



Lassen County

G2

Meeting Minutes Board of Supervisors

DRAFT

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, January 21, 2020

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:30 A.M. OPENING CEREMONIES

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

Present: 5 - Jeff Hemphill, David Teeter, Aaron Albaugh, Chris Gallagher and Tom Hammond

Excuse: 0

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Teeter.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Closed session was not held.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

PUBLIC COMMENTS

District Attorney (DA) Susan Melyssah Rios briefly discussed an article pertaining to the homeless and citations printed in the Lassen County Times the week of January 21, 2020. DA Rios stated the narrative was false and wanted to correct with the Board of Supervisors. DA Rios expressed interest to further discuss the topic at a possible joint meeting with the City of Susanville. DA Rios thanked Supervisor Albaugh for touring her office and extended an invite to the remainder of the Board.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Gallagher: 1) Attended the Westwood Chamber of Commerce Chowder Cookoff; 2) requested to donate \$300 to Lassen Senior Services from

discretionary funds; 3) will not be present at the January 28, 2020, Board of Supervisors meeting.

Supervisor Hammond: 1) Will be attended an an Alliance For Defense Communities meeting February 8 - February 12, 2020, and will not be present for the February 11, 2020, Board of Supervisors meeting. 2) Sierra Army Depot will have job openings advertising this week; 3) will be having a town hall meeting on January 29, 2020, in Doyle; 4) January 23, 2020, will be the first Stake Holders meeting for the US 395 project.

Supervisor Albaugh: 1) Attended a Regional Council Representatives of California (RCRC) meeting; 2) visited California State Assemblywoman Megan Dahle's office and met the staff; 3) met the Regional Forest Supervisor for Region 5, Randy Moore; 4) there will be a crab feed in Big Valley the weekend of January 24, 2020.

Supervisor Hemphill: Attended the Westwood Chamber of Commerce Chowder Cookoff.

Supervisor Teeter: Attended a Depot 6 and a North Central Neighborhood Watch meeting.

INFORMATION/CONSENT CALENDAR

Supervisor Hammond requested to pull Item# G7 - Consolidation of Elections; Supervisor Albaugh requested to pull Item# G1 - Child Advocacy Center and Item# G12 - Standish Pit.

Approval of the Consent Agenda

A motion was made by Supervisor Gallagher, seconded by Supervisor Hemphill, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

AUDITOR'S OFFICE

FUND CASH BALANCES

SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of December 31, 2019.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 12-31-19](#)

This Report was received and filed on the Consent Agenda.

COUNTY ADMINISTRATIVE OFFICE

PERSONNEL REPORT

SUBJECT: Personnel Movement Report for November, 2019.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [Personnel Report](#)

This Report was received and filed on the Consent Agenda.

TITLE III FUNDING

SUBJECT: Approval of request for Title III funds from the Lassen County Sheriff's Office in the amount of \$103,663 for search and rescue and other emergency services training and equipment purchases to provide emergency service on national forest lands.

FISCAL IMPACT: To be paid from Fund/Budget Unit No. 142-0023, Federal Title III.

ACTION REQUESTED: Approve request and authorize public posting.

Attachments: [G4-Title III Request_001](#)

This Action Item was approved on the Consent Agenda.

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting Minutes of January 14, 2020.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

These Minutes were approved on the Consent Agenda.

HEALTH AND SOCIAL SERVICES

WEST HILLS HOSPITAL

SUBJECT: Contract Revisions for West Hills Hospital for Fiscal Year 2019/2020.

FISCAL IMPACT: There is no impact to County General Funds.

ACTION REQUESTED: 1) Approve rate changes to contract for West Hills Hospital; and 2) authorize the CAO to execute the agreement.

Attachments: [BOS HSS West Hills 01.21.2020](#)

This Action Item was approved on the Consent Agenda.

PUBLIC WORKS DEPARTMENT

BEST OF BROADWAY

SUBJECT: Use of Susanville Veterans Memorial Building by Lassen County Best of Broadway for the Year 2020 Theatrical Production.

FISCAL IMPACT: Long term use fee covers building's operational costs. Revenue of \$5,753 to Fund/Budget Unit No. 100-0221.

ACTION REQUESTED: 1) Consider a special long term use fee for use of the Susanville Veterans Memorial Building (SVMB) for a special event by the Lassen County Best of Broadway's (B of B) 2020 theatrical production; and

2) accept long term use fee upon conclusion of event; and 3) utilize currently adopted short term Application and Use Agreement and User Responsibilities for special event use.

Attachments: [PW 2020 BoB Attach](#)

This Action Item was approved on the Consent Agenda.

EAGLE LAKE PIT

SUBJECT: Resolution establishing Pledge of Revenue for Financial Assurance on the Eagle Lake Pit, CA Mine ID# 91-18-0031, in the amount of \$25,000.

FISCAL IMPACT: A Pledge of Revenue from the Road Fund/Budget Unit No. 122-1221 for financial assurance for the reclamation plan on the Eagle Lake Pit in the amount of \$20,000.

ACTION REQUESTED: Adopt Resolution "Resolution Establishing Pledge of Revenue for Eagle Lake Pit (CA Mine ID#91-18-0031) To Satisfy Requirements Of Section 2773.1 Public Resources Code For Financial Assurance To Reclaim Open Pit Mines."

Attachments: [PW Eagle Lake Pit](#)

This Resolution No. 20-005 was adopted on the Consent Agenda.

LASSEN FAMILY SERVICES

SUBJECT: Use of Susanville Veterans Memorial Building by Lassen Family Services for Fundraising Event.

FISCAL IMPACT: Reduced use fee covers building's basic operational costs. Revenue of \$600 to Fund/Budget Unit No. 100-0221.

ACTION REQUESTED: 1) Retroactively consider a special reduced use fee of \$600 for use of the Susanville Veterans Memorial Building by Lassen Family Services for a fundraising special event; and 2) refund \$710 to Lassen Family Services.

Attachments: [PW Lassen Family Services Attach](#)

This Action Item was approved on the Consent Agenda.

WESTSIDE PIT

SUBJECT: Resolution establishing Pledge of Revenue for Financial Assurance on the Westside Pit, CA Mine ID# 91-18-0043, in the amount of \$90,000.

FISCAL IMPACT: A Pledge of Revenue from the Road Fund/Budget Unit No. 122-1221 for financial assurance for the reclamation plan on the Westside Pit in the amount of \$90,000.

ACTION REQUESTED: Adopt Resolution "Resolution Establishing Pledge of Revenue For Westside Pit (CA MINE ID# 91-18-0043) To Satisfy Requirements Of Section 2773.1 Public Resources Code For Financial Assurance To Reclaim Open Pit Mines."

Attachments: [PW Westside Pit Attach](#)

This Resolution No. 20-007 was adopted on the Consent Agenda.

TREASURER/TAX COLLECTOR

PORTFOLIO

SUBJECT: Treasurer's Investment Report for December 31, 2019.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 12-31-19](#)

This Report was received and filed on the Consent Agenda.

VETERANS SERVICES

CAL VET

SUBJECT: Annual CalVet Compliance documents.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Approve; and 2) authorize the Chairman to sign.

Attachments: [Certificate of Compliance Subvention 2019-2020](#)
[Medi-Cal Certificate of Compliance Med 2019-2020](#)

This Action Item was approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

a) Lassen Transit Service Agency Meeting Agenda for January 13, 2020.

b) Susanville City Council Meeting Agenda for January 15, 2020.

Attachments: [MISC CORR](#)

These reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

DISTRICT ATTORNEY

CHILD ADVOCACY CENTER

SUBJECT: Resolution approving the continuation of the Lassen County District Attorney's Child Advocacy Center Program to be funded from monies available through the State of California and administered by the California Office of Emergency Services. (Cal OES).

FISCAL IMPACT: \$176,803 for the Child Advocacy Center; Fund/Budget Unit No. 108-0438.

ACTION REQUESTED: Adopt Resolution.

Attachments: [DA BOS Grant App Request CAC](#)

Multi-Disciplinary Interview Team (MDIT) Coordinator Krystle Hollandsworth gave a brief overview of the Resolution and informed the Board this grant allows

the Child Advocacy Center to continue to develop a child friendly, safe, non-threatening area for victims to discuss abuse. Brief discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, that this Resolution No. 20-003 be adopted. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

COUNTY CLERK-RECORDER

CONSOLIDATION OF ELECTIONS

SUBJECT: Resolution of the Board of Supervisors of the County of Lassen, State of California ordering consolidation of elections and sharing of cost for the March 3, 2020, Presidential Primary Election.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: Adopt Resolution.

Attachments: [G7 Attach](#)

Supervisor Albaugh asked to discuss the election for City of Susanville Council Members. County Clerk-Recorder Julie Bustamante was not present. The Board requested to table this item to later in the meeting to give County Clerk-Recorder Bustamante the opportunity to be present.

RESOLUTION TO CONDUCT ELECTIONS

SUBJECT: Resolution authorizing the Lassen County Clerk-Recorder, Registrar of Voters, to conduct all Federal, State and Local elections in the year 2020.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt Resolution.

Attachments: [ROV Resolution to Conduct Elections 2020 attach](#)

This item was pulled from the Information/Consent Calendar for reconsideration after approval.

A motion was made by Supervisor Hammond, seconded by Supervisor Albaugh to reconsider this item for discussion. The motion carried by the following vote:

AYE: 5 - Hemphill, Teeter, Albaugh, Gallagher, Hammond

Supervisor Hammond asked about elections and the volunteer fire departments. County Counsel Burns gave a brief overview of fire district board terms, vacancies, and special districts. Supervisors Hammond and Gallagher asked about billing and fees for the election of the special districts. Brief discussion was held. County Counsel Burns advised the Board to adopt this Resolution and agendaize election billing at a future board date.

A motion was made by Supervisor Hammond, seconded by Supervisor Albaugh, that this Resolution No. 20-004 be adopted. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

PUBLIC WORKS DEPARTMENT

STANDISH PIT

SUBJECT: Resolution establishing Pledge of Revenue for Financial Assurance on the Standish Pit, CA Mine ID# 91-18-0030, in the amount of \$500,000.

FISCAL IMPACT: A Pledge of Revenue from the Road Fund/Budget Unit No. 122-1221 for financial assurance for the reclamation plan on the Standish Pit in the amount of \$500,000.

ACTION REQUESTED: Adopt Resolution "Resolution Establishing Pledge of Revenue For Standish Pit (CA Mine ID# 91-18-0030) To Satisfy Requirements Of Section 2773.1 Public Resources Code For Financial Assurance To Reclaim Open Pit Mines."

Attachments: [PW Standish Pit Attach](#)

Supervisor Albaugh questioned the value of the reclamation and the closure date. Director of Public Works Larry Millar stated the Pledge of Revenue has decreased since 2009, due to the partial closures of the pit and they are in the process of closing additional areas. Supervisor Hammond asked what the time frame was to close the pit. Director Millar stated they're not under any timeline to close and plan to keep the pit open to use for storage and material. Discussion was held.

SPEAKERS: Randy Darrow.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, that this Resolution No. 20-006 be adopted. The motion carried by the following vote:

Aye: 3 - Teeter, Gallagher and Hammond

Nay: 2 - Hemphill and Albaugh

MATTERS SET FOR TIME CERTAIN

RECOGNITION COMMITTEE PRESENTATION

SUBJECT: 15 Year: David Thompson; 30 Year: Gina Mineau (Sheriff's Office).

FISCAL IMPACT: None.

ACTION: Present awards.

Supervisor Teeter recognized the following employees: 15 Year: David Thompson (Road Department); 30 Year: Gina Mineau (Sheriff's Office).

PUBLIC HEARINGS**COMMUNITY SOCIAL SERVICES**

SUBJECT: Public Hearing for the 2019/2020 State Community Development Block Grant (CDBG) Program Notice of Funding Availability (NOFA).

FISCAL IMPACT: There is no impact to County General Funds.

ACTION REQUESTED: 1) Conduct a Public Hearing to discuss possible applications for funding under the Fiscal Year 2019/2020 CDBG Program; and 2) to solicit citizen input on possible activities to be included in such application.

Attachments: [BOS GLD CDBG - NOFA 01.21.20](#)

Director of Community Social Services (CSS) Jenna Aguilera gave a brief overview of the CDBG grant and stated there have been revisions since the 2014/2015 grant. CSS Director Aguilera also stated this grant is strictly for housing public improvement and services. Those who are interested in applying need to contact Community Social Services as soon as possible as the grant is expected to release in January, 2020. Supervisor Gallagher thanked CSS Director Aguilera for the Spalding project. Extensive discussion was held.

The Public Hearing was open from 10:15 a.m. - 10:19 a.m.

SPEAKERS: Kathy Seabourn with Leavitt Lake Community Services District.

COMMUNITY SOCIAL SERVICES

SUBJECT: Public Hearing on Close Out of Community Development Block Grant (CDBG) Grant #14-CDBG-9891.

FISCAL IMPACT: There is no impact to County General Funds.

ACTION REQUESTED: Conduct a Public Hearing.

Attachments: [BOS GLD CDBG Close Out 01.21.20](#)

Director of Community Social Services (CSS) Jenna Aguilera informed the Board this is a close out of the grant and gave a power point presentation of the projects the grant funded. CSS Director Aguilera also discussed services provided and business that were assisted. Discussion was held.

The Public Hearing was open from 10:35 a.m. - 10:38 a.m.

SPEAKERS: Kathy Seabourn, Randy Darrow.

CAO Egan was absent from 10:28 a.m. - 10:30 a.m.

RECESS: 10:38 a.m. - 10:43 a.m.

DEPARTMENT REPORTS - CONTINUED

COUNTY CLERK-RECORDER

CONSOLIDATION OF ELECTIONS

SUBJECT: Resolution of the Board of Supervisors of the County of Lassen, State of California ordering consolidation of elections and sharing of cost for the March 3, 2020, Presidential Primary Election.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: Adopt Resolution.

Attachments: [G7 Attach](#)

Supervisor Albaugh stated he asked for this item to be pulled to ask about consolidation of cost sharing with the City of Susanville due to the sales tax being placed on the ballot. County Clerk-Recorder Julie Bustamante stated there were three Resolutions. One called for Measure N and a second called for three council members. Brief discussion was held.

A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that this Resolution No. 20-008 be adopted. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

MATTERS SET FOR TIME CERTAIN - CONTINUED**COMMUNITY SOCIAL SERVICES**

SUBJECT: Resolution authorizing Community Social Services (CSS) Department to participate in one-time housing funds for Whole Person Care Pilots funding opportunity.

FISCAL IMPACT: There is no impact to County General Funds.

ACTION REQUESTED: 1) Adopt Resolution; and 2) authorize the Health and Social Services (HSS) Director, or CSS Director, to execute a grant agreement, additional application and participation documentation, and all relevant materials necessary to implement program funds.

Attachments: [BOS CSS WPC 01.21.2020](#)

Director of Health and Social Services (HSS) Barbara Longo stated this Resolution is to accept grant funds and gave a brief overview of the grant and what the funds could be used for. Director Longo also stated HSS had been collaborating with the Sheriff's Department, Probation and several other departments to come together to cover the whole needs of the person requesting assistance. HSS has been actively speaking with the homeless in Lassen County to see what their needs are to get them to the next level for assistance. Director Longo informed the Board this grant is a one time funding to be spent over a period of five years, additional staff would not be added and HSS already had a Housing and Behavioral Health team that will be working with other county departments. Discussion was held.

SPEAKERS: Chief Probation Officer Jennifer Branning, Randy Darrow, Gary Bridges.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, that this Resolution No. 20-009 be adopted. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

ENVIRONMENTAL HEALTH

SUBJECT: Approval of Draft Local Area Management Plan (LAMP) for Onsite Wastewater Treatment Systems (OWTS).

FISCAL IMPACT: There is no impact to County General Fund.

ACTION REQUESTED: 1) Approve the Draft Local Area Management Plan for submission to the Lahontan Regional Water Quality Control Board (LRWQCB) for review and approval.

Attachments: [BOS EH LAMP 01.21.2020](#)

Director of Health and Social Services (HSS) Barbara Longo gave a brief overview of the Local Area Management Plan (LAMP) and the different tiers. Director Longo also stated Trevor Miller was the Professional Engineer from Lahontan Regional Water Quality Board who has been working with the Environment Health (EH) Director Ellen Cognina. EH Director Cognina gave an extensive presentation of the LAMP. Mr. Miller also explained the provisions and tiers of the plan. Discussion was held. County Counsel Burns recommended to the Board to table this item for the January 28, 2020, Board of Supervisors meeting. Mr. Miller encouraged the Board to review other counties plans.

A motion was made by Supervisor Hemphill, seconded by Supervisor Gallagher, to table this item to the January 28, 2020, Board of Supervisors meeting. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

BOARDS AND COMMISSIONS

PSA 2 AREA AGENCY ON AGING ADVISORY COUNCIL

SUBJECT: Vacancy on the PSA 2 Area Agency on Aging Advisory Council.

FISCAL IMPACT: None.

ACTION REQUESTED: Consider making appointment. (Kay White)

Attachments: [PSA2 Attach](#)

A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that this Appointment be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

MILFORD FIRE DISTRICT

SUBJECT: Two (2) vacancies on the Milford Fire District.

FISCAL IMPACT: None.

ACTION REQUESTED: Consider making re-appointments. (Tracie Lee; Dena

Wemple)

Attachments: [Milford FD Attach](#)

A motion was made by Supervisor Hemphill, seconded by Supervisor Albaugh, that these Reappointments be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

DEPARTMENT REPORTS - CONTINUED

BOARD OF SUPERVISORS

SUPERVISOR HEMPHILL

SUBJECT: Discussion and direction to county staff to organize a joint meeting of the Lassen County Board of Supervisors with the City of Susanville City Council.

FISCAL IMPACT: None.

ACTION REQUESTED: Provide direction to staff.

Attachments: [BOS Joint Meeting with City](#)

CAO Egan stated Supervisor Hemphill had requested to have a joint meeting with the City of Susanville to discuss the homeless issue surrounding Lassen County and to choose a date and venue for the meeting. CAO Egan stated the meeting would need to be held as a special meeting. The Board agreed to schedule the meeting for February 18, 2020, in the evening to be held at Jensen Hall. Brief discussion was held.

SHERIFF'S DEPARTMENT

INMATE WELFARE TRUST FUND REPORT

SUBJECT: California Penal Code Section 4025(c) requires an itemized annual report of the activity of the Inmate Welfare Trust Fund to be submitted to the Board of Supervisors for review. Accordingly, the Fiscal Year 2018-2019 Annual Inmate Welfare report is attached for the Board's information and review.

FISCAL IMPACT: No fiscal impact to the County. Report is informational report to the Board.

ACTION REQUESTED: Report from the Sheriff's Office to be reviewed by the Board.

Attachments: [SO IWF Report Attach](#)

Lieutenant John McGarva gave a brief presentation on the Inmate Welfare Trust Fund. Lt. McGarva stated the Trust Fund is specifically used for funding inmates with indigent clothing, televisions, cable, hygiene kits and canteen. The Trust Fund also helps fund half of the position that oversee's the Commissary. Brief discussion was held.

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

Nothing to Report.

ADJOURNMENT

There being no further business, the meeting is adjourned at 12:05 p.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board