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**LASSEN COUNTY BEHAVIORAL HEALTH
ADVISORY BOARD MEETING**

September 10, 2018

1400A Chestnut Street, Susanville, CA 96130

5:30PM

Telephone: 251-8108

AGENDA

1. Call to Order
2. Approval of the Agenda – Action
3. Approval of the Minutes –August 2018
4. Public Comment* - Information
5. Department Report
6. Board Report
 - a. Redding Board Training
7. Aurora
8. NAMI
9. Safe Talk / Assist update – Nicole Lamica
10. Consideration of Future Agenda Items
11. Next Meeting Date and Time
12. Adjournment

- * Any person desiring to address the Board shall first secure permission of the presiding officer.
- * Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item. Cards are available on the table by the door and shall be completed and presented to the Secretary in advance of speaking.
- * Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

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Lassen Transit Service Agency



LARRY MILLAR, Executive Director
DAVID KNAUT, Assistant Transportation Planner

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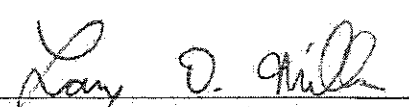
LTSA/J-2
2018/266

Date Posted: September 7, 2018

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

David Teeter, Chairman (Co. Supervisor)
Jeff Hemphill (Co. Supervisor)
Tom Hammond (Co. Supervisor)

Joe Franco Vice Chairman (City Council)
Brian Moore (City Council)
Brian Wilson (City Council)

From: 
Larry Millar, Executive Secretary

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday, September 10, 2018**, immediately following the meeting of the Lassen County Transportation Commission at the **Lassen County Board of Supervisors Chambers**, 707 Nevada Street, Susanville, CA. The agenda is as follows:

Page (1) **CONVENE**

1.1 **Agenda Approval:** Additions and Deletions

Motion Required

1. 1.2 **Minutes Approval:** July 9, 2018, Commissioners present: Hemphill, Hammond, Teeter, and Franco. Absent: Wilson and Schuster.

Motion Required

(2) **CORRESPONDENCE / PUBLIC COMMENT**

2.1 **Correspondence:** None.

2.2 **Public Comment:** Matters brought forth by the Public

(3) **NEW BUSINESS**

3. 3.1 **Lassen Rural Bus Performance Report:** Receive information about Lassen Rural Bus performance in fiscal year 2017/18 and provide possible direction to staff.

Information and Possible Direction

6. 3.2 **Free Fare Day Project:** Receive information and provide direction to staff.

Information and Provide Direction

8. 3.3 **State of Good Repair Program:** By motion, adopt Resolution 18-004 to adopt project list for 2018/19 cycle of State of Good Repair Program.

Motion Required

13. 3.4 **Transit Asset Management Plan:** By motion, adopt the LTSA Transit Asset Management Plan by adopting Resolution 18-005.

Motion Required

27. 3.5 **Replacement Purchase of Bus #16:** 1) Provide direction to staff on replacement purchase and 2) approve replacement purchase of Bus #16.

Provide Direction

36. 3.6 **Contract for Facility Expansion:** By motion, approve the amendment between LTSA and Pee Wee Enterprises and authorize the Executive Director to execute the amended contract.

Motion Required

37. 3.7 **Bus Shelter Procurement:** By motion, approve the procurement of two bus shelters and authorize the Executive Director to purchase the bus shelter within the budget of the allocated funds.

Motion Required

(4) **OTHER BUSINESS**

- 4.1 **Reports by Executive Director and Staff:** None.

38. 4.2 **Report by Lassen Rural Bus Manager/Staff:**

- Report on LRB activity
- Report of maintenance activity of the LRB fleet
- Report on condition of fleet vehicle HVAC systems

- 4.3 **Matters brought forth by the Agency:**

Set date for the next Regular Agency Meeting for November 12, 2018

- 4.4 **Adjourn**

cc: Board of Supervisors (Chris Gallagher, alternate for Albaugh & Teeter; Tom Hammond, alternate for Hemphill); City Council members (Joe Franco, Alternate; Kevin Stafford, Alternate); Caltrans District 2 (Dave Moore, Kathy Grah, Tamara Rich); Caltrans Susanville Office (Cliff Betencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Diana Wemple, Julie Bustanante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Dan Gibbs, John King); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen)

ITEMS SCHEDULED FOR FUTURE MEETINGS:

www.lassentransportation.com

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**Lassen-Plumas-Sierra Community Action Agency
Regular Board of Directors Meeting**

**Business Career Network, Lassen Room
1616 Chestnut Street
Susanville, CA 96130**

Thursday, September 13, 2018 – 10:00 AM

- I. Roll Call**
- II. Approval of Agenda – Motion**
- III. Approval of Minutes – June 14, 2018 meeting (Attachment I) – Motion**
- IV. Board Vacancies – (Attachment II, Attachment III) – Motion**
 - a. Vote on Bill Powers, Plumas County Public Seat**
 - b. Vote on Dwight Pierson, Candidate for Plumas Community Seat**
 - c. Vote on Vice Chair**
- V. Subgrantee Presentation – Nicole Young, Director, Communities United for Children and Families-Westwood Family Resource Center.**
- VI. Community Needs Assessment (Attachment IV, Attachment V, Attachment VI, Attachment VII) – Discussion possible Motion**
- VII. Work Training/Food Bank Produce Program-Discretionary Funding (Attachment VIII)**
- VIII. Board Training**
- IX. Organizational Standards Submission**
- X. CSD Reporting Requirements**
 - a. Subgrantee Training**
- XI. Request for Proposals 2019/2020 – Report**
- XII. Finance Report (Attachment IX) – Report**
- XIII. Strategic Plan Review (Attachment X)**
- XIV. Grant Writing Report – Cathy Rahmeyer – Report**
- XV. Board of Directors Announcements and Reports.**
- XVI. Public Comment**
- XVII. Determination of next meeting, location, date and time.**
- XVIII. Adjournment**