



LASSEN COUNTY SHERIFF'S OFFICE

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Dean F. Growdon
Sheriff - Coroner

To: Lassen County Board of Supervisors

From: John Bohl, Captain

Date: May 29, 2019

Agenda Date: June 11, 2019

Discussion:

The strategic plan for effective recruitment for the position of Deputy Sheriff has proven to be; select from within the Sheriff's Office, typically Correctional Deputies who currently work in the jail and express a career interest in becoming a Deputy Sheriff and working on the patrol side. Having exhausted that pool of applicants, we then turn to the general public typically from the Northeast California region. These individuals already live within in the region and have demonstrated an interest in law enforcement as a career.

The Sheriff's Office is sponsoring three (3) Deputy Sheriff Recruits to attend the 143rd Butte Law Enforcement Training Academy. The academy begins July 1 and is complete December 6, 2019. The trainee's will be living in an apartment the Sheriff's Office rents for recruits and other training courses in the Chico area. Training costs will exceed \$2,000 and require Board of Supervisor authorization, pursuant to Lassen County Travel policy.

Basic Police Academy	
Tuition (\$2,400 x 3)	\$7,200.00
Lodging (Apt)	\$6,000.00
Per Diem (\$3,300 x 3)	\$9,900.00
Uniforms (\$240 x 3)	\$720.00
Total (Est)	\$23,820.00

Funding:

These training costs would be expended from the conferences and training line in the Sheriff's Budget 130-0522.

Recommendation:

That the Board of Supervisors authorizes the listed training expenditures for the academy and advance of per diem and tuition.



BUTTE COLLEGE

Public Safety Education & Training Center
Law Enforcement Academy

Reporting Instructions-SPONSORED

Dear Butte College Law Enforcement Academy Applicant:

Congratulations! We are pleased to inform you that you have been accepted into the 144th Basic Law Enforcement Academy. You now need to continue with the remainder of the Academy admissions process. Please read the following information carefully and complete all required steps. If you have any questions, please contact our office at (530) 895-2401 during normal business hours.

Step 1 – Butte College Application – Deadline: May 24, 2019

All applicants are **required** to apply for admission to the college and receive a Butte College Student ID number. **You cannot register for the academy without a student ID number.** The application for admission is to be completed online through the Butte College web site, www.butte.edu. If you have previously attended Butte College you will already have a Student ID# but if you have NOT attended a Butte College class in the last year you **WILL** need to repeat this process in order for the college to have the your current information. Please note that it may take up to 10 business days to receive your student ID number. If you have any problems completing the online application you may call (530) 895-2925 for assistance.

Step 2 – Butte College Academy Course Registration – Deadline: June 13, 2019

In addition to the above college application requirement, you will be required to register for the academy course. ***All students must register via the Butte College telephone registration system.*** Due to the number of course units, you **CANNOT** register online.

TeleReg System (530) 895-5060

Registration period: May 14 – June 13, 2019

Times: Monday – Thursday, 8:00 am – 5:00 pm

Student ID: Have your Butte College Student ID number available.

Course Control numbers: Fall 2019 (*Register for the classes in the following order*)

EDUC-10-M2985 Critical Skills for Success

AJLE-100-M2042 Law Academy Physical Training

AJLE-140-M2027 Law Enforcement Academy

Authorization Code: 5000

If you have not registered for the academy course by the deadline you may lose your space in the class.

Tuition Fee Schedule

After you register for the course, you will have 7-days to make arrangements to pay your fees or the college will deregister (drop) you (<http://www.butte.edu/7days/>). If you feel that you may be eligible for any fee waivers, grants, or loans, please contact the Butte College Financial Aid Office at (530) 895-2311 immediately.

Please be advised that the following tuition fees are approximate and subject to change at any time.

Basic Law Enforcement Academy Registration Fees:

- \$1,968 for California Residents (non-residents pay an additional \$265 per unit)
- NOTE: add \$9,805 if you are not a California Resident

Additional Academy Fees

In addition to the above tuition fees, you will be required to purchase uniforms; gym clothing; ammunition; eye, hearing, and mouth protection; and other miscellaneous supplies. Additional information regarding these items is provided in this document.

Step 3 – Uniforms for Basic Law Enforcement Academy:

Law enforcement agencies sponsoring recruits into the Butte College Law Enforcement Academy are afforded the option of outfitting their sponsored Academy recruits with agency uniforms (without Academy patches on the shirts) for wear throughout the Academy program rather than the traditional Academy uniform. Consult with your agency to determine their preference. In any event, you are to report to the Academy classroom on the first scheduled day of the Academy program in the uniform of the day, which consists of a cap/hat, long-sleeve shirt, tie and the tie bar, trousers, belt, socks, and shoes or boots.

If not provided by your agency, following is a list of the uniform items to be purchased:

- Cap - Navy blue with Academy patch on the front and your name in gold ½” high block letters on the back.
- Shirts – Marine Blue with sewn military creases and Academy and/or sponsoring agency patch. Two short-sleeve and one long-sleeve shirts required.
- T-Shirts – Black crew neck. Two shirts
- Tie - Navy blue clip-on with silver tie bar.
- 511 Tactical Man’s PDU style #74326 pant. Midnight Navy, color 750. Two pair required
- Belt - Black basket weave with silver buckle.
- Socks - Navy blue or black.
- Shoes or Boots - Black leather with smooth toe capable of accepting a high-gloss shine. No patent leather.
- Jacket - 5.11 Tactical Response, black in color, with your name in 4” gold letters on pull down flap on back and 1” letters on the pull down flap on right-front pocket.
- CPR Pocket Mask

*** Note: Tattoos are allowed with the following restrictions. Academy Coordinators reserve the right of final decision regarding the appropriateness of individual tattoos. Visible tattoos deemed inappropriate shall be covered at all times. (Sponsored recruits are required to adhere to their department’s policy)**

Gym Clothing

- T-Shirt - Black crew neck with your name on the front and back in 2” White block letters. Three shirts are required.
- Gym Shorts – 9” nylon mesh, navy blue.
- Sweat Pants - Navy blue.

- Sweat Shirt - Navy blue with Public Service Center logo on the left front and your name in ½" gold block letters on the right front and your name in 2" gold block letters on the back.
- Athletic Shoes - Good quality running or cross training shoes with firm soles and pliable tops. Shoes should be of proper fit and provide good support at the arch and heel.
- Socks – White
- Wrestling Shoes – Black/Blue/Grey
- Mouth protection.
- Hygiene Items - Gym bag, two (2) combination locks, towel, soap, etc.

In order to ensure uniformity, it is recommended that you purchase the above items (except athletic shoes, mouth protection, and personal hygiene items) from one of the following vendors. If you elect to purchase these items elsewhere, you are responsible for ensuring that they meet Academy specifications. Uniforms should be purchased at least one month in advance of the Academy start date. Bring Academy shoes or boots to ensure proper tailoring.

- Uniforms, Tuxedos, and More – 189 East 9th Avenue, Chico, (530) 343-8505

Step 4 – Computer Requirements

You are required to have a laptop or notebook computer with WiFi and printing capabilities. You will need to bring your computer to class each day to assist you in managing workbooks, completing required forms, and taking notes. Note taking and document downloading will occur on the first day of class during orientation.

Step 5 – Firearms and Related Equipment

Firearms training is an integral part of the Academy program, and student safety is the prevailing consideration throughout the course. You will be required to purchase ammunition and various safety items in order to participate in the class. However, **do not purchase any of these items until you receive specific direction** from the weapons staff during the first two weeks of the Academy.

Items to be purchased **following notification** will include:

- Handgun and shotgun ammunition
- Clay pigeons
- Hearing protection
- Eye protection
- Flashlight
- Insect repellent
- Sun screen
- Inclement weather clothing

You will be provided an Academy handgun and shotgun to use during training. You will also be provided body armor (ballistic vest), leather gear, handcuffs, baton, and a training handgun. You will be required to wear these items as part of your daily uniform for the duration of the Academy program.

Academy Reporting

You will receive notification via email with detailed instructions for the first day of class.

The Butte College campus is located between Chico and Oroville approximately 3 ½ miles east of Highway 99 on Durham/Pentz Road and approximately 4 miles north of Highway 70 on Clark Road (SR 191). When you arrive at the Butte College campus, you should park in Lot 4 near the east end of the campus. Parking fees are paid as part of your tuition. No parking permit is required. Do not park in the Staff Parking lots. The classroom is located west of the parking lot on the lower floor of the Allied Health/Public Services building, Room 112. A campus map is enclosed to assist you. **DO NOT bring weapons to campus, including knives.** Roll call and orientation will begin at 0700 hours sharp on the first scheduled day of the program - **DO NOT BE LATE!**