



United States  
Department of  
Agriculture

Animal and  
Plant Health  
Inspection  
Service

Wildlife  
Services

California State  
Office

3419A Arden Way  
Sacramento, CA  
95825  
(916) 979-2675

RECEIVED

MAR 11 2019

*Lassen County Counsel*

March 1, 2019

Dear County Cooperator,

Each year we review our anticipated costs and expected federal budget for the upcoming fiscal year to determine the overall impact of the program. This year we are only passing on a 3% overall increase to our cooperating county programs for FY19/20.

The billing process continues to be fully automated by FMML. Standard-format invoices will be generated by the FMML system and mailed on the fiscal quarter. We have no ability to apply equal quarterly payments, bill early or bill on a different cycle. And due to the manner in which various expenses are processed or held at the end of our Federal fiscal year, you can reasonably expect five or more invoices for each budget year which can and will extend beyond the close of the state FY, so please plan accordingly.

Enclosed you will find three copies of your counties Financial Plans (FP's). Once your county has approved and signed, please sign and return all 3 originals (wet signatures) of the FP. Once we have secured all signatures we will return an original copy for your files.

At a **minimum we do require a "Letter of Intent"** to ensure continued service beyond June 30<sup>th</sup> 2019, and cover the period before the documents are actually signed by you or the Board of Supervisors. Please keep the "Letter of Intent" in the format provided with all the information pertaining to your county. If you are signing and sending the Financial Plan prior to July 1<sup>st</sup> 2019, you won't need to send a Letter of Intent.

As always, if you have any questions or concerns feel free to give me a call.

Sincerely,

Dennis Orthmeyer  
State Director



Safeguarding American Agriculture  
APHIS is an agency of USDA's Marketing and Regulatory Programs

An Equal Opportunity Provider and Employer

## Official Letterhead

Date

United States Department of Agriculture  
Animal and Plant Health Inspection Service  
Wildlife Services  
3419A Arden Way  
Sacramento, CA 95825

Dear Mr. Orthmeyer:

In the absence of a fully executed Financial Plan for the FY19/20 budget year, this letter expresses our desire for USDA-APHIS-WS to continue to provide all field services conducted under USDA-APHIS-WS Financial Plan 18-73-06-XXXX-RA for the period of July 1, 2019 through June 30, 2020. USDA-APHIS-WS will be compensated for actual services provided during this period not to exceed \$00,000.00 according to the terms set forth in 18-73-06-XXXX-RA and only at such time as funds are allocated to this department for such services.

This letter also serves to verify our intent to enter into the 2019/2020 USDA-APHIS-WS Wildlife Damage Management Program with a full funding level of \$00,000.00.

It is anticipated that the Financial Plan will be signed by the Board of Supervisors on Date. All signed original copies will be forwarded to USDA-APHIS-WS for processing.

Sincerely,

\_\_\_\_\_  
County Representative Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
State Director, WS California

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director, WS Western Region

\_\_\_\_\_  
Date

**LASSEN COUNTY  
FINANCIAL PLAN  
July 1, 2019 through June 30, 2020**

**Work Plan:**

This Work Plan is in reference to Cooperative Service Agreement No. 18-7306-0257-RA. USDA-APHIS-WS will administer an Integrated Wildlife Damage Management (IWDM) program in Lassen County. USDA-APHIS-WS will assist business/property owners, private citizens, and governmental agencies in protecting human resources, which include, but are not limited to, residents, property, livestock, crops, and natural resources from damage caused by predators, wild and feral animals, and other nuisance wildlife.

**Financial Plan:**

The cooperator will be billed quarterly by USDA-APHIS for actual costs incurred but will not exceed \$86,467.00 annually. An estimated itemization of expenses is listed below; however funds may be distributed between itemized categories at the discretion of USDA-APHIS-WS:

Cost Element		Full Cost
Personnel Compensation	\$	57,123.00
Travel	\$	680.00
Vehicles	\$	6,800.00
Other Services	\$	-
Supplies and Materials	\$	3,400.00
Equipment	\$	-
Subtotal (Direct Charges)		\$ 68,003.00
Pooled Job Costs	11.00%	\$ 7,480.00
Indirect Costs	16.15%	\$ 10,984.00
Aviation Flat Rate Collection		\$ -
Agreement Total	\$	86,467.00

In accordance with the Debt Collection Improvement Act (DCIA) of 1996, bills issued by WS are due and payable within 30 days of receipt. The DCIA requires that all debts older than 120 days be forwarded to debt collection centers or commercial collection agencies for more aggressive action. Debtors have the option to verify, challenge and compromise claims, and have access to administrative appeals procedures which are both reasonable and protect the interests of the United States.

APHIS-WS Agreement Number: 19-73-06-0257-RA  
APHIS-WS Account Code (WBS): AP.RA.RX06.73.0135

The financial point of contact for this Financial Invoice is Krista Dupre', Budget Analyst, (916) 979-2028.

County of Lassen  
175 Russell Ave  
Susanville, CA 96130-4299  
Tax Identification Number: 94-6000517

\_\_\_\_\_  
County Representative

\_\_\_\_\_  
Date

Title: \_\_\_\_\_

UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH INSPECTION SERVICE  
WILDLIFE SERVICES  
3419A Arden Way  
Sacramento, CA 95825  
Tax Identification Number: 41-0696271

\_\_\_\_\_  
State Director, California

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director, Western Region

\_\_\_\_\_  
Date