



Lassen County

DRAFT

Meeting Minutes

Board of Supervisors Special Meeting

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER ; DISTRICT 2 - DAVID TEETER - CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL ; DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, September 22, 2020

9:00 AM

Veterans Memorial Hall
1205 Main Street
Susanville, CA 96130

9:06 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns, and Deputy Clerk of the Board Michele Yderraga.

Present: 5 - Aaron Albaugh, Chris Gallagher, David Teeter, Jeff Hemphill and Tom Hammond

Excuse: 0

PUBLIC COMMENT

None.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9: One case.
- 2) Employee performance evaluation: 1) Agricultural Commissioner; and 2) County Counsel.

CLOSED SESSION

Closed session was held from 9:08 a.m. - 9:53 a.m.

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: CAO Egan, County Counsel Burns and Deputy Clerk of the Board Yderraga.

Supervisor Hemphill was absent from 9:08 a.m. - 9:19 a.m.

Agricultural Commissioner Craig Hemphill was present from 9:08 a.m. - 9:29 a.m.

County Counsel Burns was absent from 9:09 a.m. - 9:11 a.m. and 9:49 a.m. - 9:53 a.m.

RECESS: 9:53 a.m. - 9:57 a.m.

9:57 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Teeter.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9: One case.

No reportable action.

2) Employee performance evaluation: 1) Agricultural Commissioner.

No reportable action.

3) Employee performance evaluation: 1) County Counsel.

No reportable action.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Hemphill requested to adjourn the meeting in memory of Pete Jason and Bill Zinn.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hemphill, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

PUBLIC COMMENTS

Office of Emergency Services (OES) Chief Silas Rojas: Discussed landslides due to the fires.

Dorene Smith Powers: Discussed mines.

Lassen County Chamber of Commerce Member Gary Felt: Informed the Board the Lassen County Chamber of Commerce would be passing out supplies such as face masks and sanitizers to small businesses at the Lassen County Fairground parking lot.

Sheriff's Lieutenant John McGarva: Discussed COVID-19, the jail and reception centers in the jail and juvenile hall.

Sheriff's Lieutenant Dave Woginrich: Discussed personnel resources.

Health and Social Services Director Barbara Longo: Discussed the launch of the flu shots and clinic drive through's.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Hemphill: 1) Requested to have a discussion agendized regarding logging and cleanup after the fires; 2) requested to donate \$500 to the Janesville School Music Program; 3) attended a Lassen County Transportation Commission meeting.

Supervisor Albaugh: 1) Discussed the United States Forest Service and the fires; 2) congratulated Curt Moran for being the blue ribbon winner for the Western Fairs Association for time served on the Fair Advisory Board and a volunteer throughout the community; 3) Lassen County Fair Advisory Board has three vacant seats; 4) attended a Fish and Game Commission meeting; 5) attended Big Valley Advisory Board Committee (BVAC) meeting; 6) discussed mutual aid for ranchers and loss of livestock due to the fires.

Supervisor Hammond: 1) Will be attending a Sierra Alliance meeting on September 24, 2020; 2) there will be a Sierra Alliance meeting on October 21, 2020; 3) Stake Holder meetings for the US 395 project are moving along. Currently working on a webpage for the US 395 project; 4) been having discussions with Northrop representatives regarding the runway.

Supervisor Gallagher: 1) Happy to see schools back in session and children attending; 2) thanked Office of Emergency Services (OES) Chief Silas Rojas, the Sheriff's Office, and the Director of Health and Social Services Barbara Longo for keeping everyone updated on the fires and for the hard work keeping Lassen County safe during the disasters.

Supervisor Teeter: 1) Attended a Planning and Service Area - Area Agency on Aging (PSA 2 AAA) meeting; 2) discussed the local food bank.

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh pulled Item# G2 - Agreement, and Item# G8 - Training, for further discussion.

BOARD OF SUPERVISORS

Approval of the Consent Agenda

A motion was made by Supervisor Hemphill, seconded by Supervisor Albaugh, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

SUPERVISOR TEETER

SUBJECT: Request to designate \$1,000 Lassen Land and Trails Trust; \$700 to the Westwood Farmers Market.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of

Supervisors Fund/Budget Unit No. 100-0011.
ACTION REQUESTED: Approve expenditures.

This Action Item was approved on the Consent Agenda.

AUDITOR'S OFFICE

FUND CASH BALANCES
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of July and August, 2020.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 7-31-20](#)
[LASSEN COUNTY FUND BALANCES 8-31-2020](#)

This Report was received and filed on the Consent Agenda.

COUNTY ADMINISTRATIVE OFFICE

PRISON TRIAL COSTS
SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2019 through June 2020.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Attach](#)

These Reports were approved on the Consent Agenda.

PERSONNEL REPORT
SUBJECT: Personnel Movement Report for July 2020.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [Personnel Report](#)

This Report was received and filed on the Consent Agenda.

COUNTY CLERK-RECORDER

THIS ITEM HAS BEEN PULLED FROM THE AGENDA

TREASURER/TAX COLLECTOR

PORTFOLIO
SUBJECT: Treasurer's Investment Report for July and August, 2020.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 7-31-20](#)
[LASSEN COUNTY PORTFOLIO 8-31-2020](#)

This Report was received and filed on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Susanville City Council Special Meeting Agenda for September 9, 2020.
- b) Lassen County Behavioral Health Advisory Board meeting agenda for September 14, 2020.
- c) Susanville City Council Special Meeting Agenda for September 16, 2020.
- d) Lassen Transit Service Agency Meeting Agenda for September 14, 2020.
- e) Sierra Army Depot Restoration Advisory Board (RAB) meeting agenda for October 15, 2020.

Attachments: [MISC CORR](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

COUNTY ADMINISTRATIVE OFFICE

AGREEMENT

SUBJECT: Agreement with Lassen Diversified Management, Inc. to Coordinate Penal Code Section 4750 Claims to be rendered by County to the California Department of Corrections and Rehabilitation in an amount not to exceed \$66,000 per fiscal year. This agreement provides for Lassen County to receive reimbursement for prison related cases that are processed through the county judicial system.

FISCAL IMPACT: This expenditure will be paid from existing funds in Fund 107-0421, CCC Reimbursement Program.

ACTION REQUESTED: Authorize the County Administrative Officer to sign the Agreement.

Attachments: [200922 Lassen Diversified Management Agreement](#)

Supervisor Albaugh asked about the contract term and Request for Proposal (RFP). CAO Egan stated the contract term would be four years and there was not a legal requirement to go out to RFP.

A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

SHERIFF'S DEPARTMENT

TRAINING

SUBJECT: Travel authorization for one sergeant and two deputy sheriffs to attend the required POST Basic SWAT School in Sacramento, CA, October

5-16, 2020.

FISCAL IMPACT: The estimated cost of the training is approximately \$8,701.51; full per diem and tuition are to be provided prior to the start of training session. From Public Safety - Sheriff Patrol Fund/Budget Unit No. 130-0522.

ACTION REQUESTED: Approve.

Attachments: [SWAT School Packet](#)

Supervisor Albaugh asked if the trainees would be sharing a room. Sheriff's Lieutenant Dave Woginrich stated two trainees would be sharing a room and the Office of Emergency Services (OES) Chief Silas Rojas would have a room to himself. Supervisor Albaugh also asked about training payment and reimbursement. Lt. Woginrich stated OES Chief Rojas was a reserved deputy for the Sheriff's Office and was also a member of the SWAT team. Per diem would be paid through CalFire. Lt. Woginrich stated he would have to research training fee reimbursement. Brief discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

COUNTY COUNSEL

MEMORANDUM OF UNDERSTANDING

SUBJECT: Memorandum of Understanding (MOU) with Modoc County to mutually endorse Lassen Modoc County Flood Control and Water Conservation District on our respective commercial general liability policies and also to mutually list Lassen Modoc Flood on covered boards and commissions.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive report; and 2) approve MOU and authorize chairman to sign.

Attachments: [County Agreement Attach](#)

County Counsel Burns gave a detailed overview of the Memorandum of Understanding (MOU) between Lassen County and Modoc County regarding Lassen Modoc Flood Control and Water Conservation District (LMFCWCD). Brief discussion was held pertaining to general liability insurance.

A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

HEALTH AND SOCIAL SERVICES

BEHAVIORAL HEALTH ADVISORY BOARD

SUBJECT: Adoption of amendment to Behavioral Health Advisory Board By-Laws related to stipends for remote meeting attendance.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive report; and 2) adopt amended By-Laws.

Attachments: [200922 Lassen County Behavioral Health Advisory Bylaws](#)

County Counsel Burns informed the Board this item was an amendment to the Behavioral Health Advisory Board's bylaws allowing a stipend to board members who attend meetings virtually. Brief discussion was held. Supervisor Albaugh thanked Supervisor Teeter for sitting on the Behavioral Health Advisory Board.

A motion was made by Supervisor Gallagher, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: 1) Planning to agendize the recommended budget for approval at a Special Board of Supervisors meeting scheduled for September 29, 2020; 2) received a Letter of Retirement from Fair Manager Jim Wolcott with a retirement date effective December 14, 2020; received a Letter of Retirement from County Counsel Robert Burns with a retirement date effective December 30, 2020.

ADJOURNMENT

There being no further business, the meeting is adjourned at 10:57 a.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board