



Lassen County
Meeting Minutes
Board of Supervisors

DRAFT

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - VICE CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, June 25, 2019

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:00 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

Present: 5 - Jeff Hemphill, David Teeter, Aaron Albaugh, Chris Gallagher and Tom Hammond

Excuse: 0

PUBLIC COMMENT

Ruth Dyke: 1) Asked if there would be a fireworks show for the 4th of July; 2) briefly discussed advertisement of a luau to be held at the Lassen County fair grounds.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

- 1) Conference with Labor Negotiator Richard Egan: a) Lassen County Peace Officers Assn. (LCPOA).
- 2) Employee performance evaluation: County Counsel.

CLOSED SESSION

Closed session was held from 9:04 a.m. - 9:29 a.m.

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: CAO Egan, County Counsel Burns and Deputy Clerk of the Board Yderraga.

Deputy Clerk of the Board Yderraga was absent from 9:26 a.m. - 9:28 a.m.

RECESS: 9:29 a.m. - 9:34 a.m.

9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Hemphill.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

- 2) Conference with Labor Negotiator Richard Egan: a) Lassen County Peace Officers Assn. (LCPOA).

No reportable action.

- 2) Employee performance evaluation: County Counsel.

No reportable action.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Hammond, seconded by Supervisor Gallagher, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

PUBLIC COMMENTS

Rick Gifford: Discussed the current dust issue on Merriville Road.

Maralee Perez: Discussed the current dust issue on Merriville Road.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Albaugh: 1) Attended a Fire Safe meeting; 2) attended a Little Valley Community Services District meeting; 3) the Adin 150 Sesquicentennial Celebration will be held the weekend of June 29th and June 30th; 4) Monday, July 1, 2019, will be public night for the Golden State Star Party in Adin; 5) attended a Regional Council Representatives of California (RCRC) meeting.

Supervisor Teeter: 1) Attended a CalPIA board meeting.

Supervisor Hammond: Spoke with Jean Herman regarding the US Highway 395 project.

Supervisor Gallagher: 1) Reminded everyone the Paul Bunyan Festival would be held on July 6, 2019, in Westwood.

Supervisor Hemphill: 1) Attended the Blue Grass Festival; 2) attended an Emergency Medical Services meeting.

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G4 - Letter of Support.

Approval of the Consent Agenda

A motion was made by Supervisor Albaugh, seconded by Supervisor

Hammond, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

BOARD OF SUPERVISORS

SUPERVISOR GALLAGHER

SUBJECT: Request to designate: \$1000 to Shasta Cascade Wonderland Association; 2) expenditure in the amount not to exceed \$385.80 to C & S Waste for District 1 clean-up.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

This Action Item was approved on the Consent Agenda.

SUPERVISOR ALBAUGH

SUBJECT: Request to designate: 1) \$150 to the Providence Farm Center (subject to County Auditor Approval) ; 2) \$250 to the Big Valley 50+ Club; 3) \$250 to the Lassen Library; 4) expenditure in the amount not to exceed \$1,035.80 to C & S Waste for Little Valley town clean-up.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

This Action Item was approved on the Consent Agenda.

SUPERVISOR HAMMOND

SUBJECT: Request to designate: 1) \$500 to the Doyle Senior Center; 2) expenditure in an amount not to exceed \$2,229.46 to C & S Waste for Doyle area clean-up.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

This Action Item was approved on the Consent Agenda.

COUNTY ADMINISTRATIVE OFFICE

CALPERS

SUBJECT: Resolution required by law enunciating the employer contributions for medical care for employees and annuitants as negotiated by collective bargaining agreements.

FISCAL IMPACT: Undetermined.

ACTION REQUESTED: 1) Adopt Resolution; and/or 2) provide direction to staff.

Attachments: [190625 CalPers Medical Contribution](#)

This Resolution No. 19-031 was adopted on the Consent Agenda.

CHILD SUPPORT SERVICES

MEMORANDUM OF UNDERSTANDING

SUBJECT: Approve Memorandum of Understanding (MOU) between Department of Child Support Services and County of Lassen for Space Cost Billing which includes Depreciation and Utilities for a monthly sum of \$2,729.46. The annual total is \$44,856.

FISCAL IMPACT: There is no fiscal impact to the General Fund; there is no net increase to appropriations.

ACTION REQUESTED: 1) Approve the MOU; and 2) authorize the County Administrator to execute the MOU.

Attachments: [DCSS Attach](#)
[DCSS Staff Report](#)

This Action Item was approved on the Consent Agenda.

BOARD OF SUPERVISORS

SUPERVISOR HEMPHILL

SUBJECT: Request to designate: 1) \$750 to Jolly Elders; 2) \$750 to Milford Community Association; 3) \$685.80 to Lassen Sportsmen's Club Junior Fishing Derby.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

This Action Item was approved on the Consent Agenda.

SHERIFF'S DEPARTMENT

JAIL MEDICAL SERVICES

SUBJECT: Extension of existing jail medical services contract for one-quarter (3 months) on same terms and conditions.

FISCAL IMPACT: \$324,434.25 from Fund/Budget Unit No.130-0526.

ACTION REQUESTED: 1) Approve extension of agreement and authorize County Administrative Officer to execute; and/or 2) provide direction to staff.

Attachments: [CFMG](#)

This Action Item was approved on the Consent Agenda.

COUNTY CLERK-RECORDER

THIS ITEM HAS BEEN PULLED

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

a) Save the Date, September 25-27, 2019, Rural County Representatives of

California (RCRC) 2019 Annual Meeting at the Lake Tahoe Resort Hotel in El Dorado County.

b) Lassen County Transportation Commission Meeting for Monday, June 17, 2019.

c) Lassen County Planning Commission Special Meeting Agenda for June 17, 2019.

d) Susanville City Council Meeting Agenda for June 19, 2019.

Attachments: [Misc Corr](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

BOARD OF SUPERVISORS

LETTER OF SUPPORT

SUBJECT: Letter of support regarding draft environmental assessment from the Bureau of Land Management Lake Field Office proposing to gather and remove wild horses and burros to implement fertility control.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive letter of support; and 2) authorize chairman to sign.

Attachments: [190625 Hemphill Wild Horses](#)

Supervisor Albaugh stated the letter was good and a good start. Brief discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

BOARDS AND COMMISSIONS

LASSEN COUNTY PLANNING COMMISSION

SUBJECT: Vacancy on the Lassen County Planning Commission District 5.

FISCAL IMPACT: None.

ACTION REQUESTED: Consider making appointment. (Michael McGrath).

Attachments: [F1 Attach](#)

Supervisor Hammond gave a brief overview of the applicant's (Mike McGrath) qualifications. Mike McGrath introduced himself to the Board.

A motion was made by Supervisor Hammond, seconded by Supervisor Albaugh, that this Appointment be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

LASSEN COUNTY FISH AND GAME COMMISSION

SUBJECT: Vacancy on the Lassen County Fish and Game Commission District 5.

FISCAL IMPACT: None.

ACTION REQUESTED: Consider making appointment. (Bobby Lee).

Attachments: [F2 Attach](#)

Bobby Lee introduced himself and gave a brief overview of his back ground in wildlife.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, that this Appointment be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

DEPARTMENT REPORTS - CONTINUED

BOARD OF SUPERVISORS

COMMERCIAL MARIJUANA

SUBJECT: Amendment to Title 19 to allow commercial marijuana activities.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Adopt Ordinance; and/or 2) provide direction to staff.

Attachments: [Comm Cann 2019-final](#)

County Counsel Burns gave an overview of the Ordinance and reminded the Board that this item was introduced at the Board of Supervisors meeting held on June 18, 2019. Brief discussion was held.

SPEAKERS: Gary Bridges.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, that this Ordinance No. 2019-04 be adopted. The motion carried by the following vote:

Aye: 4 - Hemphill, Teeter, Gallagher and Hammond

Nay: 1 - Albaugh

PUBLIC HEARINGS

PLANNING AND BUILDING SERVICES

SUBJECT: Amendment to Title 18 (Zoning) in regard to industrial hemp.

FISCAL IMPACT: Unknown. Possible future implementation costs, as well as tax revenue (in Title 3), if an ordinance is adopted.

ACTION REQUESTED: 1) Receive report from staff and recommendation of approval from Planning Commission; and 2) introduce and adopt, by title only,

the proposed industrial hemp ordinance; or 3) Provide direction to staff.

Attachments: [PB Hemp Summary Ord](#)
[PB HempOrd 6-25-19 pkt](#)

Director of Planning and Building Services Maurice Anderson read the action requested for this item and stated this is the direction from the Planning Commission. Director Anderson briefly discussed the amendments to Title 18. County Counsel Burns also discussed the amendments. Discussion was held pertaining to grows, setbacks and indoor/outdoor cultivation. Agricultural Commissioner Craig Hemphill stated that he had received one application for a permit.

The Public Hearing was opened from: 10:20 a.m. - 10:30 a.m.

SPEAKERS:

Sheriff/Coroner Dean Growdon: Concerned with black market grows.

Treasurer/Tax Collector Nancy Cardenas: Discussed other counties and black market grows.

Curtis Bortle: Agreed with Sheriff Growdon.

Health and Social Services Director Barbara Longo: Discussed risk of marijuana and the community being uneducated.

A motion was made by Supervisor Hammond, seconded by Supervisor Gallagher, that this Ordinance No. 2019-05 be adopted. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

RECESS: 10:31 a.m. - 10:38 a.m.

DEPARTMENT REPORTS - CONTINUED

HEALTH & SOCIAL SERVICES

ENVIRONMENTAL HEALTH FEES

SUBJECT: Amendment to Title 3 and 7 to: 1) establish a fee for the inspection of underground storage tanks; and 2) establish fees for various other services of the Lassen County Department of Health and Social Services.

FISCAL IMPACT: Increase to Fund/Budget Unit No.110-732.

ACTION REQUESTED: 1) Receive report; and 2) introduce the ordinance and read (or waive reading).

Attachments: [2522_001](#)

Director of Health and Social Services Barbara Longo gave a detailed report of the amendment to the Lassen County code to amend the fees for Environmental Health. Director Longo gave comparisons of prices and increases from the last

amendment. Director Longo also stated she researched other counties fees as well. Brief discussion was held.

A motion was made by Supervisor Gallagher, seconded by Supervisor Albaugh, to introduce the ordinance and wave reading. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

SHERIFF'S DEPARTMENT

SHERIFF FEES

SUBJECT: Ordinance amending Title 3 of the Lassen County Code pertaining to Sheriff Fees.

FISCAL IMPACT: Undetermined.

ACTION REQUESTED: Adopt Ordinance.

Attachments: [Sheriff Fees](#)

Sheriff/Coroner Dean Growdon stated that the Sheriff's fees have not changed since 1991 and a fee study had been completed. Sheriff Growdon also thanked Deputy CAO Tony Shaw for his assistance. Brief discussion was held.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, that this Ordinance No. 2019-06 be adopted. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

TELEPHONE SERVICES

SUBJECT: Bid award for Lassen County Jail Inmate Telephone Services to Global Tel*Link (GTL).

FISCAL IMPACT: From Public Safety - Sheriff Jail Fund/Budget Unit No.130-0525. The services will be implemented at no cost as stated in the proposal. The County will receive a minimum Annual Guaranteed Commission of \$35,000 with a financial incentive of \$10,000.

ACTION REQUESTED: 1) Award the RFP to GTL; and 2) authorize the CAO to begin negotiations for a contract with GTL.

Attachments: [SO Jail Inmate Tele Attach](#)

Captain John McGarva stated a Request for Proposal (RFP) was sent out and six proposals had been received. Captain McGarva stated the proposals were for telephone services to provide telephones to inmates. Captain McGarva informed the Board that the Sheriff's Office could do a five year contract or a three year contract with two extensions. Captain McGarva also informed the Board of the features and benefits offered by Global Tel*Link (GTL). Additional discussion was held.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, that this Action Item be approved. The

motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

COUNTY ADMINISTRATIVE OFFICE**PEACE OFFICERS ASSOCIATION**

SUBJECT: Memorandum of Understanding with the Lassen County Peace Officers Association.

FISCAL IMPACT: Undetermined.

ACTION REQUESTED: 1) Ratify Memorandum of Understanding; and/or 2) provide direction to staff.

Attachments: [POA Attach](#)

CAO Egan recommended ratifying the Memorandum of Understanding (MOU) and stated if approved it would conclude all bargaining units for Lassen County. CAO Egan also stated this MOU is very similar to the other contracts that have already been approved.

A motion was made by Supervisor Hammond, seconded by Supervisor Teeter, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

Nothing to report.

ADJOURNMENT

There being no further business, the meeting is adjourned at 11:05 a.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board