Fiscal Year 2018/2019

Annual Report

LASSEN COUNTY PROBATION DEPARTMENT



The Lassen County Probation Department is an integral part of the justice system, providing direct services to the Court, community, and offenders.

Lassen County Probation Department

2019 ANNUAL REPORT

EXECUTIVE SUMMARY

The Lassen County Probation Department is proud to present the first annual report in the history of our department. We have worked hard over the years to create change within our department and community. We have implemented evidence based practices and approaches to promote public safety, reduce crime and rehabilitate offenders. The dedication from the staff at our department is phenomenal and truly is the reason for our success. We have focused on improving the supervision and offender relationship to celebrate success and use graduated sanctions to create supports with accountability. We have been fortunate enough to allocate a new position for a Criminal Justice Analyst to further our efforts of data decision making within the public safety system.

We have focused our prevention efforts to reduce behavior problems for participating schools with our Truancy Reduction program and promoting school engagement. Implementing the Positive Behavior Intervention and Support program within our Juvenile Division has shown success by focusing on positive behaviors and encouraging better choices. Diversion programs and risk assessments have decreased the detention population to the point Lassen County will be contracting for detention beds. This will allow us to reach more youth within the county and further reduce the detention population by focusing on youth who are at imminent risk.

Also, we have focused on improving the success of foster youth aging out of the system to adulthood by shifting this population to the mentoring of our Foster Youth Services Program staff. We are the only Probation Department to operate a Foster Youth Services Program through a grant in collaboration with the Lassen County Office of Education. This program supports the educational success of youth in foster care and assisting with transitions to post-secondary education. Staff in this program also operate the Independent Living Program through an agreement with the Lassen County Child Welfare Department. The goal of this program is to ensure youth in foster care receive the necessary skills to succeed in the future such as financial management, cooking, employment skills and life management.

In addition, we have created a Day Reporting Center to help adults receive the assistance they need to become productive members of society. We assist offenders with removing the barriers they encounter which leads them to commit criminal offenses. We focus supervision efforts by the risk level to reoffend. High risk offenders receive intensive supervision while those with a moderate to low risk to reoffend receive less supervision. Adult offenders may participate in the interactive journaling process, Courage to Change, substance abuse counseling and behavioral health services. Programs are also available to increase knowledge in basic life skills and time management.

We hope you gain a better understanding of our department through this annual report to support our growth and future goals. We may be a small department, but we are mighty and are truly thankful for the support of our community and criminal justice partners.

LASSEN COUNTY OVERVIEW

Lassen County, incorporated in 1864, is located in Northeastern California. Lassen County has a total area of 4,720 square miles, of which 4,541 square miles is land and 179 square miles is water. As of the 2010 census, Lassen County's population was 34,895 – this number includes the inmates of the three prisons. The county seat, and only incorporated city, is Susanville. Lassen County is a former farming, mining and lumber area; its economy now largely depends on employment at one of the three prisons, the Sierra Army Depot and County Government. There are two state prisons in Susanville and one federal prison in Herlong.

ADULT SERVICES

The Adult Division of the Lassen County Probation Department Milford Herlong supervises adults placed on Formal Probation, Post-Release Community Supervision (PRCS) and Mandatory Supervision. Formal Probation is a Court ordered grant of supervision for offenders who have been convicted of felony or misdemeanor offenses, suspending the imposition of a sentence or in some cases a condition of release following incarceration. PRCS offenders are those offenders who have served a state prison term and are released under county supervision rather than state parole supervision. Adult offenders who are sentenced to a split sentence (split between county jail and supervision) are supervised under Mandatory Supervision. In addition to supervision, Probation is responsible for making sentencing recommendations to the Court as well as coordinating and referring defendants to appropriate services both in and outside of Lassen County. In FY 18/19, there were a total of 183 adults on some form of supervision with the Adult Division of the Lassen County Probation Department.

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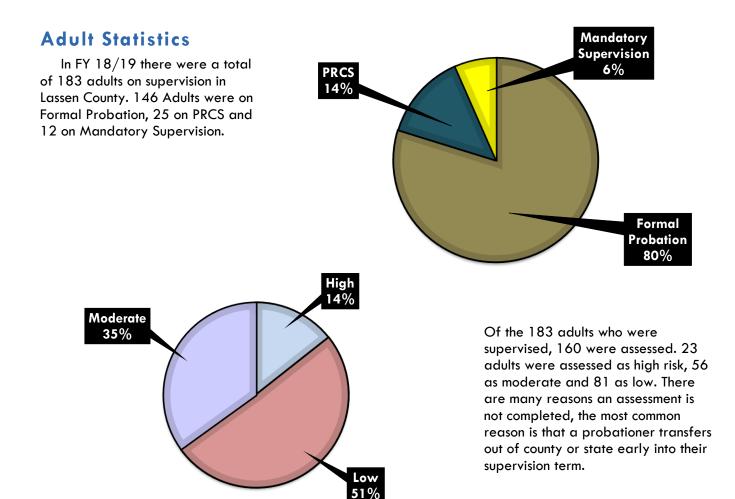
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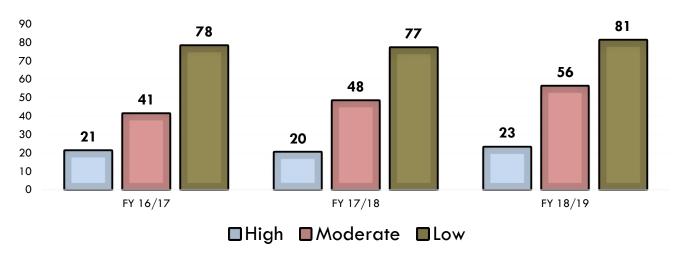
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The adult division is led by a Supervising Deputy Probation Officer who oversees three Deputy Probation Officers, one Probation Assistant and a Legal Clerk. The Day Reporting Center has one Coordinator who ensures offenders have programs available to meet their needs. The administrative team consists of the Executive Assistant, Deputy Chief Probation Officer and the Chief Probation Officer. Proposition 63 and 47 brought about several changes. Proposition 47 reduced several felony substance charges to misdemeanors and created a mechanism to have those currently charged with offenses to have their cases reduced. Proposition 63 tasked the Probation Department with investigating ownership of a firearm for offenders convicted of certain crimes. This has been an overwhelming task and with 2 prisons in Lassen County, the number of reports, time and effort quadrupled our projections.

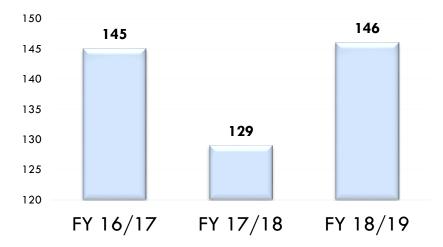


Comparison of Adults on Supervision by Risk Level For FY 16/17 - 18/19

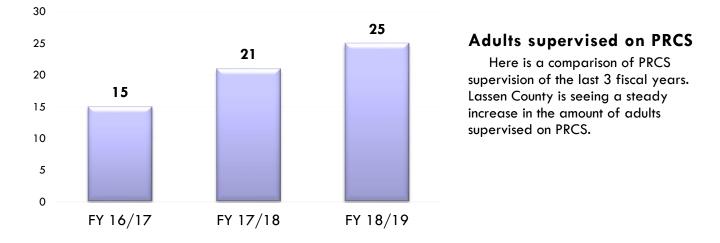


Adults supervised on Formal Probation

This chart represents Adults on Formal Probation in Lassen County over the last 3 fiscal years. There was a decline in the number for FY 17/18. We are unsure of what caused this anomaly, and this reinforces the need for an annual report. In the future, Lassen County is confident we will be able to identify events that affect our supervision

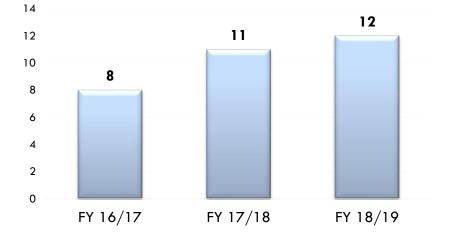


numbers whether they are changes with regards to the law, population, crime rate or possibly something that has not been on our radar in the past but will be in the future.



Adults supervised on Mandatory Supervision

As with the PRCS supervision rates, Lassen County has also seen a steady increase over the last 3 fiscal years in Mandatory Supervision.



Reports

The Adult Division of the Lassen County Probation Department receives referrals from the Court for a variety of reports. In this annual report, we only highlight the top 5 reports filed for fiscal years 16/17 through 18/19. Those reports consist of:

<u>Proposition 63</u> – This report is completed for defendants who have been convicted of certain crimes, whether they are on supervision through the Probation Department or not. The Probation Department is tasked with investigating whether the defendant owns, possesses or has under his or her custody or control any firearms. The Probation Department must then report to the Court on the findings and cooperation of the defendant.

<u>**Pre-Sentence Investigation Report**</u> – This is an investigative report which includes and describes the offense, criminal history, personal history, statements from the defendant and victim (if applicable) as well as a sentencing recommendation. It provides the information needed for the judge to make an appropriate judgment/sentence for the defendant.

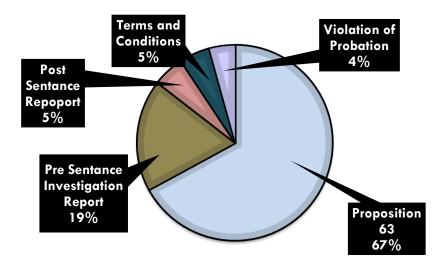
<u>Post-Sentence Report</u> – This report is provided to the Court for cases in which the defendant is sentenced to state prison. It is used to inform CDCR of the offenses and the credits the defendant has been allotted thus far in his or her case.

<u>Terms and Conditions or Orders Granting Probation</u> – This report is an agreement between the probationer, Court and the Probation Department to enforce compliance and guide the probationer to successful completion.

<u>Violation of Probation</u> – This is a report completed by the Probation Department when a defendant on supervision has violated one or more of their supervision terms and conditions.

<u>Custody Credits</u> – This report is used to inform all parties and the Court of how much time the defendant has been accredited within his or her case(s).

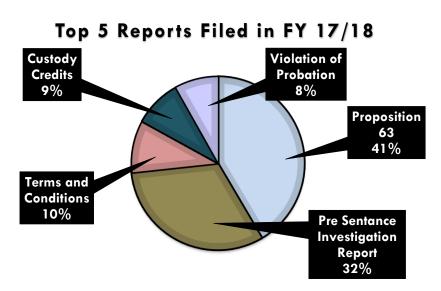
Drug Court – There are two different reports under this description. One is an eligibility report which determines if the defendant is eligible and amenable to a grant of Drug Court. The other is a review or status report and is provided to the Court in order to inform of the progress of the defendant. The review or status reports are done during the drug Court hearings that are held monthly and include the probation officer, judge, defendant and alcohol and drug staff running the program.



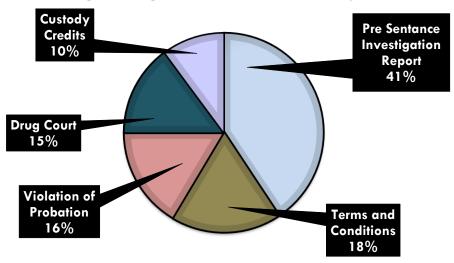
The Adult Division processed 563 Court reports with 348 of them being Proposition 63 reports in FY 18/19. The top five reports are represented in this chart.

Lassen County Probation Department

The next set of charts represent the top 5 reports filed by the Adult Division for Fiscal Years 17/18 and 16/17.



Top 5 Reports Filed in FY 16/17



JUVENILE SERVICES

The Juvenile Division of the Lassen County Probation Department receives referrals for juveniles that are alleged to have committed a criminal offense. In some cases, a petition is filed and the juvenile must appear in Court. In other cases, the matter is handled completely through the Juvenile Division of the Lassen County Probation Department. In either case, it is the duty of the Probation Department to assess the juvenile and make the appropriate case plan and/or recommendation to the Court. The Juvenile Division of Lassen County Probation is responsible for supervision of juveniles placed on probation and electronic monitoring. Under Non-Ward Probation (both felony and misdemeanor), the youth is Court ordered to supervision by the Juvenile Division. Under Wardship Probation (both misdemeanor and felony) the youth is declared a ward of the Court and Court ordered to supervision by the Juvenile Division. Informal Probation can be ordered by the Court and can also be a voluntary contract between the Juvenile Division of the Probation Department, the youth and their parent(s) and/or guardian(s).

In addition to supervision, the Probation Department is responsible for completing a variety of reports for the Court. Juvenile Probation also administers the Truancy program, Independent Living Program (ILP) and the Foster Youth Services (FYS) program in Lassen County.

Lassen County Probation Department took over coordinating the Independent Living Program in August of 2019. ILP provides life skills for youth in Foster Care to help transition to successful adulthood.

The Foster Youth Services Coordinating Program provides support services to foster children who suffer the traumatic effects of displacement from family, schools and multiple placements in foster care. FYSC Programs have the ability and authority to ensure that health and school records are obtained to estabilish appropriate placements as well as coordinate services including counseling, tutoring, mentoring and many more. In fiscal year 18/19, there were 114 Lassen County youth served through the Foster Youth Services Program. In fiscal year 18/19, Foster Youth Services Coordinating Program was able to coordinate a Trauma Informed Practices training for agencies that work with youth.

The Juvenile division is led by a Supervising Deputy Probation Officer who oversees one Deputy Probation Officer, one Probation Assistant, one Senior Administrative Clerk, one Foster Youth Services and Independent Living Program Probation Assistant and one Foster Youth Independent Living Coordinator. The Continuum of Care Reform has supported the Probation Departments effort to place Juveniles in the least restrictive environment possible. With the Continuum of Care Reform, traditional group homes as foster care placements are phased out and the concept and licensure procedures for Short-term Residential Therapeutic Programs (STRTP) were introduced. STRTPs are intended to provide short-term, high quality and intensive interventions for youth requiring highly intensive 24-hour supervision and treatment. STRTPs are designed to quickly transition children back to their own or another permanent family. Another change brought about through the Continuum of Care Reform is the Resource Family Approval (RFA) process. This is a streamlined process of approving care providers to foster, adopt and/or provide legal guardianship for related or unrelated children and youth. This process replaces the need for providers to go through multiple approvals to provide care for children in different situations. Resource Families incorporates the terms foster parent, relative caregiver, adoptive family and relative/non-relative extended family member. In January of 2017, when these changes went into effect, Lassen County had 3 youth placed in Group Home placements. Just six months prior, in June of 2016, Lassen County had 5 youth placed in Group Home placements. At the end of this fiscal year, June of 2019, Lassen County had 1 youth placed in a STRTP placement. Proposition 64 and 47 have decreased the number of referrals to the Juvenile division as well. Proposition 64 made a majority of marijuana related crimes an infraction, one of the least serious crimes, and tasked counties with creating Marijuana Education Programs as the only disposition option.

Lassen County Probation Department

Lassen County participates in the Youth Empowerment Summit (YES) every year and hosts the event every other year. YES is an annual overnight summer camp style event that is an opportunity to connect youth and families through a shared experience with recreation and fun activities.

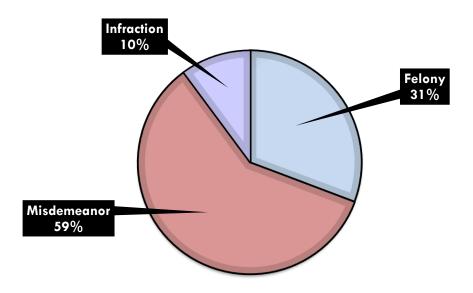
Lassen County Juvenile Probation Department also participates in the creation and implementation of the System Improvement Plan. The System Improvement Plan (SIP) is a joint plan between Lassen County Child and Family Services and the Lassen County Juvenile Probation Department, completed in accordance with the provisions of the Child Welfare System Improvement and Accountability Act (Assembly Bill 636). The California-Child and Family Services Review (C-CFSR), an outcome-based review mandated by AB 636, was passed by the state legislature in 2001 and is a cyclical process. This process begins with the identification and analysis of the current system through the Child Welfare and Probation County Self-Assessment (CSA) and Peer Review, and leads to development and implementation of solutions. These solutions are detailed in the SIP, and are tested through ongoing evaluations and revisions for continuous improvement. To meet the changing needs of the system over time, activities are monitored and may be updated though the annual System Improvement Plan (SIP) Progress Reports.

Lassen County Child and Family Services (CFS) and the Lassen County Juvenile Probation Department have worked toward continuous development, implementation and evaluation of strategies to improve safety, permanency and well-being of children. The SIP outlines strategies that Lassen County Child and Family Services and the Lassen County Juvenile Probation Department plan to implement over a five year period to improve outcomes for children and families. This SIP incorporates planning and strategies related to the Office of Child Abuse Prevention (OCAP) programs: Child Abuse Prevention, Intervention and Treatment (CAPIT), Community-Based Child Abuse Prevention (CBCAP), and Promoting Safe and Stable Families (PSSF) programs. This SIP incorporates the findings of the County Self-Assessment and Peer Review as mandated by AB 636.

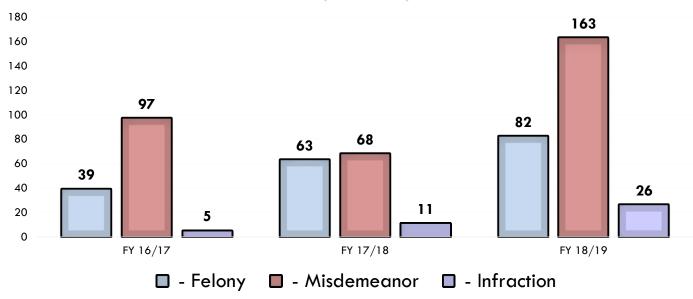
Juvenile Statistics

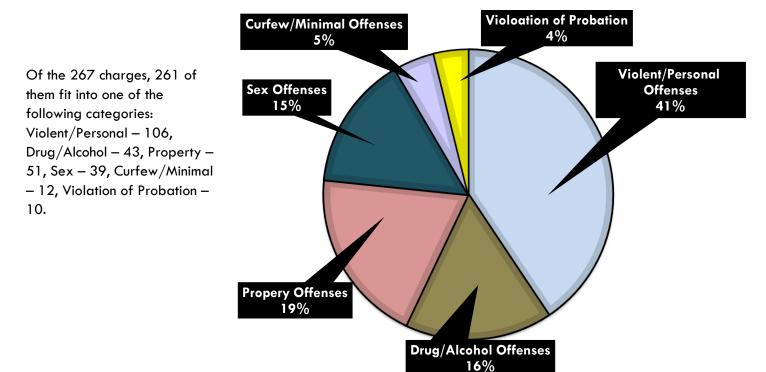
Juvenile Referrals

In FY 18/19, there were a total of 195 referrals received by the Lassen County Juvenile Probation Department. Of the referrals received, there were 82 felony charges, 158 misdemeanor charges and 27 infractions. Because one referral can have more than one charge, the number of charges does not match the number of referrals.

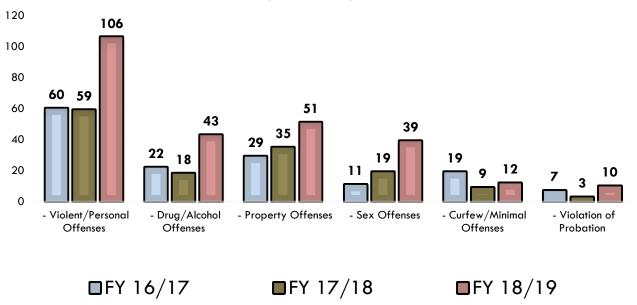


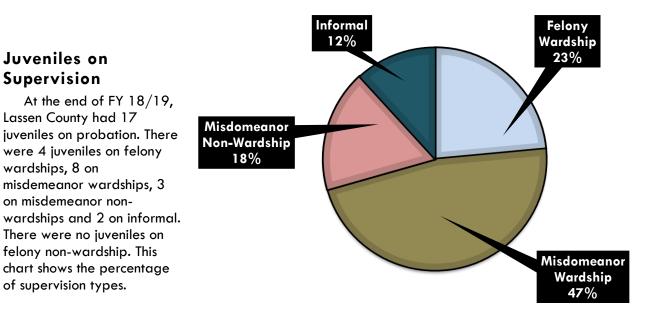
Comparison of Juvenile Referrals by Offense Level for FY 16/17 - 18/19



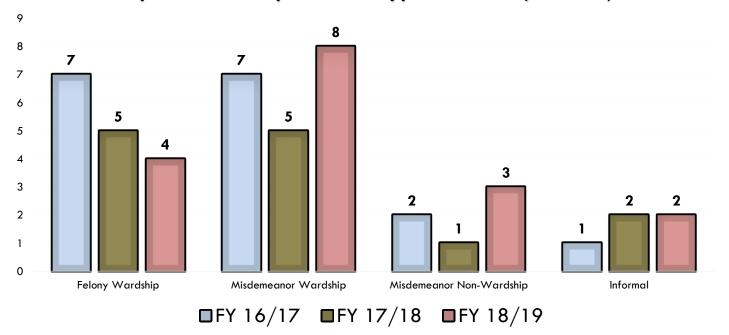


Comparison of Juvenile Referrals by Category For FY 16/17 - 18/19



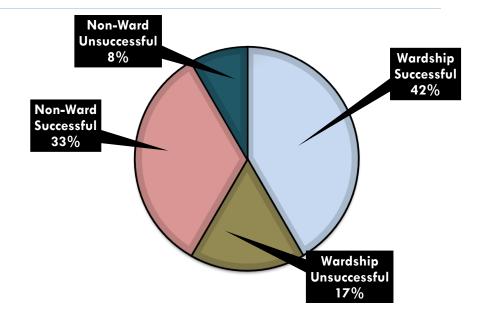


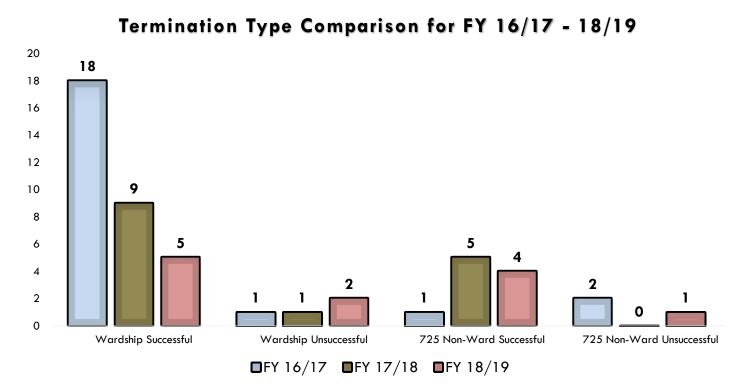
Comparison of Supervision Type for FY 16/17 - 18/19



Outcomes of Juveniles on Supervision

In FY 18/19, Lassen County had a total of 12 probation terminations. There were 5 successful wardships terminations, 2 unsuccessful wardship terminations, 4 successful non-ward terminations and 1 unsuccessful nonward termination. This chart represents this data in percentages.

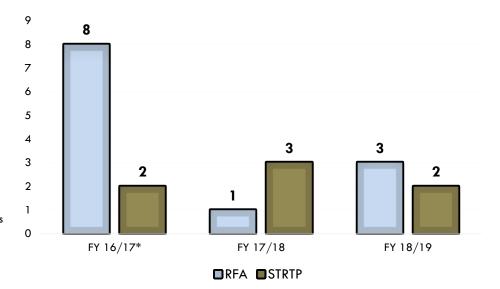




Placement

In FY 18/19, the Juvenile Division of Lassen County Probation had 5 out of home placements. 3 were in RFA placements and 2 were STRTP placements.

* In January of 2017, California began the implementation of Continuum of Care Reform (CCR). For FY 16/17 RFA includes all related and non-related caregiver placements. Also, STRTP includes Group Home placements for this FY.



Reports

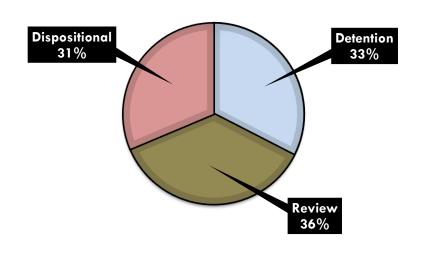
The Juvenile Division of the Lassen County Probation Department provides reports to the Court in a variety of situations. The most filed reports for fiscal years 16/17 through 18/19 are represented in the charts below. The most common reports are:

Dispositional – This is a report that will determine which level of supervision will be recommended for the youth.

<u>**Detention**</u> – Provides the Court with justification for detaining a youth and probation recommendation on continued detention.

<u>**Review**</u> – These are usually status reviews and are usually 6 months apart. This report is used to update the Court on if the youth has been successful or unsuccessful while under supervision.

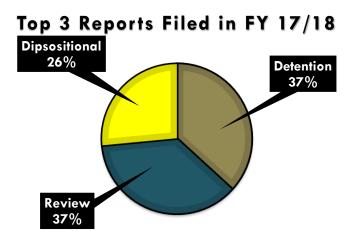
<u>Placement</u> – This is a report to the Court on how a youth is doing while in out of home placement. Out of home placement includes, but is not limited to, STRTPs and RFAs.



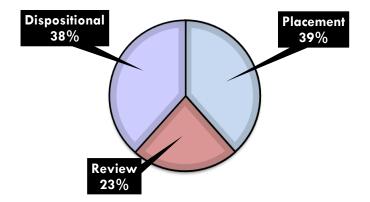
In FY 18/19, the Juvenile Division filed a total of 96 reports with the Court. The top 3 reports are represented in this chart.

Lassen County Probation Department

The following charts represent the top 3 reports filed in FY 17/18 and 16/17.



Top 3 Reports Filed in FY 16/17

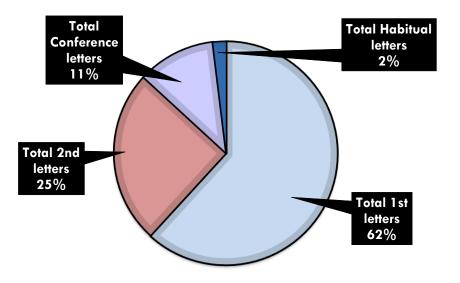


Truancy

In Lassen County, the following schools participate in the Probation Department's Truancy Program: Westwood High School, Fletcher Walker Elementary, Sierra Primary, Fort Sage Middle School, Herlong High School, McKinley Elementary School, Meadow View Elementary School and Diamond View Middle School. The Lassen County Juvenile Probation Department works with the above schools to determine which children are not meeting the attendance requirements. Chronic absenteeism is a predictor of future criminality. The Truancy Program allows the Probation Department to intervene at a preventative level by providing behavior services, referring to community partners and preventing juveniles from entering into the juvenile justice system.

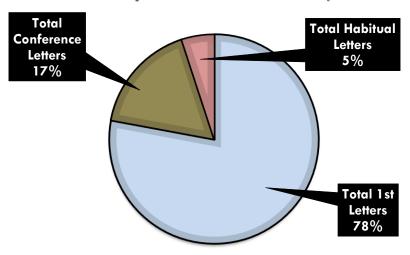
The first step is a 1st letter notifying the parent(s) and/or guardian(s) that their child has too many unexcused absences. The next step is a 2nd letter, this lets the parent(s) and/or guardian(s) know that their child has at least one more unexcused absence since the 1st letter. If the student's attendance does not improve, there will be a conference set up and a conference letter sent letting the parent(s) and/or guardian(s) know that there needs to be a meeting regarding their student's attendance. At the conference a Deputy Probation Officer will explain the rules and laws regarding school attendance and offer suggestions and assistance in helping the family with meeting attendance requirements. Also, during the conference barriers and goals will be discussed and addressed. After the conference, if the attendance is still a problem, a habitual letter will be sent. If after all of these attempts to assist the student and their family, the attendance is still a problem a referral will be sent to the School Attendance Review Board (SARB) and in some instances a referral for criminal prosecution will be sent to the District Attorney.

In the 19/20 school year, Lassen County Probation has implemented the Positive Behavior Interventions and Support (PBIS) Program. With this program, the department will offer support as well as rewards for improved attendance. More information and outcomes will be available in next year's annual report.



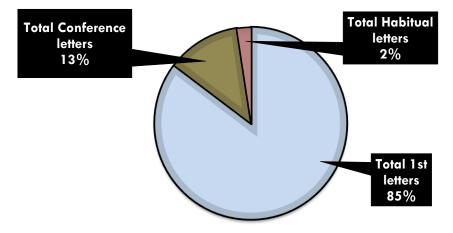
In School Year 18/19 there were a total of 522 1st notices, 212 2nd notices, 95 conference letters and 16 Habitual letters sent. This was the first year that Lassen County Juvenile Probation sent the 2nd notices.

The following charts represent the number of 1^{st} , Conference and Habitual letters sent in School Years 17/18 and 16/17.



Truancy Letters Sent in 17/18

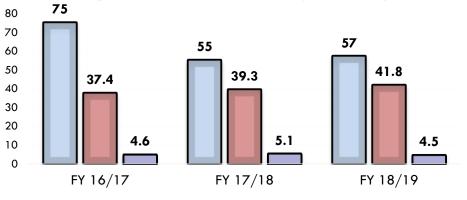




Juvenile Detention in Lassen County

The Juvenile Detention Facility is led by a Supervising Juvenile Detention Counselor who oversees two Juvenile Detention Counselor III's and four Juvenile Detention Counselor I/II's. With the implementation of evidence based practices, prevention services the average daily population decreased to 3.3 late May of 2019. This steady decline prompted discussions of potentially closing Lassen County's Juvenile Detention Facility and short

Bookings, Length of Stay and Daily Population Over FY 16/17 - 18/19



■# of Bookings ■Average Length of Stay ■Average Daily Population

and long term impacts while reinvesting in probation to even further the efforts to reduce the juvenile detention population.

OFFICER OF THE YEAR

Each year the Lassen county Veteran's organizations pay tribute to local law enforcement at the Veteran's Memorial Hall in Susanville. Supervising Deputy Probation Officer, Megan Paterson, was recognized as Lassen County Probation Department's Officer of the Year for 2018.



SPONSORSHIPS

The Lassen County Probation Department enjoys sponsoring local programs. Below are a few programs that were sponsored throughout the fiscal year, and some information on each of them.

Lassen Grizzly Clay Breakers

The Lassen Grizzly Clay Breakers is an organization with a team based shotgun program for Lassen High School students. The coaches are NRA Certified and emphasize gun safety and skill development. This program encourages sportsmanship, individual and academic responsibility, self-discipline as well as commitment to a team.

Hometown Sponsorship

The Lassen County Probation Department sponsored a local youth who is now a college athlete at McPherson College in Kansas.

Police Unity Tour

The Police Unity Tour raises awareness of Law Enforcement Officers who have died in the line of duty as well as raises funds for the National Law Enforcement Officer's Memorial and Museum. The Police Unity Tour was organized in 1997 and was started with just 18 members who were able to raise \$18,000. In 2017, there were 2,500 members and they raised \$2,600,000.

Courage Worldwide Triathalon

Courage Worldwide is an international, non-profit organization that builds homes for children rescued out of sex trafficking around the world. Courage Worldwide started out as an all volunteer organization, and has grown to a multi-million dollar non-profit organization with thirty paid employees, over fifteen hundred acrive volunteers and two long term residential care facilities – one in Northern California and the other in Tanznia, Africa.

COMMITTEES AND GROUPS

The Lassen County Probation Department participates in many committees and groups throughout the year, below are descriptions of some of these committees and groups:

Point-In-Time (PIT) Homeless Count – This count is intended to provide a snapshot of a community's homeless population. The annual count is mandated by the U.S. Department of Housing and Urban Development for communities across the county to receive funding.

Housing Committee – This committee works with HUD and organizes the Point-In-Time (PIT) Homeless Count. The committee meets to assess our current programs and housing assistance and are working on obtaining grants for housing in Lassen County.

Federal Correctional Institution (FCI) Herlong Community Relations Board – This is a quarterly breakfast at the FCI in Herlong, CA. Participants include staff from the FCI, both State Prisons, Sierra Army Depot, local community partners in South County, county departments including Probation and Sherriff's Office as well as other community members. The purpose of the quarterly meetings is to share programs available in the prison as well as agency updates from the attendees.

Service Allocation Team (SAT) – This committee meets bi-weekly to staff juvenile clients in order to coordinate local services. Juvenile SAT oversees the Wraparound cases and is where the wraparound referrals are generated.

Community Corrections Partnership (CCP) – The CCP is comprised of local stakeholders collectively meeting and strategically making decisions. Also, the CCP decides how and where money for realignment is spent with regards to implementing programs to reduce recidivism and promote rehabilitation.

Lassen County Crime Stoppers – The Lassen County Crime Stoppers is a local organization who pays up to \$1,000 for tips and information leading to the arrest of someone who commits a crime. Each week a list of names with photos is released to the public for subjects who are wanted by local law enforcement agencies, including the Lassen County Probation Department.

In addition, the Lassen County Chief Probation Officer, Jennifer Branning, is:

- The Vice Chair for the Chief Probation Officers of California (CPOC) Juvenile Services Committee which guides the work we do in the juvenile arena.
- Small County Representative for the statewide Continuum of Care Reform (CCR) which guides the changes from traditional Foster Care to the Resource Family Approval (RFA) process and Short Term Residential Treatment Program (STRTP).
- Northern Region Chair which keeps communication flowing with the Northern Chiefs and represents their collective voice on a statewide level.

IN HOUSE INSTRUCTORS

Lassen County Probation Department has In House Instructors that afford the department the opportunity to receive required trainings without always having to travel. Below is some information on our In House Instructors.

Jennifer Sommerfield, Supervising Deputy Probation Officer – Jennifer has been with Lassen County Probation for 7 years. She has held the positions of Deputy Probation Officer I, Deputy Probation Officer II and is now a Supervising Deputy Probation Officer in the Adult Division. In fiscal year 18/19, Jennifer has facilitated D-Tac Training and assisted in the Report Writing Training. She also takes part in day to day training of new Deputy Probation Officers.

Robert Roadifer, Day Reporting Center Supervisor – Robert has been with Lassen County Probation/Lassen County Juvenile Detention Facility for 17 years. He has held the positions of Juvenile Hall Counselor, Senior Juvenile Hall Counselor, Deputy Probation Officer I, Deputy Probation Officer II, Superintendent of Lassen County Juvenile Detention Facility, Juvenile Detention Supervisor and is now a Day Reporting Center Supervisor. Robert did not facilitate any trainings in the 18/19 fiscal year, but in the past has facilitated Control Room, Cell Searches, Handcuffing and Transporting. In addition, he has assisted in trainings for using WRAP and Sabre OC Aerosol Projector.

Megan Paterson, Supervising Deputy Probation Officer – Megan has been with Lassen County Probation for 7 years. She has held the positions of Deputy Probation Officer I, Deputy Probation Officer II, Senior Deputy Probation Officer and is now the Supervising Deputy Probation Officer in the Juvenile Division. In fiscal year 18/19, Megan has facilitated Weaponless Defense Tactics, WRAP restraint device, Ohio Youth Assessment System and Report Writing trainings.

Brandon Trau, Probation Support Service Counselor III – Brandon has been with Lassen County Probation/Lassen County Juvenile Detention Facility for four years. He has held the positions of Juvenile Detention Counselor, Juvenile Detention Counselor III and is now a Probation Support Service Counselor III. Brandon is a certified instructor for WRAP restraint device and Sabre Chemical Aerosol Projector. In fiscal year 18/19, Brandon facilitated a WRAP restraint training.

Lassen County Probation Department

Samantha McMullen, DRC Coordinator – Samantha has been with Lassen County Probation Department for four years as the DRC Coordinator. In fiscal year 18/19, Samantha facilitated an ORAS training for the department.

Natasha Cote, Probation Assistant – Natasha has been with Lassen County Probation Department for just under a year as a Probation Assistant. In fiscal year 18/19, Natasha facilitated trainings on 7 Core Values of Kindness and Gratitude as well as developed several others.

COMMUNITY EVENTS

Both the Adult and Juvenile Divisions of the Lassen County Probation Department participate in numerous community events throughout the year. Below are pictures from some of the events the department has taken part in over the fiscal year.



GOALS AND VISION FOR THE UPCOMING YEAR

- Further reduce the juvenile detention population to only those most at risk of reoffending through implementing Trauma Informed Care.
- Redesign Juvenile and Adult Probation programs and supervision.
- Create more opportunities for community involvement and sponsorship opportunities.
- Increase adult and juvenile mentors.
- Re-establish a Juvenile Court Work Program and implement a similar model for adult offenders.

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