

DEPARTMENT of PUBLIC WORKS

County of Lassen



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B-1
2020/1

January 14, 2020

TO: Board of Supervisors

FROM: Larry Millar, Director

SUBJECT: Northstate Truck Equipment, Inc. (DBA: Diesel Emissions Service) purchase authorization.

RECOMMENDATION: That the Board of Supervisors 1) Authorize the Purchasing Agent to approve invoices from Northstate Truck Equipment, Inc. for up to \$50,000 this fiscal year.

DISCUSSION: The Road Department has the need from time to time to have Diesel Emissions Service provide testing, maintenance and other vehicle service to its vehicle fleet. This includes maintenance and/or cleaning or replacement of the diesel emissions filters which are installed on several of the trucks.

Currently the CAO has the authorization to approve purchases from individual vendors for up to \$25,000 a fiscal year. The Road Department has spent approximately \$25,000 to date from this vendor and has the need to have one of its trucks repaired. This authorization will allow the Purchasing Agent to approve invoices up to \$50,000 this fiscal year.

ALTERNATIVE: Not Approve.

FINANCIAL IMPACT: Authorize up to \$50,000 from the current fiscal year Road Operating Budget 122-1221.

OTHER AGENCY INVOLVEMENT: None

DEPARTMENT APPROVAL: Larry O. Millar

REVIEWED FOR AGENDA: _____