



Lassen County

Meeting Minutes Board of Supervisors

DRAFT

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, January 28, 2020

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:30 A.M. OPENING CEREMONIES

Present: Supervisors Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

Supervisor Gallagher was absent by prearrangement.

Present: 4 - Jeff Hemphill, David Teeter, Aaron Albaugh and Tom Hammond

Absent: 1 - Chris Gallagher

Excuse: 0

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Teeter.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Closed session was not held.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that this Agenda be approved. The motion carried by the following vote:

Aye: 4 - Hemphill, Teeter, Albaugh and Hammond

Absent: 1 - Gallagher

PUBLIC COMMENTS

Assistant Planning and Building Services Director Gaylon Norwood: informed the Board the inaugural meeting for the Big Valley Advisory Committee will be meeting at the Veteran's Hall in Bieber on Monday, February 3, 2020, at 4:00 p.m.

Chief Probation Officer Jennifer Branning: invited the Board to the Probation Department's 75th Anniversary Party and gave a brief overview of the history of the Probation Department.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Hammond: 1) Will not be present for the February 11, 2020, Board of Supervisors meeting; 2) attended the first Stakeholders meeting for the US Highway 395 project.

Supervisor Hemphill: 1) Attended the first Stakeholders meeting; 2) attended the bull sale in Red Bluff; 3) requested CAO Egan to discuss the recently attended Stakeholders meeting in Washoe County.

Supervisor Albaugh: 1) Attended the bull sale in Red Bluff; 2) attended the crab feed in Big Valley; 3) thanked Assistant Planning and Building Services Director Gaylon Norwood for announcing the first Big Valley Advisory Committee meeting.

Supervisor Teeter: 1) Attended a Northern Rural Training and Employment Consortium (NoRTEC) meeting; 2) congratulated to the local transportation commission staff for working to get Caltrans to come to Susanville to make possible changes to Main Street.

CAO Egan: Attended the first Stakeholders meeting in Washoe County. Washoe County and the City of Reno have homeless problems and permitted ten thousand homes off of US Highway 395 and I80 (Spaghetti Bowl). Eventually they're going to need a 4-6 lane highway. Everyone is in favor of the US Highway 395 project to expand. Discussion was held.

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G4 - Memorandum of Understanding Amendment and Item# G5 - Grants and Loans.

BOARD OF SUPERVISORS

Approval of the Consent Agenda

A motion was made by Supervisor Albaugh, seconded by Supervisor Hemphill, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 4 - Hemphill, Teeter, Albaugh and Hammond

Absent: 1 - Gallagher

SUPERVISOR GALLAGHER

SUBJECT: Request to designate: \$300 to the Lassen Senior Services.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditure.

This Action Item was approved on the Consent Agenda.

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting Minutes of January 21, 2020.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINUTES](#)

These Minutes were approved on the Consent Agenda.

HEALTH AND SOCIAL SERVICES

PARTNERSHIP HEALTHPLAN OF CALIFORNIA

SUBJECT: Amendment to the Agreement with Partnership HealthPlan of California to provide covered Drug Medi-Cal services for Substance Use Disorder/Alcohol and Other Drugs Services.

FISCAL IMPACT: There is no impact to County General Funds. This is a Revenue Agreement.

ACTION REQUESTED: 1) Approve the Amendment; and 2) Authorize the County Administrative Officer to execute the Amendment.

Attachments: [BOS BH SUD PHP Amendment 01.28.2020](#)

This Action Item was approved on the Consent Agenda.

PRISON TRIAL COSTS

PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS

SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July, 2019, through December, 2019.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments: [Prison Trail Report](#)

This Report was received and filed on the Consent Agenda.

DEPARTMENT REPORTS

HEALTH AND SOCIAL SERVICES

MEMORANDUM OF UNDERSTANDING (MOU) AMENDMENT

SUBJECT: Amendment to the Memorandum of Understanding with Partnership HealthPlan of California for the Local Innovation Grant on Housing.

FISCAL IMPACT: There is no impact to County General Funds. This is a Revenue Agreement.

ACTION REQUESTED: 1) Approve the Amendment; and 2) authorize the County Administrative Officer to execute the Amendment.

Attachments: [BOS GLD Innovation Grant Amendment 01.28.2020](#)

Supervisor Albaugh stated there has been a great deal of talk regarding the homeless situation and what we were going to do as a county to facilitate the problems and issues of these programs. Director of Health and Social Services Barbara Longo stated Health and Social Services would be receiving different grants to assist the homeless in Lassen County to provide services to get the homeless stabilized, shelter and a financial plan. This is the priority and where funding can be disbursed. Director Longo also stated Item# G5 also has to do with funding to set up programs. This also includes assistance with moving costs, deposits and having utilities set up. Extensive discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hemphill, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Hemphill, Teeter, Albaugh and Hammond

Absent: 1 - Gallagher

GRANTS AND LOANS

SUBJECT: California Emergency Solutions and Housing Program Sub Recipient Agreement between Shasta County and Lassen County.

FISCAL IMPACT: There is no impact to County General Funds. This is a Revenue Agreement.

ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [BOS GLD CESH Agreement 01.28.2020](#)

A motion was made by Supervisor Albaugh, seconded by Supervisor Hemphill, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Hemphill, Teeter, Albaugh and Hammond

Absent: 1 - Gallagher

ENVIRONMENTAL HEALTH

SUBJECT: Approval of Draft Local Area Management Program (LAMP) for Onsite Wastewater Treatment Systems (OWTS).

FISCAL IMPACT: There is no impact to County General Fund.

ACTION REQUESTED: 1) Approve the Draft Local Area Management Program for submission to the Lahontan Regional Water Quality Control Board (LRWQCB) for review and approval.

Attachments: [BOS EH LAMP 01.28.2020](#)

Health and Social Services Director Barbara Longo reminded the Board this item was presented at the Board of Supervisors meeting held on January 21, 2020, discussing the Local Area Management Program (LAMP) to present to the Lahontan Regional Quality Control Board. Director Longo stated a draft copy

had been released for public comment. Director Longo also added that there are substantial concerns that need to be addressed and need to have more active control. Director Longo stated the request for today is to take no action and reagendaize for a later meeting to review the public comments with Planning and Building Services Director Maurice Anderson and re-design the plan. Discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, to table this item for a future date. The motion carried by the following vote:

Aye: 4 - Hemphill, Teeter, Albaugh and Hammond

Absent: 1 - Gallagher

PUBLIC HEARINGS

PLANNING AND BUILDING SERVICES

SUBJECT: Proposed amendment to Title 18 of the Lassen County Code to add section 18.108.300 to regulate the placement of cargo containers in certain districts given particular minimum acreage and color requirements (File#318.01.53).

FISCAL IMPACT: Potential increase in General Fund 100 revenues if Use Permit applications are required.

ACTION REQUESTED: 1) Receive report from staff and recommendation of approval from Planning Commission; and 2) conduct a Public Hearing; and 3) introduce and adopt, by title only, the proposed ordinance to regulate the placement of cargo containers; or 4) provide direction to staff.

Attachments: [PB CargoOrd 1-28-20 pkt Rev](#)

Assistant Planning and Building Services Director Gaylon Norwood gave a brief overview of the proposed amendment to Title 18, to add a section pertaining to cargo containers. Assistant Director Norwood stated the ordinance being presented contains the changes to Title 18, and would require a 3/5 vote for adoption. Assistant Director Norwood also discussed parcel acreage, zoning, setbacks and exclusions. Supervisor Hemphill asked how many complaints have been received in the last five years regarding cargo containers and Supervisor Albaugh asked what prompted this to be reviewed. Assistant Director Norwood stated very few complaints have been made and the Planning Commission wanted this item to be reviewed.

The Public Hearing was open from 10:08 a.m. - 10:18 a.m.

SPEAKERS IN FAVOR: None.

SPEAKERS OPPOSED: Terry Mallery, Duane Breazier, Gary Bridges.

CAO Egan stated this proposal was not initiated by the Planning Commission. Supervisor Albaugh reminded everyone that Lassen County has a nuisance and abatement process and if there's a nuisance there is a remedy. Extensive discussion was held.

This matter died for lack of a motion.

MATTERS SET FOR TIME CERTAIN

JUNIOR FAIR ADVISORY BOARD

SUBJECT: Lassen County Jr. Fair Advisory Board presentation.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive presentation.

Lassen County Fair Advisory Board Member and Advisor for the Lassen County Junior Fair Advisory Board Holly Mueller introduced herself and stated a few of the members of the Jr. Fair Advisory Board will be presenting. The Jr. Fair Advisory Board Members stated they were working on more activities for youth. The Jr. Fair Advisory Board was started a few years ago. They assist the Fair Advisory Board with the annual fair, the Blue Grass Festival, ice cream booth, the Children's Fair, the Remarkabull Rock Project and hide painted rocks around the fair ground, Minute to Win It, Redneck Relay, Skills Day, Swine Skills Day, and attended the Western Fair Association Conference in Reno. The Jr. Fair Advisory Board also discussed plans for the upcoming year. Ms. Mueller also informed the Board they will begin to have fund raisers. Discussion was held. Supervisor Albaugh requested to donate \$250 to the Jr. Fair Advisory Board for the Remarkabull costume. Discussion was held.

CAO Egan was absent from 10:26 a.m. - 10:27 a.m.

RECESS: 10:36 a.m. - 10:43 a.m.

DEPARTMENT REPORTS - CONTINUED

FAIR

AGREEMENT

SUBJECT: Wold Amusements Inc. 1 year Carnival Agreement.

FISCAL IMPACT: Guarantee \$50,000 revenue Fund/Budget Unit No. 175-1751.

ACTION REQUESTED: 1) Approve agreement; and 2) authorize the Chairman to sign; and/or 3) provide direction to staff.

Attachments: [Wold Amusements Inc. 1 year Carnival Agreement](#)

Fair Manager Jim Wolcott gave a brief overview of the carnival contract and operator for the 2020 fair. Fair Manager Wolcott stated the agreement is only for one year to see how the carnival is attended and then will submit another Request for Proposal (RFP) for five years if the operator does well. This carnival operator has also provided services in Plumas and Modoc counties. Discussion was held.

A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that this Action Item be approved. The

motion carried by the following vote:

Aye: 4 - Hemphill, Teeter, Albaugh and Hammond

Absent: 1 - Gallagher

PROBATION DEPARTMENT

ANNUAL REPORT

SUBJECT: Present Lassen County Probation Annual report for Fiscal Year 2018/2019.

FISCAL IMPACT: none.

ACTION REQUESTED: Receive and file report.

Attachments: [Prob Annual Report FY 2018-19 Attach](#)

Chief Probation Officer Jennifer Branning introduced the Criminal Justice Analyst Devin Chandler and gave a brief overview of the data decisions and purpose for an Analyst. Analyst Chandler gave a detailed overview of her job description and the report for the Board. Chief Probation Officer Branning stated she would be looking at expanding and requested any ideas from the Board of Supervisors to improve. Supervisor Albaugh thanked the Probation Department for a well put together presentation. Chief Probation Officer Branning also stated they were the only Probation Department to put together a Foster Program. They support the education needs and rights of the youth and care for the child's welfare. Chief Probation Officer Branning also discussed the requirements for referrals. The Probation Department also requests help for tutoring and educational needs for the youth. Discussion was held.

PUBLIC WORKS DEPARTMENT

FLEET

SUBJECT: Lassen County Road Department Equipment Fleet.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive report; and 2) Provide any direction to staff.

Attachments: [PW Fleet Attach](#)

Director of Public Works Larry Millar gave a brief overview of the current inventory of equipment and stated his department has 166 pieces of equipment in their fleet. Director Millar also stated they have been retrofitting aging equipment, replacing and upgrading equipment and surplus what isn't needed. Discussion was held.

SPEAKERS: Road Superintendent Bob McGarva, Road/Shop Supervisor Nicholas Dillon.

SOLID WASTE

RANGE INCREASE

SUBJECT: Range Increase for Specific Positions within the Solid Waste Fund that provides county staffing to the Lassen Regional Solid Waste Management Authority.

FISCAL IMPACT: None. There will be no impact to the County General Fund with the increased salaries. There are funds available in Solid Waste Fund/Budget Unit No 585-0241.

ACTION REQUESTED: Approve the requested range increase.

Attachments: [200128 - staff report solid waste](#)

CAO Egan informed the Board there are some employees working in the solid waste area that are impacted by the the minimum wage increase. These employees will need to be placed in the next pay range to comply with the wage laws of California.

A motion was made by Supervisor Hammond, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Hemphill, Teeter, Albaugh and Hammond

Absent: 1 - Gallagher

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan announced: staff spent a lot of time discussing the homeless issue and the special Board of Supervisors meeting we will be having on February 18, 2020. The public and staff through law enforcement, code enforcement, Health and Social Services continue to work on the problem. Services are being offered to those who are in need. The county does receive funding to provide services from Behavioral Health to those in need in both jurisdictions.

ADJOURNMENT

There being no further business, the meeting is adjourned at 11:12 a.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board