

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF LASSEN  
APPROVING THE AMENDED CONFLICT OF INTEREST CODE  
OF THE LASSEN LOCAL AGENCY FORMATION COMMISSION (LAFCo)**

**WHEREAS**, the Political Reform Act, Government Code sections 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes; and

**WHEREAS**, upon biennial review of the Code as required by Government Code section 87306.5, LAFCo has determined that certain amendments are necessary and is required to submit necessary amendments to the Code Reviewing Body for approval in order for the amended Code to be effective pursuant to Government Code sections 87303, 87306, and 87306.5; and

**WHEREAS**, the Lassen County Board of Supervisors is the designated Code Reviewing Body pursuant to Government Code section 82011(b); and

**WHEREAS**, pursuant to Government Code section 87303, the Board of Supervisors must thereafter either (a) approved the proposed Code as submitted, (b) revise the proposed Code and approve as revised, or (c) return the proposed Code to LAFCo with direction to revise and resubmit within sixty (60) days.

**NOW THEREFORE BE IT RESOLVED THAT** the Board of Supervisors for the County of Lassen as Code Reviewing Body does hereby approve the attached Conflict of Interest Code as submitted.

**BE IT FURTHER RESOLVED THAT** this Resolution supersedes any previous Resolution of the Board of Supervisors for the County of Lassen approving a Conflict of Interest Code for LAFCo

The foregoing resolution was adopted at a regular meeting of the Board of Supervisors of the County of Lassen, California, held on the \_\_\_\_\_ day of January, 2019 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
CHAIRMAN OF THE BOARD OF SUPERVISORS  
COUNTY OF LASSEN, STATE OF CALIFORNIA

ATTEST:

JULIE BUSTAMANTE

Clerk of the Board

By \_\_\_\_\_  
MICHELE YDERRAGA, Deputy Clerk of the Board

I, MICHELE YDERRAGA, Deputy Clerk of the Board of Supervisors, County of Lassen, do hereby certify that the foregoing resolution was adopted by the Lassen County Board of Supervisors at a regular meeting thereof held on the \_\_\_\_\_ day of January, 2019.

\_\_\_\_\_  
Deputy Clerk of the Board  
Board of Supervisors, County of Lassen

## 2018 Local Agency Biennial Notice

Name of Agency: Lassen LAFCo  
Mailing Address: P.O. Box 2694 Granite Bay, CA 96746  
Contact Person: John Benoit Phone No. 530.257.0720  
Email: lafco@co.lassen.ca.us Alternate Email: johnbenoit@surewest.net

**Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.**

This agency has reviewed its conflict of interest code and has determined that (check one BOX):

☒ **An amendment is required. The following amendments are necessary:**

(Check all that apply.)

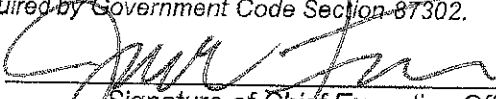
- ☒ Include new positions
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☐ Other (describe) \_\_\_\_\_

☐ **The code is currently under review by the code reviewing body.**

☐ **No amendment is required.** (If your code is over five years old, amendments may be necessary.)

**Verification** (to be completed if no amendment is required)

*This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.*

  
\_\_\_\_\_  
Signature of Chief Executive Officer

August 13, 2018

\_\_\_\_\_  
Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2018**, or by the date specified by your agency, if earlier, to:

Julie Bustamante, County Clerk  
Lassen County Clerk  
220 South Lassen Street, Suite 5  
Susanville, CA 96130

Lassen Local Agency Formation Commission, COUNTY OF LASSEN  
STATE OF CALIFORNIA  
October 15, 2018

**RESOLUTION NO.2018-0005**      **RESOLUTION ADOPTING A CONFLICT OF INTEREST CODE AND  
APPENDIX OF DESIGNATED POSITIONS**

**WHEREAS**, pursuant to the provisions of the Political Reform Act (Govt. Code § 81000, *et seq.*), the Lassen Local Agency Formation Commission (LAFCo) is required to adopt a Conflict of Interest Code and Appendix of designated positions; and

**WHEREAS**, biennial review of the Appendix to the Conflict of Interest Code is required by state law and changes to the designated positions and disclosure categories and thereafter adopt necessary amendments.

**NOW, THEREFORE, BE IT RESOLVED** that the Conflict of Interest Code (Exhibit A) and list of designated positions and disclosure categories as set forth in the Appendix to the Conflict of Interest Code attached hereto is hereby adopted.

**ON A MOTION** by Commissioner Gallagher, seconded by Commissioner Franco, the foregoing Resolution was duly passed and adopted by the Lassen Local Agency Formation Commission (LAFCo) of the County of Lassen, State of California this 15<sup>th</sup> day of October 2018, by the following vote:

AYES: Gallagher, Franco and Eid

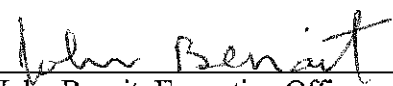
NOES:

ABSENT: Hemphill & Wilson

ABSTAINED:

  
\_\_\_\_\_  
Todd Eid, Chair  
Lassen LAFCo

ATTEST:

  
\_\_\_\_\_  
John Benoit, Executive Officer

## **EXHIBIT A**

### **LASSEN LOCAL AGENCY FORMATION COMMISSION (LAFCo)**

#### **CONFLICT-OF-INTEREST CODE**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the **Lassen Local Agency Formation Commission**

Individuals holding designated positions shall file their statements of economic interests with the **Lassen Local Agency Formation Commission's Executive Officer**, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) All statements will be retained by the **Lassen Local Agency Formation Commission**.

## **CONFLICT-OF-INTEREST CODE (Lassen LAFCo)**

### **APPENDIX A-DESIGNATED POSITIONS**

<u>Designated Positions</u>	<u>Disclosure Category</u>
Members of the Commission**	1, 2
Executive Officer	1, 2
Deputy Executive Officer	1, 2
LAFCo Counsel	1, 2
Consultants*	*

\*Consultants shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Executive Officer may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Officer's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code (Gov. Code Section 81008).

## **CONFLICT-OF-INTEREST CODE (Lassen LAFCo)**

### **APPENDIX B-DISCLOSURE CATEGORIES**

#### **Disclosure Category 1**

Designated positions assigned to this category shall report:

Interests in real property located within or not more than two miles outside the boundaries of LAFCo's jurisdiction or within two miles of the County Boundary.

Persons shall not be required to disclose property used primarily as their residence or for personal recreational purposes.

#### **Disclosure Category 2**

Designated positions assigned to this category shall report:

Investments and business positions in business entities, and sources of income, including loans, gifts, and travel payments, from sources of the type that provide services, supplies, materials, machinery, or equipment to LAFCo. Such sources include but are not limited to architects, engineering and construction firms.