



# LASSEN COUNTY

## Health and Social Services Department

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- ☒ **HSS Administration**
- ☐ **Public Guardian**  
336 Alexander Avenue  
Susanville, CA 96130  
(530) 251-8128
- ☐ **Grant and Loans Division**  
1445 Paul Bunyan Road  
Susanville, CA 96130  
(530) 251-8309
- ☐ **Behavioral Health**  
555 Hospital Lane  
Susanville, CA 96130  
(530) 251-8108/8112  
  
**Chestnut Annex**  
1400-A & B Chestnut Street  
Susanville, CA 96130  
(530) 251-8112
- ☐ **Patients' Rights Advocate**  
336 Alexander Avenue  
Susanville, CA 96130  
(530) 251-8322
- ☐ **Public Health**  
1445 Paul Bunyan Road  
Susanville, CA 96130  
(530) 251-8183
- ☐ **Environmental Health**  
1445 Paul Bunyan Road  
Susanville, CA 96130  
(530) 251-8183
- ☐ **Community Social Services**  
336 Alexander Avenue  
Susanville, CA 96130  
  
**LassenWORKS  
Business & Career Network**  
PO Box 1359  
1616 Chestnut Street  
Susanville, CA 96130  
(530) 251-8152  
  
**Child & Family Services**  
1600 Chestnut Street  
Susanville, CA 96130  
(530) 251-8277  
  
**Adult Services**  
PO Box 429  
1445 Paul Bunyan Road  
Susanville, CA 96130  
(530) 251-8158
- ☐ **HSS Fiscal**  
PO Box 1180  
Susanville, CA 96130  
(530) 251-2614

**Date:** December 8, 2020

**To:** David Teeter, Chairman  
Lassen County Board of Supervisors

**From:** Jenna Aguilera, Director  
Lassen County Community Social Services

**Subject:** Public Hearing and Resolution authorizing Community Social Services Department to apply for a planning improvement projects for Leavitt Lake Community Services District, Westwood Community Services District, and Westwood Community Center.

**Background:** On January 21, 2020, The California Department of Housing and Community Development published a Community Development Block Grant (CDBG) Notice of Funding Availability (NOFA). On January 21, 2020, Community Social Services presented on the 2019/2020 CDBG NOFA during a Public Hearing, encouraging the public and any other interested parties to submit written project ideas.

Lassen County's Community Social Services received three project proposals that met CDBG eligibility requirements.

- Leavitt Lake Community Service District is requesting a secondary well, upgrades to the levees around the wastewater ponds, and improvements to their parking lot.
- Westwood Community Service District is requesting a new water tower in order to maintain compliance with the state.
- The Westwood Community Center is requesting improvements in order to be ADA compliant.

If the resolution is approved, Community Social Services is proposing to apply to the 2019/2020 CDBG NOFA and utilize our on-hand CDBG Program Income. Each project will receive financial assistance to complete the required NEPA and CEQA clearances and procure an engineer/architect to complete each project's plans and specifications. Once the required project readiness is obtained, Community Social Services intends to apply for a future CDBG grant to request funds for each project.

**Fiscal Impact:** There is no impact to County General Funds. If applications are approved, funding for all three planning projects will be funded by the

County's CDBG Program Income Trust account (312-0941-7603396).

**Action Requested:** 1. Adopt resolution; and, 2. Authorize the County Administrative Officer to execute and deliver all applications and act on the County's behalf in all matters pertaining to all such applications.

RESOLUTION # \_\_\_\_\_

A RESOLUTION APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2020/2021 FUNDING YEAR OF THE STATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

WHEREAS, the County of Lassen is an eligible applicant for the CDBG Program; and

WHEREAS, consistent with Lassen County's Citizen Participation Plan, public hearings were conducted on January 20, 2020 and December 8 2020, informing interested persons of the State CDBG Program, the eligible projects and funding levels.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Lassen as follows:

Section 1: The Board of Supervisors has reviewed and hereby approves the submission to the State of California of application(s) in the aggregate amount, not to exceed, of \$210,000 for the following CDBG activities, pursuant to the January 2020 CDBG NOFA:

Leavitt Lake CSD Planning Project	\$ 102,000
Westwood CDS Planning Project	\$ 12,000
Westwood Community Center Planning Project	\$ 96,000

Section 2: The Board of Supervisors hereby approves the use of Program Income in an amount not to exceed \$210,000 for the CDBG activities described in Section 1.

Section 3: The County acknowledges compliance with all state and federal public participation requirements in the development of its application(s).

Section 4: The County hereby authorizes and directs the County Administrative Officer to execute and deliver all applications and act on the County's behalf in all matters pertaining to all such applications.

Section 5: If an application is approved, the County Administrative Officer, is authorized to enter into, execute and deliver the grant agreement (i.e., Standard Agreement) and any and all subsequent amendments thereto with the State of California for the purposes of the grant.

Section 6: If an application is approved, the County Auditor, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with the grant.

RESOLUTION # \_\_\_\_\_

The foregoing resolution was adopted at a regular meeting of the Board of Supervisors of the County of Lassen, State of California, held on the 8th day of December, 2020, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Chairman of the Board of Supervisors,  
County of Lassen, State of California

ATTEST:  
MICHELE YDERRAGA  
Clerk of the Board

BY \_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board

I, MICHELE YDERRAGA, Deputy Clerk of the Board of the Board of Supervisors, County of Lassen, do hereby certify that the foregoing resolution was adopted by the said Board of Supervisors at a regular meeting thereof held on the 8<sup>th</sup> day of December, 2020.

\_\_\_\_\_  
Deputy Clerk of the County of Lassen Board of Supervisors