



LASSEN COUNTY SHERIFF'S OFFICE

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Dean F. Growdon
Sheriff - Coroner

To: Lassen County Board of Supervisors

From: Dean F. Growdon, Sheriff-Coroner

Date: February 28, 2019

Agenda Date: March 12, 2019

Discussion:

Lassen County receives funding through the DNA Identification Fund program. These funds come from court fines and assessments and have historically been maintained in a trust account. After consulting with the Lassen County Auditor and County Administration, we believe it would be best if the funds were moved from a restricted trust account, to its own fund and budget unit. This will make the funds easier to utilize for authorized expenditures.

These funds may be used for the following activities as outlined in Government Code Section 76104.6:

(A) To reimburse local sheriff or other law enforcement agencies for the collection of DNA specimens, samples, and print impressions pursuant to this chapter.

(B) For expenditures and administrative costs made or incurred to comply with the requirements of paragraph (5) of subdivision (b) of Section 298 of the Penal Code, including the procurement of equipment and software integral to confirming that a person qualifies for entry into the Department of Justice DNA and Forensic Identification Database and Data Bank Program.

(C) To reimburse local sheriff, police, district attorney, and regional state crime laboratories for expenditures and administrative costs made or incurred in connection with the processing, analysis, tracking, and storage of DNA crime scene samples from cases in which DNA evidence would be useful in identifying or prosecuting suspects, including the procurement of equipment and software for the processing, analysis, tracking, and storage of DNA crime scene samples from unsolved cases.

The Sheriff's Office, and other law enforcement agencies operating in Lassen County periodically need access to forensic services outside of those available from the California Department of Justice. These funds will also aid in acquiring equipment and supplies for collecting samples.

The current fund balance is \$176,169. The Sheriff's Office is requesting that the board appropriate \$50,000 for the remainder of the 2018/2019 fiscal year. \$12,500 will be budgeted for professional services (forensics) for county law enforcement, \$12,500 will be budgeted to reimburse non-county law enforcement, \$10,000 will be budgeted for professional services, and \$15,000 will be budgeted for Special Department Expense.

Fiscal Impact:

No General Fund Impact.

Recommendation:

That the Lassen County Board of Supervisors approve the following actions:

1. Adopt fund and budget unit 186-0537, Sheriff DNA.
2. Authorize the transfer of the balance maintained in the DNA Trust account, to the Sheriff DNA fund and budget unit (186-0537).
3. Appropriate \$50,000 for use in the 2018/2019 fiscal year

REVENUES

Budget Unit Name: DNA

Fund: 186

Budget Unit #: 537

Account	Account Name	Description	FY 2018/19
2002100	FINES AND FEES		
2012400	TRUST TRANSFER IN		176,169
TOTAL			176,169

FISCAL YEAR 2018-2019 ESTIMATED Summary		
Fund:186 Department : Sheriff Budget Unit Name: DNA Budget Unit Number:0537		
Account Name	FY 2018/19 Preliminary	Expansion/ (Reduction)
Total FTE Employees	0.00	
Salaries & Benefits	\$ -	
Services & Supplies	\$ 50,000	
Other Charges		
Capital Outlay	\$ -	
TOTAL BUDGET REQUEST	\$ 50,000	
Revenues Available	\$ 176,169	
Fund Balance (if applicable)		
TOTAL REVENUES AVAILABLE	\$ 176,169	
NET GENERAL FUND REQUIRED	\$ (126,169)	

Department Head Signature _____

Date: _____