

Office of County Counsel

County of Lassen



DAWSON ARNOLD, County Counsel  
Lassen County Administration Building  
707 Nevada Street  
Susanville, CA 96130

☎ (916) 257-8311, ext. 334  
FAX: (916) 257-4898

WILLIAM W. BALLEW  
Deputy County Counsel

December 7, 1993

TO: County Clerk, Theresa Nagel

FROM: County Counsel, Dawson Arnold *SDA*

RE: Conversion of Appointed District Boards to  
Elective Boards

Pursuant to your request for information as to the procedure for the conversion of appointed district boards to elective boards, in particular the Milford Fire Protection District, Stones-Bengard Community Services District and the Bieber Recreation District, the following information is submitted:

1. The procedure for a change from an appointed board to an elected board in a Community Services District is provided by Government Code § 61222, a copy of which is attached hereto as Attachment "A". All references to the "board" in § 61222 would refer to the Stones-Bengard Community Services District board which has been heretofore appointed by the Board of Supervisors pursuant to Government Code § 61121. If the district board wishes to initiate a change of mode of board member selection it may do so by adopting a resolution as provided in subsection (b) which will then be subject to approval by a majority of the voters voting on the question at a general district or special election. Alternatively, 10 percent of the electors may require the board to adopt a resolution placing the question on the ballot, by filing a petition to that effect with the district board. The form of petition and procedure are set out in Attachment "A" (§ 61222).

2. Health and Safety Code §§ 13848 through 13851 provide a substantially similar scheme to change an appointed Fire Protection District board to an elected district board. The only substantial difference between the Fire Protection District procedures and Community Service District procedures is the higher requirement of 25 percent signatures on a petition of the registered voters of the district to require placement of the question on the ballot. Again, the ballot question requires only majority approval of the electors voting at the election.

3. Inasmuch as the "Bieber Recreation District" is in reality a single purpose Community Services District formed under the community services district law, it is also subject to the provisions of Government Code § 61222.

Do not hesitate to contact this office if further information is desired.

Attachment A - Government Code § 61222

Attachment B - Health & Safety Code §§ 13848 through 13851

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County Clerk/Elections Office

County of Lassen



COUNTY CLERK REGISTRAR of VOTERS CLERK of the SUPERIOR COURT CLERK of the BOARD of SUPERVISORS

December 28, 1993

THERESA NAGEL,  
County Clerk/Registrar of Voters  
Lassen County Courthouse  
220 South Lassen Street  
Susanville, CA 96130

(916) 257-8311, ext. 124

Stones-Bengard Comm. Serv. Dist.  
509-695 Stones Road  
Susanville, CA 96130

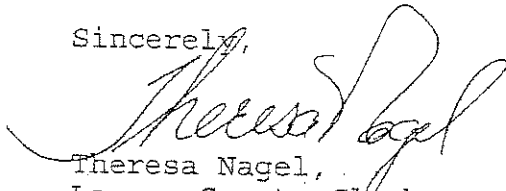
Dear Board Members:

At the Board of Supervisor's meeting of November 23, 1993 I was asked to send you information on the procedures for converting your Board of Directors from an appointed Board to an elected Board.

I have enclosed a memo from County Counsel Dawson Arnold which outlines the procedures for conversion, along with attachments that are referenced in the memo. I believe this will give you the information that you need.

The costs of holding an election can vary widely depending on what type of election is held. A "special mail ballot election" would cost approximately \$2,100.00 to \$2,600.00. If an election were consolidated with a countywide election the cost would be approximately \$1,700.00 - \$2,000.00.

Sincerely,

  
Theresa Nagel,  
Lassen County Clerk

January 5, 1995

TO: COUNTY COUNSEL JIM FLAGEOLLET

FROM: COUNTY CLERK THERESA NAGEL

SUBJECT: CONSOLIDATION OF SCHOOL AND SPECIAL DISTRICT ELECTIONS WITH  
EVEN-YEAR GENERAL ELECTION

I need to consult with you regarding requests for consolidation of school and special district elections that have been received over the last several months.

These requests have been made pursuant to Education Codes 5000.5 & 5010.7 and Election Code 23302.1.

I am at the stage of presenting the consolidation resolutions to the Board of Supervisors for their denial or approval. There are no grounds for denial so a Resolution of Approval will be needed.

Resolutions have been received from four schools and fifteen special districts. Two school districts are located in both Lassen and Modoc County (Lassen Community College and Big Valley Jt Unf Sch Dist). I have contacted the County Clerk in Modoc County and she is planning to take the consolidation resolutions to her Board on Jan. 17th. I would like to do the same.

Do you have any specific suggestions regarding the content of the resolution of approval? Please call.

# Office of County Clerk

County of Lassen



• COUNTY CLERK

• RECORDER

• REGISTRAR of VOTERS

• CLERK of the BOARD of SUPERVISORS

JANUARY 24, 1995

Theresa Nagel, County Clerk  
Lassen County Courthouse  
220 South Lassen Street  
Susanville, CA 96130

(916) 251-8216  
FAX: (916) 257-3480

TO: LASSEN COUNTY BOARD OF SUPERVISORS

FROM: REGISTRAR OF VOTERS THERESA NAGEL

SUBJECT: CONSOLIDATION OF SCHOOL AND SPECIAL DISTRICT ELECTIONS WITH  
EVEN-YEAR GENERAL ELECTION

Dear Board Members:

RECOMMENDATION: 1) Consider resolutions requesting consolidation of elections with even-year General Election pursuant to Education Codes 5000.5 & 5010.7 and Election Code 23302.1 (renumbered to 10404); 2) Adopt Resolution approving the consolidation requests for: Lassen Community College District, Lassen Union High School District, Richmond Elementary School District, Big Valley Unified School District; 3) Adopt Resolution approving the consolidation requests for: Clear Creek Community Services District, Leavitt Lake Community Services District, Little Valley Community Services District, Spalding Community Services District, West Patton Community Services District, Westwood Community Services District, Big Valley Fire Protection District, Doyle Fire Protection District, Janesville Fire Protection District, Lake Forest Fire Protection District, Madeline Fire Protection District, Northwest Lassen Fire Protection District, Standish-Litchfield Fire Protection District, Susan River Fire Protection District, Susanville Library District, and Susanville Consolidated Sanitary District.

SUMMARY: Attached you will find a copy of the "NOTIFICATION OF CONSOLIDATION RESOLUTIONS - REQUEST FOR INPUT" letter that was sent to all school districts and special districts whose elections are being held in odd-years, along with a copy of a letter sent to Lassen High School with specific information on the shared costs of odd and even year elections.

Education Codes 5000.5 & 5010.7 and Election Code 23302.1 (renumbered to 10404) specify that the Board of Supervisors shall adopt a resolution approving the requests for consolidation unless it finds that the ballot style, voting equipment, or computer capacity is such that additional elections or materials cannot be handled.

The current voting equipment is a punch-card system that will accommodate any number of ballot cards. The current computer and ballot card counting equipment is old and slow and should to be upgraded, but could accommodate additional elections.

Sincerely,

A handwritten signature in cursive script, appearing to read "Theresa Nagel".

Theresa Nagel  
Lassen County Clerk/Registrar of Voters



June 24, 1994

NOTIFICATION OF CONSOLIDATION RESOLUTIONS  
REQUEST FOR INPUT

THERESA NAGEL,  
County Clerk/Registrar of Voters  
Lassen County Courthouse  
220 South Lassen Street  
Susanville, CA 96130

(916) 257-8311, ext. 124

Subject: Consolidation of District Election with Statewide General Election

Election Code Section 23302.1 (copy enclosed) sets forth the procedures for changing a special district's election date from November of every odd year to November of every even year.

Lassen Community College District, Lassen High School District, Richmond Elementary School District, and Susan River Fire District have submitted resolutions requesting the consolidation of their elections with the even year statewide general election.

This letter is notice of these requests for consolidation and a solicitation for input on the effect of the consolidation, pursuant to Election Code Section 23302.1(2)(c).

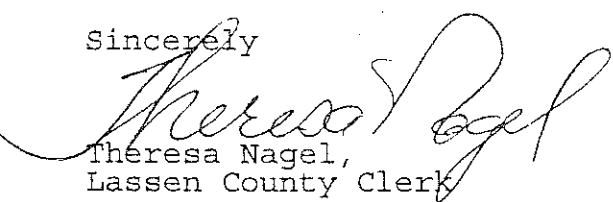
Districts that continue to hold their elections during the odd year will experience increased costs for elections since there will be less districts to share the costs. (See enclosed letter to Lassen High School for more information)

Under subsection (2)(f) you will note there is a requirement for a notice to be sent to all registered voters of the districts affected by the consolidation, and in this case that would mean all voters of Lassen County. The cost of this notification is to be paid by the district. I have estimated the time required and the costs involved to send this notice and determined the estimated cost to be approximately \$3,000.00. Please bear in mind this is an estimate and may increase or decrease when the actual work is performed. The cost for this mailing can be shared by all the districts that request consolidation prior to December 31, 1994.

I urge each district to give serious consideration to requesting consolidation in order to keep your election costs down. Please act promptly to meet the above noted timeframe.

If you have any questions please do not hesitate to call me at 251-8216.

Sincerely,

  
Theresa Nagel,  
Lassen County Clerk

NOTICE TO LASSEN COUNTY VOTERS  
ELECTION DATE CHANGE  
FOR SPECIFIED SCHOOL DISTRICTS & SPECIAL DISTRICTS

On January 17, 1995 the Lassen County Board of Supervisors approved requests for changing the date of elections for specified School Districts and Special Districts. The next election for these Districts will be held on November 5, 1996. The districts involved are: Lassen Community College District, Lassen Union High School District, Richmond Elementary School District, and Big Valley Unified School District; Clear Creek Community Services District, Leavitt Lake Community Services District, Little Valley Community Services District, Spalding Community Services District, West Patton Community Services District, Westwood Community Services District, Big Valley Fire Protection District, Doyle Fire Protection District, Janesville Fire Protection District, Lake Forest Fire Protection District, Madeline Fire Protection District, Northwest Lassen Fire Protection District, Standish-Litchfield Fire Protection District, Susan River Fire Protection District, Susanville Library District, and Susanville Consolidated Sanitary District.

THERESA NAGEL  
Lassen County Clerk/Registrar of Voters

**NOTICE TO LASSEN COUNTY VOTERS**  
**ELECTION DATE CHANGE FOR SPECIFIED**  
**SCHOOL DISTRICTS & SPECIAL DISTRICTS**

On January 17, 1995, the Lassen County Board of Supervisors approved requests for changing the date of elections for specified School Districts and Special Districts. The next election for these Districts will be held on November 5, 1996. The Districts involved are:

- |  |   |
|--|---|
| • Lassen Community College District            | • Lassen Union High School District         |
| • Richmond Elementary School District          | • Big Valley Unified School District        |
| • Clear Creek Community Services District      | • Leavitt Lake Community Services District  |
| • Little Valley Community Services District    | • Spalding Community Services District      |
| • West Patton Community Services District      | • Westwood Community Services District      |
| • Big Valley Fire Protection District          | • Doyle Fire Protection District            |
| • Janesville Fire Protection District          | • Lake Forest Fire Protection District      |
| • Madeline Fire Protection District            | • Northwest Lassen Fire Protection District |
| • Standish-Litchfield Fire Protection District | • Susan River Fire Protection District      |
| • Susanville Library District                  | • Susanville Consolidated Sanitary District |

*Theresa Nagel,*  
Lassen County Clerk/Registrar of Voters