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LASSEN COUNTY
ARCHITECTURAL REVIEW COMMITTEE AGENDA
UPSTAIRS CONFERENCE ROOM
707 NEVADA STREET
SUSANVILLE, CA 96130
December 1, 2020

11:00 a.m. Convene in Special Session
Matters Initiated by the General Public

Consider the development of "Guidelines," as authorized by Section 18.118.040, to facilitate review of residential structures that require design review pursuant Section 18.108.235 (Architectural Requirements) of the Lassen County Code.

DESIGN REVIEW #2020-021, Mitchell. The applicant is proposing a 4,000-square-foot accessory building that deviates from the roof pitch, roof overhang, and siding requirements of Lassen County Code § 18.108.235. Deviation from these requirements is allowed upon approval by the Architectural Review Committee through the Design Review process. The project site is zoned A-2-B-5 (Agricultural Residential 5-Acre Building Site Combining District) and its land use designation is "Residential" in the *Lassen County General Plan, 2000*, as amended by the *Pittville Area Plan, 1986*. The project site is located approximately 5 miles east of McArthur, CA at 545-045 Riverview Road, McArthur, CA, 96056. APN: 013-140-66. Staff Contact: Nancy McAllister, Associate Planner

Distribution:

Committee Members: Planning Director
Building Official
Planning Commissioner

Agenda Only: County Counsel
County Clerk
County Administrative Officer
Board of Supervisors
County Times
Applicant

Lassen County Planning and Building Services (530) 251-8269



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NOTICE OF CANCELLATION

THE *DECEMBER 1, 2020, REGULARLY SCHEDULED MEETING* OF THE LASSEN COUNTY PLANNING COMMISSION HAS BEEN CANCELED.

THE NEXT REGULARLY SCHEDULED LASSEN COUNTY PLANNING COMMISSION WILL BE HELD ON **JANUARY 5, 2021, IN THE VETERANS MEMORIAL HALL, 1205 MAIN STREET, SUSANVILLE CA.**

For questions, please contact the Lassen County Department of Planning and Building Services, (530) 251-8269.

YFM
11-24-20

96C

PUBLIC MEETING

BIG VALLEY GROUNDWATER BASIN ADVISORY COMMITTEE

WEDNESDAY, DECEMBER 2, 2020 at 4:00 P.M.

Adin Community Center, 605 Highway 299, Adin, CA 96006

[Public participation offered in person and via webinar or conference call.

Join the ZoomGov Meeting at:

<https://www.zoomgov.com/j/1604724453?pwd=cEZxc0dtNEISbkN3YUVxSjhQUUIEZz09>,

Meeting ID: 160 472 4453 OR call in (listen-only-mode) at (833) 568-8864 US Toll-Free]

At the December 2, 2020, meeting, we will introduce and discuss Revised GSP Chapter 6 *Water Budget*, which compares inflows and outflows of groundwater in the Big Valley Basin. We will also discuss stream gage project updates and a proposed new schedule for the regular public BVAC meetings.

What is the Big Valley Groundwater Basin Advisory Committee (BVAC)?

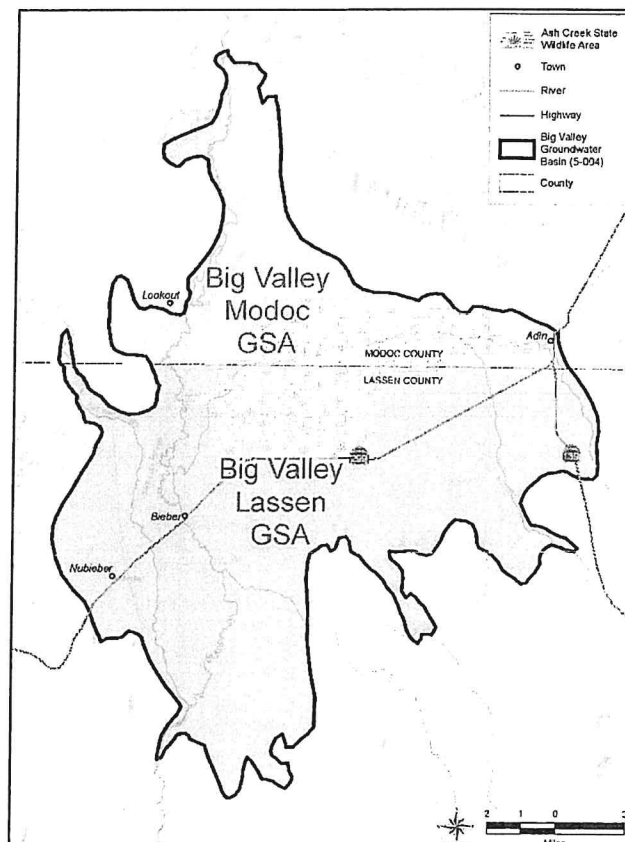
The BVAC is the committee formed to advise the Lassen and Modoc Groundwater Sustainability Agencies (GSAs) during development of the Groundwater Sustainability Plan (GSP).

What is a Groundwater Sustainability Plan?

A GSP is a detailed planning document, required by the Sustainable Groundwater Management Act (SGMA), that establishes a groundwater budget, minimum thresholds, and management actions to achieve long-term sustainability.

Who is developing the GSP in Big Valley?

Lassen and Modoc Counties have agreed to serve as the GSAs and work collaboratively to develop a single GSP for the entire Big Valley Groundwater Basin (BVGB). The BVAC has been established to help guide the process and all BVAC meetings will be open to the public and public comment is encouraged.



Big Valley Groundwater Basin

If you would like more information or want to be included on the interested parties list for the Big Valley Basin, please visit the GSP website or contact the GSAs directly at the phone numbers listed below.

GSP Website: <https://bigvalleygsp.org/>

Lassen County – (530) 251-8269

Modoc County – (530) 233-6201

AGENDA
BIG VALLEY GROUNDWATER BASIN ADVISORY COMMITTEE (BVAC)
Adin Community Center, 605 Highway 299, Adin, CA 96006
[Public participation offered in person and via webinar or conference call]
December 2, 2020, 4:00 p.m.

Lassen County BVAC Members

Aaron Albaugh, Board Representative
Jeff Hemphill, Alt. Board Representative
Kevin Mitchell, Public Representative
Duane Conner, Public Representative

Modoc County BVAC Members

Geri Byrne, Board Representative
Ned Coe, Alt. Board Representative
Jimmy Nunn, Public Representative
John Ohm, Public Representative

BVAC Secretary, Maurice L. Anderson, Director Lassen County Department of Planning and Building Services (or designee)

At the time of publication of this agenda (November 20, 2020), the BVAC plans to offer both an in-person and zoom/telephonic participation option. However, please be aware that, as a result of the evolving COVID-19 pandemic, the meeting could either be canceled entirely, or the in-person option may not be available for the general public. If you plan to participate in person, please seek confirmation that the option to do so remains available.

Committee members and limited staff may be together in one location at the above address. Committee members and staff may also participate remotely to the same extent as if they were present. The public may join in person at the above address, with accommodations made for social distancing. Remote participation by the public, consultants, and committee members will also be available by the following methods:

- To listen to the meeting in real time, please call the following number at the time indicated on the agenda: (833) 568-8864 Toll-Free. When prompted, enter the following Meeting ID: 160 472 4453 #

NOTE: By dialing this number only (and not connecting by webinar as detailed below), you will be in "listen only mode", will not have a "Participant ID" and will simply press # when prompted, will be identified within the webinar by phone number only, and will not be able to provide comment. You will only be able to participate in the meeting if you have obtained a Participant ID through the webinar, as detailed below.

- The following is the internet link to join the ZoomGov meeting:

<https://www.zoomgov.com/j/1604724453?pwd=cEZxc0dtNElSbkN3YUVxSjhQUUIEZz09>
(Please allow time for Zoom to download or create a Zoom account ahead of time at <https://zoom.us/>.) When you join the meeting via this link, using the Meeting ID above, you will be given a "Participant ID" upon entry. If you are using your computer's audio, you will not need to enter the Participant ID; however, if you dial in by phone as your means of audio, you will be prompted to enter your Participant ID at the start of the call to allow for identification and participation.

- You may also submit comment in writing before or after the meeting on the project website at <https://bigvalleygsp.org/> or to the Lassen County Planning and Building Services Department at 707 Nevada Street, Suite 5, Susanville, CA 96130.
- The meeting will be recorded and posted on the project website at: <https://bigvalleygsp.org/>. You may also call the Lassen County Planning and Building Services Department at (530) 251-8269 for information on how to obtain the recorded meeting audio.

NOTE: If technical difficulties are encountered with ZoomGov during the public BVAC meeting, webinar and call-in participation methods may be terminated and the meeting will proceed in the physical location only.

Public comments are welcomed and encouraged. The BVAC Chair will invite comments by members of the public in attendance for each applicable agenda item when appropriate.

NOTE: No one shall address the BVAC until they are recognized by the Chairperson. The person addressing the BVAC shall stand before the BVAC at the podium and provide their name before offering remarks or input.

An open public comment period will be offered at the end of the meeting to allow members of the public to speak to non-agenda topics.

Convene in Regular Session (call to order by the Chair)

Flag Salute

Roll Call (by the Secretary)

General Update by Secretary

Matters Initiated by Committee Members

Correspondence (unrelated to a specific agenda item)

Approval of Minutes (November 4, 2020)

SUBJECT #1:

Introduction of Revised Draft Chapter 6 (*Water Budget*) of the Groundwater Sustainability Plan (GSP).

ACTION REQUESTED:

1. Receive report from the BVAC Secretary, Staff, and/or Consultant.
2. Receive public comment.
3. Accept and “set aside” Revised Draft Chapter 6 for future inclusion into the Draft GSP.

SUBJECT #2:

Update and discussion on stream gage project on the Pit River for the Big Valley Groundwater Basin.

ACTION REQUESTED:

1. Receive reports from the BVAC Secretary, Staff, and/or Consultant.
2. Receive public comment.

SUBJECT #3:

Introduction of proposed new schedule for regular meetings of the Big Valley Groundwater Basin Advisory Committee (BVAC).

ACTION REQUESTED:

1. Receive reports from the BVAC Secretary, Staff, and/or Consultant.
2. Receive public comment.
3. Approve new regular meeting schedule.

Matters Initiated by the General Public (regarding subjects not on the agenda)

NOTE: No one shall address the BVAC until they are recognized by the Chairperson. The person addressing the BVAC shall stand before the BVAC at the podium and provide their name before offering remarks or input.

Establish next meeting date

ADJOURN

For information regarding this agenda, contact the Lassen County Planning and Building Services Department at (530) 251-8269; or the Modoc County Clerk of the Board's Office at (530) 233-6201. You may also visit the project website at <https://bigvalleygsp.org/> where information regarding the above agenda items can be found.

Agenda posting locations:

Adin Community Center, 605 Highway 299, Adin, CA 96006

Lassen County Planning and Building Services, 707 Nevada Street, Suite 5, Susanville, CA 96130

Modoc County Clerk of the Board's Office, 204 S Court St #204, Alturas, CA 96101

Lassen County Clerk's Office, 220 S Lassen Street, Annex Building, Susanville, CA 96130

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CITY OF SUSANVILLE
66 North Lassen Street ♦ Susanville CA
Mendy Schuster, Mayor
Brian Moore, Mayor pro tem
Thomas Herrera * Quincy McCourt * Kevin Stafford

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION
SUSANVILLE PUBLIC FINANCING AUTHORITY

Susanville City Council
Regular Meeting ♦ City Council Chambers
December 2, 2020 – 4:30 p.m.

Call meeting to order

Roll call of Councilmembers present

Next Resolution No. 20-5835

Next Ordinance No. 20-1032

- 1 APPROVAL OF AGENDA:** (Additions and/or Deletions)
- 2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.
- 3 CLOSED SESSION:**
 - A PUBLIC EMPLOYMENT – pursuant to Government Code §54957:
 1. City Administrator – Evaluation
 2. Approved Position List
 - B CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6
 - 1 Agency Negotiator: Kevin Jones
 - Bargaining Unit: Miscellaneous Unit
- 4 RETURN TO OPEN SESSION:** (recess if necessary)
 - *Reconvene in open session at 5:30 p.m.*
 - *Pledge of allegiance*
 - *Invocation*
 - *Report any changes to agenda*
 - *Report any action out of Closed Session*
 - *Proclamations, awards or presentations by the City Council:*
- 5 BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.
- 6 CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or

the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A Consider **Resolution No. 20-5831**, extension of the part-time extra help Community Services Officer employment
- B Consider **Resolution No. 20-5832**, authorizing Investment in the Local Agency Investment Fund (LAIF) and designating authorized signatories
- C Monthly Finance Reports – September & October
- D Approve minutes from the City Council's November 4, 2020 meeting

7 PUBLIC HEARINGS:

8 COUNCIL DISCUSSION/ANNOUNCEMENTS:

Commission/Committee Reports:

9 NEW BUSINESS:

- A Consider approval of vendor warrants numbered 207779 through 207860 for a total of \$474,967.36 including \$190,655.10 in payroll warrants
- B Consider **Resolution No. 20-5830**, authorizing utilization of 7114 Water Capitol Improvement Funds; approving the Plans and Specifications; and authorizing Advertisement for Accepting Bids on Project No. 20-03, Water Services Replacement on Richmond Road and North Gay Street Between North and Nevada Street in the City of Susanville
- C Consider **Resolution No. 20-5834**, contract extension with SHN Consultants for the street rehab design

10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.

11 SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12 CONTINUING BUSINESS:

- A Consider **Resolution No. 20-5833**, authorizing staff to apply for the Per Capita Grant
- B Discussion regarding allocation of funds for the Per Capita Grant

13 CITY ADMINISTRATOR'S REPORTS:

- A Update on Safe n' Sane Halloween in the Park Event
- B MuniTemps Presentation
- C Grand Jury Response
- D Department Reports

14 FUTURE COUNCIL ITEMS:

- A Consider **Resolution No. 20-xxxx**, Solar Non-Cost-Effectiveness
- B Consider approval of ABC License for AM/PM due to Need and Necessity
- C Consider **Resolution No. 20-xxxx**, approving lease agreement with Air Methods
- D Adopt a Trail Program
- E City Re-organization Plan

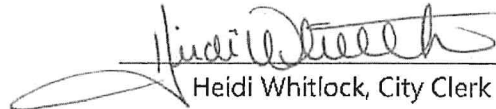
15 ADJOURNMENT:

- * *The next regular meeting of the Susanville City Council will be held on December 16, 2020 at 4:30 p.m.*

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for December 4, 2020 in the areas designated on November 25, 2020.


Heidi Whitlock, City Clerk

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LASSEN COUNTY
TECHNICAL ADVISORY COMMITTEE AGENDA
* VETERANS MEMORIAL HALL*
1205 Main St.
SUSANVILLE, CA 96130
THURSDAY, DECEMBER 3, 2020

For directions to the Veterans Memorial Hall, please call the Planning and Building Services Department at (530) 251-8269.

9:00 a.m. Convene in Regular Session
Matters Initiated by the General Public

NOTICE OF INTENT TO RECORD NOTICE OF VIOLATION NO. 2020-008, HOWARD AND SUSAN WAUGH. The Lassen County Technical Advisory Committee will receive and consider evidence to determine if a Notice of Violation should be recorded for a parcel of land that is 41.44 acres in size which is located approximately twelve miles northerly of the community of Spaulding, California. The subject property is located in a portion of Section 8, Township 34 North, Range 11 East, Mount Diablo Base and Meridian. The current zoning of the subject parcel is U-C-2 (Upland Conservation/Resource Management District) and is designated "Extensive Agriculture" by the *Lassen County General Plan, 2000*. A Notice of Violation will be recorded if the Technical Advisory Committee determines that the subject parcel was created in violation of the provisions of the California Subdivision Map Act. Assessor's Parcel Number: 053-030-43. Staff Contact: Don Willis, P.L.S., Lassen County Surveyor.

NOTICE OF INTENT TO RECORD NOTICE OF VIOLATION NO. 2020-009, RICHARD AND JERRI WAUGH. The Lassen County Technical Advisory Committee will receive and consider evidence to determine if a Notice of Violation should be recorded for a parcel of land that is 41.47 acres in size which is located approximately twelve miles northerly of the community of Spaulding, California. The subject property is located in a portion of Section 8, Township 34 North, Range 11 East, Mount Diablo Base and Meridian. The current zoning of the subject parcel is U-C-2 (Upland Conservation/Resource Management District) and is designated "Extensive Agriculture" by the *Lassen County General Plan, 2000*. A Notice of Violation will be recorded if the Technical Advisory Committee determines that the subject parcel was created in violation of the provisions of the California Subdivision Map Act. Assessor's Parcel Number: 053-030-44. Staff Contact: Don Willis, P.L.S., Lassen County Surveyor.

LOT LINE ADJUSTMENT #2020-008, Nagel, Standiford. The applicants are proposing a lot line adjustment between two parcels that together total approximately 147.67 acres. Parcel A is currently 143.61 acres in size, whereas Parcel B is currently 3.06 acres in size. If approved, Parcel A would be approximately 138.86 acres in size, whereas Parcel B would be approximately 7.81 acres in size. Parcel A is zoned P.U.D. (Planned Unit Development District), whereas Parcel B is zoned R-1-B-3-AA-D (Single-Family Residential District, 3-Acre Building Site Combining District, Accessory Animal Combining District, Design Combining District); if the lot line adjustment were approved, Parcel B would include both zoning districts above. Parcel A is designated "Planned Unit Development," whereas Parcel B is designated "Estate Residential" by the *Richmond/Gold Run Area Plan, 1993*. The address for Parcel A is 697-905 Jura Drive, Susanville, CA 96130, whereas the address for Parcel B is 470-480 Amesbury Drive, Susanville, CA 96130. The subject parcels are located a third of a mile south of the intersection of Amesbury Drive and Gold Run Road, approximately four miles south of Susanville. Parcel A: APN 116-230-90. Parcel B: APN 116-480-11. Staff Contact: Stefano Richichi, Senior Planner

LOT LINE ADJUSTMENT #2020-007, Laraway Family 1992 Revocable Trust et al. The applicant is proposing a lot line adjustment between two parcels that together total approximately 200 acres. Parcel A is currently 120 acres in size, whereas Parcel B is currently 80 acres in size. If approved, Parcel A would be approximately 40 acres in size, whereas Parcel B would be approximately 160 acres in size. Parcel A is zoned A-2-B-9 and A-2-B-19 (Agricultural Residential District, 9- and 19-Acre Building Site Combining Districts, respectively), whereas Parcel B is currently zoned T-P-Z (Timber Production Zone District). If the lot line adjustment were approved, Parcel A would be zoned A-2-B-9, whereas Parcel B would be zoned T-P-Z, A-2-B-9, and A-2-B-19 in different portions. Parcel A is designated "Rural Residential," whereas Parcel B is designated "General Forest Environment" by the *Janesville Planning Area, 1993*. The address for Parcel A is 462-300 Upper Christie Street, Janesville, CA 96114, whereas Parcel B does not have an address. The subject parcels are located approximately two miles south of the intersection of Christie Street and Janesville Main Street. Parcel A: APN 129-210-61. Parcel B: APN 129-210-62. Staff Contact: Stefano Richichi, Senior Planner

USE PERMIT #2020-003, Dowell. Proposal to construct a 1,400-square-foot stick-built second dwelling unit, along with an attached 168 square-foot front porch. The subject parcel is zoned A-1 (General Agricultural District) and has either an "Intensive Agriculture" or "Extensive Agriculture" land use designation in the *Lassen County General Plan, 2000*. The proposed project is exempt from the California Environmental Quality Act (CEQA) under Sections 15061(b)(3) and 15303 of the 2020 CEQA Guidelines. The subject parcel is located approximately 1.5 miles south of Nubieber at 548-343 Babcock Cinder Road, Nubieber, CA 96068. APN: 013-040-46. Staff Contact: Stefano Richichi, Senior Planner

SR

Distribution:
County Planning & Building Services
County Fire Warden's Office
County Environmental Health Dept.
County Assessor's Office
County Road Dept.
County Surveyor
CAO

Agendas Only:
Applicants/Agents
BOS
County Clerk
County Counsel
Treasurer/Tax Collector
Post

Lassen County Planning and Building Services 530-251-8269 MLA: ajc

MT

967

****REVISED LOCATION****

CITY OF SUSANVILLE
66 North Lassen Street ♦ Susanville CA
Mendy Schuster, Mayor
Brian Moore, Mayor pro tem
Thomas Herrera * Quincy McCourt * Kevin Stafford

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION
SUSANVILLE PUBLIC FINANCING AUTHORITY

Susanville City Council

Regular Meeting ♦ VETERAN'S HALL ♦ 1205 Main Street, Susanville

**PLEASE PARK BEHIND THE VETERAN'S HALL AS PARKING IS PROHIBITED AT THE OLD DEAL AND DAVIE SITE*

December 2, 2020 – 4:30 p.m.

Call meeting to order

Roll call of Councilmembers present

Next Resolution No. 20-5835

Next Ordinance No. 20-1032

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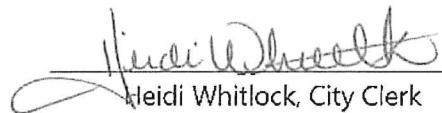
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I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for December 4, 2020 in the areas designated on November 25, 2020.


Heidi Whitlock, City Clerk

Lassen Local Agency Formation Commission

Special Meeting Agenda

MONDAY – December 7, 2020

3:00 PM

Note Location Change

**SUSANVILLE CITY HALL
66 North Lassen Street
Susanville, CA.**

(All meeting materials are available on LAFCo's Website: www.lassenlafco.org)

1. Call to order: Pledge of Allegiance

Commissioners

Todd Eid, Chair, Public Member
Kevin Stafford, City Member
Mendy Schuster, Vice-Chair, City Member
Jeff Hemphill, County Member
Chris Gallagher, County Member

Alternate Members

David Teeter, County Member Alt.
Quincy McCourt, City Member Alt.
Vacant, Public Alt.

LAFCO Staff

John Benoit, Executive Officer
Jennifer Stephenson, Deputy Executive Officer
Ruth McElrath, Clerk
John Kenny, LAFCO Counsel

1. Approval of Agenda (Additions and Deletions)

2. Approve LAFCo meeting Schedule for 2021

a. *Approve LAFCo 2021 meeting schedule*

3. Correspondence:

4. Approval of the August 10, 2020 and October 19, 2020 LAFCo minutes

a) *Approve the August 10, 2020 and October 19, 2020 LAFCo minutes*

5. Public Comment

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments

concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chairman reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda.

Public hearings:

6. Public Hearing regarding the Leavitt Lake Community Services District MSR and SOI (Commissioners, please bring copies previously distributed)

- a. *Open public hearing, discuss and receive testimony*
- b. *Close public hearing*
- c. *Consider Resolution 2020-0004 adopting a Service Review (MSR) for services provided by the Leavitt Lake CSD*
- d. *Consider Resolution 2020-0005 approving a Sphere of Influence for the Leavitt Lake CSD*

7. CONTINUED PUBLIC HEARING regarding the Fire District Service Review (MSR) and Sphere of Influence (SOI) (Commissioners, please bring copies previously distributed)

- a) *Receive Executive Officer's report, discuss and hold public hearing*
- b) *Close Public Hearing*
- c) *Consider Resolution 2020-0006 adopting a Service Review (MSR) for services provided by the Fire Service providers in Lassen County.*
- d) *Consider Resolution 2020-0007 approving a Sphere of Influence for the Big Valley Fire Protection District, Clear Creek Community Services District, Doyle Fire Protection District, Herlong Public Utility District, Janesville Fire Protection District, Lake Forest Estates Fire Protection District, Little Valley Community Services District, Madeline Fire Protection District, Milford Fire Protection District, Spalding Community Services District, Standish-Litchfield Fire Protection District, Stones-Bengard Community Services District, Susan River Fire Protection District, City of Susanville Fire Department, Westwood Community Services District and the Hallelujah Junction Fire Protection District*

8. Authorize payment of claims

- a) *Authorize payment of claims for October 2020 and November 2020.*

9. LAFCo 101 All About LAFCo

Introduction to LAFCo tabled from the October 19, 2020 meeting

10. Executive Officer's Monthly Report

*Stones Bengard CSD MSR and SOI
Spalding CSD MSR and SOI
Calafco Regional Roundtable December 9, 2020
CSDA Memberships www.csda.net/pwyc*

11. Commissioner Reports - Discussion

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

12. Adjourn to the next meeting to take place on Monday February 8, 2021 at 3:00 P.M.

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to a specified time. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda area available for review for public inspection in the Clerk's office located at the City of Susanville, 66 North Lassen Street, Susanville CA. and the Lassen Co. Community Development Office located at 707 Nevada Street, Susanville CA. [such documents are also available on the Lassen LAFCo website (www.lassenlafco.org) to the extent practicable and subject to staff's ability to post the documents prior to the meeting]

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Pursuant to Government Code Sections 56700.1 and 57009 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, and 82015 and 82025 of the Political Reform Act applicants for LAFCO approvals and those opposing such proposals are required to report to LAFCO all political contributions and expenditures with respect to a proposal that exceeds \$1,000. LAFCO has adopted policies to implement the law, which are available on the Commission's webpage. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals. Additional information may be obtained by calling the calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff

LAFCO staff may be contacted at (530) 257-0720 or by email at lafo@co.lassen.ca.us. Copies of reports are located on the LAFCO webpage at: www.lassenlafco.org