Lassen County

DRAFT

Meeting Minutes

Board of Supervisors Special Meeting

LASSEN COUNTY SUPERVISORS:
DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER; DISTRICT 3 - JEFF HEMPHILL - VICE CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, April 28, 2020 **9:00 AM** **Lassen County Fairgrounds**
Jensen Hall
195 Russell Ave
Susanville, CA 96130

9:02 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

PUBLIC COMMENT

None.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session item:

1) Employee performance evaluation: County Administrative Officer.

CLOSED SESSION

Closed session was held from 9:03 a.m. - 9:35 a.m.

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: CAO Egan.

County Counsel Burns was present from 9:25 a.m. - 9:35 a.m.

Deputy Clerk of the Board Yderraga was not present.

RECESS: 9:35a.m. - 9:40 a.m.

9:40 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Teeter.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session item:

1) Employee performance evaluation: County Administrative Officer.

No reportable action.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

PUBLIC COMMENTS

None.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Albaugh: There will be a Big Valley Advisory Committee meeting on May 6, 2020. This meeting can be attended via Zoom (teleconference).
Supervisor Gallagher: Attended a Lassen Volcanic Byway Partnership meeting via Zoom.
Supervisor Hammond: Nothing to report.
Supervisor Hemphill: Participated in a truck rally on April 25, 2020.
Supervisor Teeter: Briefly discussed COVID-19 and social distancing.

INFORMATION/CONSENT CALENDAR

Deputy Clerk of the Board Yderraga requested the Board to pull Item# G1 - Minutes for an error of the last name of Shane Starr; Supervisor Albaugh requested to pull Item# G2 - Review of Local Emergency Services.

DEPARTMENT REPORTS

COUNTY CLERK-RECORDER

MINUTES
SUBJECT: Meeting Minutes of April 21, 2020.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: DRAFT MINS

A motion was made by Supervisor Hemphill, seconded by Supervisor Gallagher, that these Minutes be approved as amended. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

OFFICE OF EMERGENCY SERVICES

REVIEW OF LOCAL EMERGENCY
SUBJECT: Review Proclamation of Local Emergency, Resolution No. 20-014 and the Local Health Emergency Regarding Novel Coronavirus (COVID-19), Resolution No. 20-015.
FISCAL IMPACT: None.
ACTION REQUESTED: Review and continue in place.

Attachments: OES Review of Emergency Declaration

CAO Egan gave an overview of the continuance of the Proclamation of Local Emergency and action for the Board to take. Office of Emergency Services (OES) Chief Silas Rojas informed the Board the Lassen County Health Officer, Dr. Korver was reviewing a policy to re-open Lassen County, however there would not be a guarantee Dr. Korver would sign the policy. OES Chief Rojas stated he understood the economic impact COVID-19 is having on the county but the decision to re-open needed to be intelligent and calculated.OES Chief Rojas also stated they were working on phases of re-opening the county and advised retailers to open in a manner that's economically feasible but also with levels of safety to protect patrons, employees and owners. OES Chief Rojas reminded the Board that Lassen County is still bound by the state order. Sheriff/Coroner Dean Growdon briefly discussed businesses in Lassen County and social distancing. OES Chief Rojas reminded the Board that certain business in Lassen County are corporate decisions to close and they are working on contacting these corporations to encourage them to re-open. Additional discussion was held.

SPEAKERS: Scott McCullough.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hemphill, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

BOARD OF SUPERVISORS

SUPERVISOR TEETER
SUBJECT: Discussion about county revenue sources.
FISCAL IMPACT: To be determined.
ACTION REQUESTED: 1) Receive information; and 2) provide direction to staff.

Attachments: Revenue packet

CAO Egan stated the Board had requested this item to be agendized to discuss new or augmented revenue sources. CAO Egan stated Lassen County is faced with financial difficulty and there have been long standing issues that needed to be addressed. Supervisor Teeter stated he requested this item to discuss the

threat of unfunded employment liability, revenues and expenses. Discussion was held regarding new revenue, reduction in employees, reduction in services provided and the 2019/2020 Fiscal Year Budget. Treasurer/Tax Collector Nancy Cardenas spoke on her view of cash flow, general fund and unfunded employment liability. Deputy CAO Tony shaw also discussed Payment in Lieu of Taxes (PILT). Addtional discussion was held.

SPEAKERS: Curtis Bortle.

FAIR

CONTRACT
SUBJECT: Tax allocation bill AB1499 funding for California fairs.
FISCAL IMPACT: Increase in revenue of $190,400 to Fair Fund/Budget Unit No. 175-1751.
ACTION REQUESTED: 1) Adopt Resolution; and 2) approve Memorandum of Understanding; and 3) authorize the Chairman to execute; and/or 4) provide direction to staff.

Attachments: Fair MOU

Fair Resolution

Fair Manager Jim Wolcott reminded the Board the fair would be receiving $190,400 from the AB 1499 Bill, that comes from sales tax collected by the fairs. Fair Manager Wolcott stated to receive funding the contract would need to be approved and executed by the Chairman of the Board. Discussion was held on the use of funding.

A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that this Action item be approved and Resolution No. 20-022 be adopted. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

COUNTY ADMINISTRATIVE OFFICE

LETTER OF SUPPORT
SUBJECT: Letter in Support of Plumas-Sierra Telecommunication's project application requesting funding from the California Public Utilities Commission to provide last-mile broadband services in Lassen County.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Approve Letter; and 2) authorize Chairman to sign.

Attachments: 200428 Ltr to Public Utilities Commission

Supervisor Hammond recused himself and was absent from 10:53 a.m. - 10:58 a.m.

Supervisor Gallagher discussed the poor internet connection and the frustration for people who are working at home during this time. Brief discussion was held regarding the project location.

A motion was made by Supervisor Hemphill, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

Nothing to report.

ADJOURNMENT

There being no further business, the meeting is adjourned at 10:58 a.m.

_____
Chairman of the Board of Supervisors

Date: _____

ATTEST:

_____
Michele Yderraga, Deputy Clerk of the Board