



# Lassen County

# DRAFT

## Meeting Minutes

### Board of Supervisors Special Meeting

#### LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - CHRIS GALLAGHER ; DISTRICT 2 - DAVID TEETER - CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL ; DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - TOM HAMMOND*

Tuesday, May 26, 2020

9:00 AM

Lassen County Fairgrounds  
Jensen Hall  
195 Russell Ave  
Susanville, CA 96130

#### 9:03 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

**Present:** 5 - Aaron Albaugh, Chris Gallagher, David Teeter, Jeff Hemphill and Tom Hammond

**Excuse:** 0

#### PUBLIC COMMENT

None.

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

County Counsel Burns announced the following closed session items:

- 1) Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9. One case.

#### CLOSED SESSION

Closed session was held from 9:04 a.m - 9:24 a.m.

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: CAO Egan, County Counsel Burns and Deputy Clerk of the Board Yderraga.

RECESS: 9:24 a.m. - 9:30 a.m.

#### 9:30 A.M. OPENING CEREMONIES

#### Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Teeter.

#### ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Supervisor Teeter announced the following closed session item:

- 1) Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9. One case.

No reportable action.

#### AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

**A motion was made by Supervisor Hemphill, seconded by Supervisor Gallagher, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

#### PUBLIC COMMENTS

Josh McKernon: Discussed the possibility of a new Dollar General establishment in Doyle and it's affect on local businesses.

Trisha Wood: Discussed the 2020 Lassen County Fair.

James Kirklin: Discussed the 2020 Lassen County Fair.

Sonny Singh: Discussed the possibility of a new Dollar General establishment in Doyle and it's affect on local businesses.

Jay Hanjara: Discussed the possibility of a new Dollar General establishment in Doyle and it's affect on local businesses.

#### UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Gallagher: 1) Stated he had a great weekend and thanked those who gave the ultimate sacrifice; 2) requested to donate \$200 to the Westwood Library; 3) requested to donate \$200 from his discretionary funds to the Westwood Chamber of Commerce; 3) requested to donate \$200 from his discretionary funds to the Westwood Little League; 4) attended a Zoom meeting for swimming pool managers. Briefly discussed local swimming pools and the COVID-19 virus.

Supervisor Albaugh: 1) Introduced his foster Children Tyler and Isabella; 2) stated marijuana grows have begun and were getting out of control; 3) requested to donate \$300 from his discretionary funds to the Providence Farm Center to purchase heating fuel; 4) requested to donate \$1000 of his discretionary funds to the Susanville Library District; 5) requested to donate \$250 from his discretionary funds to the Big Valley 50+ Club.

Supervisor Hemphill: 1) Will be attending the Media Day at the Sierra Army Depot tomorrow, May 27, 2020; 2) briefly discussed Memorial Day.

Supervisor Hammond: 1) Attended a conference call regarding the resiliency project; 2) will be attending Media Day; 3) will be attending a conference call with the Sierra Army Depot Commander and the drone group; 4) will be having a town clean-up in Leavitt Lake the weekend of May 29, 2020, Herlong the weekend of June 5, 2020, and Doyle the weekend of June 12, 2020; 5)

requested to donate the remainder of his discretionary funds for the Fiscal Year 2019/2020 equally to the town clean-ups in Leavitt Lake, Herlong and Doyle.  
Supervisor Teeter: 1) Attended the Test and Tune Racers; 2) discussed local events and plans to operate during the COVID-19 pandemic; 3) briefly discussed the Honey Lake Valley Authority and the Susanville pool.

## **INFORMATION/CONSENT CALENDAR**

### **Approval of the Consent Agenda**

**A motion was made by Supervisor Gallagher, seconded by Supervisor Albaugh, to approve the Consent Agenda as Amended. The motion carried by the following vote:**

**Aye:** 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

#### **BOARD OF SUPERVISORS**

##### **SUPERVISOR HAMMOND**

**SUBJECT:** Request to designate \$500 from discretionary funds to the Doyle Senior Center.

**FISCAL IMPACT:** Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

**ACTION REQUESTED:** Approve expenditure.

**This Action Item was approved on the Consent Agenda.**

#### **COUNTY CLERK-RECORDER**

##### **MINUTES**

**SUBJECT:** Meeting Minutes of May 19, 2020.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Approve.

**Attachments:** [DRAFT MINS](#)

**These Minutes were approved on the Consent Agenda.**

## **DEPARTMENT REPORTS**

### **SHERIFF'S DEPARTMENT**

#### **OPERATIONS**

**SUBJECT:** Training request for Sheriff Recruits to attend the Basic Law Enforcement Academy at Butte College from June 29th through December 4, 2020.

**FISCAL IMPACT:** \$11,200 from the Patrol Fund/Budget Unit No. 130-0522.

**ACTION REQUESTED:** 1) Authorize training; and 2) approve the full per diem amount to be provided prior to the start of the course.

Attachments: [SO Training](#)

Supervisor Albaugh asked if the schools were shut down for Deputy Sheriff recruit training. Lieutenant Michael Carney stated the program was briefly suspended however it has resumed. Lieutenant Carney stated the Sheriff's Office currently had two cadets and didn't foresee any suspension of training in the future. Brief discussion was held.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

FAIR

REPORT

SUBJECT: Fair Manager monthly report.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive report.

Attachments: [Fair Attach](#)

Supervisor Teeter requested to combine Item# H1 - Report and Item# H2 - Blue Grass Festival. The Board agreed. Fair Manager Jim Wolcott discussed recent and future fair activities, the suspension of the Blue Grass Festival, and car races for the upcoming season. Discussion was held.

SPEAKERS: Trisha Wood, Walter Kirklin, Tammy Mallery, and Director of Health and Social Services Barbara Longo.

Supervisor Hemphill was absent from 10:11 a.m. - 10:12 a.m.

BLUE GRASS FESTIVAL

SUBJECT: Postponement of the 2020 Susanville Blue Grass Festival as recommended by the Fair Advisory Board.

FISCAL IMPACT: Estimated loss of revenue of \$10,000.

ACTION REQUESTED: 1) Receive report; and/or 2) provide direction to staff.

This item was combined with Item# H1 - REPORT.

COUNTY ADMINISTRATIVE OFFICE

PERSONNEL

SUBJECT: Director of Public Works/Transportation Job Description.

FISCAL IMPACT: No impact to the 2019/2020 Fiscal Year (FY) Budget. The Board of Supervisors will determine the impact, if any, during the 2020/2021

FY budget deliberations.

ACTION REQUESTED: 1) Approve the revised job descriptions for the Director of Public Works/Transportation to make optional the possession of a valid Registered Civil Engineer license from the State of California and the salary range of DH33.

**Attachments:** [Personnel Attach](#)

CAO Egan stated this item was to recommend revision of the Public Works Director regarding license requirements to obtain the position. CAO Egan also stated this change would not impact the current budget as the changes would only take effect after recruitment of the new position following the Fiscal Year. Discussion was held.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Hemphill, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

NORTHERN CALIFORNIA EMERGENCY MEDICAL SERVICES, INC  
(NORCAL EMS)

SUBJECT: Modifications of Agreement for Emergency Medical Services between NorCal EMS, Inc, and Lassen County establishing terms and conditions for NorCal EMS to act as the Local EMS Agency for Lassen County for the term of July 1, 2020, through June 30, 2021.

FISCAL IMPACT: Annual payment of \$30,183.60 to be paid from Fund/Budget Unit No. 100-0101.

ACTION REQUESTED: 1) Approve Agreement; and 2) authorize Chairman to execute.

**Attachments:** [NorCal EMS Attach](#)

County Counsel Burns stated the date was corrected to read as 2019.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: During the current Board of Supervisors meeting today, May 26, 2020, he received an email from Dr. Korver stating a new order was issued beginning immediately to retract Lassen County's accelerated opening back to Phase 2. This order would include closure to all businesses except curbside service. Discussion was held.

## ADJOURNMENT

There being no further business, the meeting is adjourned at 10:51 a.m.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board