  
**Regular Meeting • City Council Chambers**  
**August 1, 2018 – 6:00 p.m.**

*Call meeting to order*

*Roll call of Councilmembers present*

*Next Resolution No. 18-5542*

*Next Ordinance No. 18-1014*

- 1     **APPROVAL OF AGENDA:** (Additions and/or Deletions)
- 2     **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.
- 3     **CLOSED SESSION:**
  - A     CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6  
         Agency Negotiator:     Dan Newton  
         Bargaining Unit:         1. Professional/Technical  
   2. Miscellaneous
  - B     PUBLIC EMPLOYMENT – Pursuant to Government Code Section §54957:  
         1. Police Sergeant
- 4     **RETURN TO OPEN SESSION:** (recess if necessary)
  - *Reconvene in open session at 7:00 p.m.*
  - *Pledge of allegiance*
  - *Report any changes to agenda*
  - *Report any action out of Closed Session*
  - *Moment of Silence or Thought for the Day: Dan Newton*
  - *Proclamations, awards or presentations by the City Council:*
- 5     **BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.

6 **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A Approve minutes from the City Council's June 20, 2018 meeting
- B Approve vendor warrants numbered 201632 through 201830 for a total of \$892,148.49 including \$119,244.59 in payroll warrants
- C Receive and file Monthly Finance reports: May and June 2018

7 **PUBLIC HEARINGS:** No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Consider approval of Susanville Municipal Airport 2018 Air Fair
- B Consider **Resolution No. 18-5541** authorizing execution of Airport Operator Agreement with Air Methods

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:**

- A Consider authorizing staff to proceed with Disc Golf Park Design and support the use of Parkland Dedication fund in an estimated amount of \$15,000 toward construction of Disc Golf Course
- B Consider authorizing staff to proceed with Pump Track Design and support the use of Parkland Dedication fund in an estimated amount of \$15,000 toward construction of Skyline Pump Track
- C Consider providing direction to staff regarding proposed Dog Park Concept and Childrens' Playground

13 **CITY ADMINISTRATOR'S REPORTS:**

- A Police Department Update
- B Property Maintenance Ordinance Update

14 **COUNCIL ITEMS:**

- A AB1234 travel reports:

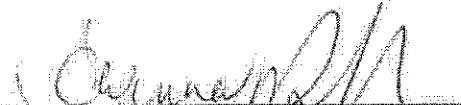
15 **ADJOURNMENT:**

- **The next regular City Council meeting will be held on August 15, 2018 at 6:00 p.m.**

*Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website [www.cityofsusanville.org](http://www.cityofsusanville.org), unless there were systems problems posting to the website.*

***Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.***

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for August 1, 2018 in the areas designated on July 27, 2018.

  
Gwenna MacDonald, City Clerk



AGENDA ITEM NO. 6C

Reviewed by:    Interim City Administrator  
   City Attorney

   Motion Only  
   Public Hearing  
  X   Resolution  
   Ordinance  
   Information

**Submitted By:** Gwenna MacDonald, City Clerk

**Action Date:** July 18, 2018

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Resolution No. 18-5532 approving the appointment of representatives to various Boards and Commissions

**PRESENTED BY:** Dan Newton, Interim City Administrator

**SUMMARY:** Susanville City Council members, as part of their official elected duties, serve on various boards, commissions and committees. After an election, when the City Council has been reorganized, it is customary for the new Mayor to make recommendations for committee appointments which are then discussed and either accepted or amended by the City Council. The recommendations are then formally adopted by the City Council by resolution.

**FISCAL IMPACT:** None

**ACTION REQUESTED:** Motion approving Resolution No. 18-5532 approving the appointment of representatives to various Boards and Commissions

**ATTACHMENTS:**  
▪ Resolution No. 18-5532

# SUSANVILLE CITY COUNCIL COMMITTEE LIST

Resolution No. 18-5532

<u>Committee</u>	<u>Representative</u>	<u>Meetings</u>
Abandoned Vehicle JPA	Kevin Stafford <b>Brian Moore</b> (alt)	Annual. No current meeting schedule.
Airport Land Use Commission	Joe Franco Mendy Schuster Kevin Stafford (alt)	No current frequency. Thursday at 1:30 pm as needed.
Association of California Cities Allied with Public Safety (ACCAPS)	Kevin Stafford Brian Wilson (alt)	Annual
CDBG Loan Committee	Brian Wilson Mendy Schuster (alt)	As Needed During Business Hours.
Citizens Advisory Committee (CAC)	Kevin Stafford	Bi-monthly, fourth Monday, at 12:00 pm
Historic Building Preservation	Tim Purdy Will Thorn	As Needed, evening meetings.
Honey Lake Valley Recreation Authority	Brian Wilson <b>Brian Moore</b> Joe Franco (alt)	Monthly/ third Tuesday, 3:00pm
Indian Gaming Committee	Mendy Schuster Kevin Stafford	No current schedule available.
Local Agency Formation Commission (LAFCO)	Joe Franco Brian Wilson Kevin Stafford (alt)	Every other month, second Monday – 3:00 pm
Lassen County Air Pollution Control District	Mendy Schuster Joe Franco Kevin Stafford Brian Wilson (alt)	Monthly, second Tuesday – 3:00 pm
Lassen County Coordination Council	Mendy Schuster Kevin Stafford	Monthly, third Monday-6:30 pm
Lassen County Transportation Commission (LCTC) Lassen Transit Authority	<b>Brian Moore</b> Brian Wilson Joe Franco Mendy Schuster (alt)	Monthly, second Monday-1:00 pm

Lassen Regional Solid Waste

**Brian Moore**  
Kevin Stafford  
Joe Franco (alt)

Monthly, fourth Tuesday  
3:00 p.m.

League of California Cities

Brian Wilson

Quarterly, No Current Schedule

Regional Water Management  
Group

Dan Newton  
Public Works Director

As Needed, During Business  
Hours



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LASSEN COUNTY  
ARCHITECTURAL REVIEW COMMITTEE AGENDA  
707 NEVADA STREET CONFERENCE ROOM  
SUSANVILLE, CA 96130  
August 10, 2018

9:00 a.m. Convene in Special Session  
Matters Initiated by the General Public

**DESIGN REVIEW #2018-018, Andrew Strom and Cindy Barnes.** The applicants are proposing a 1,200 square foot shop with a 480 square foot attached carport that deviates from the roof pitch requirements found in Lassen County Code § 18.108.235(iii) and exceeds the allowed roof height for accessory buildings pursuant to Lassen County Code § 18.22.050. Deviations from these requirements are allowed upon approval by the Architectural Review Committee through the Design Review process. The project site is zoned R-1-A-B-2.5 (Single Family Residential, Agricultural, 2.5 Acre Building Site Combining District) and has a land use designation of "Estate Residential" pursuant to the *Lassen County General Plan, 2000* and the *Johnstonville Area Plan, 1987*. The subject parcel is located approximately one mile southwest of Highway 395, at 470-875 Diane Drive, Johnstonville, CA 96130. APN: 116-200-78. Staff Contact: Kelly Mumper, Associate Planner.

Committee Members: Planning Director  
Building Official  
Planning Commissioner

Agenda Only: County Counsel  
County Clerk  
County Administrative Officer  
Board of Supervisors  
County Times  
Applicant

Lassen County Planning and Building Services (530) 251-8269

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**66 North Lassen Street • Susanville CA**  
**Kevin Stafford, Mayor**  
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SUSANVILLE COMMUNITY DEVELOPMENT AGENCY   SUSANVILLE MUNICIPAL ENERGY CORPORATION   SUSANVILLE  
PUBLIC FINANCING AUTHORITY

**Susanville City Council**  
**Regular Meeting • City Council Chambers**  
**August 15, 2018 – 6:00 p.m.**

*Call meeting to order*

*Roll call of Councilmembers present*

*Next Resolution No. 18-5547*

*Next Ordinance No. 18-1014*

- 1     APPROVAL OF AGENDA:** (Additions and/or Deletions)
- 2     PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.
- 3     CLOSED SESSION:**
  - A     CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6
    - Agency Negotiator:     Dan Newton
    - Bargaining Unit:     1. Administrative
    2. Miscellaneous
    3. Professional Technical
    4. Public Works
  - B     PUBLIC EMPLOYMENT – Pursuant to Government Code Section §54957
    - 1     City Administrator
    - 2     Police Chief
    - 3     Approved Position List
- 4     RETURN TO OPEN SESSION:** (recess if necessary)
  - *Reconvene in open session at 7:00 p.m.*
  - *Pledge of allegiance*
  - *Report any changes to agenda*
  - *Report any action out of Closed Session*
  - *Moment of Silence or Thought for the Day: Daniel Gibbs*
  - *Proclamations, awards or presentations by the City Council:*
- 5     BUSINESS FROM THE FLOOR:**

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6 **CONSENT CALENDAR:**

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- A Approve vendor warrants numbered 201831 through 201883 for a total of \$444,619.94 including \$124,280.48 in payroll warrants
- B Approve **Resolution No. 18-5545** authorizing agreement with Professional Technical Bargaining Unit

7 **PUBLIC HEARINGS:** No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Discussion Regarding Civic Contribution Fund
- B Consider Request for Civic Contribution Funds from the Lassen Family Services Court Appointed Special Advocates (CASA)
- C Consider **Resolution No. 18-5542** authorizing award of additive bid on Water Replacement Project 17-03
- D Consider **Resolution No. 18-5543** releasing retention for base bid for Project 17-03
- E Consider **Resolution No. 18-5544** accepting donation for the purchase of neighborhood watch signs

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:**

- A Consider Skyline Park Children's Playground

13 **CITY ADMINISTRATOR'S REPORTS:**

- A Southeast Gateway Update

14 **COUNCIL ITEMS:**

- A AB1234 travel reports:

15 **ADJOURNMENT:**

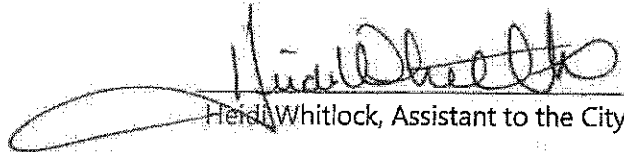
- **The next regular City Council meeting will be held on September 5, 2018 at 6:00 p.m.**

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*documents are also available at the City's website [www.cityofsusanville.org](http://www.cityofsusanville.org), unless there were systems problems posting to the website.*

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I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for August 15, 2018 in the areas designated on August 10, 2018.



Heidi Whitlock, Assistant to the City Administrator

905

# **LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT GOVERNING BOARD**

## **GOVERNING BOARD**

Chris Gallagher, *Chairman*  
Mendy Schuster, *Vice Chairman*  
Joe Franco  
Tom Hammond  
Jeff Hemphill  
Kevin Stafford

## **Staff**

Dan Newton  
*Air Pollution Control Officer*  
Erik Edholm  
*Air Quality Engineer*  
Krystle Hollandsworth  
*Administrative Staff Assistant*

# **LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT GOVERNING BOARD MEETING**

City Council Chambers  
66 N. Lassen Street, Susanville, CA 96130

**Agenda**  
**Tuesday, August 14, 2018**

**3:00 p.m.**

## **ADDRESSING THE BOARD**

- \* Any person desiring to address the Board shall first secure permission of the presiding officer.
- \* Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment.
- \* The Board of Directors will not take action on any subject that is not on the Agenda.

- A. CALL TO ORDER**
- B. ROLL CALL OF BOARD OF DIRECTORS**
- C. AGENDA APPROVAL**
- D. APPROVAL OF MINUTES FOR THE MEETING OF: June 12, 2018**
- E. BOARD MEMBER ISSUES/REPORTS**
- F. CORRESPONDENCE**
- G. PUBLIC COMMENT**  
(Any person may address the Board at this time to comment on any subject not on the agenda. However, the Board may not take action other than to direct staff to agendize the matter at a future meeting).
- H. MATTERS FOR BOARD CONSIDERATION**

- PG. 5    **1. Subject:**                      Report on District Activities  
             **Recommendation:**        Information only/Receive Report
- PG. 7    **2. Subject:**                      District Financial Reports  
             **Recommendation:**        Information only/Receive Report
- PG. 9    **3. Subject:**                      Woodsmoke Reduction Pilot Program Update  
             **Recommendation:**        Information only/Receive Report
- PG. 11   **4. Subject:**                      Carl Moyer Agricultural Equipment Replacement Program –  
   Triangle “F” Ranch  
             **Recommendation:**        Approve Resolution 18-02 authorizing the APCO to execute grant  
   agreement 18-20-CMP-01 in the amount of \$35,000 to Triangle  
   “F” Ranch
- PG. 29   **5. Subject:**                      Carl Moyer Agricultural Equipment Replacement Program –  
   George Farms  
             **Recommendation:**        Approve Resolution 18-03 authorizing the APCO to execute grant  
   agreement 18-20-CMP-02 in the amount of \$35,000 to George  
   Farms
- PG. 47   **6. Subject:**                      Carl Moyer Agricultural Equipment Replacement Program – Pat  
   Oilar  
             **Recommendation:**        Approve Resolution 18-04 authorizing the APCO to execute grant  
   agreement 18-20-CMP-03 in the amount of \$35,000 to Pat Oilar
- PG. 65   **7. Subject:**                      Carl Moyer Agricultural Equipment Replacement Program –  
   Steve Bricker  
             **Recommendation:**        Approve Resolution 18-05 authorizing the APCO to execute grant  
   agreement 18-20-CMP-04 in the amount of \$35,000 to Steve  
   Bricker
- PG. 83   **8. Subject:**                      Carl Moyer Agricultural Equipment Replacement Program –  
   C.W. Johnson  
             **Recommendation:**        Approve Resolution 18-06 authorizing the APCO to execute grant  
   agreement 18-20-CMP-05 in the amount of \$35,000 to C.W.  
   Johnson
- PG. 101 **9. Subject:**                      Carl Moyer Agricultural Equipment Replacement Program –  
   Richard Lewis  
             **Recommendation:**        Approve Resolution 18-07 authorizing the APCO to execute grant  
   agreement 18-20-CMP-06 in the amount of \$28, 834.56 to  
   Richard Lewis

**I.        ADJOURN**

NEXT SCHEDULED GOVERNING BOARD MEETING OCTOBER 9, 2018