



Lassen County

G2

Meeting Minutes Board of Supervisors

DRAFT

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, March 10, 2020

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:32 A.M. CALL TO ORDER

Present: 5 - Jeff Hemphill, David Teeter, Aaron Albaugh, Chris Gallagher and Tom Hammond

Excuse: 0

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Teeter.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Closed session was not held.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

PUBLIC COMMENTS

Director of Health and Social Services (HSS) Director Barbara Longo: Gave a brief update on the COVID-19 virus.

Randy Darrow: Asked Director Longo about housing for those who contract the COVID-19 virus.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Gallagher: 1) Thanked everyone who participated in the election; 2) announced Jack Harding from Clear Creek will be celebrating his 100th birthday today; 3) a missing person in Spalding was found and expressed the importance of having volunteer fire departments; 4) has been working with the Lake Forest Fire Chief on the Community Development Block (CDBG) Grant; 5) requested to donate from discretionary funds \$200 to the Westwood High School Drama Team to go to Ashland, Oregon.

Supervisor Hammond: 1) Had a town hall meeting in Herlong; 2) will be having a

town hall meeting on Saturday, March 14, 2020, in Cold Springs with Washoe County; 3) stated the Public Affairs Officer visited the Sierra Army Depot.
Supervisor Albaugh: 1) Attended a Big Valley Groundwater Advisory Committee (BVAC) meeting; 2) had a town hall meeting with Jerry Burns and thanked Lassen County Superintendent of Schools Patricia Gunderson for attending; 3) will be attending a Regional Council Representatives of California (RCRC) meeting on March 11, 2020; 4) will be attending an Environmental Services Joint Powers Authority (ESJPA) meeting.

Supervisor Hemphill: 1) Attended a BVAC meeting; 2) attended a Lassen County Transportation Commission (LCTC) meeting; 3) weighed steers for fair; 4) announced that Sunday, March 15, 2020, is the St. Patrick's Day dinner at the Janesville Firehall; 5) will be having a meeting in Milford with the Community Association; 6) announced Supervisor Teeter is selling tickets to the Best of Broadway.

Supervisor Teeter: 1) Attended a Lassen County Transportation Commission (LCTC) meeting; 2) attended a Lassen Transit Service Agency (LTSA) meeting; 2) Cap M returning to perform another show; 3) discussed safety on Main Street; 4) announced the 2020 Presidential Primary Election was over and congratulated all the candidates that ran for an office.

CAO Egan was absent from 9:49 a.m. - 9:50 A.M.

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh pulled Item# G5 - Community Social Services and Item# G6 Transportation Management.

BOARD OF SUPERVISORS

Approval of the Consent Agenda

A motion was made by Supervisor Hemphill, seconded by Supervisor Gallagher, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

SUPERVISOR HEMPHILL

SUBJECT: Request to designate: \$500 to the Lassen High School Clay Breakers.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. (100-0011).

ACTION REQUESTED: Approve expenditure.

This Action Item was approved on the Consent Agenda.

SUPERVISOR ALBAUGH

SUBJECT: Request to designate: \$500 to the Susanville Indian Rancheria

POW-WOW.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. (100-0011).

ACTION REQUESTED: Approve expenditure.

This Action Item was approved on the Consent Agenda.

SUPERVISOR GALLAGHER

SUBJECT: Request to designate: \$250 to the Lassen High School Clay Breakers; and \$250 to the Junior Fishing Derby.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. (100-0011).

ACTION REQUESTED: Approve expenditures.

This Action Item was approved on the Consent Agenda.

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting Minutes of February 25, 2020.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [MINS](#)

AGREEMENT

SUBJECT: Agreement with University of California Davis, for Lassen County Peer Review and Self Assessment for Fiscal Year 2019/2021.

FISCAL IMPACT: There is no impact to County General Fund. The cost for this will be covered by Fund/Budget Unit No, 120-853.

ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the Agreements.

Attachments: [BOS HSS UC DAVIS 03.10.20](#)

This Action Item was approved on the Consent Agenda.

HEALTH AND SOCIAL SERVICES

VEHICLE PURCHASE

SUBJECT: Request for Approval of Vehicle Purchase via State of California Contract 1-18-23-20D.

FISCAL IMPACT: There is no impact to the General Fund. Funding for these purchases will come from (MHSA) Fund/Budget Unit No. 164-0752 for one vehicle for \$29,178.61; and from Alcohol and Drug (AOD) Fund/Budget Unit No.110-0771 for two vehicles for \$59,708.56.

ACTION REQUESTED: Approve the purchase of three vehicles as listed below through State of California Contract No. 1-18-23-20D for a total not to exceed \$88,887.17.

Attachments: [HSS BH AOD Vehicle Purchase 03.10.20](#)

This Action Item was approved on the Consent Agenda.

PLANNING AND BUILDING SERVICES

COUNTY SURVEYOR

SUBJECT: Resolution to approve Parcel Map No. 2019-002, a parcel map for Dennis and Amy Fiddament, located in a portion of Section 16, Township 28 North, Range 13 East, Mount Diablo Base and Meridian.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt Resolution.

Attachments: [PB FiddamentPM 3-10-20 pkt](#)

This Resolution No. 20-011 was adopted on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Susanville City Council Regular Meeting agenda for March 4, 2020.
- b) Lassen County Behavioral Health Advisory Board meeting agenda for March 9, 2020.
- c) Lassen County Technical Advisory Committee Meeting Notice of Cancellation for March 5, 2020.
- d) Lassen County Planning Commission Regular Meeting Notice of Cancellation for March 3, 2020. The next regularly scheduled meeting will be held on April 7, 2020.

Attachments: [Misc Corr](#)

These reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

HEALTH AND SOCIAL SERVICES

COMMUNITY SOCIAL SERVICES

SUBJECT: Job Description Approval for Facilitator Supervisor (Wraparound).

FISCAL IMPACT: There is no impact to the General Fund. Funds are budgeted within Health and Social Services Fund/Budget Unit No. 110-754 to support this position.

ACTION REQUESTED: Approve Facilitator Supervisor (Wraparound) Job Description.

Attachments: [BOS HSS Wraparound Supervisor Job Description 03.10.20](#)

Supervisor Albaugh asked for additional detail of the facilitator position and number of clients for this program. Director of Community Social Services Jenna Aguilera gave a brief overview of the services the program provides for youth and families that have difficulties functioning as a family. Wraparound Facilitator

Daisy Murdock discussed the functions of the program and resources provided for families. Discussion was held.

SPEAKERS: Jason Vial from Health and Social Services, Gary Bridges, Randy Darrow.

CAO Egan was absent from 9:57 a.m. - 9:58 a.m.

A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

MATTERS SET FOR TIME CERTAIN

BOARD OF SUPERVISORS

SUBJECT: Auditor Appointment.

FISCAL IMPACT: No increase to the General Fund as costs are budgeted.

ACTION REQUESTED: Conduct interviews of the three candidates for the elected Auditor appointment and provide direction to staff.

Attachments: [Ag Memo - Auditor Appointment](#)

CAO Egan reminded the Board that the current Auditor Diana Wemple had submitted a Letter of Resignation effective the end of March, 2020. CAO Egan also reminded Board the position of the Auditor is an elected office. CAO Egan explained the policy and procedure when an elected official resigns/retires mid-term. CAO Egan offered to conduct the interviews on behalf of the Board and they could address questions during that time. The three applicants, Julie Morgan, Lori Pearce and Taya Morrison introduced themselves to the Board. CAO Egan asked a series of the same questions for each applicant. Brief discussion was held.

RECESS: 10:41 a.m. - 10:49 a.m.

DEPARTMENT REPORTS - CONTINUED

HEALTH AND SOCIAL SERVICES

TRANSPORTATION MANAGEMENT

SUBJECT: Agreement with Medical Transportation Management, Inc. for 2020/2021.

FISCAL IMPACT: There is no impact to County General Fund. This is a revenue agreement.

ACTION REQUESTED: 1) approve the Agreement; and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [BOS HSS MTM 03.10.2020](#)

Supervisor Albaugh asked about the cost per mile. Director of Health and Social Services (HSS) Barbara Longo stated this agreement is a solution for Lassen County. The state mandates all non-medical transportation for medical clients. When the state became aware of Lassen County providing transportation for these services they required Lassen County to partner with Medical Transportation Management, Inc. (MTM). MTM is based out of Las Vegas, Nevada, and was sub-contracting with partners in the Bay Area for transportation of Lassen County clients. Clients weren't being picked up. This agreement allows MTM to sub-contract with partners in Redding. The rate is set by the partnership agreement and it is benefit to Lassen County's. Discussion was held.

A motion was made by Supervisor Hemphill, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

FAIR

FAIR

SUBJECT: Elevator Installation Contract.

FISCAL IMPACT: \$53,530 from Accumulated Capital Outlay (ACO)

Fund/Budget Unit No. 119-1191.

ACTION REQUESTED: 1) Award the bid to Hankin Specialty Elevators, Inc. in the amount of \$53,530; and 2) increase appropriation \$53,530 from ACO Fund/Budget Unit No. 119-1191 (4/5 vote required); and 3) authorize the Chairman or County Administrative Officer to execute contract; and/or 4) provide direction to staff.

Attachments: [Fair Elevator](#)

Fair Manager Jim Wolcott stated this item was for the elevator contract . The elevator should be delivered in approximately eight weeks. Fair Manger Wolcott also stated the old elevator would be removed by Hankins as part of the contract and is hoping the new elevator would be installed in time for this year's fair. Brief discussion was held.

A motion was made by Supervisor Hemphill, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Hemphill, Teeter, Albaugh, Gallagher and Hammond

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

Nothing to report.

CORRESPONDENCE

a) Correspondence Lassen Municipal Utility District (LMUD) re: Hayden Hill Reclamation Plan - Power Transmission Line.

Attachments: [Correspondence](#)

CAO Egan reminded the Board they had previously requested a letter to be written to Lassen Municipal Utility District (LMUD) regarding the Hayden Hill power line requestnig to remove the line or a legal defensive alternate to leave the line. The letter in the packet is LMUD's response. Brief discussion was held. CAO Egan stated there are parties to this issue that are present and may wish to speak. The Board agreed to re-open public comment.

PUBLIC COMMENT - REOPENED

SPEAKERS: LMUD General Manager Doug Smith, Pat Wood, Larry Newhall, Gary Bridges, Chris Cole.

RECESS: 11:17 a.m. - 5:33 a.m.

The Board of Supervisors reconvened at 5:33 p.m. at the Lassen County Fairground, Jensen Hall, located at 195 Russell Avenue, Susanville, Ca.

The Fair Advisory Board was present.

FAIRGROUND MAINTENANCE

SUBJECT: Lassen County Fairground Maintenance.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive presentation; and/or 2) provide direction to staff.

Attachments: [doc00347120200305113808](#)

The Fair Advisory Board gave a brief overview of the items that needed attention in the fairgrounds, the cost, and what is currently being worked on. Brief discussion was held.

PREMIUM BOOK

SUBJECT: Lassen County Fair Premium Book.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive presentation; and/or provide direction to staff.

Attachments: [Premium Book 1](#)

[Premium Book 2](#)

[Premium Book 3](#)

The Fair Advisory Board gave a detailed itinerary of the activities that will be occurring at the 2020 Lassen County Fair. Discussion was held.

LIVESTOCK PRESENTATION

SUBJECT: Lassen County Fair poultry cancellation and substitutes.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive presentation.

Attachments: [Livestock Presentation](#)

The Fair Advisory Board discussed livestock and poultry changes for the Lassen County 2020 Fair. Fair Advisory Board Member Holly Mueller also gave an update on the Junior Fair Advisory Board and fund raisers planned. Brief discussion was held regarding the Fair Manager Jim Wolcott.

ADJOURNMENT

There being no further business, the meeting is adjourned at 6:34 p.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board