

County of Lassen  
**ADMINISTRATIVE SERVICES**



**CHRIS GALLAGHER**

*District 1*

**DAVID TEETER**

*District 2*

**JEFF HEMPHILL**

*District 3*

**AARON ALBAUGH**

*District 4*

**TOM HAMMOND**

*District 5*

**Richard Egan**

*County Administrative Officer*

email: [cegan@co.lassen.ca.us](mailto:cegan@co.lassen.ca.us)

**Julie Morgan**

*Assistant to the CAO*

email: [jmorgan@co.lassen.ca.us](mailto:jmorgan@co.lassen.ca.us)

County Administration Office

221 S. Roop Street, Suite 4

Susanville, CA 96130

Phone: 530-251-8333

Fax: 530-251-2663

## MEMORANDUM

DATE: December 20, 2018

TO: Board of Supervisors  
Agenda Date: January 8, 2019

FROM: Richard Egan, County Administrative Officer

SUBJECT: Prison Prosecution claims submitted to the County beyond six-month reimbursement period

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RECOMMENDATION: That the Board: Approve payment and transfer of funds.

DISCUSSION: The Sierra Law Center submitted three claims to the Judge for Prison Prosecution cases for the Period of May thru October. These claims were received by the Courts early November and held for one month. During this period, the charges incurred in May became ineligible for reimbursement from the State and will need to be covered by county funds. The ineligible charges total \$682.75.

FISCAL IMPACT: To be paid from Fund 107, Prison Reimbursement Program followed by a transfer from Fund 100, General Fund, Non-Departmental.

RE:jm

# COUNTY OF LASSEN-Claim Form

*N.J. 12/14/2018*

DEPARTMENT / AGENCY <b>Lassen County Superior Court</b>				NAME OF FUND <b>Prison</b>		
FUND <b>107</b>	B/U <b>0421</b>	COST CENTER	ACCOUNT <b>3002300</b>	EXPENDITURE AMOUNT <b>552.50</b> <del>\$926.50</del>	PO/ENC. NO.	LIQ. AMOUNT
PROGRAM NUMBER <b>CC035785</b>						
VENDOR NUMBER <b>14062</b>				CONTRACT NUMBER		
NAME AND ADDRESS OF VENDOR Please check if this is an address change. [ ]  <b>Sierra Law Center, APC 2100 Main Street, Unit A-192 Susanville, California 96130</b>				I hereby certify that the articles or services described by the invoice attached were necessary for use by the department.  <b>Tony Mallery</b>  BY: <i>Ty Mallery</i> 12-10-18 (DESIGNATED AUTHORIZED SIGNATURE ON FILE) (DATE)		
The undersigned, under penalty of perjury, states that the above claim and the items herein set out are true and correct; that no part has been heretofore paid; and that the amount therein is justly due, that the same is presented within one year after the last item hereof has accrued, and if made by a county officer, that said claim does not constitute a violation of any provisions of Article Four, Chapter One, Division Four or Title One of the Government Code (Conflict of Interest).  <i>[Signature]</i> SIGNATURE OF CLAIMANT				<div style="text-align: center;"> <b>RECEIVED</b>  <b>DEC 14 2018</b> </div> <div style="text-align: center;"> BY: _____  AUDITOR  USE  ONLY </div>		
				DEPARTMENT USE <input type="checkbox"/> Mail to Payee <input type="checkbox"/> Return to Department <input checked="" type="checkbox"/> Other: <b>Will Pick Up Check</b> APPROVED BY: _____		

ATTACH INVOICE. ENTER EXPLANATORY REMARKS BELOW.  
(ORIGINAL AND DUPLICATE, IF COPY IS REQUIRED TO BE SENT WITH PAYMENT)

COURT CASE: State v. Timothy Richard Moutinho  
Case Number: CC035785  
DATES: May 25, 2018, through November 2, 2018  
INVOICE Invoice No.: 1506

**RECEIVED**  
DEC-13 2018  
LASSEN COUNTY  
Recovery & Reimbursement *an*

The auditor shall issue his/her warrant on the county treasury for such an amount for each claim as he/she finds to be correct and legal county debt.  
He/she shall not issue his/her warrant for any claim that has not been on file in his/her office for at least three days. (Sec. 29742 Gov't Code)

**RECEIVED**

NOV 13 2018

Clerk of the Superior Court  
County of Lassen  
By: *[Signature]*, Deputy Clerk

# SIERRA LAW CENTER, APC

2100 Main Street, Unit A-192  
Susanville, CA 96130

November 10, 2018

Invoice submitted to:  
Timothy Richard Moutinho  
c/o Lassen County California - Indigent Defense  
220 S. Roop Street  
Susanville, CA 96130

Invoice #1506

In Reference To: MOUTINHO, Timothy Richard  
Lassen County Case No.: CC035785

## Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
5/25/2018 JDZ	0.50 85.00/hr	42.50
5/26/2018 JDZ	1.40 85.00/hr	119.00
5/31/2018 JDZ	2.50 85.00/hr	212.50
6/28/2018 JDZ	1.25 85.00/hr	106.25
7/26/2018 JDZ	1.00 85.00/hr	85.00
JDZ	2.10 85.00/hr	178.50
8/31/2018 JDZ	0.90 85.00/hr	76.50

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SIERRA LAW CENTER, APC  
2100 Main Street, Unit A-192  
Susanville, CA 96130  
(530) 798-3548

	<u>Hrs/Rate</u>	<u>Amount</u>
10/19/2018 JDZ	0.50 85.00/hr	42.50
10/28/2018 JDZ	0.25 85.00/hr	21.25
11/2/2018 JDZ	0.50 85.00/hr	42.50



For professional services rendered

Balance due

<del>10.90</del>	<del>\$926.50</del>
6.5	<del>\$926.50</del>
552.50	

# COUNTY OF LASSEN-Claim Form

*H. 12/14/2018*

DEPARTMENT / AGENCY <b>Lassen County Superior Court</b>				NAME OF FUND <b>Prison</b>		
FUND <b>107</b>	B/U <b>0421</b>	COST CENTER	ACCOUNT <b>3002300</b>	EXPENDITURE AMOUNT <b>1254.00</b> <del>\$1,301.50</del>	PO/ENC. NO.	LIQ. AMOUNT
PROGRAM NUMBER <b>CH035911</b>						
VENDOR NUMBER <b>14062</b>				CONTRACT NUMBER		
NAME AND ADDRESS OF VENDOR Please check if this is an address change. [ ] <b>Sierra Law Center, APC</b> <b>2100 Main Street, Unit A-192</b> <b>Susanville, California 96130</b>				I hereby certify that the articles or services described by the invoice attached were necessary for use by the department. <div style="text-align: right;"><b>Tony Mallery</b></div>		
The undersigned, under penalty of perjury, states that the above claim and the items as herein set out are true and correct; that no part has been heretofore paid, and that the amount therein is justly due; that the same is presented within one year after the last item hereof has accrued, and if made by a county officer, that said claim does not constitute a violation of any provisions of Article Four, Chapter One, Division Four of Title One of the Government Code (Conflict of Interest). <div style="text-align: center;"></div> SIGNATURE OF CLAIMANT				BY:  (DESIGNATED AUTHORIZED SIGNATURE ON FILE)		
				DEPARTMENT USE <input type="checkbox"/> Mail to Payee <input type="checkbox"/> Return to Department <input checked="" type="checkbox"/> Other: <b>Will Pick Up Check</b> APPROVED BY:		

**RECEIVED**  
DEC 14 2018  
AUDITOR USE ONLY

ATTACH INVOICE. ENTER EXPLANATORY REMARKS BELOW.  
(ORIGINAL AND DUPLICATE, IF COPY IS REQUIRED TO BE SENT WITH PAYMENT)

COURT CASE: State v. Alberto Jorge Rivera  
 Case Number: CH035911  
 DATES: May 21, 2018, through October 18, 2018  
 INVOICE Invoice No.: 1509

**RECEIVED**  
DEC 13 2018  
LASSEN COUNTY  
Recovery & Reimbursement

The auditor shall issue his/her warrant on the county treasury for such an amount for each claim as he/she finds to be correct and legal county and  
 He/she shall not issue his/her warrant for any claim that has not been on file in his/her office for at least three days. (Sect. 29742 Gov's Code)

**RECEIVED**

NOV 13 2018

Clerk of the Superior Court  
 County of Lassen  
 By  Deputy Clerk

# SIERRA LAW CENTER, APC

2100 Main Street, Unit A-192  
Susanville, CA 96130

November 11, 2018

Invoice submitted to:  
Alberto Jorge Rivera  
c/o Lassen County California - Indigent Defense  
220 S. Roop Street  
Susanville, CA 96130

Invoice #1509

In Reference To: RIVERA, Alberto Jorge  
Lassen County Case No.: CH035911

## Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
5/21/2018 JDZ	<i>too old</i> 0.50 95.00/hr	47.50
6/1/2018 JDZ	1.00 95.00/hr	95.00
7/8/2018 JDZ	2.00 95.00/hr	190.00
7/12/2018 JDZ	1.50 95.00/hr	142.50
7/26/2018 JDZ	4.25 95.00/hr	403.75
7/30/2018 JDZ	0.40 95.00/hr	38.00
8/30/2018 JDZ	0.40 95.00/hr	38.00

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SIERRA LAW CENTER, APC  
2100 Main Street, Unit A-192  
Susanville, CA 96130  
(530) 798-3548

RIVERA, Alberto Jorge  
Lassen County Case No.: CH035911

Page 2

	<u>Hrs/Rate</u>	<u>Amount</u>
9/3/2018 JDZ	1.80 95.00/hr	171.00
9/22/2018 JDZ	0.25 95.00/hr	23.75
9/28/2018 JDZ	0.80 95.00/hr	76.00
10/18/2018 JDZ	0.80 95.00/hr	76.00

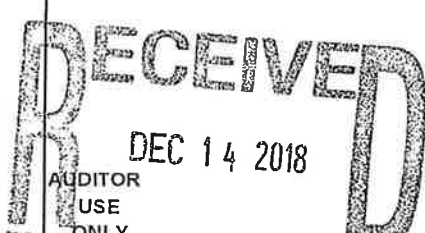
For professional services rendered

Balance due

<del>13.70</del>	<del>\$1,301.50</del>
13.20	\$1,301.50
1254.00	

# COUNTY OF LASSEN-Claim Form

*H. J. 12/14/2018*

DEPARTMENT / AGENCY <b>Lassen County Superior Court</b>				NAME OF FUND <b>Prison</b>		
FUND <b>107</b>	B/U <b>0421</b>	COST CENTER	ACCOUNT <b>3002300</b>	EXPENDITURE AMOUNT <b>1083.00</b> <del>\$1,344.25</del>	PO/ENC. NO.	LIQ. AMOUNT
PROGRAM NUMBER <b>CH035529</b>						
VENDOR NUMBER <b>14062</b>				CONTRACT NUMBER		
NAME AND ADDRESS OF VENDOR Please check if this is an address change. [ ]  <b>Sierra Law Center, APC 2100 Main Street, Unit A-192 Susanville, California 96130</b>				I hereby certify that the articles or services described by the invoice attached were necessary for use by the department.  <b>Tony Mallery</b>  BY: <i>T. Mallery</i> 12-10-18 (DESIGNATED AUTHORIZED SIGNATURE ON FILE) (DATE)		
The undersigned, under penalty of perjury, states that the above claim and the items as herein set out are true and correct; that no part has been heretofore paid, and that the amount therein is justly due, that the same is presented within one year after the last item hereof has accrued, and if made by a county officer, that said claim does not constitute a violation of any provisions of Article Four, Chapter One, Division Four of Title One of the Government Code (Conflict of Interest).  <i>[Signature]</i> SIGNATURE OF CLAIMANT				<div style="text-align: center;">  <p>DEC 14 2018</p> </div>		<b>DEPARTMENT USE</b> <input type="checkbox"/> Mail to Payee <input type="checkbox"/> Return to Department <input checked="" type="checkbox"/> Other: <b>Will Pick Up Check</b> APPROVED BY:

ATTACH INVOICE. ENTER EXPLANATORY REMARKS BELOW.  
(ORIGINAL AND DUPLICATE, IF COPY IS REQUIRED TO BE SENT WITH PAYMENT)

COURT CASE: State v. Enrique Barajas  
Case Number: CH035529  
DATES: May 17, 2018, through November 2, 2018  
INVOICE Invoice No.: 1505

**RECEIVED**  
DEC 13 2018  
**LASSEN COUNTY**  
Recovery & Reimbursement *aw*

The auditor shall issue his/her warrant on the county treasury for such an amount for each claim as he/she finds to be correct and legal county on  
He/she shall not issue his/her warrant for any claim that has not been on file in his/her office for at least three days. (Sect. 29742 Gov't Code)

**RECEIVED**

NOV 13 2018

Clerk of the Superior Court  
County of Lassen

By *[Signature]*, Deputy Clerk



# SIERRA LAW CENTER, APC

2100 Main Street, Unit A-192  
Susanville, CA 96130

November 10, 2018

Invoice submitted to:  
Enrique Barajas  
c/o Lassen County California - Indigent Defense  
220 S. Roop Street  
Susanville, CA 96130

Invoice #1505

In Reference To: BARAJAS, Enrique  
Lassen County Case No.: CH035529

## Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
5/17/2018 JDZ	<del>1.50</del> 95.00/hr	<del>142.50</del>
	<i>for old</i>	
5/18/2018 JDZ	<del>1.25</del> 95.00/hr	<del>118.75</del>
6/14/2018 JDZ	1.60 95.00/hr	152.00
7/26/2018 JDZ	1.20 95.00/hr	114.00
7/27/2018 JDZ	6.00 95.00/hr	570.00
8/31/2018 JDZ	1.10 95.00/hr	104.50

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SIERRA LAW CENTER, APC  
2100 Main Street, Unit A-192  
Susanville, CA 96130  
(530) 798-3548

BARAJAS, Enrique  
Lassen County Case No.: CH035529

	<u>Hrs/Rate</u>	<u>Amount</u>
9/27/2018 JDZ	0.50 95.00/hr	47.50
10/19/2018 JDZ	0.50 95.00/hr	47.50
11/2/2018 JDZ	0.50 95.00/hr	47.50

For professional services rendered

Balance due

<del>14.15</del>	<del>\$1,344.25</del>
11.40	<del>\$1,344.25</del>
<u>1083.00</u>	



**LASSEN COUNTY**  
SUSANVILLE 'CA 96130

VOID IF NOT CASHED  
WITHIN 6 MONTHS  
FROM ISSUE DATE



No. **1135119**

90-2267/1211

**WARRANT OF THE TREASURY**

**DATE**  
**12/20/18**

**AMOUNT**  
**\$ \*\*\*\*\*2889.50**

**PAY TWO THOUSAND EIGHT HUNDRED EIGHTY NINE DOLLARS & 50 CENTS**  
**TO THE ORDER OF**

**SIERRA LAW CENTER, APC**  
**2850 MAIN STREET, UNIT 12-192**  
**SUSANVILLE CA 96130**

AUDITOR - LASSEN COUNTY

**VOID VOID VOID**

14062 SIERRA LAW CENTER, APC			EMILY2		No. 1135119	
DATE OF CHECK			AMOUNT OF CHECK		DESCRIPTION	
MO.	DAY	YR.				
12	20	18	2889.50			
			CL741512		CH035911 6/1-10/18/18 INV1509 1254.00	
			CL741515		CC035785 6/28-11/2/18 INV1506 552.50	
			CL741516		CH035529 5/17-11/2/18 INV1505 1083.00	

000188  
071614

AUDITOR - LASSEN COUNTY  
221 S ROOP STREET SUITE 1  
SUSANVILLE CA 96130

DETACH BEFORE DEPOSITING

ENDORSEMENT OF ATTACHED  
CHECK ACKNOWLEDGES FULL  
PAYMENT OF ITEMS LISTED