

EF 16 – Evacuations

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merged with EF13 Law
Enforcement**

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Tasked Agencies	
Primary County Agency(s)	
Supporting County Agency(s)	
Primary City Agency(s)	
Supporting City Agency(s)	
Community Partner(s)	
State Agency(s)	
Federal Agency(s)	Department of Homeland Security

1 Introduction

1.1 Purpose

...

1.2 Scope

Activities encompassed within the scope of this function include:

- ...

1.3 Policies and Authorities

1.3.1 Policies

- ...

1.3.2 Authorities

- ...

2 Situation and Assumptions

2.1 Situation

...

2.2 Assumptions

EF 16 is based on the following planning assumptions:

- ...

3 Roles and Responsibilities

See Appendix B for a checklist of responsibilities by phase of emergency management.

4 Concept of Operations

4.1 General

...

4.2 Access and Functional Needs Populations

...

4.3 Coordination with Other EFs

The following EFs support EF 16–related activities:

- ...

5 Annex Development and Maintenance

The ... will be responsible for coordinating regular review and maintenance of this annex. Each primary and supporting agency will be responsible for developing plans and procedures that address assigned tasks.

6 Appendices

- Appendix A – EF 16 Resources
- Appendix B – EF 16 Roles and Responsibilities

Appendix A EF 16 Resources

The following resources provide additional information regarding EF 16 related issues at the local, state, and federal level:

City



County



State



Federal

- National Response Framework

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Appendix B Roles and Responsibilities

The following checklist identifies key roles and responsibilities for EF 16 – Cybersecurity. It is broken out by phase of emergency management to inform tasked agencies of what activities they might be expected to perform before, during, and after an emergency to support the EF 16 function. All tasked agencies should maintain agency-specific plans and procedures that allow them to effectively accomplish these tasks.

Preparedness

Preparedness activities take place before an emergency occurs and include plans or preparations made to save lives and to help response and recovery operations. Preparedness roles and responsibilities for EF 16 include the following:

- ☐ Develop operational plans for EF 16 activities.
- ☐ Participate in EF 16–related trainings and exercises as appropriate.

Response

Response activities take place during an emergency and include actions taken to save lives and prevent further property damage in an emergency situation. Response roles and responsibilities for EF 16 include the following:

- ☐ Provide situational updates to the EOC, as required, to maintain situational awareness and foster a common operating picture.
- ☐ Provide a representative to the EOC, when requested, to support EF 16 activities.

Recovery

Recovery activities take place **after** an emergency occurs and include actions to return to a normal or an even safer situation following an emergency. Recovery roles and responsibilities for EF 16 include the following:

- ☐ Demobilize response activities.
- ☐ Maintain incident documentation to support public and individual assistance processes.
- ☐ Participate in all after-action activities and implement corrective actions as appropriate.

Mitigation

Mitigation activities take place **before and after** an emergency occurs and include activities that prevent an emergency, reduce the chance of an emergency happening, or reduce the damaging effects of unavoidable emergencies. Mitigation roles and responsibilities for EF 16 include the following:

- ☐ Participate in the hazard mitigation planning process.
- ☐ Provide agency and incident data to inform development of mitigation projects to reduce hazard vulnerability.

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