



LASSEN COUNTY SHERIFF'S OFFICE

1415 Sheriff Cady Lane Susanville, CA 96130

Administration
Phone: (530) 251-8013
Fax: (530) 251-2884

Dispatch
Phone: (530) 257-6121
Fax: (530) 257-9363

Civil
Phone: (530) 251-8014
Fax: (530) 251-2884

Adult Detention Facility
Phone: (530) 251-5245
Fax: (530) 251-5243

Dean F. Growdon
Sheriff - Coroner

To: Lassen County Board of Supervisors

From: John McGarva, Lieutenant

Re: Report on Lassen County Jail Inmate Welfare Trust Fund

Agenda Date: January 21, 2020

Subject:

California Penal Code Section 4025(c) requires and itemized annual report of the activity of the Inmate Welfare Trust Fund be submitted to the Board of Supervisors for review. Accordingly, the Fiscal Year 2018-2019 Annual Inmate Welfare report is attached for the Board's information and review.

Discussion:

The California Penal Code allows the Sheriff to authorize expenditures from the Inmate Welfare trust fund for items or programs primarily for the benefit, education, and welfare of the inmates confined within the Lassen County Jail. The Sheriff for the maintenance of jail facilities or for other programs as deemed appropriate by the Sheriff may spend any funds that are not needed for the benefit, welfare, and/or education of the inmates. Inmate Welfare Trust Funds must be expended in accordance with California Penal Code Section 4025(e).

A large portion of this fund is for Commissary Services. The IWF funds one half of a Correctional Technician to provide and organize Commissary Services. IWF funds also purchase miscellaneous items for the inmate population. This could include work clothing, televisions for the housing units, haircutting equipment, recreational yard items (ex. Handballs for yard). This items are directed solely for the use and benefit of the inmate population of the Lassen County Jail.

Fiscal Impact: No fiscal impact to the County. Report is an informational report to the Board.

Recommendation: Report from the Sheriff's Office to be received by the Board.

Fund	BU	CC	Acct	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
133	0535	3000100		SALARIES AND WAGES	\$16,988.00	\$16,988.00	\$14,382.92	\$0.00	\$2,605.08	85%
133	0535	3000102		BOOT OR UNIFORM ALLOWANCE	\$120.00	\$120.00	\$150.00	\$0.00	(\$30.00)	125%
133	0535	3000110		OVERTIME	\$3,000.00	\$3,000.00	\$1,301.82	\$0.00	\$1,698.18	43%
133	0535	3000130		EXTRA HELP	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0%
133	0535	3000200		RETIREMENT	\$1,368.00	\$1,368.00	\$1,158.10	\$0.00	\$209.90	85%
133	0535	3000202		MEDICARE	\$246.00	\$246.00	\$231.85	\$0.00	\$14.15	94%
133	0535	3000205		PERS RETIREMENT UNFUNDED LIAB	\$1,485.00	\$1,485.00	\$1,484.64	\$0.00	\$0.36	100%
133	0535	3000210		SOCIAL SECURITY	\$1,053.00	\$1,053.00	\$922.08	\$0.00	\$130.92	88%
133	0535	3000300		GROUP INSURANCE - HEALTH	\$1,278.00	\$1,278.00	\$639.18	\$0.00	\$638.82	50%
133	0535	3000310		FLEX PLAN/CAFETERIA	\$3,438.00	\$3,438.00	\$206.40	\$0.00	\$3,231.60	6%
133	0535	3000320		GROUP INSURANCE - DENTAL	\$240.00	\$240.00	\$123.00	\$0.00	\$117.00	51%
133	0535	3000330		GROUP INSURANCE- LIFE	\$54.00	\$54.00	\$53.57	\$0.00	\$0.43	99%
133	0535	3000340		GROUP INS - VISION	\$0.00	\$0.00	\$12.65	\$0.00	(\$12.65)	0%
133	0535	3000400		WORKERS COMPENSATION INSURANCE	\$2,831.00	\$2,831.00	\$2,831.40	\$0.00	(\$0.40)	100%
133	0535	3000501		OTHER POST-EMPLOYMENT BENEFITS	\$280.00	\$280.00	\$280.00	\$0.00	\$0.00	100%
133	0535	3000750		YEAR END SALARIES AND BENEFITS	\$0.00	\$0.00	\$1,224.71	\$0.00	(\$1,224.71)	0%
133	0535	3010		Total SALARIES AND EMPLOYEE	\$37,381.00	\$37,381.00	\$25,002.32	\$0.00	\$12,378.68	67 %
133	0535	3001500		INSURANCE	\$823.00	\$823.00	\$823.20	\$0.00	(\$0.20)	100%
133	0535	3001700		MAINTENANCE - EQUIPMENT	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0%
133	0535	3002200		OFFICE EXPENSE	\$10,000.00	\$10,000.00	\$686.72	\$0.00	\$9,313.28	7%
133	0535	3002701		NON-CAPITALIZED EQUIPMENT	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0%
133	0535	3002800		SPECIAL DEPARTMENTAL EXPENSE	\$117,578.00	\$117,578.00	\$85,457.15	\$0.00	\$32,120.85	73%
133	0535	3002801		COUNTY WIDE COST ALLOCATION PL	\$2,864.00	\$2,864.00	\$2,864.00	\$0.00	\$0.00	100%
133	0535	3020		Total SERVICES AND SUPPLIES	\$152,765.00	\$152,765.00	\$89,831.07	\$0.00	\$62,933.93	59 %
133	0535			CC Total NONE	\$190,146.00	\$190,146.00	\$114,833.39	\$0.00	\$75,312.61	60 %
133	0535			BU Total INMATE WELFARE - COUNTY	\$190,146.00	\$190,146.00	\$114,833.39	\$0.00	\$75,312.61	60 %
133	0535			FD Total INMATE WELFARE - COUNTY	\$190,146.00	\$190,146.00	\$114,833.39	\$0.00	\$75,312.61	60 %

For Fiscal Year 2019

From 7/1/2018 To 6/30/2019

Program

County of Lassen Revenue Summary

User: GMineau

Fund	Budget Unit	Cost Center	Account	Account Name	Amount
133	0535		2003000	INTEREST	(\$2,130.42)
133	0535		2008300	COMMUNICATION SERVICES	(\$19,688.21)
133	0535		2011100	OTHER SALES	(\$87,287.46)
Cost Center Total					(\$109,106.09)
Budget Unit Total					(\$109,106.09)
Fund Total					(\$109,106.09)