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LASSEN COUNTY
ARCHITECTURAL REVIEW COMMITTEE AGENDA
707 NEVADA STREET CONFERENCE ROOM
SUSANVILLE, CA 96130
February 14, 2019

11:00 a.m. Convene in Special Session
Matters Initiated by the General Public

DESIGN REVIEW #2019-004, Tim Murphy. The applicant is proposing a 2,400 square foot detached garage that deviates from the siding requirements found in Lassen County Code § 18.108.235(1). 100% metal siding is proposed, whereas as no more than 50% is otherwise allowed. Deviations from these requirements are allowed upon approval by the Architectural Review Committee through the Design Review process. The project site is zoned R-1-A-B-2.5 (Single Family Residential, Agricultural, 2.5 Acre Building Site Combining District) and has a land use designation of "Estate Residential" pursuant to the *Johnstonville Area Plan, 1987* and the *Lassen County General Plan, 2000*. The subject parcel is located at 705-510 Susan Drive, Susanville CA, 96130. APN: 116-200-24. Staff Contact: Kelly Mumper, Associate Planner.

Committee Members: Planning Director
Building Official
Planning Commissioner

Agenda Only: County Counsel
County Clerk
County Administrative Officer
Board of Supervisors
County Times
Applicant

Lassen County Planning and Building Services (530) 251-8269



******* PUBLIC NOTICE *******



**PLANNING AND SERVICE AREA 2 AREA AGENCY ON AGING
(PSA 2 AAA)
Executive Board – Special Meeting
Conference Call**

Monday, January 28, 2019, 2:00 PM

Public access to this Conference Call meeting of the PSA 2 Executive Board will be available at the following locations:

- **Lassen** **221 S. Roop Street, Susanville
Lassen County Administrative Services**
- **Modoc** **112 E. 2nd St., Alturas
T.E.A.C.H Inc.**
- **Shasta** **1450 Court Street, Suite 308B, Redding
Shasta County Administrative Offices**
- **Siskiyou** **208 W. Center Street, Yreka
PSA 2 Area Agency on Aging**
- **Trinity** **154 Tule Creek Rd, Hayfork
Hayfork Community Center**

***Copies of the Agenda will be posted at each Conference Call access site or may be obtained through the Area Agency on Aging. For a copy of the agenda, please contact the PSA 2 AAA at 530-842-1687.**



Serving

Seniors

In

Lassen,

Modoc,

Shasta,

Siskiyou,

&

Trinity

Counties

John Fenley
Chairman,
PSA 2 Executive Board

Clinton Davis
Chairman,
PSA 2 Advisory Council

Teri Gabriel
Executive Director,
PSA 2 AAA

PSA 2 Area Agency on Aging

EXECUTIVE BOARD SPECIAL MEETING CONFERENCE CALL

Monday, January 28, 2019

2:00 p.m.

AGENDA

1. **Call to Order** – Executive Board Chairman, John Fenley
2. **Roll Call** - (Establishment of a quorum)
3. **Approval of Agenda (Changes, additions and/or deletions) ***
4. **Open Session** (Opportunity to hear comments from the community)
5. **Approval to Change Fiscal Manager Position to a Non-Exempt Fiscal Analyst Position***
6. **Approval to Add a Non-Exempt Administrative Assistant Position to the Ombudsman Program***
7. **Update on PSA 2 Single Audit Process**
8. **Adjournment**

***Indicates Possible Board Action**

Attachments:

Agenda Item # 5 Cover Page with Attachment
Agenda Item # 6 Cover Page with Attachment


9142

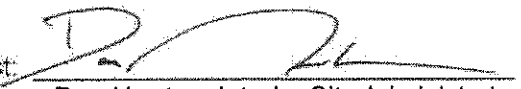
**NOTICE OF CALL OF SPECIAL MEETING
TO THE MEMBERS OF THE SUSANVILLE CITY COUNCIL:**

You are hereby notified that a SPECIAL MEETING of the Susanville City Council will be held in the Council Chambers of City Hall in the City of Susanville at 66 North Lassen Street, Susanville, California on Thursday, January 24, 2019 at 3:00 p.m. to transact the following business:

Call Meeting to Order
Roll Call of City Councilmembers

- 1 **APPROVAL OF THE AGENDA:**
- 2 **PUBLIC COMMENT:** Members of the public may address the Council concerning any item on the agenda prior to closed session.
- 3 **CLOSED SESSION:**
PUBLIC EMPLOYEE APPOINTMENT: - pursuant to Government Code Section 54957:
 1. City Administrator
- 4 **SCHEDULED MATTERS:**
 - A Consider **Resolution No. 19-5607** approving City Administrator Employment Agreement
 - B Consider **Resolution No. 19-5603** approving procedures for furloughed Federal Workers
- 5 **ADJOURNMENT:**


Kevin Stafford, Mayor
by: Gwenna MacDonald, City Clerk

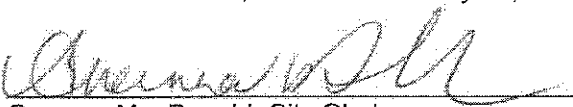
Attest: 
Dan Newton, Interim City Administrator

AFFIDAVIT OF MAILING NOTICE

I, the undersigned employee of the City of Susanville, California do hereby certify that an original of the **NOTICE OF CALL OF SPECIAL MEETING Thursday, January 24, 2019 at 3:00 p.m.** was delivered to each and every person set forth on the list contained herein on January 23, 2019. A copy of said Notice is attached hereto.

I declare under penalty of perjury that the foregoing is true and correct.

Dated at Susanville, California January 23, 2019.


Gwenna MacDonald, City Clerk

| | |
|----------------|-----------------|
| Kevin Stafford | Electronic Mail |
| Joseph Franco | Electronic Mail |
| Brian Moore | Electronic Mail |
| Brian Wilson | Electronic Mail |
| Mendy Schuster | Electronic Mail |



HONEY LAKE VALLEY
RESOURCE
CONSERVATION
DISTRICT

PUBLIC NOTICE
Special Meeting of the:

Honey Lake Valley Resource Conservation District

Attachments available 1/30/19 at www.honeylakevalleyrcd.org

Date: Thursday, January 31, 2019

Location: USDA Service Center
170 Russell Avenue, Suite C
Susanville, Ca. 96130
(530) 257-7271 x100

Time: **3:30 PM**

AGENDA

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

I. **CALL TO ORDER. PLEDGE OF ALLEGIANCE. ROLL CALL**

II. **APPROVAL OF AGENDA**

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

III. **PUBLIC COMMENT**

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

IV. **CONSENT ITEMS**

- A. Approval of 12/6/18 special meeting minutes (attachment)
- B. Treasurer's Report (attachment)
- C. Correspondence

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

V. **REPORTS**

- A. District Manager Report (attachment) – Sims
- B. NRCS Agency Reports – Vacant
- C. Lassen SWAT – Sims/Tippin

- D. WAC Report – Langston
- E. Modoc Regional RCD/CARCD Report – Tippin
- F. Fire Safe Council Report – Johnson
- G. IRWMP Report – Claypool
- H. Unagendized reports by board members

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD

- A. Annual Organizational Meeting (RCD 5010.5; PRC 9306 & 9307)
 - 1. Election of officers (chairman, vice-chairman and secretary/treasurer).
 - 2. Appointment of Executive Secretary as board secretary.
- B. File Statement of Facts with the Secretary of State
- C. Assignment of committees (SWAT, WAC, Modoc Regional RCD/CARCD, FireSafe Council, IRWM)
- D. Policy update/revisions (RCD 5010.1)
 - 1. Place and time of meeting.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity

- E. Consideration and approval of Confluence Meadow Resotration Project, Negative Declaration (ND), Notice of Decision (NOD) (attachment)

Tie to the Strategic Plan: Strategic Issue 2 – Stay Relevant to the Conservation Needs of the Community & 3 – Capture Conservation Opportunities, as Appropriate.

- F. Consideration and approval of amending CEQA categorical exemption for the Lassen County Fire Safe Council, Inc. South Eagle Lake WUI Fuel Treatments project, phase 1 (attachment)

Tie to the Strategic Plan: Strategic Issue 2 – Stay Relevant to the Conservation Needs of the Community & 3 – Capture Conservation Opportunities, as Appropriate.

- G. FYE 19 Mid-year budet review (attachment)

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity & 2 – Stay Relevant to the Conservation Needs of the Community

VII. RECESS OF RCD PORTION OF MEETING

VIII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION– WATERMASTER

- A. Consideration and approval of Lozano Smith invoice 2069740, 2069741, 2071466, 2071467 totalling \$7,253.02 (attachment)

Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.

IX. RECESS OF WATERMASTER PORTION OF MEETING

X. RECONVENE RCD PORTION OF MEETING

XI. ADJOURNMENT TO CLOSED SESSION

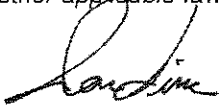
- A. Closed session conference with legal counsel pursuant to Government Code Section 54956.9(d)(1); Lassen County Superior Court Case Number 4573.

XII. RECONVENE IN OPEN SESSION

XIII. ADJOURNMENT

The next Honey Lake Valley RCD meeting will be February 27, 2019, at 3:30 PM. The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

I certify that on Saturday, January 30, 2019 agendas were posted as required by Government Code Section 54956 and any other applicable law.



Ian Sims
District Manager

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CITY OF SUSANVILLE
66 North Lassen Street • Susanville CA
Kevin Stafford, Mayor
Joseph Franco, Mayor pro tem
Brian Moore * Mendy Schuster * Brian R. Wilson

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION
SUSANVILLE PUBLIC FINANCING AUTHORITY

Susanville City Council
Regular Meeting • City Council Chambers
February 6, 2019 – 6:00 p.m.

Call meeting to order

Roll call of Councilmembers present

Next Resolution No. 19-5617

Next Ordinance No. 19-1014

- 1 **APPROVAL OF AGENDA:** (Additions and/or Deletions)
- 2 **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.
- 3 **CLOSED SESSION:**
 - A CONFERENCE WITH REAL PROPERTY NEGOTIATOR – pursuant to Government Code Section §54956.8
 - 1 Property: APN: 105-210-29-11
 - Agency Negotiator: Dan Newton, Interim City Administrator
 - Negotiating Parties: Lassen Aurora Network (LAN)
 - Under Negotiation: Price/Conditions/Terms of Lease
 - B PUBLIC EMPLOYMENT – Pursuant to Government Code Section §54957
 - 1 Approved Position List, Police Lieutenant
- 4 **RETURN TO OPEN SESSION:** (recess if necessary)
 - *Reconvene in open session at 7:00 p.m.*
 - *Pledge of allegiance*
 - *Report any changes to agenda*
 - *Report any action out of Closed Session*
 - *Moment of Silence or Thought for the Day: Daniel Gibbs*
 - *Proclamations, awards or presentations by the City Council*
- 5 **BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit

6 **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A Approve minutes from the City Council's January 2, 2019 meeting
- B Consider **Resolution No. 19-5608** authorizing execution of Agreement for Phantom Jet F-4C on static display at the Susanville Municipal Airport
- C Consider **Resolution No. 19-5609** authorizing execution of Agreement for AH-1 Cobra Helicopter on static display at the Susanville Municipal Airport
- D Consider **Resolution No. 19-5610** authorizing execution of annual Army Materiel Status for GPF M1917/18 Series Gun at Memorial Park

7 **PUBLIC HEARINGS:** No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Consider approval of vendor warrants numbered 202990 through 203170 for a total of \$610,397.42 including \$234,669.93 in payroll warrants
- B Consider **Resolution No. 19-5611** authorizing execution of agreement with Forensic Analytical Crime Lab
- C Consider **Resolution No. 19-5612** authorizing expenditures of the Traffic Safety Fund and authorizing the Finance Manager to amend the fiscal year 2018-2019 budget
- D Consider **Resolution No. 19-5613** authorizing execution of Agreement with Computer Logistics for upgraded server and data collection backup system at the Public Works Department
- E Consider **Resolution No. 19-5615** considering approval of the updated CalTrans Capital Improvement Plan (CIP) including the Airport Land Use Compatibility Plan (ALUCP) and authorizing the Interim/City Administrator to sign the submittal documents
- F Consider approval of Department Head Selection Process Outline
- G Consider **Resolution No. 19-5616** authorizing execution of Federal Executive Office for the Organized Crime Drug Enforcement Task Force Agreement

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:** No business.

13 **CITY ADMINISTRATOR'S REPORTS:**

- A Public Works Department Update

14 **COUNCIL ITEMS:**

A AB1234 travel reports:

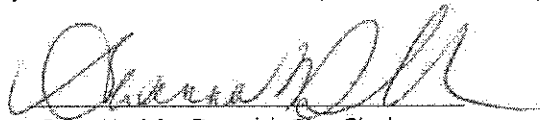
15 **ADJOURNMENT:**

- The next regular meeting of the Susanville City Council will be held on February 20, 2019 at 6:00 p.m.

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for February 6, 2019 in the areas designated on February 1, 2019.


Gwenna MacDonald, City Clerk

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NOTICE OF CANCELLATION

THE FEBRUARY 5, 2019, *REGULARLY SCHEDULED MEETING* OF THE LASSEN COUNTY PLANNING COMMISSION HAS BEEN CANCELLED.

THE NEXT REGULARLY SCHEDULED LASSEN COUNTY PLANNING COMMISSION WILL BE HELD ON **MARCH 5, 2019, IN THE BOARD OF SUPERVISORS CHAMBERS, 707 NEVADA STREET, SUSANVILLE CA.**

For questions, please contact the Lassen County Department of Planning and Building Services, (530) 251-8269.

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