



Lassen County

DRAFT

Meeting Minutes

Board of Supervisors Special Meeting

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER ; DISTRICT 2 - DAVID TEETER - CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL ; DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Monday, August 31, 2020

9:00 AM

Veterans Memorial Hall
1205 Main Street
Susanville, CA 96130

9:00 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

Present: 5 - Aaron Albaugh, Chris Gallagher, David Teeter, Jeff Hemphill and Tom Hammond

Excuse: 0

PUBLIC COMMENT

None.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session item:

Employee performance evaluation: Fair Manager.

CLOSED SESSION

Closed session was held from 9:01 a.m. - 9:51 a.m.

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: CAO Egan, Deputy CAO Tony Shaw, County Counsel Burns and Deputy Clerk of the Board Yderraga.

Fair Manager Jim Wolcott was present from 9:00 a.m. - 9:29 a.m.

Supervisor Hammond was absent from 9:29 a.m. 9:30 a.m.

RECESS: 9:51 a.m. - 9:56 a.m.

9:56 A.M. OPENING CEREMONIES

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Supervisor Teeter announced the following closed session item:

Employee performance evaluation: Fair Manager.

No reportable action.

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Teeter.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Albaugh requested to adjourn in memory of Jennifer Thompson; Supervisor Hammond requested to adjourn in memory of Pete Peterson and Dan Daly; Supervisor Gallagher requested to adjourn in memory of Hazel Mortensen.

A motion was made by Supervisor Hammond, seconded by Supervisor Gallagher, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

PUBLIC COMMENTS

Officer of Emergency Services (OES) Chief Silas Rojas: Discussed the recent fires in Lassen County.

Director of Health and Social Services (HSS) Barbara Longo: Discussed Covid-19, the Sheep Fire and evacuee shelters.

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G3 - Contract, for further discussion.

Approval of the Consent Agenda

A motion was made by Supervisor Hemphill, seconded by Supervisor Gallagher, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

COUNTY ADMINISTRATIVE OFFICE

PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS

SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the month of July, 2020.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Costs](#)

These Reports were approved on the Consent Agenda.

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting Minutes of August 11, 2020, and August 18, 2020.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2020-08-11](#)

[DRAFT MINS 2020-08-18](#)

These Minutes were approved on the Consent Agenda.

SHERIFF'S DEPARTMENT

ADULT CORRECTIONAL CORE ACADEMY

SUBJECT: Travel authorization for Correctional Deputies A. Bollinger, D. Valerga, J. Rule and D. Leighton to attend the required Standard Training for Corrections (STC) training from September 9, 2020 through October 9, 2020. The total estimated cost of training is approximately \$13,156.

FISCAL IMPACT: Funds have been appropriated within Fund/Budget Unit No. 130-0525.

ACTION REQUESTED: Approve.

Attachments: [SO Attach](#)

[SO Board packet 1](#)

This Action Item was approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

a) Notice of Pacific Gas and Electric Company's Request to Change Rates For Its GT&S Capital Expenditures Application (A020-07-020).

b) Susanville City Council Special Meeting Agenda for August 19, 2020.

c) Notice of cancellation for the regular meeting of Big Valley Groundwater Basin Advisory Committee scheduled for September 2, 2020. A special meeting has been scheduled for August 26, 2020.

d) Lassen-Plumas-Sierra Community Action Agency Special Board of Directors Meeting for August 6, 2020.

e) Big Valley Groundwater Basin Advisory Committee (BVAC) meeting agenda for August 26, 2020.

f) Lassen County Technical Advisory Committee Meeting Agenda for September 3, 2020.

g) Notice of Cancellation for the Susanville City Council Regular Meeting to be held on September 2, 2020.

h) Lassen County Planning Commission Meeting Agenda for September 1,

2020.

i) Lassen County Architectural Review Committee Meeting Agenda for August 27, 2020.

Attachments: [doc00926220200828100642](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

HEALTH AND SOCIAL SERVICES

CONTRACT

SUBJECT: Health & Social Services (HSS) Contracts for Fiscal Year (FY) 2020/2021.

FISCAL IMPACT: There is no impact to County General Fund beyond the required maintenance of effort currently identified within the HSS 2020/2021 FY annual budgets pending approval by the Board of Supervisors.

ACTION REQUESTED: 1) Approve the Health & Social Services Department contracts for Fiscal Year 2020/2021; and 2) authorize the County Administrative Officer to execute the Agreements.

Attachments: [G3 - HSS Contracts 2020](#)

Supervisor Albaugh requested additional information pertaining to contract fees and billing. Assistant Director/Personnel Coordinator Danielle Sanchez gave an overview of the billing process, contracts and the organizations used to perform tasks. Brief discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

COUNTY ADMINISTRATIVE OFFICE

GRAND JURY REPLY

SUBJECT: 2019-2020 Draft Grand Jury Reply.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive report; and 2) authorize Chairman to sign and send reply; and/or 3) provide direction to staff.

Attachments: [19-2020 Grand Jury Report-SLFPD](#)
[Draft Grand Jury Reply](#)

CAO Egan gave a brief overview of the purpose of the Grand Jury report and informed the Board the Grand Jury had specifically requested the Board of Supervisors to respond to recommendations regarding the Standish Litchfield Fire Protection District (SLFPD). CAO Egan stated there were several issues in

the SLFPD that were brought forward by the Grand Jury and District Attorney including the removal of all current board members and to consolidate or combine with another district for more efficient management of the area. CAO Egan gave his recommendations. Discussion was held regarding CAO Egan's recommendations and the options given by the Grand Jury. There was no public comment. Discussion was held. The Board agreed on Option 1 with a study session and analysis time of 60-90 days after the new board members take office in December. Additional discussion was held.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hemphill, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

OFFICE OF EMERGENCY SERVICES

SHEEP FIRE

SUBJECT: Confirming and ratifying a Proclamation of Local Emergency within Lassen County relative to the Sheep Fire.

FISCAL IMPACT: To be determined.

ACTION REQUESTED: Adopt Resolution.

Attachments: [200831 Resolution for Sheep Fire](#)

Unit Incident Commander Jerry McGowan gave a detailed update of the Sheep Fire. Aaron Grove from Plumas National Forest discussed the time frame and resources used at the Sheep Fire. Discussion was held regarding incident logs and public information. Scott Packwood from Calfire gave an update pertaining to Calfire's participation. Additional discussion was held regarding fire clean-up, pre-clearing, additional fires in California, Code Red Alerts and communication within the different organizations. Sheriff/Coroner Dean Growdon thanked Youth Services Officer Lisa Bernard for her hard work with the Code Red Alerts. Sheriff Growdon also thanked Team 1, Calfire, the Forest Service and the fire fighters. Sheriff Growdon gave an update on evacuations and structures. Additional discussion was held.

SPEAKERS: Chris Carlton from Plumas National Forest, Chris Cole, Denise Pickens.

Supervisor Albaugh was absent from 11:43 a.m. - 11:46 a.m.

Supervisor Hemphill was absent from 11:47 a.m. - 11:49 a.m.

A motion was made by Supervisor Hemphill, seconded by Supervisor Gallagher, that this Resolution No. 20-039 be adopted. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

SHERIFF'S DEPARTMENT

PUBLIC SAFETY

SUBJECT: Media Leaders, LLC contract approval. The Lassen County sheriff's Office Prevention & Education Program is seeking approval to enter into a contract with Media Leaders, LLC to provide all students, parents/guardians or students, and teaching staff in Lassen County customized student social media safety presentations September 30 - September 29, 2020. Presentations will be made via Zoom Platform at no cost to participants.

FISCAL IMPACT: There is no impact to the General Fund. The cost will be covered by Sheriff/JAG/Public Safety Fund/Budget Unit No. 182-0544.

ACTION REQUESTED: 1) Approve contract; and 2) authorize the CAO to execute.

Attachments: [SO MediaLeadersLLC-board packet 8-17-20 Updated](#)

Youth Services Officer Lisa Bernard gave a brief overview of the Media Leaders, LLC contract with the Sheriff's office that would provide media safety presentations to Lassen County students, parents and teaching staff. Brief discussion was held.

CAO Egan was absent from 12:02 p.m. - 12:03 p.m.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

FAIR

FAIR MANAGER REPORT

SUBJECT: Fair Manager regular report.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive report.

Fair Manager Jim Wolcott gave an update of the fairground activities that have occurred throughout the summer. Brief discussion was held.

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: Director of Public Works Larry Millar retired July 28, 2020, and conducted a statewide recruitment. CAO Egan announced Pete Heimbigner was the successful applicant and was appointed as the Director of Public Works on July 28, 2020.

ADJOURNMENT

There being no further business, the meeting is adjourned at 12:11 a.m. in memory of Jennifer Thompson, Pete Peterson, Dan Daly and Hazel Mortensen.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board