



Lassen County

DRAFT

Meeting Minutes Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, October 16, 2018

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:30 A.M. OPENING CEREMONIES

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

Present: 5 - Chris Gallagher, David Teeter, Jeff Hemphill, Aaron Albaugh and Tom Hammond

Excuse: 0

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Gallagher.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

PUBLIC COMMENTS

Elaine Jacobs: Gave her opinion on Measure M and requested that the Board agendaize a time when County Counsel Burns can give the Board his legal opinion of Measure M.

County Clerk-Recorder Julie Bustamante: Informed the Board of an error found on the 2018 General Election ballot.

Chris O'Brien: Chairman of the Fish and Game Commission updated the Board on the current vacancies for the Fish and Game Commission.

Gary Bridges: Briefly discussed the meeting in Westwood regarding Measure M.

Chris Cole: Asked the Board where the next Measure M meeting will be held.

Denise Pickens: Thanked Supervisors Hammond and Gallagher for their recent assistance.

Auditor Diana Wemple: Explained to the Board her legal and moral obligation as the County Auditor pertaining to Measure M and the banking system.

Chris Montgomery: Asked the Board a question regarding Measure M.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Albaugh: 1) Possibly may not be present for the next Board of Supervisors meeting on October 23, 2018; 2) road construction on Highway 139 is complete; 3) mentioned the Fall colors; 4) will be attending a Regional Council Representatives of California (RCRC) meeting on October 17, 2018; 5) requested to designate \$500 to the Big Valley Recreational District; 6) briefly discussed Measure M and reminded everyone to be respectful to each other.
Supervisor Teeter: Planning and Service Area - Area Agency on Aging (PSA 2 AAA) Executive Director received their evaluation. Doing good but not great.
Supervisor Hammond: Nothing to report.

Supervisor Hemphill: 1) Attended the Job's Daughters International, Bethel #46 crab feed; 2) attended the Rodeo at the Lassen County Fairgrounds; 3) thanked Office of Emergency Services Chief Mark Rotlisberger for handling an issue in Standish.

Supervisor Gallagher: 1) Attended a Clear Creek Community Services District meeting; 2) attended a Lassen County Local Agency Formation Commission (LAFCo).

MATTERS SET FOR TIME CERTAIN

RETIREMENT PROCLAMATION

SUBJECT: Proclamation recognizing Tamara Chandler (Health and Social Services) on her retirement from Lassen County.

FISCAL IMPACT: None.

ACTION: Adopt.

Attachments: [Proclamation 2018 -- Tamara Chandler](#)

Supervisor Gallagher presented a Proclamation recognizing Tamara Chandler (Health and Social Services) on her retirement from Lassen County. Discussion was held.

Supervisor Hammond was absent from 10:03 a.m. - 10:04 a.m.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hemphill, that this Proclamation be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

RECOGNITION COMMITTEE

SUBJECT: 10 Year Awards: Cody Evans (Community Social Services; 30 Year Awards: David Farano (Community Social Services).

FISCAL IMPACT: None.

ACTION: Present awards.

Supervisor Gallagher presented a certificate and recognized the following employees:

10 years: Cody Evans (Community Social Services).
30 years: David Ferrano (Community Social Services).

Brief discussion was held.

Supervisor Albaugh was absent from 10:08 a.m. - 10:09 a.m.

10:05 a.m.: VETERANS PROCLAMATION
SUBJECT: Proclamation Recognizing Veterans.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt Proclamation.

Attachments: [20181011150100203](#)

A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, that this Proclamation be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

BOARDS AND COMMISSIONS

PLANNING AND SERVICE AREA 2 AGENCY ON AGING ADVISORY COUNCIL (PSA2AA)
VACANCIES
SUBJECT: Two vacancies on the Area 2 Agency on Aging Advisory Council.
FISCAL IMPACT: None.
ACTION REQUESTED: Consider making appointment. (Applicants: Lindsay Ritchie and Mae Sherman).

Attachments: [PSA2AA Apps](#)

Supervisor Gallagher announced the two applicants to be appointed to PSA2AA. Brief discussion was held.

A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that these Appointments be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh pulled Item No.s: G2 - Plan of Cooperation, G4 - Health and Social Services, and G6 - Road Department.

Approval of the Consent Agenda

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, to approve the Consent Agenda as amended. The motion

carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

BOARD OF SUPERVISORS

SUPERVISOR TEETER

SUBJECT: Request to designate \$250 Lassen Land and Trails Trust (LLTT) to support the nature camp.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditure.

This Action Item was approved on the Consent Agenda.

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting minutes of October 9, 2018.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [Draft Minutes](#)

These Minutes were approved on the Consent Agenda.

PUBLIC WORKS DEPARTMENT

ROAD DEPARTMENT

SUBJECT: Award Asphalt Concrete (1/2" max. med. PG Grade 64-28).

FISCAL IMPACT: Funding will be from the Services and Supplies section of the current 2018-2019 Fiscal Year (FY) Road Operating Fund/Budget Unit No. 122-1221. Maximum cost would be an amount equal to \$192,513.74 if all material was utilized.

ACTION REQUESTED: Award Asphalt Concrete (1/2" max. med. PG Grade 64-28) to Hat Creek Construction and Materials, Inc. in the amount of \$76 per ton (not to exceed 1,000 tons or \$81,510 w/tax) for Susanville/Standish area and to Sierra Cascade Aggregate and Asphalt in the amount of \$69 per ton (not to exceed 1,500 tons or \$111,003.75 w/tax) for the Westwood/Susanville area; the lowest bidders meeting the requirements considering transportation costs to haul the material from the respective plants to the individual job sites.

Attachments: [PW Asphalt Attach](#)

This Action Item was approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

a) Susanville City Council Special Meeting agenda for October 11, 2018.

b) Sierra Army Depot Restoration Advisory Board meeting agenda for November 1, 2018.

Attachments: [Misc Corr](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

CHILD SUPPORT SERVICES

PLAN OF COOPERATION

SUBJECT: Authorize the Child Support Director to sign the 2019 Federal Fiscal Year (FFY) Plan of Cooperation between the Department and California Department of Child Support Services.

FISCAL IMPACT: There is no fiscal impact to the General Fund; there is no net increase to appropriations.

ACTION REQUESTED: Authorize the Child Support Director's signature on the 2019 (FFY) Plan of Cooperation between the Department and California Department of Child Support Services.

Attachments: [CSS Federal Fiscal Year 2019 California State-Local Child Support Agency Plan of Cooperation](#)

Supervisor Albaugh had a question regarding the contract. Director of Child Support Services Kelley Cote gave a detailed report. Discussion was held.

Supervisor Hemphill was absent from 10:19 a.m. - 10:20 a.m.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Teeter, Albaugh and Hammond

Absent: 1 - Hemphill

HEALTH AND SOCIAL SERVICES

HEALTH AND SOCIAL SERVICES

SUBJECT: Local Innovation Grant on Housing: Memorandum of Understanding between Lassen County Health and Social Services (HSS) and Partnership Healthplan of California (PHC).

FISCAL IMPACT: There is no impact to County General Fund. This is a revenue agreement for Health and Social Services.

ACTION REQUESTED: 1) Approve the MOU; and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [HSS BOS HSS Innovation Grant 10.16](#)

Supervisor Albaugh had questions regarding the Memorandum of Understanding (MOU). Director of Community Social Services Jenna Aguilera

gave a detailed report of the MOU with the Local Innovation Grant on Housing between Lassen County Health and Social Services (HSS) and Partnership Healthplan of California (PHC). Discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

PUBLIC WORKS DEPARTMENT

ROAD DEPARTMENT

SUBJECT: Program Supplement Agreement No. F042 to Administering Agency-State Agreement for Federal-Aid Projects No. 02-5907F15, for the Lassen Creek Bridge 7C

28 and Sand Slough Bridge 7C-29 Bridge Rail Replacement Project.

FISCAL IMPACT: Total allocation in the amount of \$93,833 with federal reimbursement in the amount of 88.53 % or \$83,070. Project is funded in Road Construction Fund/Budget No. 122-1222.

ACTION REQUESTED: 1) Approve Program Supplement Agreement No. F042; and 2) adopt Resolution; and s) authorize the Chairman to sign.

Attachments: [PW Board Agenda Worksheet-2018](#)

Supervisor Albaugh questioned the purpose of an environmental study on a bridge rail. Director of Public Works Larry Millar gave a detailed description of the report. Brief discussion was held.

A motion was made by Supervisor Teeter, seconded by Supervisor Hammond, that this Resolution No. 18-069 be adopted. The motion carried by the following vote:

Aye: 4 - Gallagher, Teeter, Hemphill and Hammond

Nay: 1 - Albaugh

RECESS: 10:30 a.m. - 10:40 a.m.

BOARD OF SUPERVISORS

SUPERVISOR ALBAUGH

SUBJECT: November 6, 2018, Statewide Ballot Propositions.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: Receive information for discussion and direction to staff.

Attachments: [Nov 6 2018 Statewide Ballot Propositions](#)

The Board of Supervisors briefly discussed each proposition that is being presented on the ballot for the 2018 Statewide General Election. Discussion

was held.

CAO Egan was absent from 10:40 a.m. - 10:41 a.m.

SUPERVISOR HEMPHILL

SUBJECT: Resolution requesting assistance from the California Fish and Game Commission to expedite the implementation of strategies to avoid and reduce adverse impacts caused by the gray wolf in California.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: Adopt Resolution.

Attachments: [Gray Wolf Resolution Oct 16 2018](#)

Supervisor Hemphill discussed the recent inundation of wolves and the State of California's responsibility. Brief discussion was held. Supervisor Albaugh requested to have wording changes to the verbiage in the Resolution. Supervisors Hemphill and Hammond thanked Deputy CAO Tony Shaw for his work on the Resolution.

A motion was made by Supervisor Hemphill, seconded by Supervisor Albaugh, that this Resolution No. 18-070 be adopted as amended. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

Nothing to report.

ADJOURNMENT

There being no further business, the meeting is adjourned at 11:02 a.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board