



# Lassen County

**DRAFT**

## Meeting Minutes

### Board of Supervisors Special Meeting

#### LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - CHRIS GALLAGHER ; DISTRICT 2 - DAVID TEETER - CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL ; DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - TOM HAMMOND*

Tuesday, November 10, 2020

9:00 AM

Veterans Memorial Hall  
1205 Main Street  
Susanville, CA 96130

#### 9:37 A.M. OPENING CEREMONIES

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Yderraga.

**Present:** 5 - Aaron Albaugh, Chris Gallagher, David Teeter, Jeff Hemphill and Tom Hammond

**Excuse:** 0

#### Pledge of Allegiance and Invocation

After the pledge of allegiance invocation was offered by Supervisor Teeter.

#### ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Closed session was not held.

#### AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

**A motion was made by Hammond, seconded by Supervisor Hemphill, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

#### PUBLIC COMMENTS

Chris Beach: Discussed dog issue in Herlong.

Nancy Leis: Discussed dog issue in South County.

Steve Pezzullo: Discussed future County Counsel replacement.

Scott Deria: Discussed litter in Westwood.

Delma Hildebrand: Discussed a county owned building in Janesville.

#### UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Gallagher: 1) Thanked the Lassen County voters for the high turnout in voting; 2) contacted Senator Brian Dahle's office regarding the two fatalities on US 395; 3) will not be attending the November 17, 2020, Board of Supervisors meeting.

Supervisor Albaugh: 1) Thanked everyone for voting; 2) a group from Regional Council Representatives of California (RCRC) came to Lassen County. Thanked Deputy CAO Tony Shaw and the Director of Planning and Building Services Maury Anderson for attending.

Supervisor Hammond: 1) Will be having a town cleanup in Doyle, Herlong and Leavitt Lake. Requested a public announcement for the cleanups; 2) attended a Sierra Alliance meeting; 3) asked Director of Community and Social Services Jenna Aguilera about Leavitt Lake.

Supervisor Hemphill: 1) Attended a Lassen County Transportation Commission (LCTC) meeting; 2) attended an Emergency Medical Services meeting; 3) announced November 11, 2020, was Veterans Day and thanked all the Veterans for their service. A rally will be held in Susanville.

Supervisor Teeter: Attended the LCTC meeting.

## INFORMATION/CONSENT CALENDAR

### Approval of the Consent Agenda

**A motion was made by Supervisor Gallagher, seconded by Supervisor Hemphill, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

### OFFICE OF EMERGENCY SERVICES

#### DECLARATION OF LOCAL HEALTH EMERGENCY (SHEEP FIRE)

SUBJECT: Consider Declaration of Local Health Emergency in the County of Lassen by the Lassen County Health Officer, Sheep Fire.

FISCAL IMPACT: None. Possible additional disaster assistance to the County of Lassen.

ACTION REQUESTED: Consider and ratify Declaration of Local Emergency.

Attachments: [OES Attach](#)

Office of Emergency Services (OES) Chief Silas Rojas gave a detailed overview of a possible health issue with the Sheep Fire debris, Health Declaration, Phase 1 and Phase 2 of debris removal on private property, timber harvesting, Hog Fire, Gold Fire and programs the State of California offers for fire cleanup.

Public Comment was reopened from 10:19 a.m. - 10:20 a.m.

SPEAKERS: Delma Hildebrand; Gary Bridges.

**This Action Item was approved on the Consent Agenda.**

## DEPARTMENT REPORTS

## HEALTH & SOCIAL SERVICES

### COMMUNITY SOCIAL SERVICES

SUBJECT: Authorization of application for and acceptance of the county allocation award under the Transitional Housing Program.

FISCAL IMPACT: There is no impact to County General Funds.

ACTION REQUESTED: 1) Adopt resolution; and 2) authorize the CAO or designee, to execute a grant agreement, additional application and participation documentation, and all relevant materials necessary to implement program funds.

**Attachments:** [H1 - CSS THP 11.10.2020](#)

Housing Program Coordinator Grace Poor stated this item had been brought before the Board earlier this year to discuss Phase 1 of the grant and was present to discuss Phase 2. Coordinator Poor gave a brief overview of Phase 1, funds received, qualifications to receive assistance, and what the funding is allowed to be used for. Discussion was held.

**A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that this Resolution No. 20-046 be adopted. The motion carried by the following vote:**

**Aye:** 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

## COUNTY COUNSEL

### RULES OF NOTICE AND PROCEDURE

SUBJECT: Proposed amendment to Board's Rules of Notice and Procedure so as to allow for locations within the county seat, other than 707 Nevada St. (board chambers) to be designated as regular meeting locations.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Review and discuss proposed change to rules of notice and procedure; and 2) adopt proposed amendment to rules of notice and procedure.

**Attachments:** [2020 Draft BOS Rules of Notice and Procedure](#)

County Counsel Burns gave a brief overview of the amendment to the Rules of Notice and Procedure that would allow regular meetings to be held at any location within the county seat. Currently, regular Board of Supervisors meetings can only be held in the Board Chambers, 707 Lassen Street. Brief discussion was held.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Hemphill, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Albaugh, Gallagher, Teeter, Hemphill and Hammond

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

Nothing to report.

**ADJOURNMENT**

There being no further business, the meeting is adjourned at 10:34.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board