

Lassen Transit Service Agency

LARRY MILLAR, Executive Director

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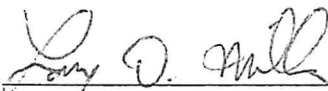
LTSa/J-2
2020/14

Date Posted: January 10, 2020

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Joe Franco, Chairman (City Council)
Brian Moore (City Council)
Brian Wilson (City Council)

Tom Hammond Vice Chairman (Co. Supervisor)
Jeff Hemphill (Co. Supervisor)
David Teeter (Co. Supervisor)


From: Larry Millar, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday, January 13, 2020, at 1:00 PM** at the **City of Susanville Council Chambers**, 66 North Lassen Street, Susanville, CA. The agenda is as follows:

Page (1) **CONVENE**

1.1 **Pledge of Allegiance**

1.2 **Agenda Approval:** Additions and Deletions

Motion Required

1. 1.3 **Election of Officers:** Elect Chairman and Vice Chairman for 2020 (history attached)

Motion Required

2. 1.4 **Minutes Approval:** July 15, 2019, Commissioners present, Moore, Hammond, Teeter, and Franco. Absent, Hemphill, and Wilson.

Motion Required

4. 1.5 **Minutes Approval:** November 18, 2019, Commissioners present, Moore, Hemphill, Wilson, and Franco. Absent, Teeter, and Hammond.

Motion Required

6. 1.6 **Minutes Approval:** Special Meeting December 9, 2019, Commissioners present, Moore, Hemphill, Hammond, Franco, Hemphill and Teeter (1:49 arrival).

Motion Required

(2) **CORRESPONDENCE / PUBLIC COMMENT**

2.1 **Correspondence:** None.

2.2 **Public Comment:**

(3) **NEW BUSINESS**

8. 3.1 **Fiscal Year 2019/20 Half Year Review:** Receive information.

Information Only

11. 3.2 **Projects for funds reserved for capital investments:** Receive information and provide direction to staff.

Provide Direction

12. 3.3 **Request for Proposals for Transportation Services:** Receive information and provide direction to staff.

Provide Direction

(4) **OTHER BUSINESS**

4.1 **Reports by Executive Director and Staff:**

13. 4.2 **Report by Lassen Rural Bus Manager/Staff:**

- Report on LRB activity
- Report of maintenance activity of the LRB fleet
- Report on condition of the fleet vehicle HVAC systems

4.3 **Matters brought forth by the Agency:**

Set date for the next Regular Agency Meeting for March 9, 2020

4.4 **Adjourn**

ITEMS SCHEDULED FOR FUTURE MEETINGS:

cc: Board of Supervisors (Chris Gallagher, Aaron Albaugh, David Teeter, Tom Hammond, Jeff Hemphill); City Council members (Joe Franco, Kevin Stafford, Brian Wilson, Mandy Schuster, Brian Moore); Caltrans District 2 (Dave Moore, Kathy Grah, Michael Mogen, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Sarah Richards); Lassen County (Richard Egan, Larry Millar, Tony Shaw, Bob Burns, David Knaut, Nancy Summers, Cheryl Strange, Eric Neilson, Diana Wemple, Julie Bustamante, Barbara Longo, Michele Yderraga, Gaylon Norwood, Maurice Anderson); City of Susanville (Gwenna MacDonald, Dan Newton, Dan Gibbs, Quincy McCourt, Kevin Jones); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Julia Simpkins); Lassen Community College (Dr. Marlon Hall, Dr. Albertson, Carrie Nyman, Dave Clausen); Lassen County Chamber of Commerce

9160

CITY OF SUSANVILLE
66 North Lassen Street ♦ Susanville CA

Kevin Stafford, Mayor
Joseph Franco, Mayor pro tem
Brian Moore * Mendy Schuster * Brian R. Wilson

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION
SUSANVILLE PUBLIC FINANCING AUTHORITY

Susanville City Council
Regular Meeting ♦ City Council Chambers
January 15, 2020 – 6:00 p.m.

Call meeting to order

Roll call of Councilmembers present

Next Resolution No. 20-5748

Next Ordinance No. 20-1022

- 5 APPROVAL OF AGENDA:** (Additions and/or Deletions)
- 2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.
- 3 CLOSED SESSION:**
- A CONFERENCE WITH LEGAL COUNSEL – existing litigation pursuant to Government Code Section §54956.9(d)(1)):
1. Case number 61824, 61839 Matthew Wood, Michael Bollinger vs. Susanville City Council, City of Susanville
- 4 RETURN TO OPEN SESSION:** (recess if necessary)
- *Reconvene in open session at 7:00 p.m.*
 - *Pledge of allegiance*
 - *Report any changes to agenda*
 - *Report any action out of Closed Session*
 - *Moment of Silence or Thought for the Day: Mayor pro tem Franco*
 - *Proclamations, awards or presentations by the City Council:*
 Economic Development Presentation by Buxton Company
- 5 BUSINESS FROM THE FLOOR:**
- Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit
- 6 CONSENT CALENDAR:** \
- All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.
- A Approve minutes from the City Council's October 16, November 20, December 4 and 18, 2019 meetings

- B Receive and file Financial Reports: October and November 2019
- C Approve **Resolution No. 20-5747** approving Land Lease for Hangar #27

7 PUBLIC HEARINGS:

- A Consider **Ordinance No. 20-1021** adopting by reference various 2019 Building Codes and Appendices: waive first reading and introduce

8 COUNCIL DISCUSSION/ANNOUNCEMENTS:

Commission/Committee Reports:

9 NEW BUSINESS:

- A Consider approval of vendor warrants numbered 205700 through 205851 for a total of \$806,684.45 including \$468,079.62 in payroll warrants
- B Consider approval of **Resolution No. 20-5745** approving CAFR
- C Consider approval of **Resolution No. 20-5746** authorizing the execution of Letter Agreement for Consulting Services with Interstate Gas Services, Inc. (IGS)

10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.

11 SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12 CONTINUING BUSINESS: No business.

13 CITY ADMINISTRATOR'S REPORTS: No business.

14 COUNCIL ITEMS:

- A AB1234 travel reports:

15 ADJOURNMENT:

- *The next regular meeting of the Susanville City Council will be held on February 5, 2020 at 6:00 p.m.*

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for January 15, 2020 in the areas designated on January 10, 2020.



Gwenna MacDonald, City Clerk