



Lassen County

Meeting Minutes Board of Supervisors

DRAFT

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, January 14, 2020

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:30 A.M. OPENING CEREMONIES

BOARD OF SUPERVISORS ORGANIZATIONAL MEETING.

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

Deputy Clerk of the Board Yderraga called the meeting to order at 9:30 a.m. and asked for nominations for a Chairperson of the Lassen County Board of Supervisors for 2020. Supervisor Hemphill nominated Supervisor Teeter. There were no additional nominations.

A motion was made by Supervisor Hemphill to nominate Supervisor Teeter as Chairman of the Board of Supervisors for 2020. The motion was carried by the following vote:

5 - Aye: Gallagher, Teeter, Hemphill, Albaugh and Hammond.

Deputy Clerk of the Board Yderraga asked for nominations for a Vice Chairperson of the Lassen County Board of Supervisors for 2020. Supervisor Gallagher nominated Supervisor Albaugh. There were no additional nominations.

A motion was made by Supervisor Gallagher to nominate Supervisor Albaugh as Vice Chairman of the Board of Supervisors 2020. The motion carried by the following vote:

5 - Aye: Gallagher, Teeter, Hemphill, Albaugh and Hammond.

Supervisor Teeter thanked the Board for this honor and stated this is the highest honor as a Supervisor.

Present: 5 - Jeff Hemphill, David Teeter, Aaron Albaugh, Chris Gallagher and Tom Hammond

Excuse: 0

Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Teeter.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Hemphill requested to adjourn the meeting in memory of Orval Stokes and Lynn Milton; Supervisor Gallagher requested to adjourn the meeting in memory of Robert Barrera.

Supervisor Teeter announced closed session would be held at the end of the meeting.

A motion was made by Supervisor Hammond, seconded by Supervisor Hemphill, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

PUBLIC COMMENTS

Paul Smith: Discussed Standish-Litchfield Fire Department.

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G5 - Diesel Emissions Service; Item# G7 - Gravier Pit; Item# G10 - State Surplus Property; and Item# G12 - Equipment Purchase.

Approval of the Consent Agenda

A motion was made by Supervisor Gallagher, seconded by Supervisor Hemphill, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

COUNTY ADMINISTRATIVE OFFICE

PERSONNEL REPORT

SUBJECT: Personnel Movement Report for October, 2019.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [Personnel report](#)

This Report was received and filed on the Consent Agenda.

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Approve Meeting Minutes of December 17, 2019.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

These Minutes were approved on the Consent Agenda.

DISTRICT ATTORNEY

CHILD ADVOCACY CENTER

SUBJECT: Child Advocacy Center Travel Request.

FISCAL IMPACT: No fiscal impact to the General Fund. Costs covered in the CAC training budget.

ACTION REQUESTED: 1) Approve travel to San Diego for Child Maltreatment National Conference; and 2) authorize CAO and Board Chair to sign.

Attachments: [DA Travel Authorization](#)

This Action Item was approved on the Consent Agenda.

PRISON TRIAL COSTS

PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS

SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July, 2019, through November, 2019.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Reports](#)

These Reports were received and filed on the Consent Agenda.

PUBLIC WORKS DEPARTMENT

ECORP CONSULTING

SUBJECT: ECORP Consulting, Inc. Agreement- Whitehead Slough Bridge.

FISCAL IMPACT: The total not-to-exceed contract amount of \$108,354 is available within the annual Road Operating Budget Fund/Budget Unit No. 122-1221 for completing this work with 100% reimbursement from the Highway Bridge Program (HBP).

ACTION REQUESTED: 1) Approve Agreement with ECORP Consulting, Inc.; and 2) authorize the Public Works Director to sign.

Attachments: [PW Ecorp Attach](#)

This Action Item was approved on the Consent Agenda.

SNOW TRUCK

SUBJECT: 1996 International Dump/Snow Plow Truck (DT-18) Repair.

FISCAL IMPACT: Funding in the amount of \$35,000 is available within the current Road Operating Fund/Budget Unit No. 122-1221.

ACTION REQUESTED: Authorize the Public Works/Road Department to proceed with the repair of a 1996 International dump/snow plow truck with Silver State International, Sparks, Nevada, in the total amount of not-to-exceed \$35,000.

Attachments: [PW Snow Truck attach](#)**This Action Item was approved on the Consent Agenda.**

SHERIFF'S DEPARTMENT

OFF HIGHWAY GRANT

SUBJECT: Off-Highway Grant Acceptance.

FISCAL IMPACT: No impact on public safety nor public funds.

ACTION REQUESTED: Accept grant award of \$54,905 from the California Department of Parks and Recreation Off Highway Vehicle Law Enforcement Project G-18-03-65-L01.

Attachments: [SO OHV Grant Attach](#)**This Action Item was approved on the Consent Agenda.**

REPORT

SUBJECT: Results of inspection conducted by the Board of State and Community Corrections on September 17, 2019.

FISCAL IMPACT: No fiscal impact to the County. Report is informational report to the Board.

ACTION REQUESTED: Report from the Sheriff's Office to be reviewed by the Board.

Attachments: [SO BSCC Attach](#)**This Report was approved on the Consent Agenda.**

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Susanville City Council Meeting Agenda for December 18, 2019.
- b) California Regional Water Quality Control Board Lahontan Region Notice of Intent to Adopt a Negative Declaration and Notice of Public Hearing to Adopt, March 11-12, 2020.
- c) Lassen County Architectural Review Committee Meeting Agenda for December 19, 2019.
- d) Lassen County Behavioral Health Advisory Board meeting agenda for January 13, 2020.

e) Lassen County Technical Advisory Committee Meeting Agenda for January 2, 2020.

f) Lassen County Planning Commission Meeting Agenda for January 7, 2020.

Attachments: [MISC CORR](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

PUBLIC WORKS

DIESEL EMISSIONS SERVICE

SUBJECT: Northstate Truck Equipment, Inc. (DBA: Diesel Emissions Service) purchase authorization.

FISCAL IMPACT: Authorize up to \$50,000 from the current fiscal year Road Operating Fund/Budget Unit No. 122-1221.

ACTION REQUESTED: 1) Authorize the Purchasing Agent to approve invoices from Northstate Truck Equipment, Inc. for up to \$50,000 this fiscal year.

Attachments: [PW Diesel Emissions Attach](#)

Supervisor Albaugh asked about cost for services, restrictions for equipment and who should carry the cost for requirements. Brief discussion was held.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Hemphill, Teeter, Gallagher and Hammond

Nay: 1 - Albaugh

GRAVIER PIT

SUBJECT: Resolution establishing Pledge of Revenue for Financial Assurance on the Gravier Pit, CA Mine ID# 91-18-0028, in the amount of \$95,000.

FISCAL IMPACT: A Pledge of Revenue from the Road Fund/Budget Unit No. 122-1221 for financial assurance for the reclamation plan on the Gravier Pit in the amount of \$95,000.

ACTION REQUESTED: Adopt Resolution "Resolution Establishing Pledge of Revenue For Gravier Pit To Satisfy Requirements Of Section 2773.1 Public Resources Code For Financial Assurance To Reclaim Open Pit Mines."

Attachments: [PW Gravier Pit Attach](#)

Public Works Director Larry Millar explained to the Board of the change of revenue and the cost estimate that takes place every year to close. Cost slightly

increased this year. Supervisor Albaugh asked if Lassen County owned this pit. Director Millar stated yes. Discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, that this Resolution No. 20-001 be adopted. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

SHERIFF'S DEPARTMENT

STATE SURPLUS PROPERTY

SUBJECT: Adoption of Resolution authorizing county representatives to acquire State Surplus Property.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Adopt a Board Resolution (California Department of General Services form OFAM 202) designating Richard Egan, Dean Growdon, and Larry Millar as authorized representatives of the county to acquire surplus property through the auspices of the California State Agency for surplus property; and 2) accept responsibility for payment of incidental fees by the surplus property agency under the Terms and Conditions accompanying the attached form "OFAM 202".

Attachments: [SO State Surplus Property Attach](#)

Supervisor Albaugh asked about the valuation of the surplus property. Sheriff/Coroner Dean Growdon stated the snow cat to be acquired is valued at \$7,000 and a new equivalent would value approximately at \$90,000 - \$100,000. Sheriff Growdon also stated this is the best and most affordable option for the Sheriff's Office. Discussion was held.

SPEAKERS: Randy Darrow.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Resolution No. 20-002 be adopted. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Gallagher: 1) Attended a Clear Creek Community Services District meeting; 2) attended a Westwood Chamber of Commerce meeting; 3) announced the Westwood Chowder Cookoff will be held Saturday, January 18, 2020; 4) had a great holiday and nice to have family for the holidays.

Supervisor Hammond: 1) Attended the Sierra Alliance meeting; 2) continuing to work on the drone project; 3) may be attending the Association of Defense Communities Modernization meeting in February; 4) will be attending the first Stake Holders meeting for the US 395 project with CAO Egan.

Supervisor Albaugh: 1) Will be attending the Regional Council Representatives

of California (RCRC) meeting; 2) wished everyone a happy new year and hoped everyone had a wonderful holiday; 3) congratulated Supervisor Teeter for sitting as Chairman of the Board of Supervisors for 2020.

Supervisor Hemphill: 1) Requested a meeting with Director of Health and Social Services Barbara Longo, CAO Egan, County Counsel Burns, and Sheriff Dean Growdon regarding the homeless in Lassen County; 2) there were cows on the road; 3) had a good holiday; 4) will be attending the 4-H breakfast to be held on January 18, 2020; 5) will be attending the Westwood Chowder Cookoff on Saturday, January 18, 2020.

Supervisor Teeter: Briefly discussed the homeless in Lassen County.

DEPARTMENT REPORTS - CONTINUED

SHERIFF'S OFFICE

EQUIPMENT PURCHASE

SUBJECT: Purchase of Taser devices, cartridges and holsters from ProForce.

FISCAL IMPACT: From Public Safety - Sheriff Jail Fund/Budget Unit No. 130-0525 for \$9,233.69.

ACTION REQUESTED: 1) Approve the purchase; and 2) authorize the Sheriff's Office to purchase the requested items from ProForce.

Attachments: [SO Taser Device Attach](#)

Lieutenant John McGarva gave a brief overview of the purchase and discussed the condition of the tasers currently being used. Discussion was held.

Supervisor Teeter thanked Lt. McGarva for attending the Behavioral Health meeting.

CAO Egan was absent from 10:04 a.m. - 10:06 a.m.

A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

INMATE COMMISSARY SERVICES

SUBJECT: Contract for adult inmate commissary care to Keefe Group.

FISCAL IMPACT: From Public Safety - Sheriff Jail Fund/Budget Unit No.130-0525. The services will be implemented at no cost as stated in the proposal. The County will receive a Commission of 38% from purchases made from the Commissary Service

ACTION REQUESTED: Authorize the CAO to sign the contract.

Attachments: [SO Commissary Contract Attach](#)

Lieutenant John McGarva reminded the Board a Request for Proposal (RFP)

was presented before the Board in November, 2019, for inmate commissary services. Lt. McGarva also stated the contract was approved by County Counsel and is requesting to move forward. Brief discussion was held.

A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

BOARD OF SUPERVISORS

BOARD OF SUPERVISORS RULES OF NOTICE AND PROCEDURE

SUBJECT: Annual Review of Board's Rules of Notice and Procedure.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Review and discuss possible changes to Rules of Notice and Procedure; and/or 2) provide direction to staff.

Attachments: [BOS Board's Rules of Notice and Procedure](#)

County Counsel Burns stated the Rules of Notice and Procedure was agendized for an annual review and to update if needed. Supervisor Gallagher stated the Rosenberg's Rule of Order was adopted into the Rules of Notice and Procedure in 2019. County Counsel Burns gave a brief description of Rosenberg's Rule of Order and what it applied to. County Counsel Burns also informed the Board that changes to the Rules of Notice and Procedure could be changed any time during the year if needed. Supervisor Teeter stated the Board is content with the current rules and procedures.

BOARDS AND COMMISSIONS

COMMITTEE APPOINTMENTS

SUBJECT: Annual Committee appointments for 2020.

FISCAL IMPACT: None.

ACTION REQUESTED: Make appointments to the following Boards, Committees and Commissions:

1. Behavioral Health Advisory Board

- a. Welfare and Institution Code section 5604; Resolution No. 13-025.
- b. One County Supervisor and one Alternate.

CURRENT APPOINTMENTS: Teeter (R), Gallagher (A)

2. California State Association of Counties-Excess Insurance (CSAC-EIA) Authority

- a. Government Code section 6500, Joint Powers Agency.
- b. One director from each member County and one alternate director.

CURRENT APPOINTMENTS: Egan (R), Shaw (A)

3. Eagle Lake Interagency Board

a. Unknown.

b. Appoint one member of Board of Supervisors.

CURRENT APPOINTMENTS: Gallagher

4. Emergency Medical Care Committee

a. Health and Safety Code Section 1797.272.

b. One regular member from the Board of Supervisors.

CURRENT APPOINTMENTS: Hemphill (R)

5. Honey Lake Valley Recreation Authority

a. Government Code section 6500, Joint Powers Agency.

b. Two regular appointees from each member entity (Supervisors) and one alternate (Supervisor).

CURRENT APPOINTMENTS: Hammond (R), Teeter (R), Hemphill(A)

6. Indian Gaming Local Community Benefit Committee

a. Government Code section 12715.

b. Two representatives from the County, selected by the Board of Supervisors.

CURRENT APPOINTMENTS: Hammond, Hemphill

7. Land Conservation Committee

a. Resolution No. 12-050; Minute Order of January 16, 2001.

b. A member of the Board of Supervisors.

CURRENT APPOINTMENTS: Hemphill

8. Lassen County Air Pollution Control District

a. Health and Safety Code section 40100.5; April 25, 2000 Minute Order of the Board of Supervisors.

b. Three County Supervisors.

CURRENT APPOINTMENTS: Hammond, Gallagher, Hemphill

9. Lassen County Children and Families First Commission (FIRST 5)

a. Health and Safety Code section 130100; County Code Chapter 7.02.

b. One County Supervisor.

CURRENT APPOINTMENTS: Teeter

10. Lassen County Transportation Commission (LCTC)

a. Government Code section 29535.

b. Three members appointed by the Board of Supervisors. Three alternates appointed by the Board of Supervisors.

CURRENT APPOINTMENTS: Hammond (R), Albaugh (A); Hemphill (R), Gallagher (A); Teeter (R), Gallagher (A)

11. Lassen Transit Services Agency (LTSA)

- a. Government Code section 6500, Joint Powers Agency.
- b. Three individuals, the same three as are on Transportation Commission. Three alternates, who must be same alternates as to Transportation Commission.

CURRENT APPOINTMENTS: Hammond (R), Albaugh (A); Hemphill (R), Gallagher (A); Teeter (R), Gallagher (A)

12. Lassen Regional Solid Waste Management Authority (LRSWMA)

- a. Government Code section 6500, Joint Powers Agency.
- b. Two directors to be selected from a list of eligible applicants; an alternate for each director may be appointed also.

CURRENT APPOINTMENTS: Albaugh (R), Hammond (A); Gallagher (R), Hammond (A)

13. Lassen-Plumas-Sierra Community Action Agency

- a. Government Code section 6500, Joint Powers Agency.
- b. Two elected officials or their representatives, appointed by the Board of Supervisors.

CURRENT APPOINTMENTS: Teeter

14. Northern California Emergency Medical Services, Inc (Nor-Cal EMS)

- a. Government Code Section 6500, Joint Powers Agency
- b. One Supervisor from each member County; one alternate, need not be a Supervisor

CURRENT APPOINTMENTS: Hemphill (R), Albaugh (A)

15. Northern Rural Training and Employment Consortium (NorTEC)

- a. Government Code Section 6500, Joint Powers Agency.
- b. One County Supervisor and one alternate.

CURRENT APPOINTMENTS: Teeter (R), Gallagher (A)

16. Planning and Service Area 2-Area Agency on Aging (PSA 2 AAA) Executive Board

- a. Government Code Section 6500, Joint Powers Agency.
- b. Two regular seats, at least one of which shall be a member of the Board of Supervisors and one alternate.

CURRENT APPOINTMENTS: Teeter (R), Hemphill (A)

17. Trindel Insurance Fund

- a. Government Code section 6500, Joint Powers Agency.
- b. One elected official or employee appointed by Board of Supervisors. One alternate appointed by Board also.

CURRENT APPOINTMENTS: Egan, Shaw

18) Susanville Veterans Memorial Building Task Force

a. Resolution 09-057; Minute Order of October 13, 2009.

b. Multiple.

CURRENT APPOINTMENTS:

1) Board of Supervisors

i. Primary.

ii. Alternate.

CURRENT APPOINTMENTS: (P) Hemphill, (A) nominee by the City of Susanville

2) Blue Star Mothers of America

i. Primary.

ii. Alternate.

CURRENT APPOINTMENTS: (P) Christine Boyd, (A) Tricia Deutsch

3) Marine Corps League

i. Primary.

ii. Alternate.

CURRENT APPOINTMENTS: (P) Vacant, (A) Vacant

4) Veterans of Foreign Wars

i. Primary.

ii. Alternate.

CURRENT APPOINTMENTS: (P) Donald Moose, (A) Ron Wood

5) Veterans Auxiliary Groups

i. Primary.

ii. Alternate.

CURRENT APPOINTMENTS: (P) Lola Ramey, (A) Denise Piazza

6) Public-at-Large

i. Primary.

ii. Alternate.

CURRENT APPOINTMENTS: (P) Geoff Pregill, (a) Vacant

7) Lassen County Veterans Service Officer

i. Primary.

ii. Alternate.

CURRENT APPOINTMENTS: (P) Veteran Services Officer (VSO), (A) Designee of VSO

8) Lassen County Director of Public Works

i. Primary.

ii. Alternate.

CURRENT APPOINTMENTS: (P) Larry Millar, (A) Designee of Director

9) American Legion

i. Primary.

ii. Alternate.

CURRENT APPOINTMENTS: (A) John Wilczynski, (A) Larry Rogers

The following appointments were made:

1. Behavioral Health Advisory Board

Teeter (R), Gallagher (A)

**2. California State Association of Counties-Excess Insurance
(CSAC-EIA) Authority**

Egan (R), Shaw (A)

3. Eagle Lake Interagency Board

Gallagher

4. Emergency Medical Care Committee

Hemphill (R)

5. Honey Lake Valley Recreation Authority

Hemphill (R), Teeter (R), Hammond (A)

6. Indian Gaming Local Community Benefit Committee

Hammond, Hemphill

7. Land Conservation Committee

Hemphill

8. Lassen County Air Pollution Control District

Hammond, Gallagher, Hemphill

9. Lassen County Children and Families First Commission (FIRST 5)

Teeter

10. Lassen County Transportation Commission (LCTC)

**Hammond (R), Albaugh (A); Hemphill (R), Gallagher (A); Teeter (R),
Gallagher (A)**

11. Lassen Transit Services Agency (LTSA)

**Hammond (R), Albaugh (A); Hemphill (R), Gallagher (A); Teeter (R),
Gallagher (A)**

12. Lassen Regional Solid Waste Management Authority (LRSWMA)

Albaugh (R), Hammond (A); Gallagher (R), Hammond (A)

**13. Lassen-Plumas-Sierra Community Action Agency
Teeter**

**14. Northern California Emergency Medical Services, Inc (Nor-Cal EMS)
Hemphill (R), Albaugh (A)**

**15. Northern Rural Training and Employment Consortium (NorTEC)
Teeter (R), Gallagher (A)**

**16. Planning and Service Area 2-Area Agency on Aging (PSA 2 AAA)
Executive Board
Teeter (R), Hemphill (A)**

**17. Trindel Insurance Fund
Egan, Shaw**

Supervisor Hemphill requested to table No. 18) Susanville Veterans Memorial Building Task Force. County Counsel Burns thanked the Clerk of the Board Julie Bustamante, Deputy Clerk of the Board Michele Yderraga and Deputy CAO Tony Shaw for the efforts made to keep the appointments updated.

SPEAKERS: Nicholas McBride.

A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that these Appointments be approved and to table No. 18) Susanville Veterans Memorial Building Task Force. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

COUNTY CLERK-RECORDER

THIS ITEM HAS BEEN PULLED.

THIS ITEM HAS BEEN PULLED.

RECESS: 10:16 a.m. - 10:21 a.m.

FAIR

REPORT

SUBJECT: Fair Manager Report.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive report.

Attachments: [Fair Manager's Report](#)

Fair Manager Jim Wolcott gave a detailed report of the activities that occurred at the fair ground for the month of December. Fair Manager Wolcott also discussed the Festival of Lights, church dinner to feed the homeless held at Jensen Hall, the carnival, the ranch rodeo, entertainment for the fair and the car races. Discussion was held.

COUNTY ADMINISTRATIVE OFFICE**SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS**

No report out.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

Cao Egan announced the following closed session item:

- 1) Employee performance evaluation: Fair Manager.

CLOSED SESSION

Closed session was held from 10:46 a.m. - 12:01 p.m.

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: CAO Egan, County Counsel Burns and Deputy Clerk of the Board Yderraga.

Fair Manager Jim Wolcott was present from 11:30 a.m. - 11:56 a.m.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

Employee performance evaluation: Fair Manager.

No reportable action.

ADJOURNMENT

There being no further business, the meeting is adjourned at 12:03 p.m. in memory of Robert Barrera, Orval Stokes and Lynn Milton.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board