



LASSEN COUNTY SHERIFF'S OFFICE

1415 Sheriff Cady Lane Susanville, CA 96130

Administration
Phone: (530) 251-8013
Fax: (530) 251-2884

Dispatch
Phone: (530) 257-6121
Fax: (530) 257-9363

Civil
Phone: (530) 251-8014
Fax: (530) 251-2884

Adult Detention Facility
Phone: (530) 251-5245
Fax: (530) 251-5243

Dean F. Growdon
Sheriff - Coroner

To: Lassen County Board of Supervisors

From: John McGarva, Captain *Jm#104*

Date: December 10, 2020

Agenda Date: January 12, 2021

Discussion:

Two Correctional Deputies are scheduled to attend the Correctional Core Academy as required by California Standards and Training for Corrections (STC). This course is held at Yuba College in Marysville, CA., January 13-February 19, 2021. Deputies will stay in Marysville during the training week and travel home on off days. The up-front training costs will exceed \$2000 and require advance Board Authorization pursuant to the Lassen County Travel Policy. A portion of this course is reimbursed by the California Standards and Training for Corrections. The training costs are as follows:

Correctional Core Course	
Tuition/Registration Fees	\$644.00
Lodging	\$5403.00
Per Diem	\$3,004.00
Total (Est)	\$9,051.00

Funding:

These training costs would be expended from the conferences and training line in the Sheriff's Jail Budget 130-0525-(3002901)

Recommendation: That the Board of Supervisors authorizes the listed training expenditures for required training, and approves per diem, tuition and clothing expenses to be provided prior to the training session.

LASSEN COUNTY TRAVEL AUTHORIZATION AND REPORT

The County Travel Policy and bargaining unit MOUs can be found on the county intranet at L:\Policies and Procedures.

Incomplete Travel Authorizations and claim forms will be returned to the department.

Once a Travel Authorization Form has been signed by the appropriate authority it should not be changed - enter actual expense in the Actual column.

Questions regarding how to complete County forms or allowable expenses should be referred to the Lassen County Auditor's Office.

EMPLOYEE NAME:		Theresa Hernandez		BARGAINING UNIT:		POA	
DEPARTMENT:		Lassen County Sheriff					
FUND	130	B/U	0525	ACCOUNT			

TRAVEL DETAILS			
DATES: 1/13/2020 through: 2/19/2020		TIME DEPARTED: 5pm <input type="checkbox"/> A.M. <input checked="" type="checkbox"/> P.M.	
FROM: Susanville (City)		TO: Yuba (City)	
		TIME RETURNED: 9pm <input type="checkbox"/> A.M. <input checked="" type="checkbox"/> P.M.	
MODE OF TRAVEL (Select from list): COUNTY CAR		NATURE OF BUSINESS: Adult Correctional CORE Course	

							Estimated	Actual (if different)	Date Paid or check number	Notes or special instructions
Registration							322.00			
Reimbursable miles X \$425.000										
Secondary Transportation										
Lodging: Number of Days 25 @ \$ 108.06 per day							2,701.50			
Date:	01/13/20- 01/15/20	01/17/20 - 01/22/20	01/24/20-01/29/20	01/31/20- 02/05/20	02/07/20- 02/12/20	02/14/20- 02/19/20				
Breakfast @ \$ 13.00	26.00	65.00	65.00	65.00	65.00	65.00				
Lunch @ \$14.00	42.00	70.00	70.00	70.00	70.00	70.00				
Dinner @ \$23.00	69.00	138.00	139.00	138.00	138.00	138.00				
TOTALS	137.00	273.00	273.00	273.00	273.00	273.00	1,502.00			
Per my bargaining unit's MOU I may request meals to be reimbursed at reasonable actual costs. Itemized receipts will be attached to all claims for reimbursement. I understand that per diem for meals and receipts may not be mixed on any one day.										
Incidental Expenses _____										
TOTAL ESTIMATED COST OF TRAVEL \$ 4,525.50										
TOTAL ACTUAL EXPENSE										
TRAVEL ADVANCE TO EMPLOYEE										
AMERICAN EXPRESS CHARGES										
NET DUE TO EMPLOYEE										

Department Head Authorization for Travel (payment will not be made without proper authorization)		The undersigned, under penalty of perjury, states that the items listed on this claim are true and correct, that the amounts are properly due this claimant, that no items have been previously paid, and that the claim is being presented within one year of when the expenses were incurred. I certify from my own knowledge, the the articles or services listed on this claim were ordered for use by the department for the purpose indicated and that the articles or services have been delivered or performed and that this claim does not violate any provisions of Article 4, Chapter 1, Division 4 of Title 1 of the government code (conflict of interest).
_____ Department Head	10 12-10-20 _____ Date approved	
_____ Fiscal Officer (if necessary)	_____ Date approved	
_____ Director	_____ Date approved	
_____ CAO (if necessary)	_____ Date approved by Board (if necessary)	
		_____ Signature of Claimant
		_____ Date

Per Lassen County Travel Policy #01-P01 all travel outside of the county must be authorized in advance.

Department Heads shall authorize travel up to \$1500. The CAO shall authorize any travel between \$1500 - \$2000. The Board of Supervisors shall authorize any travel over \$2000.

All travel requests by members of boards and commissions must be authorized in advance by the Board of Supervisors and/or the CAO.

Yuba College Public Safety Training Center
Correctional Officer Core Course (COCC)
 Board of State & Community Corrections (BSCC) – Standards & Training for Corrections (STC)
Spring 2021 COURSE ANNOUNCEMENT
Website: administration-of-justice

Correctional Officer Core Course (COCC)	Course Hours: M-F: 0800-1700 Hrs (177.75 Training Hrs) 22 Days	Bldg 2100 East Lot Room TBA	AJ 70A- 7.0 Units AJ70B- .5 Unit <i>*must enroll concurrently in both Modules A and one section of B for course completion.</i>
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Course Dates:	<p style="text-align: center;">Thursday, January 14 – Wednesday, February 19, 2021 (Tentative) Thursday, April 6 – Friday, May 7, 2021 <i>*Holidays-no class- January 18, February 12, 15, 2021</i></p> <p><u>Course dates are subject to change.</u></p> <p>Email your interest or complete the <u>Course Interest Form</u></p> <p>Orientation letter will be sent approximately two weeks prior to the course.</p>
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Theory and application of Corrections Officer Training. Meets Board of State and Community Corrections. Units of course study include: Criminal Justice System, Codes and Statutes, professionalism/ethics, classification of inmates, contraband/evidence, booking and receiving, releasing, maintaining security, report writing, supervising inmates, distribution of supplies, monitoring health, management of inmate workers, screening visitors and mail, transport of outside facilities, emergency procedures, testifying in court and physical tasks.

BSCC: Adult Corrections Officer Core Course Manual

Prerequisite: Medical Clearance & Uniform

Forms Required for Agency Sponsored Student:

- Personal Information Sheet
- DOJ and/or Medical Clearance Form. Affiliated Student

Forms Required for Non-Sponsored/Non-Affiliated Student:

- Personal Information Sheet
- DOJ Live Scan (24 hour firearms ONLY)
- Health & History Statement –*complete before appointment*
- Physician's Release/Medical Clearance -- *physician of choice*

Yuba College Enrollment:	<p><i>Once a student account is created and the required documents are received, enrollment block is removed. Send email to cgil@yccd.edu or kmcfarla@yccd.edu</i></p> <p>Create an OpenCCC Account, <u>and</u> create Yuba College Account: (not all steps required-mandatory to complete step 1 (two-step process for student ID) http://yc.yccd.edu/admissions/new-students -- <i>Follow Instructions</i></p> <p>Upon enrollment, fees will need to be paid within 10 days through Web Advisor</p> <ul style="list-style-type: none"> ○ <i>Affiliated Students will automatically be invoiced, unless enrollment pay process; credit cards accepted.</i> ○ Cashier: 530-741-6724 or lelliot@yccd.edu ○ <u>Web Advisor Log In</u>
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✓ The below listed prices are ALWAYS subject to change. We are only providing you an idea of what to expect for academy expenses. The total expense of your academy will be different based on BOGW approval, agency uniforms on hand and whether or not you want optional and/or recommended purchases.

1	Yuba College REGISTRATION & FEES		Required	Fees (no tax applied)
		Complete "Personal Information Sheet". All students are blocked until clearances are received. (spots will be held until clearances can be completed and submitted to our office)		N/A
Units / Registration Fees	AJ70A-M5634		7.0 Units	322.00
(BOGW Approved Course for those that qualify)	AJ70B-(TBA) (student(s) will be cleared for <u>one section</u> only)		.5 Units	23.00
	Semester Decal or Daily Passes (2.00 each) http://yc.yccd.edu/campus/parking (No decal needed if driving E-Plated Vehicle; no decals needed for weekend dates) - \$20.00 pass/BOGW approved.			20.00-40.00
	Student Service Fee			10.00
	All required handouts and forms will be placed on Canvas. Each student will have access to Canvas once enrolled. https://yccd.instructure.com/login/ldap			
California Residency Fee is \$46.00/unit. If you are sponsored and will be considered out-of-state resident, please contact our office as soon as possible when processing Yuba College Application.				
2	OTHER COSTS & REQUIREMENTS	Specs/Information	Required	Fees (w/o Tax)
DOJ and/or Medical Clearance – Self-Sponsored	Medical Clearance *Health & History-ParQ *Medical Clearance STC Academies (fee will depend on insurance coverage)		Self-Sponsored Requirement	82.00 100.00 (approx.)
DOJ and/or Medical Clearance – Agency Sponsored	Medical Clearance. Affiliated Forms		Completed by Training Manager	N/A

3	UNIFORMS & GEAR	Specifications (Vendor of your Choice)	See Below	Fees (w/o tax)
Classroom Attire: Uniform Specs Required (see vendor form)				
Reference Books	Vendor of your Choice California Penal Code, Abridged Dictionary		Recommended	45.00 10.00
Class “A” Shirt – Self-Sponsored	Polo Shirt – Gray * AOJ Logo embroidered on left chest in black thread * “C.O.C.C.” embroidered in black thread on right chest		1 Required	29.98
BDU Pants – Self-Sponsored	Black Propper BDU-Cotton Blend (or agency assigned pants)		1 pair	45.00
Shoes/Boots	Black, polished leather, plain rounded toe (nylon ventilation sides are acceptable)		1 pair	130.00
Belt – Self-Sponsored	Black with brass or gold colored buckle or clasp		1	32.00
Class “A” – Agency Sponsored	Department Authorized Uniform (e.g, daily uniform or agency polo)		1	N/A
DTAC Attire:				
Sweat Pants	Black Athletic Pants (sweats are required on mats)		Student Choice	29.98
Sweat Shirt	Black Sweatshirt		Optional	22.95
Athletic Socks	White or Black		1 pair	10.00
Athletic Sneakers	Any Brand & Color (cross-training or running shoes)		1 pair	50.00
Mat/Soft Shoes			Recommended	50.00
T-Shirt	PC61, dark heather grey color FRONT: opposite and even with the AOJ logo, the Cadet’s last name will be displayed in 1”, UPPERCASE letters. BACK: the Cadet’s name will be displayed in 2”, UPPERCASE letters The letters on both the front and back will be white in color		2 Each	30.00

Amy Foster

From: Choice Hotels <info@your.choicehotels.com>
Sent: Tuesday, December 8, 2020 1:21 PM
To: Amy Foster
Subject: Your Reservation at the Comfort Suites Marysville-Yuba City in Marysville is Confirmed.

This message comes from an external sender. EXTERNAL SENDER WARNING!

Open this message to review your booking details.

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Comfort Suites Marysville-Yuba City

1034 North Beale Rd., Marysville, CA, 95901, US

+1 (530) 742-9200

[Review Hotel Details](#)

Theresa, your reservation is confirmed.

Confirmation Number: 733625203



Check-in:

13

Wed, Jan 13, 2021
3:00 PM



Check-out:

15

Fri, Jan 15, 2021
11:00 AM



Print



Add to Calendar

Summary of Charges

Room Type:	1 King Bed, No Smoking, Suite
Number of Rooms:	1
Number of Occupants:	1
Daily Rates:	Jan 13, 2021 for 2 nights at \$96.00 (per night)

Estimated Tax and Other Charges: \$25.12

Estimated Total: **\$217.12** (US Dollar)

Cancellation Policy: Free Cancellation until Jan 12, 2021 at 4:00:00 PM local hotel time.

Standard Guarantee Policy: Your room will be held until 7:00 AM the morning following your scheduled arrival date. If you do not arrive and do not cancel your reservation by the cancellation deadline, your credit card will be charged 1 night's stay plus tax. Reservations may be changed or cancelled, without a charge.

Hotel Notice: Some hotel features—including fitness centers, pools, food and beverage, and other amenities—may not be available at this time due to COVID-19. To help protect the safety of guests, employees and visitors, we require the use of face coverings in hotel common areas.

Have your plans changed?

Your reservation may be changed or cancelled, without charge, via one of the following methods:

- From the [View Reservation Details](#) page
- If you are in the US, please call **800-424-6423** and give them your confirmation number. If you are outside of the US, please find the international reservation number for your region on our [support page](#).
- By calling the hotel directly at **+1 (530)-742-9200**

Confirmation Number: 733625203

MODIFY YOUR RESERVATION ›

Amy Foster

From: Choice Hotels <info@your.choicehotels.com>
Sent: Wednesday, December 9, 2020 3:47 PM
To: Amy Foster
Subject: Your Reservation at the Comfort Suites Marysville-Yuba City in Marysville is Confirmed.

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Comfort Suites Marysville-Yuba City

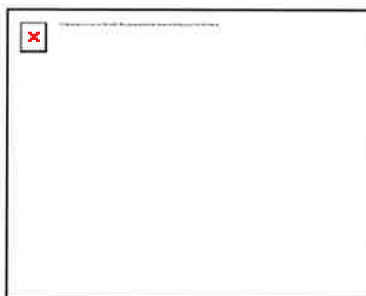
1034 North Beale Rd., Marysville, CA, 95901, US

+1 (530) 742-9200

[Review Hotel Details](#)

Theresa, your reservation is confirmed.

Confirmation Number: 733625500



Check-in:

18

Mon, Jan 18, 2021
3:00 PM



Check-out:

22

Fri, Jan 22, 2021
11:00 AM



Print



Add to Calendar

[View Reservation Details >](#)[Book Another Reservation >](#)

Summary of Charges

Room Type:	1 King Bed, No Smoking, Suite
Number of Rooms:	1
Number of Occupants:	1
Daily Rates:	Jan 18, 2021 for 4 nights at \$96.00 (per night)

Estimated Tax and Other Charges: \$50.24

Estimated Total: **\$434.24** (US Dollar)

Cancellation Policy: Free Cancellation until Jan 17, 2021 at 4:00:00 PM local hotel time.

Standard Guarantee Policy: Your room will be held until 7:00 AM the morning following your scheduled arrival date. If you do not arrive and do not cancel your reservation by the cancellation deadline, your credit card will be charged 1 night's stay plus tax. Reservations may be changed or cancelled, without a charge.

Hotel Notice: Some hotel features—including fitness centers, pools, food and beverage, and other amenities—may not be available at this time due to COVID-19. To help protect the safety of guests, employees and visitors, we require the use of face coverings in hotel common areas.

Have your plans changed?

Your reservation may be changed or cancelled, without charge, via one of the following methods:

- From the [View Reservation Details](#) page
- If you are in the US, please call **800-424-6423** and give them your confirmation number. If you are outside of the US, please find the international reservation number for your region on our [support page](#).
- By calling the hotel directly at **+1 (530)-742-9200**

Confirmation Number: 733625500

MODIFY YOUR RESERVATION >

Amy Foster

From: Choice Hotels <info@your.choicehotels.com>
Sent: Tuesday, December 8, 2020 1:21 PM
To: Amy Foster
Subject: Your Reservation at the Comfort Suites Marysville-Yuba City in Marysville is Confirmed.

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Comfort Suites Marysville-Yuba City

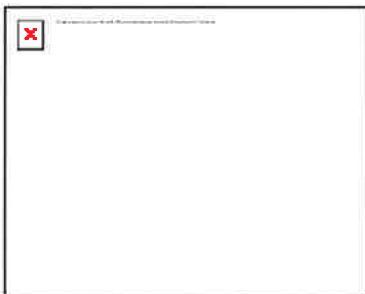
1034 North Beale Rd., Marysville, CA, 95901, US

+1 (530) 742-9200

[Review Hotel Details](#)

Theresa, your reservation is confirmed.

Confirmation Number: 733625631



Check-in:

24

Sun, Jan 24, 2021
3:00 PM



Check-out:

29

Fri, Jan 29, 2021
11:00 AM



Print



Add to Calendar

[View Reservation Details ›](#)[Book Another Reservation ›](#)

Summary of Charges

Room Type:	1 King Bed, No Smoking, Suite
Number of Rooms:	1
Number of Occupants:	1
Daily Rates:	Jan 24, 2021 for 5 nights at \$96.00 (per night)

Estimated Tax and Other Charges: \$62.81

Estimated Total: **\$542.81** (US Dollar)

Cancellation Policy: Free Cancellation until Jan 23, 2021 at 4:00:00 PM local hotel time.

Standard Guarantee Policy: Your room will be held until 7:00 AM the morning following your scheduled arrival date. If you do not arrive and do not cancel your reservation by the cancellation deadline, your credit card will be charged 1 night's stay plus tax. Reservations may be changed or cancelled, without a charge.

Hotel Notice: Some hotel features—including fitness centers, pools, food and beverage, and other amenities—may not be available at this time due to COVID-19. To help protect the safety of guests, employees and visitors, we require the use of face coverings in hotel common areas.

Have your plans changed?

Your reservation may be changed or cancelled, without charge, via one of the following methods:

- From the [View Reservation Details](#) page
- If you are in the US, please call **800-424-6423** and give them your confirmation number. If you are outside of the US, please find the international reservation number for your region on our [support page](#).
- By calling the hotel directly at **+1 (530)-742-9200**

Confirmation Number: 733625631

MODIFY YOUR RESERVATION ›

Amy Foster

From: Choice Hotels <info@your.choicehotels.com>
Sent: Tuesday, December 8, 2020 1:21 PM
To: Amy Foster
Subject: Your Reservation at the Comfort Suites Marysville-Yuba City in Marysville is Confirmed.

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Comfort Suites Marysville-Yuba City

1034 North Beale Rd., Marysville, CA, 95901, US

+1 (530) 742-9200

[Review Hotel Details](#)

Theresa, your reservation is confirmed.

Confirmation Number: 733625684



Check-in:

31

Sun, Jan 31, 2021
3:00 PM



Check-out:

5

Fri, Feb 5, 2021
11:00 AM



Print



Add to Calendar

[View Reservation Details >](#)[Book Another Reservation >](#)

Summary of Charges

Room Type:	1 King Bed, No Smoking, Suite
Number of Rooms:	1
Number of Occupants:	1
Daily Rates:	Jan 31, 2021 for 5 nights at \$96.00 (per night)
Estimated Tax and Other Charges:	\$62.81
Estimated Total:	\$542.81 (US Dollar)

Cancellation Policy: Free Cancellation until Jan 30, 2021 at 4:00:00 PM local hotel time.

Standard Guarantee Policy: Your room will be held until 7:00 AM the morning following your scheduled arrival date. If you do not arrive and do not cancel your reservation by the cancellation deadline, your credit card will be charged 1 night's stay plus tax. Reservations may be changed or cancelled, without a charge.

Hotel Notice: Some hotel features—including fitness centers, pools, food and beverage, and other amenities—may not be available at this time due to COVID-19. To help protect the safety of guests, employees and visitors, we require the use of face coverings in hotel common areas.

Have your plans changed?

Your reservation may be changed or cancelled, without charge, via one of the following methods:

- From the [View Reservation Details](#) page
- If you are in the US, please call [800-424-6423](#) and give them your confirmation number. If you are outside of the US, please find the international reservation number for your region on our [support page](#).
- By calling the hotel directly at [+1 \(530\)-742-9200](#)

Confirmation Number: 733625684

[MODIFY YOUR RESERVATION >](#)

Amy Foster

From: Choice Hotels <info@your.choicehotels.com>
Sent: Wednesday, December 9, 2020 3:47 PM
To: Amy Foster
Subject: Your Reservation at the Comfort Suites Marysville-Yuba City in Marysville is Confirmed.

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VALUE TO STAY



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Comfort Suites Marysville-Yuba City

1034 North Beale Rd., Marysville, CA, 95901, US

+1 (530) 742-9200

[Review Hotel Details](#)

Theresa, your reservation is confirmed.

Confirmation Number: 733625808



Check-in:

7

Sun, Feb 7, 2021
3:00 PM



Check-out:

11

Thu, Feb 11, 2021
11:00 AM



Print



Add to Calendar

[View Reservation Details >](#)[Book Another Reservation >](#)

Summary of Charges

Room Type: 1 King Bed, No Smoking, Suite
Number of Rooms: 1
Number of Occupants: 1
Daily Rates: Feb 7, 2021 for 4 nights at \$96.00
(per night)

Estimated Tax and Other Charges: \$50.24

Estimated Total: \$434.24 (US Dollar)

Cancellation Policy: Free Cancellation until Feb 6, 2021 at 4:00:00 PM local hotel time.

Standard Guarantee Policy: Your room will be held until 7:00 AM the morning following your scheduled arrival date. If you do not arrive and do not cancel your reservation by the cancellation deadline, your credit card will be charged 1 night's stay plus tax. Reservations may be changed or cancelled, without a charge.

Have your plans changed?

Your reservation may be changed or cancelled, without charge, via one of the following methods:

- From the [View Reservation Details](#) page
- If you are in the US, please call [800-424-6423](#) and give them your confirmation number. If you are outside of the US, please find the international reservation number for your region on our [support page](#).
- By calling the hotel directly at [+1 \(530\)-742-9200](#)

Confirmation Number: 733625808

[MODIFY YOUR RESERVATION >](#)

ENHANCE YOUR STAY

Amy Foster

From: Choice Hotels <info@your.choicehotels.com>
Sent: Wednesday, December 9, 2020 3:48 PM
To: Amy Foster
Subject: Your Reservation at the Comfort Suites Marysville-Yuba City in Marysville is Confirmed.

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Comfort Suites Marysville-Yuba City

1034 North Beale Rd., Marysville, CA, 95901, US

+1 (530) 742-9200

[Review Hotel Details](#)

Theresa, your reservation is confirmed.

Confirmation Number: 733626069



Check-in:

15

Mon, Feb 15, 2021
3:00 PM



Check-out:

19

Fri, Feb 19, 2021
11:00 AM



Print



Add to Calendar

[View Reservation Details >](#)[Book Another Reservation >](#)

Summary of Charges

Room Type:	1 King Bed, No Smoking, Suite
Number of Rooms:	1
Number of Occupants:	1
Daily Rates:	Feb 15, 2021 for 4 nights at \$96.00 (per night)
Estimated Tax and Other Charges:	\$50.24
Estimated Total:	\$434.24 (US Dollar)

Cancellation Policy: Free Cancellation until Feb 14, 2021 at 4:00:00 PM local hotel time.

Standard Guarantee Policy: Your room will be held until 7:00 AM the morning following your scheduled arrival date. If you do not arrive and do not cancel your reservation by the cancellation deadline, your credit card will be charged 1 night's stay plus tax. Reservations may be changed or cancelled, without a charge.

Have your plans changed?

Your reservation may be changed or cancelled, without charge, via one of the following methods:

- From the [View Reservation Details](#) page
- If you are in the US, please call **800-424-6423** and give them your confirmation number. If you are outside of the US, please find the international reservation number for your region on our [support page](#).
- By calling the hotel directly at **+1 (530)-742-9200**

Confirmation Number: 733626069

[MODIFY YOUR RESERVATION >](#)

ENHANCE YOUR STAY

DOJ and Medical Clearance
(Agency Affiliated Students Only)



RE: Yuba College Public Safety Training Center / Academy Training

Dear Agency Representative:

This individual is required to perform a variety of physically demanding activities including: repetitive bending, standing, rapid/multi-dimensional foot movements, sustained and repeated application of pain compliance techniques to wrist/elbow/shoulder joints, and stretching/warm up exercises to include push-ups and sit-ups. The individual must have sufficient flexibility to run short distances and rapidly change body position while controlling the firearm (if applicable). Affiliated students MUST present this form or a letter from their respective agency stating that a medical examination was performed as part of the employment process and there are NO limitations or restrictions that would prohibit the student from participating in this course.

PLEASE COMPLETE THE INFORMATION BELOW:

This letter is to certify that our employee, Teresa Hernandez is currently employed by this agency in the capacity of Correctional Deputy.

MEDICAL CLEARANCE TO PARTICIPATE IN THE PHYSICAL PORTION OF PUBLIC SAFETY TRAINING

Please check the course(s) that apply for this clearance submission:

832pc Firearms (POST/STC -24 Hours) <input type="checkbox"/>	832pc Laws of Arrest (POST/STC - 40 Hours) <input type="checkbox"/>	COCC (STC Correctional Officer) <input checked="" type="checkbox"/>	FF1 (Fire Academy) <input type="checkbox"/>
JCOC (STC Juvenile Officer) <input type="checkbox"/>	POCC (STC Probation Officer) <input type="checkbox"/>	Note: Students Attending P.O.S.T. Levels III, II, I will be required to provide medical clearance and cannot be signed off by their agency (Health History/Par-Q and Physician's Clearance Form Required)	

Subsequent to her/his employment with this agency, a medical examination was conducted to determine that this individual met the physical requirements for this portion. This examination has revealed NO physical limitations or restrictions that would prohibit this individual from participating in the physical requirements for the Course(s) listed above.

DEPARTMENT OF JUSTICE FINGERPRINT CLEARANCE (832PC and Police Academies ONLY)

Please check the course(s) that apply for this clearance submission:

832pc Firearms (POST/STC -24 Hours) <input type="checkbox"/>	P.O.S.T. Level III <input type="checkbox"/>	P.O.S.T. Level II <input type="checkbox"/>	P.O.S.T. Level I <input type="checkbox"/>
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Subsequent to her/his employment with this agency, fingerprints were submitted to the Department of Justice in order to determine that this individual is in compliance with section 13511.5 p.c. The above named individual was cleared by the Department of Justice.

Training Manager :	Amy Foster	Title:	Sergeant
Agency:	Lassen County Sheriff's Office	Address :	1405 Sheriff Cady Ln
City, St, Zip	Susanville CA, 96130	Phone:	530-251-5258
Email:	afoster@co.lassen.ca.us		

Yuba College Public Safety: Course Interest Form

This form is intended to advise us of your interest to attend or sponsor employees to different courses within the Public Safety Center. Because we advertise tentative course dates up to a year in advance, this form will assist us with keeping open communication with interested participants. The enrollment process, required documents and needed pre-requisites can be complicated; we want to make sure we are available to assist throughout the process and this form will assist. Please fill out the information:

Date: 12/8/2020

1. STUDENT INTENT TO ATTEND (*self-sponsored ONLY*) -- Fill out Section 1 and Section 3 Only

Name: Teresa Hernandez Email: kdailey@co.lassen.ca.us

Address: 1405 Sheriff Cady Ln Susanville ca 96130

Phone: 530 251-5245 DOB:

2. AGENCY INTENT TO SEND STAFF (*agency sponsorship ONLY*): -- Fill out Section 2 and Section 3 Only

Training Manger: Amy Foster Phone: 530 251-5258

Email: afoster@co.lassen.ca.us Agency: Lassen County Sheriff's Office

2 (Number) employees/spots needed for upcoming training. Employee Names (if available):

Kenneth Dailey Teresa Hernandez

3. COURSE INFORMATION:

Semester: Year:

Student / Employee Name: Kenneth Dailey Adult Core (COCC) ▼

Student / Employee Name: Teresa Hernandez Adult Core (COCC) ▼

Student / Employee Name: Select One

Student / Employee Name: Select One

Student / Employee Name: Select one

Student / Employee Name: Select One

Student / Employee Name: Select One



U.S. General Services Administration

FY 2021 Per Diem Rates for California

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Standard Rate	Applies for all locations without specified rates	\$55	\$13	\$14	\$23	\$5	\$41.25

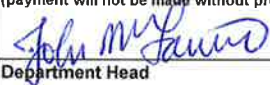
LASSEN COUNTY TRAVEL AUTHORIZATION AND REPORT

The County Travel Policy and bargaining unit MOUs can be found on the county intranet at [L:\Policies and Procedures](#).
Incomplete Travel Authorizations and claim forms will be returned to the department.
Once a Travel Authorization Form has been signed by the appropriate authority it should not be changed - enter actual expense in the Actual column.
Questions regarding how to complete County forms or allowable expenses should be referred to the Lassen County Auditor's Office.

EMPLOYEE NAME:		Kenneth Dailey		BARGAINING UNIT:		POA	
DEPARTMENT:		Lassen County Sheriff					
FUND	130	B/U	0525	ACCOUNT			

TRAVEL DETAILS							
DATES: 1/13/2020 through : 2/19/2020		TIME DEPARTED: 5pm		<input type="checkbox"/> A.M. <input checked="" type="checkbox"/> P.M.			
FROM: Susanville (City)		TO: Yuba (City)		TIME RETURNED: 9pm		<input type="checkbox"/> A.M. <input checked="" type="checkbox"/> P.M.	
MODE OF TRAVEL (Select from list): COUNTY CAR				NATURE OF BUSINESS: Adult Correctional CORE Course			


							Estimated	Actual (if different)	Date Paid or check number	Notes or special instructions
Registration							322.00			
Reimbursable miles X \$425.000										
Secondary Transportation										
Lodging: Number of Days 25 @ \$ 108.06 per day							2,701.50			
Date:	01/13/20- 01/15/20	01/17/20 - 01/22/20	01/24/20-01/29/20	01/31/20- 02/05/20	02/07/20- 02/12/20	02/14/20- 02/19/20				
Breakfast @ \$ 13.00	26.00	65.00	65.00	65.00	65.00	65.00				
Lunch @ \$14.00	42.00	70.00	70.00	70.00	70.00	70.00				
Dinner @ \$23.00	69.00	138.00	139.00	138.00	138.00	138.00				
TOTALS	137.00	273.00	273.00	273.00	273.00	273.00	1,502.00			
Per my bargaining unit's MOU I may request meals to be reimbursed at reasonable actual costs. Itemized receipts will be attached to all claims for reimbursement. I understand that per diem for meals and receipts may not be mixed on any one day.										
Incidental Expenses										
TOTAL ESTIMATED COST OF TRAVEL \$							4,525.50			
TOTAL ACTUAL EXPENSE							-			
TRAVEL ADVANCE TO EMPLOYEE							-			
AMERICAN EXPRESS CHARGES							-			
NET DUE TO EMPLOYEE							-			

Department Head Authorization for Travel (payment will not be made without proper authorization)  Department Head		12-10-20 Date approved		The undersigned, under penalty of perjury, states that the items listed on this claim are true and correct, that the amounts are properly due this claimant, that no items have been previously paid, and that the claim is being presented within one year of when the expenses were incurred. I certify from my own knowledge, the the articles or services listed on this claim were ordered for use by the department for the purpose indicated and that the articles or services have been delivered or performed and that this claim does not violate any provisions of Article 4, Chapter 1, Division 4 of Title 1 of the government code (conflict of interest).	
Fiscal Officer (if necessary)		Date approved			
Director		Date approved			
CAO (if necessary)		Date approved by Board (if necessary)			
				Signature of Claimant	Date

Per Lassen County Travel Policy #01-P01 all travel outside of the county must be authorized in advance.
Department Heads shall authorize travel up to \$1500. The CAO shall authorize any travel between \$1500 - \$2000. The Board of Supervisors shall authorize any travel over \$2000.
All travel requests by members of boards and commissions must be authorized in advance by the Board of Supervisors and/or the CAO.

Yuba College Public Safety Training Center
Correctional Officer Core Course (COCC)
 Board of State & Community Corrections (BSCC) – Standards & Training for Corrections (STC)
Spring 2021 COURSE ANNOUNCEMENT
Website: administration-of-justice

Correctional Officer Core Course (COCC) STC Certified: 09425783	Course Hours: M-F: 0800-1700 Hrs (177.75 Training Hrs) 22 Days	Bldg 2100 East Lot Room TBA	AJ 70A- 7.0 Units AJ70B- .5 Unit <i>*must enroll concurrently in both Modules A and one section of B for course completion.</i>
Course Dates:	Thursday, January 14 – Wednesday, February 19, 2021 (Tentative) Thursday, April 6 – Friday, May 7, 2021 <i>*Holidays-no class- January 18, February 12, 15, 2021</i>		
	<u>Course dates are subject to change.</u>		
	Email your interest or complete the <u>Course Interest Form</u> Orientation letter will be sent approximately two weeks prior to the course.		
<p>Theory and application of Corrections Officer Training. Meets Board of State and Community Corrections. Units of course study include: Criminal Justice System, Codes and Statutes, professionalism/ethics, classification of inmates, contraband/evidence, booking and receiving, releasing, maintaining security, report writing, supervising inmates, distribution of supplies, monitoring health, management of inmate workers, screening visitors and mail, transport of outside Facilities, emergency procedures, testifying in court and physical tasks.</p> <p>BSCC: <u>Adult Corrections Officer Core Course Manual</u></p> <p><u>Prerequisite: Medical Clearance & Uniform</u></p> <p>Forms Required for <u>Agency Sponsored</u> Student:</p> <ul style="list-style-type: none">• Personal Information Sheet• DOJ and/or Medical Clearance Form. Affiliated Student <p>Forms Required for <u>Non-Sponsored/Non-Affiliated Student:</u></p> <ul style="list-style-type: none">• Personal Information Sheet• DOJ Live Scan (24 hour firearms ONLY)• Health & History Statement –<i>complete before appointment</i>• Physician's Release/Medical Clearance -- <i>physician of choice</i>			
Yuba College Enrollment:	<p>Once a student account is created and the required documents are received, enrollment block is removed. Send email to cgil@yccd.edu or kmcfarla@yccd.edu</p> <p>Create an OpenCCC Account, <u>and</u> create Yuba College Account: (not all steps required-mandatory to complete step 1 (two-step process for student ID) http://yc.yccd.edu/admissions/new-students -- <i>Follow Instructions</i></p> <p>Upon enrollment, fees will need to be paid within 10 days through Web Advisor</p> <ul style="list-style-type: none">○ <i>Affiliated Students will automatically be invoiced, unless enrollment pay process; credit cards accepted.</i>○ Cashier: 530-741-6724 or lelliot@yccd.edu○ <u>Web Advisor Log In</u>		

 The below listed prices are ALWAYS subject to change. We are only providing you an idea of what to expect for academy expenses. The total expense of your academy will be different based on BOGW approval, agency uniforms on hand and whether or not you want optional and/or recommended purchases.

1	Yuba College REGISTRATION & FEES		Required	Fees (no tax applied)
		Complete "Personal Information Sheet". All students are blocked until clearances are received. <i>(spots will be held until clearances can be completed and submitted to our office)</i>		N/A
	Units / Registration Fees <i>(BOGW Approved Course for those that qualify)</i>	AJ70A-M5634	7.0 Units	322.00
		AJ70B-(TBA) (student(s) will be cleared for <u>one section</u> only)	.5 Units	23.00
		Semester Decal or Daily Passes (2.00 each) http://yc.yccd.edu/campus/parking <i>(No decal needed if driving E-Plated Vehicle; no decals needed for weekend dates) - \$20.00 pass/BOGW approved.</i>		20.00-40.00
		Student Service Fee		10.00
		All required handouts and forms will be placed on Canvas. Each student will have access to Canvas once enrolled. https://yccd.instructure.com/login/ldap		
California Residency Fee is \$46.00/unit. If you are sponsored and will be considered out-of-state resident, please contact our office as soon as possible when processing Yuba College Application.				
2	OTHER COSTS & REQUIREMENTS	Specs/Information	Required	Fees (w/o Tax)
	DOJ and/or Medical Clearance – <i>Self-Sponsored</i>	Medical Clearance *Health & History-ParQ *Medical Clearance STC Academies <i>(fee will depend on insurance coverage)</i>	Self-Sponsored Requirement	82.00 100.00 (approx.)
	DOJ and/or Medical Clearance – <i>Agency Sponsored</i>	Medical Clearance. Affiliated Forms	Completed by Training Manager	N/A

3	UNIFORMS & GEAR	Specifications (Vendor of your Choice)	See Below	Fees (w/o tax)
Classroom Attire: Uniform Specs Required (see vendor form)				
Reference Books	Vendor of your Choice California Penal Code, Abridged Dictionary	Recommended	45.00 10.00	
Class "A" Shirt – Self-Sponsored	Polo Shirt – Gray * AOJ Logo embroidered on left chest in black thread * "C.O.C.C." embroidered in black thread on right chest	1 Required	29.98	
BDU Pants – Self-Sponsored	Black Proper BDU-Cotton Blend (or agency assigned pants)	1 pair	45.00	
Shoes/Boots	Black, polished leather, plain rounded toe (nylon ventilation sides are acceptable)	1 pair	130.00	
Belt – Self-Sponsored	Black with brass or gold colored buckle or clasp	1	32.00	
Class "A" – Agency Sponsored	Department Authorized Uniform (e.g, daily uniform or agency polo)	1	N/A	
DTAC Attire:				
Sweat Pants	Black Athletic Pants (sweats are required on mats)	Student Choice	29.98	
Sweat Shirt	Black Sweatshirt	Optional	22.95	
Athletic Socks	White or Black	1 pair	10.00	
Athletic Sneakers	Any Brand & Color (cross-training or running shoes)	1 pair	50.00	
Mat/Soft Shoes		Recommended	50.00	
T-Shirt	PC61, dark heather grey color FRONT: opposite and even with the AOJ logo, the Cadet's last name will be displayed in 1", UPPERCASE letters. BACK: the Cadet's name will be displayed in 2", UPPERCASE letters The letters on both the front and back will be white in color	2 Each	30.00	

Yuba College Public Safety: Course Interest Form

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Date: 12/8/2020

1. STUDENT INTENT TO ATTEND (self-sponsored ONLY) -- Fill out Section 1 and Section 3 Only

Name: Kenneth Dailey

Email: kdailey@co.lassen.ca.us

Address: 1405 Sheriff Cady Ln Susanville ca 96130

Phone: 530 251-5245

DOB:

2. AGENCY INTENT TO SEND STAFF (agency sponsorship ONLY): -- Fill out Section 2 and Section 3 Only

Training Manger: Amy Foster

Phone: 530 251-5258

Email: afoster@co.lassen.ca.us

Agency: Lassen County Sheriff's Office

2 (Number) employees/spots needed for upcoming training. Employee Names (if available):

Kenneth Dailey

Teresa Hernandez

3. COURSE INFORMATION:

Semester:

Year:

Student / Employee Name: Kenneth Dailey

Adult Core (COCC)



Student / Employee Name: Teresa Hernandez

Adult Core (COCC)



Student / Employee Name:

Select One

Student / Employee Name:

Select One

Student / Employee Name:

Select one

Student / Employee Name:

Select One

Student / Employee Name:

Select One

2088 North Beale Road, Marysville CA 95901

cgil@yccd.edu or kmcfarla@yccd.edu

<http://yc-publicsafety.yccd.edu/home>

DOJ and Medical Clearance
(Agency Affiliated Students Only)



RE: Yuba College Public Safety Training Center / Academy Training

Dear Agency Representative:

This individual is required to perform a variety of physically demanding activities including: repetitive bending, standing, rapid/multi-dimensional foot movements, sustained and repeated application of pain compliance techniques to wrist/elbow/shoulder joints, and stretching/warm up exercises to include push-ups and sit-ups. The individual must have sufficient flexibility to run short distances and rapidly change body position while controlling the firearm (if applicable). Affiliated students MUST present this form or a letter from their respective agency stating that a medical examination was performed as part of the employment process and there are NO limitations or restrictions that would prohibit the student from participating in this course.

PLEASE COMPLETE THE INFORMATION BELOW:

This letter is to certify that our employee, Kenneth Dailey is currently employed by this agency in the capacity of Correctional Deputy.

MEDICAL CLEARANCE TO PARTICIPATE IN THE PHYSICAL PORTION OF PUBLIC SAFETY TRAINING

Please check the course(s) that apply for this clearance submission:

832pc Firearms (POST/STC -24 Hours) <input type="checkbox"/>	832pc Laws of Arrest (POST/STC - 40 Hours) <input type="checkbox"/>	COCC (STC Correctional Officer) <input checked="" type="checkbox"/>	FF1 (Fire Academy) <input type="checkbox"/>
JCOC (STC Juvenile Officer) <input type="checkbox"/>	POCC (STC Probation Officer) <input type="checkbox"/>	Note: Students Attending P.O.S.T. Levels III, II, I will be required to provide medical clearance and cannot be signed off by their agency (Health History/Par-Q and Physician's Clearance Form Required)	

Subsequent to her/his employment with this agency, a medical examination was conducted to determine that this individual met the physical requirements for this portion. This examination has revealed **NO** physical limitations or restrictions that would prohibit this individual from participating in the physical requirements for the Course(s) listed above.

DEPARTMENT OF JUSTICE FINGERPRINT CLEARANCE (832PC and Police Academies ONLY)

Please check the course(s) that apply for this clearance submission:

832pc Firearms (POST/STC -24 Hours) <input type="checkbox"/>	P.O.S.T. Level III <input type="checkbox"/>	P.O.S.T. Level II <input type="checkbox"/>	P.O.S.T. Level I <input type="checkbox"/>
---	---	--	---

Subsequent to her/his employment with this agency, fingerprints were submitted to the Department of Justice in order to determine that this individual is in compliance with section 13511.5 p.c. The above named individual was cleared by the Department of Justice.

Training Manager:	Amy Foster	Title:	Sergeant
Agency:	Lassen County Sheriff's Office	Address:	1405 Sheriff Cady In
City, St, Zip	Susanville CA, 96130	Phone:	530-251-5258
Email:	afoster@co.lassen.ca.us		

Amy Foster

From: Choice Hotels <info@your.choicehotels.com>
Sent: Tuesday, December 8, 2020 1:28 PM
To: Amy Foster
Subject: Your Reservation at the Comfort Suites Marysville-Yuba City in Marysville is Confirmed.

This message comes from an external sender. EXTERNAL SENDER WARNING!

Open this message to review your booking details.

[View in Web](#)



Earn rewards for your stay.
[Join Choice Privileges Rewards®](#)

Find information on our expanded cancellation policy related to COVID-19 [here >](#)

Learn about enhanced cleanliness protocols at Choice-branded hotels in this
[video >](#)

Comfort Suites Marysville-Yuba City

1034 North Beale Rd., Marysville, CA, 95901, US

+1 (530) 742-9200

[Review Hotel Details](#)

Kenneth, your reservation is confirmed.

Confirmation Number: 733626815



Check-in:

13

Wed, Jan 13, 2021
3:00 PM



Check-out:

15

Fri, Jan 15, 2021
11:00 AM



[Print](#)



[Add to Calendar](#)

[View Reservation Details >](#)[Book Another Reservation >](#)

Summary of Charges

Room Type:	1 King Bed, No Smoking, Suite
Number of Rooms:	1
Number of Occupants:	1
Daily Rates:	Jan 13, 2021 for 2 nights at \$96.00 (per night)

Estimated Tax and Other Charges: \$25.12

Estimated Total: **\$217.12** (US Dollar)

Cancellation Policy: Free Cancellation until Jan 12, 2021 at 4:00:00 PM local hotel time.

Standard Guarantee Policy: Your room will be held until 7:00 AM the morning following your scheduled arrival date. If you do not arrive and do not cancel your reservation by the cancellation deadline, your credit card will be charged 1 night's stay plus tax. Reservations may be changed or cancelled, without a charge.

Hotel Notice: Some hotel features—including fitness centers, pools, food and beverage, and other amenities—may not be available at this time due to COVID-19. To help protect the safety of guests, employees and visitors, we require the use of face coverings in hotel common areas.

Have your plans changed?

Your reservation may be changed or cancelled, without charge, via one of the following methods:

- From the [View Reservation Details](#) page
- If you are in the US, please call **800-424-6423** and give them your confirmation number. If you are outside of the US, please find the international reservation number for your region on our [support page](#).
- By calling the hotel directly at **+1 (530)-742-9200**

Confirmation Number: 733626815

MODIFY YOUR RESERVATION >

Amy Foster

From: Choice Hotels <info@your.choicehotels.com>
Sent: Wednesday, December 9, 2020 3:45 PM
To: Amy Foster
Subject: Your Reservation at the Comfort Suites Marysville-Yuba City in Marysville is Confirmed.

This message comes from an external sender. EXTERNAL SENDER WARNING!

Open this message to review your booking details.

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Find information on our expanded cancellation policy related to COVID-19 [here >](#)

Learn about enhanced cleanliness protocols at Choice-branded hotels in this
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Comfort Suites Marysville-Yuba City

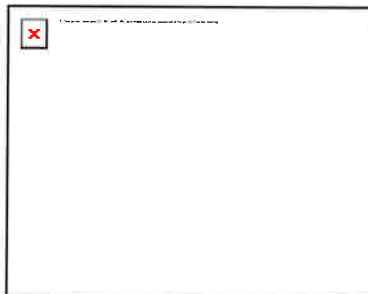
1034 North Beale Rd., Marysville, CA, 95901, US

+1 (530) 742-9200

[Review Hotel Details](#)

Kenneth, your reservation is confirmed.

Confirmation Number: 733626899



Check-in:

18

Mon, Jan 18, 2021
3:00 PM



Check-out:

22

Fri, Jan 22, 2021
11:00 AM



Print



Add to Calendar

[View Reservation Details ›](#)[Book Another Reservation ›](#)

Summary of Charges

Room Type:	1 King Bed, No Smoking, Suite
Number of Rooms:	1
Number of Occupants:	1
Daily Rates:	Jan 18, 2021 for 4 nights at \$96.00 (per night)

Estimated Tax and Other Charges: \$50.24

Estimated Total: **\$434.24** (US Dollar)

Cancellation Policy: Free Cancellation until Jan 17, 2021 at 4:00:00 PM local hotel time.

Standard Guarantee Policy: Your room will be held until 7:00 AM the morning following your scheduled arrival date. If you do not arrive and do not cancel your reservation by the cancellation deadline, your credit card will be charged 1 night's stay plus tax. Reservations may be changed or cancelled, without a charge.

Hotel Notice: Some hotel features—including fitness centers, pools, food and beverage, and other amenities—may not be available at this time due to COVID-19. To help protect the safety of guests, employees and visitors, we require the use of face coverings in hotel common areas.

Have your plans changed?

Your reservation may be changed or cancelled, without charge, via one of the following methods:

- From the [View Reservation Details](#) page
- If you are in the US, please call **800-424-6423** and give them your confirmation number. If you are outside of the US, please find the international reservation number for your region on our [support page](#).
- By calling the hotel directly at **+1 (530)-742-9200**

Confirmation Number: 733626899

MODIFY YOUR RESERVATION ›

Amy Foster

From: Choice Hotels <info@your.choicehotels.com>
Sent: Tuesday, December 8, 2020 1:28 PM
To: Amy Foster
Subject: Your Reservation at the Comfort Suites Marysville-Yuba City in Marysville is Confirmed.

This message comes from an external sender. EXTERNAL SENDER WARNING!

Open this message to review your booking details.

[View in Web](#)



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[video >](#)

Comfort Suites Marysville-Yuba City

1034 North Beale Rd., Marysville, CA, 95901, US

+1 (530) 742-9200

[Review Hotel Details](#)

Kenneth, your reservation is confirmed.

Confirmation Number: 733626952



Check-in:

24

Sun, Jan 24, 2021
3:00 PM



Check-out:

29

Fri, Jan 29, 2021
11:00 AM



Print



Add to Calendar

[View Reservation Details >](#)[Book Another Reservation >](#)

Summary of Charges

Room Type:	1 King Bed, No Smoking, Suite
Number of Rooms:	1
Number of Occupants:	1
Daily Rates:	Jan 24, 2021 for 5 nights at \$96.00 (per night)
Estimated Tax and Other Charges:	\$62.81
Estimated Total:	\$542.81 (US Dollar)

Cancellation Policy: Free Cancellation until Jan 23, 2021 at 4:00:00 PM local hotel time.

Standard Guarantee Policy: Your room will be held until 7:00 AM the morning following your scheduled arrival date. If you do not arrive and do not cancel your reservation by the cancellation deadline, your credit card will be charged 1 night's stay plus tax. Reservations may be changed or cancelled, without a charge.

Hotel Notice: Some hotel features—including fitness centers, pools, food and beverage, and other amenities—may not be available at this time due to COVID-19. To help protect the safety of guests, employees and visitors, we require the use of face coverings in hotel common areas.

Have your plans changed?

Your reservation may be changed or cancelled, without charge, via one of the following methods:

- From the [View Reservation Details](#) page
- If you are in the US, please call **800-424-6423** and give them your confirmation number. If you are outside of the US, please find the international reservation number for your region on our [support page](#).
- By calling the hotel directly at **+1 (530)-742-9200**

Confirmation Number: 733626952

[MODIFY YOUR RESERVATION >](#)

Amy Foster

From: Choice Hotels <info@your.choicehotels.com>
Sent: Tuesday, December 8, 2020 1:28 PM
To: Amy Foster
Subject: Your Reservation at the Comfort Suites Marysville-Yuba City in Marysville is Confirmed.

This message comes from an external sender. EXTERNAL SENDER WARNING!

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Comfort Suites Marysville-Yuba City

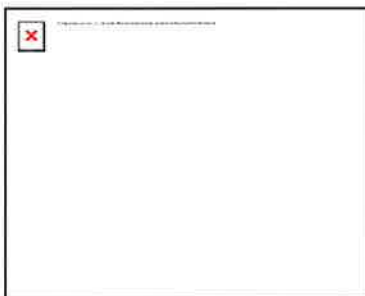
1034 North Beale Rd., Marysville, CA, 95901, US

+1 (530) 742-9200

[Review Hotel Details](#)

Kenneth, your reservation is confirmed.

Confirmation Number: 733627043



Check-in:

31

Sun, Jan 31, 2021
3:00 PM



Check-out:

5

Fri, Feb 5, 2021
11:00 AM



Print



Add to Calendar

[View Reservation Details ›](#)[Book Another Reservation ›](#)

Summary of Charges

Room Type: 1 King Bed, No Smoking, Suite
Number of Rooms: 1
Number of Occupants: 1
Daily Rates: Jan 31, 2021 for 5 nights at \$96.00
(per night)

Estimated Tax and Other Charges: \$62.81

Estimated Total: **\$542.81** (US Dollar)

Cancellation Policy: Free Cancellation until Jan 30, 2021 at 4:00:00 PM local hotel time.

Standard Guarantee Policy: Your room will be held until 7:00 AM the morning following your scheduled arrival date. If you do not arrive and do not cancel your reservation by the cancellation deadline, your credit card will be charged 1 night's stay plus tax. Reservations may be changed or cancelled, without a charge.

Hotel Notice: Some hotel features—including fitness centers, pools, food and beverage, and other amenities—may not be available at this time due to COVID-19. To help protect the safety of guests, employees and visitors, we require the use of face coverings in hotel common areas.

Have your plans changed?

Your reservation may be changed or cancelled, without charge, via one of the following methods:

- From the [View Reservation Details](#) page
- If you are in the US, please call [800-424-6423](tel:800-424-6423) and give them your confirmation number. If you are outside of the US, please find the international reservation number for your region on our [support page](#).
- By calling the hotel directly at [+1 \(530\)-742-9200](tel:+15307429200)

Confirmation Number: 733627043

MODIFY YOUR RESERVATION ›

Amy Foster

From: Choice Hotels <info@your.choicehotels.com>
Sent: Wednesday, December 9, 2020 3:46 PM
To: Amy Foster
Subject: Your Reservation at the Comfort Suites Marysville-Yuba City in Marysville is Confirmed.

This message comes from an external sender. EXTERNAL SENDER WARNING!

Open this message to review your booking details.

View in Web



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Comfort Suites Marysville-Yuba City

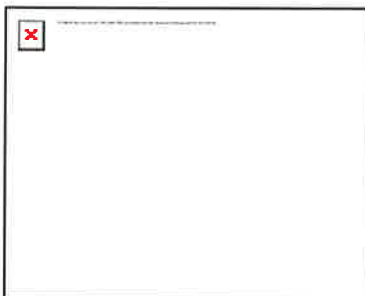
1034 North Beale Rd., Marysville, CA, 95901, US

+1 (530) 742-9200

[Review Hotel Details](#)

Kenneth, your reservation is confirmed.

Confirmation Number: 733627185



Check-in:

7

Sun, Feb 7, 2021
3:00 PM



Check-out:

11

Thu, Feb 11, 2021
11:00 AM



Print



Add to Calendar

[View Reservation Details ›](#)[Book Another Reservation ›](#)

Summary of Charges

Room Type: 1 King Bed, No Smoking, Suite
Number of Rooms: 1
Number of Occupants: 1
Daily Rates: Feb 7, 2021 for 4 nights at \$96.00
(per night)

Estimated Tax and Other Charges: \$50.24

Estimated Total: **\$434.24** (US Dollar)

Cancellation Policy: Free Cancellation until Feb 6, 2021 at 4:00:00 PM local hotel time.

Standard Guarantee Policy: Your room will be held until 7:00 AM the morning following your scheduled arrival date. If you do not arrive and do not cancel your reservation by the cancellation deadline, your credit card will be charged 1 night's stay plus tax. Reservations may be changed or cancelled, without a charge.

Have your plans changed?

Your reservation may be changed or cancelled, without charge, via one of the following methods:

- From the [View Reservation Details](#) page
- If you are in the US, please call [800-424-6423](#) and give them your confirmation number. If you are outside of the US, please find the international reservation number for your region on our [support page](#).
- By calling the hotel directly at [+1 \(530\)-742-9200](#)

Confirmation Number: 733627185

[MODIFY YOUR RESERVATION ›](#)

ENHANCE YOUR STAY

Amy Foster

From: Choice Hotels <info@your.choicehotels.com>
Sent: Wednesday, December 9, 2020 3:46 PM
To: Amy Foster
Subject: Your Reservation at the Comfort Suites Marysville-Yuba City in Marysville is Confirmed.

This message comes from an external sender. EXTERNAL SENDER WARNING!

Open this message to review your booking details.

[View in Web](#)



Earn rewards for your stay.
[Join Choice Privileges Rewards®](#)

Find information on our expanded cancellation policy related to COVID-19 [here >](#)

Learn about enhanced cleanliness protocols at Choice-branded hotels in this
[video >](#)

Comfort Suites Marysville-Yuba City

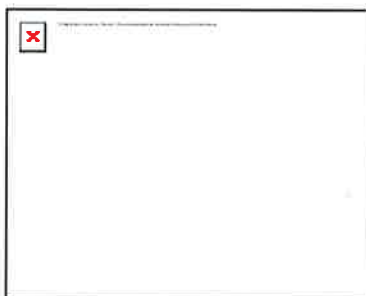
1034 North Beale Rd., Marysville, CA, 95901, US

+1 (530) 742-9200

[Review Hotel Details](#)

Kenneth, your reservation is confirmed.

Confirmation Number: 733627246



Check-in:

15

Mon, Feb 15, 2021
3:00 PM



Check-out:

19

Fri, Feb 19, 2021
11:00 AM



Print



Add to Calendar

[View Reservation Details >](#)[Book Another Reservation >](#)

Summary of Charges

Room Type:	1 King Bed, No Smoking, Suite
Number of Rooms:	1
Number of Occupants:	1
Daily Rates:	Feb 15, 2021 for 4 nights at \$96.00 (per night)
Estimated Tax and Other Charges:	\$50.24
Estimated Total:	\$434.24 (US Dollar)

Cancellation Policy: Free Cancellation until Feb 14, 2021 at 4:00:00 PM local hotel time.

Standard Guarantee Policy: Your room will be held until 7:00 AM the morning following your scheduled arrival date. If you do not arrive and do not cancel your reservation by the cancellation deadline, your credit card will be charged 1 night's stay plus tax. Reservations may be changed or cancelled, without a charge.

Have your plans changed?

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- From the [View Reservation Details](#) page
- If you are in the US, please call **800-424-6423** and give them your confirmation number. If you are outside of the US, please find the international reservation number for your region on our [support page](#).
- By calling the hotel directly at **+1 (530)-742-9200**

Confirmation Number: 733627246

[MODIFY YOUR RESERVATION >](#)

ENHANCE YOUR STAY



U.S. General Services Administration

FY 2021 Per Diem Rates for California

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Standard Rate	Applies for all locations without specified rates	\$55	\$13	\$14	\$23	\$5	\$41.25