



Lassen County

DRAFT

Meeting Minutes Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, August 21, 2018

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:00 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

Present: 5 - Chris Gallagher, David Teeter, Jeff Hemphill, Aaron Albaugh and Tom Hammond

Excuse: 0

PUBLIC COMMENT

Rob Allen: 1) Thanked Supervisor Teeter for attending the Fair Board meeting on August 14, 2018; 2) briefly discussed Diamond Mountain Speedway and protocol of running a race and a fair. LISTEN TO TAPE!

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following:

- 1) Conference with Labor Negotiator Richard Egan: May include the following bargaining units - a) United Public Employees of California (UPEC), b) Management and Professional Association.
- 2) Employee performance evaluation: Agricultural Commissioner.

CLOSED SESSION

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: CAO Egan, County Counsel Burns, Deputy Clerk of the Board Yderraga and Agricultural Commissioner Craig Hemphill.

Closed session was held from 9:02 a.m. - 9:27 a.m.

Supervisor Hemphill recused himself and was absent from 9:02 a.m. - 9:25 a.m.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that Agricultural Commission Craig Hemphill receive an excellent evaluation by unanimous vote. The motion carried by the

following vote:**Aye:** 4 - Gallagher, Teeter, Albaugh and Hammond**Recuse:** 1 - Hemphill

RECESS: 9:27 a.m. - 9:30 a.m.

9:30 A.M. OPENING CEREMONIES**Pledge of Allegiance and Invocation**

After the flag salute invocation was offered by Supervisor Gallagher.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following:

1) Conference with Labor Negotiator Richard Egan: May include the following bargaining units - a) United Public Employees of California (UPEC), b) Management and Professional Association.

No reportable action.

2) Employee performance evaluation: Agricultural Commissioner.

Agricultural Commissioner Craig Hemphill received an excellent evaluation by unanimous vote.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Hammond, seconded by Supervisor Hemphill, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond**PUBLIC COMMENTS**

None.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Hammond: 1) Will be absent for the August 28, 2018 Board of Supervisors meeting; 2) attended a Sierra Alliance meeting; and 3) met the new superintendent of Fort Sage.

Supervisor Hemphill: 1) Attended the 4th annual Lassen BBQ Cookoff on Saturday, August 18, 2018; and 2) received a call the week of August 13, 2018 regarding wolves in Lassen County. Requested a Resolution to be added to a future board meeting addressing wolves and a wolf management plan.

Supervisor Albaugh: 1) Agrees with Supervisor Hemphill regarding wolves. Stated this topic is very similar to the groundwater issue; 2) attended the Bieber

Community Pool free day to the public; 3) Bieber Water District installed their new well; and 4) will be attending a Regional Council Representatives of California (RCRC) meeting in September.

Supervisor Teeter: 1) will be attending a Northern Rural Training and Employment Consortium (NoRTEC) meeting this week; 2) attended the Lassen County Senior Center BBQ Cook Off; 3) requested to donate \$250 of discretionary funds for the Lassen Senior Services; and 4) Lassen Union High School opened.

Supervisor Gallagher: 1) Attended an airboard meeting; and 2) reminded everyone of the program being offered to replace older wood burning stoves.

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh pulled Item# G2 - Banking/Extension Amendment for further discussion.

Approval of the Consent Agenda

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting minutes of August 14, 2018.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [Draft Meeting Minutes](#)

These Minutes were approved on the Consent Agenda.

TREASURER/TAX COLLECTOR'S OFFICE

PRE-SORT CENTER CONTRACT

SUBJECT: Extension of contract with Pre-Sort Center.

FISCAL IMPACT: \$15,000 per year budgeted out of Fund/Budget Unit No. 100-0073 and 140-6787.

ACTION REQUESTED: 1) Approve extension with Pre-Sort Center; and 2) authorize the County Administrative Officer to sign amendment; or 3) provide direction to staff.

Attachments: [Tax-Pre Sort Attach](#)

This Action Item was approved on the Consent Agenda.

BOARD OF SUPERVISORS

SUPERVISOR GALLAGHER

SUBJECT: Request to designate: \$300 to Mountain Meadow's Conservancy.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditure.

This Action Item was approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Lassen County Planning Commission Special Session Agenda for August 15, 2018.
- b) Susanville City Council Regular Meeting agenda for August 1, 2018.
- c) Lassen County Architectural Review Committee agenda for August 10, 2018.
- d) Susanville City Council Regular Meeting agenda for August 15, 2018.
- e) Lassen County Air Pollution Control District Governing Board Meeting Agenda for August 14, 2018.

Attachments: [Misc Corr](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

TREASURER/TAX COLLECTOR'S OFFICE

BANKING EXTENSION AMENDMENT

SUBJECT: Extension of banking services amendment of contract for three additional years.

FISCAL IMPACT: County banking services are apportioned through interest apportionment to all funds in the County Portfolio including the Schools.

There is no direct fiscal impact on the funds more of a reduction of interest earned.

ACTION REQUESTED: 1) Approve extension for banking services to US Bank; and 2) authorize the CAO to sign; or 3) provide direction to staff.

Attachments: [Tax-Bank Svc Attach](#)

Treasurer/Tax Collector Nancy Cardenas gave a brief overview of the current bank being used by Lassen County. Supervisor Albaugh questioned why Lassen County wasn't using a local bank. Treasurer/Tax Collector Cardenas gave an overview of the fees and services provided by the banking system used by Lassen County and explained that financial institution was the least expensive. Discussion was held.

This Action Item was approved on the Consent Agenda.

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

FAIR

DIAMOND MOUNTAIN SPEEDWAY

SUBJECT: Report from Fair Manager regarding Diamond Mountain Speedway.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: Receive report.

Fair Manager Jim Wolcott thanked Supervisor Teeter for attending the Special Fair Board meeting. Fair Manager Wolcott discussed the current issues of the Diamond Mountain Speedway. Extensive discussion was held.

SPEAKERS: Alan Schumacher and Claire Schumacher.

PUBLIC HEARINGS

CODE ENFORCEMENT / BLUE

SUBJECT: Public hearing to consider the recovery of administrative abatement costs for the abatement of a public nuisance located at 705-150 Hagata Road, Susanville, CA (APN: 091-130-14); and with the recovery of abatement and administrative costs as provided in chapter 1.18 of the Lassen County Code. This property is owned by Estate of William Kelly Blue. The associated code enforcement file number CDEF 2017-206. The abatement was executed due to the owner's failure to abate the public nuisance, in accordance with the Decision of the Hearing Officer.

FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered through recordation of an amended abatement lien.

ACTION REQUESTED: 1) Conduct Public Hearing; and 2) receive report from staff; and 3) adopt a resolution directing staff to execute and record the amendment to the lien on said property, with the Lassen County Recorder.

Attachments: [PB 2017-206Blue 8-21-18 pkt COMPRESSED](#)

Assistant Planning and Building Services Director Gaylon Norwood gave a brief report of the abatement located at 705-150 Hagata Rd., Susanville, Ca. owned by the Estate of William Kelly Blue. Discussion was held.

The public hearing was open from 10:24 a.m. - 10:25 a.m.

There were no speakers.

A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that this Resolution No. 18-051 be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

CODE ENFORCEMENT / MUA

SUBJECT: Public hearing to consider the recovery of administrative abatement costs for the abatement of a substandard dangerous structure located at 521-605 Raven Road, Termo, CA (APN: 055-160-10); and with the recovery of abatement and administrative costs as provided in the UCADB and Chapter 12.25 of the Lassen County Code. This property is owned by Neng Mua. The associated code enforcement file number CDEF 2015-006. The abatement was executed due to the owner's failure to abate the substandard dangerous structure.

FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered through recordation of an abatement lien.

ACTION REQUESTED: 1) Conduct Public Hearing; 2) receive report from staff; and
3) adopt a Resolution directing staff to execute and record the amendment to the lien on said property, with the Lassen County Recorder.

Attachments: [PB 2015-006 Mua 8-21-18pckt](#)

Assistant Planning and Building Services Director Gaylon Norwood gave a brief report of the abatement located at 521-605 Raven Rd., Termo, Ca. owned by Neng Mua. Treasurer/Tax Collector Nancy Cardenas gave a short explanation of secured and unsecured collections. Discussion was held.

The public hearing was open from 10:34 a.m. - 10:34 a.m.

There were no speakers.

A motion was made by Supervisor Teeter, seconded by Supervisor Hammond, that this Resolution No. 18-052 be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

CODE ENFORCEMENT / COGER

SUBJECT: Public hearing to consider the recovery of administrative abatement costs for the abatement/board-up of a vacant unattended residential structure 513 Delwood Street, Westwood, CA (APN: 125-103-08); and with the recovery of abatement and administrative costs as provided in chapter 9 of the Uniform Code for the Abatement of Dangerous Buildings adopted at chapter 12.25 of the Lassen County Code. This property is owned by Karen Lee Coger. The associated code enforcement file number CDEF 2015-026. The abatement was executed due to the owner's failure to secure, repair, or remove the structure.

FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered through recordation of an amended abatement lien.

ACTION REQUESTED: 1) Conduct Public Hearing; and 2) receive report from staff; and 3) adopt a Resolution directing staff to execute and record the amendment to the lien on said property, with the Lassen County Recorder.

Attachments: [Coger 2015-026 8-21-18](#)

Senior Planner Matt May gave a brief report of the abatement located at 513 Delwood St., Westwood, Ca. owned by Karen Lee Coger. Discussion was held.

The public hearing was open from 10:39 a.m. - 10:40 a.m.

There were no speakers.

A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, that this Resolution No. 18-053 be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

CODE ENFORCEMENT / KAUPANGER

SUBJECT: Public hearing to consider the recovery of administrative costs for the board up of a dangerous structure located at 205 Lassen Street, Westwood, CA (APN: 125-020-14); and with the recovery of abatement and administrative costs as provided in chapter 12.25 of the Lassen County Code and Chapter 9 of the Uniform Code for the Abatement of Dangerous Buildings. This property is owned by Kaupanger Trust. The associated code enforcement file number CDEF 2017-006. The board up was executed due to the owner's failure to secure the premises from unauthorized entry.

FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered through recordation of an amended abatement lien.

ACTION REQUESTED: 1) Conduct Public Hearing; and 2) receive report from staff; and 3) adopt a resolution directing staff to execute and record the amendment to the lien on said property, with the Lassen County Recorder.

Attachments: [PB 2017-006Kaupanger 8-21-18 pkt](#)

Senior Planner Matt May gave a brief report of the abatement located at 205 Lassen St., Westwood, Ca. owned by the Kaupanger Trust. Brief discussion was held.

The public hearing was open from 10:43 a.m. - 10:44 a.m.

There were no speakers.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hemphill, that this Resolution No. 18-054 be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

CODE ENFORCEMENT / CRAMER

SUBJECT: Public hearing to consider the recovery of administrative costs for the board up of a dangerous structure located at 322 Elm Street, Westwood, CA (APN: 125-143-26); and with the recovery of abatement and administrative costs

as provided in chapter 12.25 of the Lassen County Code and Chapter 9 of the Uniform Code for the Abatement of Dangerous Buildings. This property is owned by Wayne Leon Cramer II and Melissa Cramer JT. The associated code enforcement file number CDEF 2017-112. The board up was executed due to the owner's failure to secure the premise from unauthorized entry.

FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered through recordation of an abatement lien.

ACTION REQUESTED: 1) Conduct Public Hearing; and 2) receive report from staff; and 3) adopt a resolution directing staff to execute and record the amendment to the lien on said property, with the Lassen County Recorder.

Attachments: [PB 2017-112Cramer 8-21-18 pckt](#)

Senior Planner Matt May gave a brief report of the abatement located at 322 Elm St., Westwood, Ca. owned by Wayne Lee Cramer II and Melissa Cramer JT.

The public hearing was open from 10:45 a.m. - 10:46 a.m.

There were no speakers.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Resolution No. 18-055 be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

RECESS: 10:46 a.m. - 10:53 a.m.

MATTERS SET FOR TIME CERTAIN

PROCLAMATION

SUBJECT: Proclamation recognizing Leann Christensen (District Attorney) on her retirement from Lassen County.

FISCAL IMPACT: None.

ACTION: Adopt.

Attachments: [Proclamation 2018 -- Leann Christensen](#)

Supervisor Gallagher presented Leann Christensen (District Attorney) with a Proclamation recognizing her retirement from Lassen County.

SPEAKERS: District Attorney Stacy Montgomery and County Counsel Burns.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hemphill, that this Proclamation be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

RECOGNITION AWARDS

SUBJECT: 15 Year Awards: Jessica Valdovinos (Probation); 20 Year Awards: Craig Hemphill (Agriculture Commission) and Tiffany Armstrong (Behavioral Health).

FISCAL IMPACT: None.

ACTION: Present awards.

Supervisor Gallagher presented Recognition Awards to the following:

20 Years: Craig Hemphill (Agricultural Commissioner) and Tiffany Armstrong (Behavioral Health).

15 Years: Jessica Valdovinos (Probation).

SPEAKERS: Supervisor Albaugh, CAO Egan, Jessica Dillon, County Counsel Burns, Director of Community Social Services Jenna Aguilera and Chief Probation Officer Jennifer Branning.

WHALEBACK FIRE

SUBJECT: Whaleback Fire report by the Lassen National Forest.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Receive report; and 2) provide direction to Staff.

United States Forest Service (USFS) Acting Forest Supervisor Nathan Razoe gave an updated report of the Whaleback fire in Spalding. Discussion was also held regarding power lines, other fires and forest clean up

SPEAKERS: USFS District Range Carol Thornton.

Supervisor Teeter was absent from 11:34 a.m. - 11:36 a.m.

DEPARTMENT REPORTS - CONTINUED

HEALTH & SOCIAL SERVICES

BEHAVIORAL HEALTH

SUBJECT: Resolution for Homeless Mentally Ill Outreach and Treatment Program Funding Allocation.

FISCAL IMPACT: There is no impact to County General Fund. This is a Revenue Allocation.

ACTION REQUESTED: Adopt Resolution.

Attachments: [BOS BH Funding Allocation 08.21.18](#)

Director of Behavioral Health Tiffany Armstrong gave a brief overview of the Resolution regarding the funding allocation for the Homeless Mentally Ill Outreach and Treatment program. Discussion was held.

Supervisor Hemphill was absent from 11:58 a.m. - 11:59 a.m.

A motion was made by Supervisor Teeter, seconded by Supervisor Hammond, that this Resolution No. 18-056 be adopted. The motion carried by the following vote:

Aye: 4 - Gallagher, Teeter, Hemphill and Hammond

Nay: 1 - Albaugh

MORTGAGE INSPECTION PROGRAM

SUBJECT: Adopt Resolution Terminating the Lassen County Mortgage Inspection Program.

FISCAL IMPACT: There is no impact to County General Fund.

ACTION REQUESTED: Adopt Resolution.

Attachments: [BOS Resolution Mortgage Inspections 082118](#)

CAO Egan gave an overview of the Mortgage Inspection Program and reasoning for the request to terminate the program.

SPEAKERS: Environmental Health Director Ellen Cognina.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Resolution No. 18-057 be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

PLANNING AND BUILDING SERVICES

WILLIS & SONS AUTO WRECKING

SUBJECT: Amend Contract with Willis & Sons Auto Wrecking to execute vehicle abatements under Chapter 1.19 of the Lassen County Code, to extend the expiration of the contract from June 30, 2018, to December 31, 2018, and to increase the paid contract amount from \$25,000 to \$35,000.

FISCAL IMPACT: Unknown; some or all costs may be recovered in accordance with County Code section 1.19.170.

ACTION REQUESTED: Authorize the Chairman to enter into an amended contract with Willis & Sons Auto Wrecking.

Attachments: [PB Willis Contract Amended 8-21-18pckt](#)

Assistant Planning and Building Services Director Gaylon Norwood gave an update regarding the amendment to an existing contract held with Willis & Sons Auto Wrecking. Discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

TREASURER/TAX COLLECTOR'S OFFICE

ORDINANCE

SUBJECT: Ordinance amending Title 3 of the Lassen County Code pertaining to Treasurer Tax Collector Fees.

FISCAL IMPACT: Undetermined anticipated revenue.

ACTION REQUESTED: 1) Introduce and read (or waive reading); and/or 2) provide direction to staff.

Attachments: [Ordinance](#)

[Treasurer-Tax Collector](#)

Treasurer/Tax Collector Nancy Cardenas corrected herself regarding an incorrect Senate Bill (SB) number she gave to the board in an earlier conversation. She informed the Board that the correct SB number is SB930.

Treasurer/Tax Collector Nancy Cardenas gave a presentation to the Board regarding fee increases in the Treasurer/Tax Collector's office. Discussion was held.

Supervisor Hemphill was absent from 12:17 p.m. - 12:19 p.m.

A motion was made by Supervisor Hemphill, seconded by Supervisor Teeter, that this Ordinance be introduced and waive reading. The motion carried by the following vote:

Aye: 4 - Gallagher, Teeter, Hemphill and Hammond

Absent: 1 - Albaugh

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan announced the end of summer employee barbeque would be held on Tuesday, August 28, 2018 from 11:30 a.m. - 1:00 p.m .

ADJOURNMENT

There being no further business, the meeting is adjourned at 12:19 p.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board