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## NOTICE OF ADJOURNMENT

NOTICE IS HEREBY GIVEN that the special meeting of the Lassen County Architectural Review Committee held on the 27<sup>th</sup> day of June, 2019 at 707 Nevada Street, Susanville, California, the regular meeting place of said Architectural Review Committee meeting, was declared adjourned at 1:00 p.m., due to lack of quorum to be continued to Monday, July 1, 2019, at 11:00 a.m., at 707 Nevada Street, Susanville, California, to consider the following matter:

**DESIGN REVIEW #2019-017, CUNNINGHAM PROPERTIES, LLC.** Application to approve the design of a new Ford Car Company dealership consisting of a 3,889 square foot show room and 13,140 square foot vehicle service center connected by a 1,421 square foot breezeway. The subject parcel is zoned C-T (Town Service District) with a land use designation of "Town Service" pursuant to the *Johnstonville Area Plan, 1987*, and the *Lassen County General Plan, 2000*. The subject parcel is located 100 feet south east of the intersection of Richmond Road East and U.S. Highway 395 at 704-550 Richmond Road East, Johnstonville, CA. APN(s): 116-140-58, 59. Staff Contact: Kelly Mumper, Associate Planner.

**DESIGN REVIEW #2019-018, Joshua and Patricia Ballard.** The applicants are proposing a 3,200-square-foot accessory building that deviates from the roof overhang and siding requirements of Lassen County Code § 18.108.235. Deviation from these requirements is allowed upon approval by the Architectural Review Committee through the Design Review process. The project site is zoned A-2-B-4 (Agricultural Residential District, 4 Acre Building Site Combining District) and its land use designation is "Rural Residential" in the *Janesville Planning Area, 1993*, and the *Lassen County General Plan, 2000*. The project site is located approximately 1.75 miles north of the intersection of U.S. Highway 395 and Standish-Buntingville Road at 713-265 Honey Girl Lane, Janesville, CA 96114. APN: 129-510-22. Staff Contact: Stefano Richichi, Associate Planner

**DESIGN REVIEW #2019-019, HAMILTON FAMILY TRUST.** The applicant is proposing to enclose an existing over hang area to an existing commercial building. The area to be enclosed is approximately 144 square feet and is designed to match the existing building. The project site is zoned C-1 (Retail Business District) and has a land use designation of "Central Business District" in the *Westwood/Clear Creek Area Plan, 2002*, and the *Lassen County General Plan, 2000*. The project site is located at 224 Delwood Street in Westwood, CA. APN: 125-171-01. Staff Contact: Kelly Mumper, Associate Planner.

### ADJOURN

Distribution:		Agendas Only:	
County Planning & Building Services	CAO	Applicants/Agents	BOS
County Fire Warden's Office		County Clerk	
County Surveyor		County Counsel	
County Environmental Health Dept.		Treasurer/Tax Collector	Post
County Assessor's Office			
County Road Dept.			

Lassen County Planning and Building Services 530-251-8269

Dated: 6-27-19

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Maurice L. Anderson, Director  
Lassen County Planning and Building Services

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LASSEN COUNTY  
ARCHITECTURAL REVIEW COMMITTEE AGENDA  
707 NEVADA STREET CONFERENCE ROOM  
SUSANVILLE, CA 96130  
June 27, 2019

1:00 p.m. Convene in Special Session  
Matters Initiated by the General Public

Committee Members: Planning Director  
Building Official  
Planning Commissioner

Agenda Only: County Counsel  
County Clerk  
County Administrative Officer  
Board of Supervisors  
County Times  
Applicant

**DESIGN REVIEW #2019-017, CUNNINGHAM PROPERTIES, LLC.** Application to approve the design of a new Ford Car Company dealership consisting of a 3,889 square foot show room and 13,140 square foot vehicle service center connected by a 1,421 square foot breezeway. The subject parcel is zoned C-T (Town Service District) with a land use designation of "Town Service" pursuant to the *Johnstonville Area Plan, 1987*, and the *Lassen County General Plan, 2000*. The subject parcel is located 100 feet south east of the intersection of Richmond Road East and U.S. Highway 395 at 704-550 Richmond Road East, Johnstonville, CA. APN(s): 116-140-58, 59. Staff Contact: Kelly Mumper, Associate Planner.

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**DESIGN REVIEW #2019-019, HAMILTON FAMILY TRUST.** The applicant is proposing to enclose an existing over hang area to an existing commercial building. The area to be enclosed is approximately 144 square feet and is designed to match the existing building. The project site is zoned C-1 (Retail Business District) and has a land use designation of "Central Business District" in the *Westwood/Clear Creek Area Plan, 2002*, and the *Lassen County General Plan, 2000*. The project site is located at 224 Delwood Street in Westwood, CA. APN: 125-171-01. Staff Contact: Kelly Mumper, Associate Planner.

Lassen County Planning and Building Services (530) 251-8269

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AGENDA  
LASSEN COUNTY PLANNING COMMISSION  
BOARD CHAMBERS, 707 NEVADA STREET  
SUSANVILLE, CA 96130  
JULY 2, 2019

- 1:10 p.m. Convene in Regular Session  
Flag Salute  
Roll Call  
General Update of Planning Activities  
Matters Initiated by Commissioners  
Correspondence  
Presentation by Staff  
Approval of Minutes  
Matters Initiated by the General Public  
Next Resolution in line for adoption: 7-01-19
- 1:20 p.m. **PUBLIC HEARING: MINOR AMENDMENT (MA) #2019-001 (of Use Permit #11-01-90 and #930011), Knife River Construction/Kenneth and Irene Doyle.** Proposal for a minor amendment to allow for the continued operation of an open-pit aggregate mine on a ±80 acre parcel for an additional 10-year period. Current mining operations include the excavation, crushing, and screening of aggregate materials, and the periodic operation of a portable asphalt batch plant. The project is not subject to the California Environmental Quality Act (CEQA) pursuant to Section 15162 of the *CEQA Guidelines*. The subject parcel is zoned A-1 (General Agricultural District) and designated "Extensive Agriculture" by the *Lassen County General Plan, 2000*. The project site is located approximately one mile west of Highway 395 and approximately 25 miles southeast of Susanville, CA. APN: 139-030-02. Staff Contact, Nancy McAllister: Natural Resources Technician.
- 1:25 p.m. **PUBLIC HEARING: Fire Safety (502) Variance #2019-001, Bill and Jack Ellena Jr.** Proposal to allow a 20-foot setback (instead of the otherwise required 30-foot setback) from the southeastern property line for an existing 2,400-square-foot steel hay barn (resulting in a 10-foot reduction in the required side yard setback). The subject parcel is approximately 61.20 acres in size; therefore, buildings proposed on said parcel are subject to the 30-foot setback requirement as per Ordinance 502, codified at Lassen County Code Section 9.16.103(d)(1)(A). The proposed fire safety (502) variance application is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15305(a) of the 2019 CEQA Guidelines. The project site is located at 464-025 U.S Highway 395, Janesville, CA 96114. The subject parcel is zoned A-3 (Agricultural District) and has an "Intensive Agriculture" land use designation in the *Janesville Planning Area, 1993*, and the *Lassen County General Plan, 2000*. Staff Contact: Stefano Richichi, Associate Planner.

1:30 p.m.      **PUBLIC HEARING: Use Permit #2018-007, Negative Declaration #2018-009, Long Valley Charter School.** Proposal to construct a charter school, which comprises an approximately 17,757-square-foot main building (for classrooms, offices, a multipurpose room, and a library/resource area), an 8,000-square-foot gym, two 900-square-foot portable buildings (for additional offices and independent learning), a 54,000-square-foot sports field, two basketball courts, a kindergarten play area, the related parking lot, and a 5-foot-wide Class II bicycle lane along with bicycle parking facilities. The existing charter school location (approximately 1.75 miles north of the proposed charter school location) will remain under the control of the local school district (Fort Sage Unified). The project site is located approximately one quarter mile north of the Town of Doyle at the intersection of Doyle Loop Road and U.S. Highway 395 at 435-500 Doyle Loop Road. All development is currently proposed at APN 141-050-95. The subject parcels are zoned A-1 (General Agricultural District) and A-1-H (General Agricultural District, Highway Combining District) and have an "Intensive Agriculture" land use designation in the *Lassen County General Plan, 2000*, the latter according to Planning Commission Resolution Number 02-04-01. APN: 141-050-95, 141-050-94. Staff Contact: Stefano Richichi, Associate Planner.

**ADJOURN**

Certain actions of the Commission are appealable to the Board of Supervisors. The appeal period is ten days from the date of the Commission's action. For specific information on appeals, please contact the Lassen County Planning and Building Services Department at 530-251-8269.

MLA:ajeAG7/2/19



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LASSEN COUNTY  
TECHNICAL ADVISORY COMMITTEE AGENDA  
SECOND FLOOR CONFERENCE ROOM  
707 NEVADA STREET  
SUSANVILLE, CA 96130  
WEDNESDAY JULY 3, 2019

9:00 a.m. Convene in Regular Session  
Matters Initiated by the General Public

**MERGER #2019-006, RICHARD W. GIFFORD.** The applicant is proposing a merger between two parcels. Currently, Parcel A is 0.652 acres and Parcel B is 5.3 acres. If the merger were approved, proposed Parcel A would be approximately 5.95 acres. The subject parcels are zoned U-C-2 (Upland Conservation/Resource Management District) with a *Lassen County General Plan 2000*, land use designation of "Existing Residential", and are located on 696-395 and 696-405 Merrillville Road (County Road 226), approximately 15 miles north west of Susanville, CA. APN(s): 089-210-27, 089-210-34. Staff Contact: Kelly Mumper, Associate Planner.

Distribution:		Agendas Only:	
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County Environmental Health Dept.	County Assessor's Office	County Clerk	County Counsel
County Road Dept.	County Surveyor	Treasurer/Tax Collector	Post
CAO			

Lassen County Planning and Building Services 530-251-8269

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**CITY OF SUSANVILLE**  
**66 North Lassen Street • Susanville CA**  
**Kevin Stafford, Mayor**

**Joseph Franco, Mayor pro tem**  
**Brian Moore \* Mendy Schuster \* Brian R. Wilson**

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SUSANVILLE COMMUNITY DEVELOPMENT AGENCY    SUSANVILLE MUNICIPAL ENERGY CORPORATION  
SUSANVILLE PUBLIC FINANCING AUTHORITY

**Susanville City Council**  
**Regular Meeting • City Council Chambers**  
**July 3, 2019 – 7:00 p.m.**

*Call meeting to order*

*Roll call of Councilmembers present*

*Next Resolution No. 19-5676*

*Next Ordinance No. 19-1017*

- 1    **APPROVAL OF AGENDA:** (Additions and/or Deletions)
- 2    **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.
- 3    **CLOSED SESSION:** No business.
- 4    **RETURN TO OPEN SESSION:** (recess if necessary)
  - *Reconvene in open session at 7:00 p.m.*
  - *Pledge of allegiance*
  - *Report any changes to agenda*
  - *Report any action out of Closed Session*
  - *Moment of Silence or Thought for the Day: Gwenna MacDonald*
  - *Proclamations, awards or presentations by the City Council:*
- 5    **BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit
- 6    **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

  - A    Receive and File Finance Reports: May 2019
  - B    Receive and File Golf Course Report
  - C    Approve appointment of Cheryl Holmes to the Susanville Loan Committee
- 7    **PUBLIC HEARINGS:**
  - A    Consider **Resolution No. 19-5673** setting assessments for Historic Uptown Susanville Association (HUSA) Fiscal Year 2019/2020

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Consider approval of vendor warrants numbered 204164 through 204328 for a total of \$476,351.26 including \$341,801.41 in payroll warrants
- B Consider **Resolution No. 19-5672** approving agreement with REY Engineers, Inc. for professional services providing PS&E service for the Susanville Gateway Project
- C Consider **Resolution No. 19-5674** authorizing application for funding through Prop 68 grant
- D Consider **Resolution No. 19-5675** authorizing execution of agreement with C&S Companies for the five year contract to provide Planning and Engineering and Construction Management Services for the Airport
- E Consider request for Civic Contribution donation from the Lassen County Fair
- F Consider request for Civic Contribution donation from the Lassen County Arts Council
- G Consider request for Civic Contribution donation from the Susanville Bluegrass Festival

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:**

- A Consider **Ordinance No. 19-1016** adding Chapter 5.40 entitled "Mobile Food Truck" to the City of Susanville Municipal Code: Waive second reading and adopt

13 **CITY ADMINISTRATOR'S REPORTS:** No business.

14 **COUNCIL ITEMS:**

- A AB1234 travel reports:

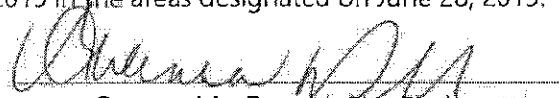
15 **ADJOURNMENT:**

- **The next regular meeting of the Susanville City Council will be held on July 17, 2019 at 6:00 p.m.**

*Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website [www.cityofsusanville.org](http://www.cityofsusanville.org), unless there were systems problems posting to the website.*

*Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.*

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for July 3, 2019 in the areas designated on June 28, 2019.

  
Gwenna MacDonald, City Clerk



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## **NOTICE OF CANCELLATION**

**THE JULY 8, 2019, *REGULARLY SCHEDULED MEETING* OF THE LASSEN TRANSIT SERVICE AGENCY HAS BEEN CANCELLED.**

**A *SPECIAL* MEETING OF THE LASSEN TRANSIT SERVICE AGENCY WILL BE HELD ON JULY 15, 2019, AT THE CITY OF SUSANVILLE COUNCIL CHAMBERS, 66 NORTH LASSEN STREET, SUSANVILLE CA.**

For questions, please contact the Lassen Transit Service Agency, (530) 251-8288.

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