



# Lassen County

## Meeting Minutes Board of Supervisors

# DRAFT

### *LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - VICE CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

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Tuesday, April 9, 2019

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### **9:00 A.M. CALL TO ORDER**

Present: Supervisors Gallagher, Hemphill and Albaugh. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

Supervisor Teeter was absent by pre-arrangement.

Supervisor Hammond arrived at 9:01 a.m.

**Present:** 4 - Jeff Hemphill, Aaron Albaugh, Chris Gallagher and Tom Hammond

**Absent:** 1 - David Teeter

**Excuse:** 0

### **PUBLIC COMMENT**

None.

### **ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

CAO Egan announced the following closed session items:

- 1) Employee performance evaluation: County Administrative Officer.

### **CLOSED SESSION**

Present: Supervisors Gallagher, Hemphill, Albaugh and Hammond. Also Present: CAO Egan, County Counsel Burns and Deputy Clerk of the Board Yderraga.

County Counsel Burns was absent from 9:06 a.m. - 9:17 a.m.

RECESS: 9:42 a.m. - 9:47 a.m.

### **9:47 A.M. OPENING CEREMONIES**

### **Pledge of Allegiance and Invocation**

After the flag salute invocation was offered by Supervisor Hemphill.

#### ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

- 1) Employee performance evaluation: County Administrative Officer.

No reportable action.

#### AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Gallagher requested to have the meeting adjourned in memory of Charles "Chuck" Miller; Supervisor Albaugh requested to have the meeting adjourned in memory of Leona Darnell; Supervisor Hemphill requested to have the meeting adjourned in memory of Mike Stark.

**A motion was made by Supervisor Hammond, seconded by Supervisor Gallagher, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 4 - Hemphill, Albaugh, Gallagher and Hammond

**Absent:** 1 - Teeter

#### PUBLIC COMMENTS

None.

#### UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Gallagher: 1) Attended a neighborhood watch meeting in Westwood; 2) attended a Lassen County Local Agency Formation Commission (LAFCo) meeting.

Supervisor Hammond: 1) Had a town hall meeting in Herlong; 2) the drone park trip was postponed until May.

Supervisor Albaugh: 1) Attended a Big Valley Water Users Association meeting; 2) attended Common Threads in Chico with the Big Valley High School Color Guard to present the colors and toured Butte Community College; 3) requested to designate \$500 from discretionary funds to the junior fishing derby.

Supervisor Hemphill: 1) Had a town hall meeting last week; 2) attended the grand opening for the Dollar Store in Janesville; 3) attended a Lassen County Transportation Commission meeting; 4) attended a LAFCo meeting.

#### INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G7 - Road Mileage.

#### BOARD OF SUPERVISORS

**Approval of the Consent Agenda**

**A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, to approve the Consent Agenda as amended. The motion carried by the following vote:**

**Aye:** 4 - Hemphill, Albaugh, Gallagher and Hammond

**Absent:** 1 - Teeter

**CALIFORNIA DEATH PENALTY**

**SUBJECT:** Resolution disapproving of Executive Order N-09-19 by Governor Gavin Newsom ordering an executive moratorium on the California death penalty.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Adopt Resolution.

**Attachments:** [190409 Death Penalty Resolution](#)

**This Resolution No. 19-016 was adopted on the Consent Agenda.**

**COUNTY ADMINISTRATIVE OFFICE****PERSONNEL REPORT**

**SUBJECT:** Personnel Movement Report for February, 2019.

**FISCAL IMPACT:** None.

**ACTION:** Receive and file.

**Attachments:** [Personnel Report](#)

**This Report was received and filed on the Consent Agenda.**

**COUNTY CLERK-RECORDER****MEETING MINUTES**

**SUBJECT:** Minutes of March 26, 2019.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Approve.

**Attachments:** [DRAFT MINS](#)

**These Minutes were approved on the Consent Agenda.**

**HEALTH AND SOCIAL SERVICES****PUBLIC HEALTH**

**SUBJECT:** Agreement with BeforeTheMovie, Inc. for Oral Health Advertising Services for Fiscal Year 2019/20.

**FISCAL IMPACT:** There is no impact to County General Funds. This will be paid with funds from the Oral Health Grant.

**ACTION REQUESTED:** Approve the Agreement.

**Attachments:** [HSS AR PH BeforeTheMovie 2019](#)

**This Agreement was approved on the Consent Agenda.**

LOCAL ENFORCEMENT AGENCY GRANT

SUBJECT: Resolution Authorizing Submission of Local Enforcement Agency (LEA) Grant and Authorizing County Administrative Officer (CAO) to Execute the Agreement.

FISCAL IMPACT: There is no impact to County General Fund. The LEA Grant brings revenues to the Environmental Health Department.

ACTION REQUESTED: Adopt the attached Resolution and authorize the CAO to execute the application and all related documents.

**Attachments:** [HSS BOS EH LEA Grant 2019](#)

**This Resolution No. 19-017 was adopted on the Consent Agenda.**

PUBLIC WORKS DEPARTMENT

ECORP CONSULTING

SUBJECT: ECORP Consulting, Inc. - Environmental Studies.

FISCAL IMPACT: An additional not-to-exceed amount of \$60,000 to be funded from multi-fiscal year Road Operating Budget (122-1221). State and/or Federal reimbursement is available on some of the projects depending on the project specifics and funding sources.

ACTION REQUESTED: 1) Approve the First Amendment to Agreement with ECORP Consulting, Inc. to perform environmental engineering services for various maintenance/construction projects; 2) Authorize the Public Works Director to sign.

**Attachments:** [PW Ecorp attach](#)

**This Action Item was approved on the Consent Agenda.**

DISTRICT ATTORNEY

THIS ITEM HAS BEEN PULLED

AGRICULTURAL COMMISSIONER

INTEGRATED WILDLIFE

SUBJECT: Work and Financial Plan between Lassen County and United States Department of Agriculture and Plan Health Inspection Services - Wildlife Services pursuant to Cooperative Service Agreement No. 19-73-06-0257-RA.

FISCAL IMPACT: Approval of this work plan will require inclusion of this amount in the 2019/20 Fiscal Year Budget as an appropriation in Fund/Budget Unit No. 100-0602.

ACTION REQUESTED: 1) Approve work and financial plans for Wildlife Damage Management Services for Fiscal Years 2019 - 2026; and 2)

authorize CAO to sign Agreement for services not to exceed \$86,467.

Attachments: [Ag Attach](#)

**This Action item was approved on the Consent Agenda.**

**Aye:** 4 - Hemphill, Albaugh, Gallagher and Hammond

**Absent:** 1 - Teeter

#### MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) PSA 2 Area Agency on Aging Advisory Executive Board Council Meeting Agenda for March 29, 2019.
- b) Lassen County Technical Advisory Committee Meeting Revised Agenda for April 4, 2019.
- c) Lassen County Emergency Medical Care Committee (EMCC) meeting Agenda for April 1, 2019.
- d) Lassen County Behavioral Health Advisory Board meeting agenda for April 8, 2019.
- e) Central Valley Regional Water Quality Control Board Public Meeting Notice and Agenda for April 4 and April 5, 2019.
- f) Lassen Local Agency Formation Commission (LAFCo) Regular Meeting Agenda for April 8, 2019.
- g) Susanville City Council Regular Meeting Agenda for April 3, 2019.
- h) Lassen County Planning Commission Special Agenda for April 2, 2019.

Attachments: [Misc Corr](#)

**These Reports were received and filed on the Consent Agenda.**

#### DEPARTMENT REPORTS

##### PUBLIC WORKS

##### ROAD MILEAGE

SUBJECT: Resolution Certifying County Maintained Road Mileage for 2018.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt Resolution.

Attachments: [PW Road Mileage Attach](#)

Supervisor Albaugh asked what the actual mileage was for paved roads. Public Works Road Field Supervisor Bob McGarva stated approximately 300 miles. Supervisor Albaugh requested the report to reflect paved road mileage. The Board agreed to table this item for the next Board of Supervisors meeting to be held on April 16, 2019.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Action item be postponed to the**

**next Board of Supervisors meeting to be held on April 16, 2019. The motion carried by the following vote:**

**Aye:** 4 - Hemphill, Albaugh, Gallagher and Hammond

**Absent:** 1 - Teeter

**ROAD DEPARTMENT**

**SUBJECT:** Award bid for one (1) new 2020 Freightliner 12-14 Cubic Yard Dump Truck to Velocity Truck Center, Sparks, NV.

**FISCAL IMPACT:** Funding in the amount of \$257,656.33 is available within the current FY 2018/19 Road Operating Budget, Fund/Budget Unit No.122-1221.

**ACTION REQUESTED:** Award bid for one 2020 Freightliner 1114SD 12 - 14 Cubic Yard Dump Truck complete with front and wing snow plows and tailgate sander/spreader to Velocity Truck Center, Sparks, Nevada, the lowest bidder meeting the specifications in the amount of \$257,656.33.

**Attachments:** [PW Dump Truck Attach](#)

Supervisor Albaugh asked about the truck's compliancy and life span. Public Works Road Field Supervisor Bob McGarva gave a detailed description of the 2020 Freightliner Dump/Velocity Truck. Brief discussion was held.

**SPEAKERS:** Nick Dillon.

**A motion was made by Supervisor Hammond, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Hemphill, Albaugh, Gallagher and Hammond

**Absent:** 1 - Teeter

**COUNTY ADMINISTRATIVE OFFICE**

**THIS ITEM HAS BEEN PULLED**

**SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS**

None.

RECESS: 10:00 a.m. - 10:10 a.m.

**MATTERS SET FOR TIME CERTAIN**

**PROCLAMATION**

**SUBJECT:** Proclamation: Child Abuse Prevention Month April 2019.

**FISCAL IMPACT:** There is no impact to County General Funds. The CAPC is funded with a combination of County Children's Fund/Budget Unit No. 531-5310 reserves and revenues from the state Kids' Plate Program and birth registration

fees.

ACTION REQUESTED: Adopt the Proclamation.

**Attachments:** [HSS CAPC Proclamation April 2019](#)

Maternal Child and Adolescent Health Program Coordinator Michelle Godman gave a brief overview of the Proclamation for Child Abuse Prevention Month for April 2019. Program Coordinator Godman also discussed current and local child abuse statistics and the actions Lassen County is taking to help prevent child abuse. Brief discussion was held.

SPEAKERS: Child and Family Services Program Manager Lisa Chandler.

**A motion was made by Supervisor Hammond, seconded by Supervisor Albaugh, that this Proclamation be adopted. The motion carried by the following vote:**

**Aye:** 4 - Hemphill, Albaugh, Gallagher and Hammond

**Absent:** 1 - Teeter

PROBATION / HEALTH AND SOCIAL SERVICES

SUBJECT: Resolution for National Foster Care Month. The US Government and the State of CA designate the month of May as National Foster Care Month. The attached resolution recognizes May as Foster Care Month in Lassen County.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt Resolution.

**Attachments:** [Prob-HSS Foster Care Mo Resolution 4-9-19 attach](#)

Health and Social Services Director Barbara Longo informed the Board that May is National Foster Care Month and gave the current statistics of foster children and foster parents in Lassen County. Brief discussion was held.

SPEAKERS: Chief Probation Officer Jennifer Branning.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Resolution No. 19-018 be adopted. The motion carried by the following vote:**

**Aye:** 4 - Hemphill, Albaugh, Gallagher and Hammond

**Absent:** 1 - Teeter

PLANNING DIVISION

SUBJECT: 2019-2024 Draft Housing Element.

FISCAL IMPACT: There is no impact to the General Fund; update is included in the Geothermal Trust Fund/Budget Unit No. 174-1741 (FY 2018/2019).

ACTION REQUESTED: 1) Receive the Planning Commission's comments on the proposed draft housing element update; and 2) review the draft housing

element and provide comments to staff regarding said document; and 3) make a motion to forward the draft housing element to the California Department of Housing and Community Development for its review.

**Attachments:** [PB HousingElement 4-9-19 pct](#)

Planning and Building Services Associate Planner Stefano Richichi gave a brief overview of the process to have the Draft Housing Element completed and to the state no later than August 1, 2019. Supervisor Gallagher stated that the report was missing many Community Service Districts. Supervisor Albaugh disagreed with the report. Extensive discussion was held. The Board requested to have this item tabled to the Board of Supervisors meeting scheduled for April 23, 2019.

## I. CORRESPONDENCE

- 1 LASSEN MUNICIPAL UTILITY DISTRICT RESOLUTION  
SUBJECT: Lassen Municipal Utility District Resolution for the Skedaddle/NV Energy Interconnection Project.  
FISCAL IMPACT: Receive Resolution.

**Attachments:** [LMUD Resol Attach](#)

## ADJOURNMENT

There being no further business, the meeting is adjourned at 10:49 a.m. in memory of Leona Darnell, Charles "Chuck" Miller and Mike Stark.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board