



LASSEN COUNTY PROBATION DEPARTMENT

6-3

☒ **Adult Probation**

Physical & Mailing:

2950 Riverside Dr.
Suite 101
Susanville, CA 96130
Phone# 530-251-8212
Fax# 530-257-9160

☐ **Juvenile Probation**

1415A Chestnut Street
Susanville, CA 96130

Mailing Adr:

2950 Riverside Dr.
Suite 101
Susanville, CA 96130
Phone# 530-251-8213
Fax# 530-257-9160

☐ **Juvenile**

Detention Facility

5B Chestnut Street
Susanville, CA 96130

Mailing Adr:

2950 Riverside Dr.
Suite 101
Susanville, CA 96130
Phone# 530-251-8324
Fax# 530-251-1891

MEMORANDUM

To: Board of Supervisors

From: Jennifer Branning, Chief Probation Officer *JB*

Date: June 27, 2019

Subject: Juvenile Corrections Officer STC Core Training Authorization

Recommendation: The Board of Supervisors approve the travel authorization for Juvenile Corrections Officer Core Training scheduled 8/13-9/11/19 in Sacramento for Mickenzie Mohr at an estimated cost of \$4,719.20.

Summary: It is a mandated requirement of the State Board of Corrections for all Juvenile Hall Counselors to attend STC Core Training during their first year of employment with the Probation Department.

If Juvenile Hall Counselors do not attend the mandatory STC Core Training within the first year of employment, the Probation/Juvenile Hall Department will be out of compliance under the guidelines of the Standards & Training for Corrections with the State of California for the current fiscal year.

Financial Impact: Total estimated cost of \$4,719.20 with partial reimbursement from the (STC) Standards and Training for Corrections Program.

Attachments: Travel Authorization Request for the Juvenile Hall Counselor showing itemized expenses and training information.

Questions regarding how to complete County forms or allowable expenses should be referred to the Lassen County Auditor's Office.

6/25/2019 C:\Users\jvaldovinos\Desktop\Copy of 1-1-19 Travel AuthorizationTravel Authorization



SACRAMENTO REGIONAL PUBLIC SAFETY TRAINING CENTER
AMERICAN RIVER COLLEGE – LOS RIOS COMMUNITY COLLEGE DISTRICT
5146 Arnold Ave., McClellan, CA 95652
916-570-5000 (phone) 916-570-5023 (fax)
srcjtc@arc.losrios.edu (e-mail) <http://www.arc.losrios.edu/safety> (web site)



JUVENILE CORRECTIONS OFFICER CORE

COURSE DESCRIPTION:

Juvenile Corrections Officer Core is an intensive 160-hour course designed for the new juvenile corrections officer or the individual interested in a career in juvenile corrections. Topics include: California criminal justice system, professionalism and ethics, defensive tactics, report writing, mental health issues, gangs and physical conditioning.

Because this course is designed to provide practical hands on training in police tactics and weapon usage, participants in this course will engage in physically demanding classroom training exercises that include a risk of injury to the participants.

Upon completion of the course, all students will receive an ARC SRPSTC Certificate of Completion and a grade submitted for their college transcripts.

Important Note: Students are strongly encouraged to arrive on time in order to complete the registration process and avoid impeding instructional time. Late students who miss this process will not be allowed to attend the course.

PREREQUISITES:

None

PHYSICAL REQUIREMENTS:

Stretching, running, push-ups, sit-ups, weight training, self-defense, and control techniques are all part of this program. Trainees need to be prepared for the physical rigor. Pre-existing medical conditions may interfere with successful completion of these sections, and/or the course.

SCHEDULE:

Monday, February 11 – Tuesday, March 12, 2019..... Spring 2019
(*No class on Friday, February 15th & Monday February 18th)
Monday, April 22 – Friday, May 17, 2019..... Spring 2019
Wednesday, August 14 – Wednesday, September 11, 2019..... Fall 2019
(*No class on Monday, September 2nd)
Wednesday, October 23 – Wednesday, November 20, 2019..... Fall 2019
(*No class on Monday, November 11th)

HOURS: 8:00 a.m. – 5:00 p.m.

LOCATION: Sacramento Regional Public Safety Training Center
5146 Arnold Avenue
McClellan, CA 95652

CREDIT: Seven and one-half (7.5) units through American River College

RESERVATIONS: To confirm whether there are any openings in a class, call 916-570-5000, fax 916-570-5023, or e-mail srcjtc@arc.losrios.edu

IMPORTANT:

Note: We no longer accept TBA / reservations without names

To register in a class: Everyone must complete a Course Reservation and Payment Form (On our website on the Forms page) and fax (916.570.5023) or scan/email it to this office at srcjtc@arc.losrios.edu

Students are also required to complete the mandatory college enrollment process prior to the first day of class to ensure they are current in the college system.

***Mandatory College Enrollment procedure is outlined below:**

TOTAL FEE: \$429.00*

\$345.00 Enrollment fee
\$83.00 Material fees
\$1.00 SRF fee

(No SRF Fee for Summer courses)

* Students who have not established legal residence in CA are required to pay additional tuition and fees. Payment for non-resident tuition must be paid at the time of registration.

All Fees Subject to Change

11/26/18 start



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JUVENILE CORRECTIONS OFFICER CORE

ENROLLMENT:

***Mandatory College Enrollment Instructions / to obtain your college Student ID# (SID#):**

- a) Please click on the following link: http://www.losrios.edu/lrc/lrc_app.php
- b) Please click on "Apply to American River College"
- c) If you are new to the OpenCCC website, you will need to create an account. Please write down your username and password as you may need it in the future. If you are a returning user, please log in with your username and password
- d) Once you're done creating an account or signing in, click on "start a new application"
- e) This will take you to the application you need to complete in order to obtain your Student ID#
- f) Contact us at (916) 570-5000 or srcjtc@arc.losrios.edu with your SID# prior to the first day of class

IMPORTANT: Make sure to fill out the date in the box that says "When did you start your present stay in California?" If you were born in California, please enter your date of birth. Leaving it blank on the application for admissions will automatically make you an out of state resident and you will be charged out of state tuition fees

**Save each page as you complete it so all of the information that you have entered will be saved in case you are timed out*

Contact us with your SID# prior to the first day of class
(If you did not provide us with it on the Course Registration Form)

CERTIFICATION:

S.T.C. #05783789