

DEPARTMENT of PUBLIC WORKS

H2
County of Lassen



PETE HEIMBIGNER, Director
Public Works/Transportation

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B-1
2021/102

June 11, 2021

TO: Board of Supervisors

FROM: Department of Public Works/Transportation
Agenda Meeting: June 22, 2021

SUBJECT: Fiscal Year 2021-2022 Partial Road Budget Adoption for Capital Outlay portion of Road Operating Budget 122-1221 and Road Construction Budget 122-1222.

RECOMMENDATION: Approve Fiscal Year 2021-2022 Partial Road Budget for Capital Outlay.

DISCUSSION: The overall Road Budget is comprised of Budget Unit 1221-Road Operating and Budget Unit 1222-Road Construction.

The proposed partial budget is for the Capital Outlay portion of the Road Operating Budget (1221) and the entire Road Construction Budget (1222). The remainder of the Road Operating Budget will follow the same timeline/process as the other County budgets. The adoption of this partial Road Budget will allow the Road Division to continue with its construction projects during the construction season.

The Capital Outlay portion of the Road Operating Budget consists of Building and Improvements and Equipment purchases in the amount of \$485,000. Attached are budget detail sheets for the FY 2021/2 Road Operating Budget 122-1221 which details the individual projects and equipment purchases being proposed under the Capital Outlay portion of this budget.

A reserve or carry-over of approximately \$1,900,000 is being maintained for cash flow within the overall Road Budget

ALTERNATIVES: Not adopt or approve a revised budget.

FINANCIAL IMPACT: Road Operating Budget 122-1221 (Capital Outlay) (expenditures and revenues in the amount of \$480,000). Road Construction Budget 122-1222 (expenditures in the amount of \$13,480,000 and revenues in the amount of \$13,480,000).

OTHER AGENCY INVOLVEMENT: Caltrans

DEPARTMENTAL APPROVAL: Pete C. Heimigner

REVIEWED FOR AGENDA: _____

FISCAL YEAR 2021/2022 ESTIMATED**Summary**

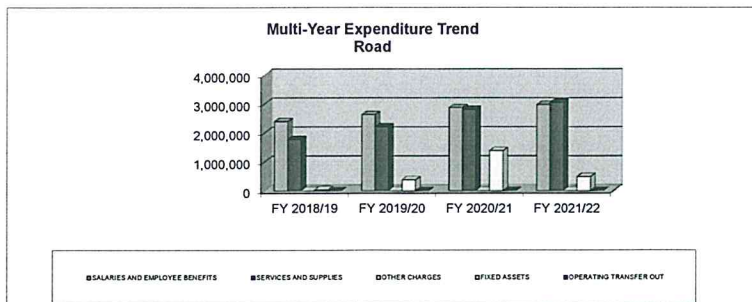
Department : Road
Budget Unit Name: Road
Fund: 122
Budget Unit #: 1221

Account Name	FY 2020/21 Budgeted	FY 2021/22 Preliminary	Expansion/ (Reduction)
Total FTE Employees	33.97	32.86	
Salaries & Benefits	\$ 2,869,748	\$ 2,977,045	\$ 107,297
Services & Supplies	\$ 2,809,177	\$ 3,047,000	\$ 237,823
Other Charges	\$ -	\$ -	\$ -
Capital Outlay	\$ 1,379,507	\$ 480,000	\$ (899,507)
TOTAL BUDGET REQUEST	\$ 7,058,432	\$ 6,504,045	\$ (554,387)
Revenues Available	\$ 5,948,448	\$ 6,195,285	\$ (246,837)
Fund Balance (if applicable)	\$ 1,750,000		\$ 1,750,000
TOTAL REVENUES AVAILABLE	\$ 7,698,448	\$ 6,195,285	\$ 1,503,163
NET GENERAL FUND REQUIRED	\$ (640,016)	\$ 308,760	\$ (948,776)

Department Head Signature _____

Date: _____

ACCOUNT-NAME		FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22
		ACTUAL	ACTUAL	FINAL BUDGET	REQUEST
FUND	122				
BUDGET-UNIT	1221				
COST-CENTER					
ROAD					
ROAD - MAINTENANCE					
ACCOUNT					
3000100	SALARIES & WAGES	1,363,331	1,507,956	1,629,555	1,685,962
3000102	UNIFORM ALLOWANCE	2,563	2,969	5,000	5,000
3000110	OVERTIME	72,345	84,087	75,000	75,000
3000130	EXTRA HELP	78,882	50,388	50,000	50,000
3000160	FURLOUGH SAVINGS				
3000161	VACANCY SAVINGS			-80,450	
3000200	RETIREMENT	109,839	152,491	147,507	150,219
3000202	MEDICARE	22,406	24,670	23,629	24,446
3000205	PERS UNFUNDED RETIREMENT LIABILITY	129,614	170,826	191,011	233,078
3000210	SOCIAL SECURITY	95,806	105,097	101,032	104,530
3000300	GROUP INSURANCE - HEALTH	165,027	92,556	101,783	114,965
3000310	FLEX PLAN / CAFETERIA PLAN	71,564	183,139	245,854	257,609
3000320	GROUP INSURANCE - DENTAL	10,179	10,991	15,968	15,868
3000330	GROUP INSURANCE - LIFE	3,166	3,390	3,997	3,861
3000340	GROUP INSURANCE - VISION	1,349	429		
3000400	WORKERS COMPENSATION INSURANCE	249,545	275,862	335,957	233,078
3000401	WORKMAN COMP CLAIMS REIMB	(5,304)			
3000501	OTHER POST EMPLOYMENT BENEFITS	17,338	39,474	23,905	23,429
3000510	UNEMPLOYMENT INSURANCE	5,350	2,550		
3000520	OPEB LIABILITY - PAYBACK		-76,320		
3000750	YE SALARIES AND EMPLOYEE BENEFITS	2,072			
	SALARIES AND EMPLOYEE BENEFITS	2,395,072	2,630,555	2,869,748	2,977,045
3001100	CLOTHING & PERSONAL	5,277	5,899	5,500	5,500
3001200	COMMUNICATIONS	9,623	10,394	10,000	10,000
3001400	HOUSEHOLD EXPENSES	26,232	31,972	32,500	32,500
3001500	INSURANCE	95,008	81,584	109,440	110,000
3001700	MAINTENANCE - EQUIPMENT		211	250	250
3001701	MAINTENANCE-COUNTY VEHICLES	624,196	581,750	500,000	500,000
3001702	MAINTENANCE - COMPUTER EQUIPMENT				
3001800	MAINT-BUILDINGS & IMPROVEMENTS	2,940	1,878	5,000	5,000
3002000	MEMBERSHIP	750	750	750	750
3002200	OFFICE EXPENSE	9,711	10,022	10,500	10,500
3002201	POSTAGE	413	638	1,000	1,000
3002300	PROFESSIONAL AND SPECIALIZED SERVICES	188,842	200,981	328,000	353,000
3002302	IT SERVICES	28,000	28,000	28,000	28,000
3002400	PUBLICATIONS AND LEGAL NOTICES	2,337	6,457	3,000	3,500
3002500	RENTS AND LEASES - EQUIPMENT	2,211	8,974	7,500	42,500
3002600	RENTS AND LEASES - BLDGS&IMPROVMTS	13,884	12,403	12,000	12,000
3002700	SMALL TOOLS AND INSTRUMENTS	20,397	17,469	7,500	12,000
3002701	CAPITAL EQUIPMENT UNDER \$5,000	8,142	6,301	3,500	8,000
3002800	SPECIAL DEPARTMENTAL EXPENSE	361,987	867,170	1,360,000	1,530,000
3002801	SPECIAL DEPARTMENTAL EXPENSE - A87	138,345	108,040	142,237	142,000
3002900	TRANSPORTATION AND TRAVEL	159,888	161,816	152,000	150,000
3002901	CONFERENCES AND TRAINING			1,000	1,000
3003000	UTILITIES	32,630	21,645	38,000	38,000
3003010	UTILITIES-LIGHTS	34,285	35,849	38,000	38,000
3003020	UTILITIES-WATER	11,993	11,417	10,000	10,000
3003030	UTILITIES - SEWER	3,721	3,730	3,500	3,500
	SERVICES AND SUPPLIES	1,780,812	2,215,350	2,809,177	3,047,000
3004500	INTEREST ON NOTES AND WARRANTS				
3004700	RIGHTS OF WAY				
	OTHER CHARGES	0	0	0	0
3006000	LAND				15,000
3006100	BUILDING & IMPROVEMENTS			45,000	465,000
3006200	EQUIPMENT	30,606	373,422	1,334,507	
3006260	EQUIPMENT NON-CAPITALIZED				
	FIXED ASSETS	30,606	373,422	1,379,507	480,000
3007000	OPERATING TRANSFER OUT				
	OPERATING TRANSFER OUT	0	0	0	0
3010000	APPROPRIATION FOR CONTINGENCY				
	PROVISIONS FOR CONTINGENCIES	0	0	0	0
	ROAD - MAINTENANCE	4,206,490	5,219,327	7,058,432	6,504,045
FTEs		30.96	30.96	33.97	32.86



REVENUES

Budget Unit: ROAD

Fund: 122

Budget Unit # 1221

Add description of all State and Federal revenues and
Operating Transfers In. Add lines if needed.

Account	Account Name	Description	FY 2018/19 ACTUAL	FY 2019/20 ACTUAL	FY 2020/21 FINAL BUDGET	FY 2021/22 REQUEST
2003000	INTEREST					
2001300	ROAD PRIVILEGES & PERMITS		11,868	8,528	10,000	10,000
2003212	RENTS & LEASES		24,111	23,875	12,000	12,000
2004100	STATE HWY USERS TAX		4,804,798	5,094,041	4,835,225	5,700,000
2005800	STATE - DISASTER RELIEF		11,505		220,000	
2006200	STATE-OTHER		156,489	156,416		
2006207	STATE MATCHING FUNDS		473,285	473,285	473,285	473,285
2006700	FEDERAL - DISASTER RELIEF			245,539	75,000	
2006800	FEDERAL FOREST RESERVE		624,794	606,282		
2007200	FEDERAL - OTHER					
2007200	FEDERAL-OTHER	HBRR				
2007400	OTHER GOVT AGENCIES					
2007401	OTHER GOVT - LCTC		5,424	351,248	25,000	
2007402	REIMB FROM OTHER GOVT					
2009600	ROAD & STREET SERVICES		2,101	255	2,000	
2010600	OTH-CHARGES FOR SERVICES					
2010700	INTERFUND REVENUE		9,103	8,159	20,000	
2011200	MISCELLANEOUS		8,868	122,308	245,938	
2011201	PRIOR YEAR CANCELLED WARRANTS		120			
2012100	SALE OF FIXED ASSETS		3,933		30,000	
2011210	PRIOR YEAR REVENUE					
2012200	OPERATING TRANSFER IN					
TOTAL			6,136,399	7,089,936	5,948,448	6,195,285

NON-CAPITALIZED EQUIPMENT

Budget Unit: ROAD
Fund: 122
Budget Unit #: 1221

Account	Account Name	FY 2018/19 ACTUAL	FY 2019/20 ACTUAL	FY 2020/21 FINAL BUDGET	FY 2021/22 REQUEST	Justification New, replacement, etc. (Use several lines if necessary)
3002701	Equipment under \$5,000	8,142	6,301	3,500	8,000	

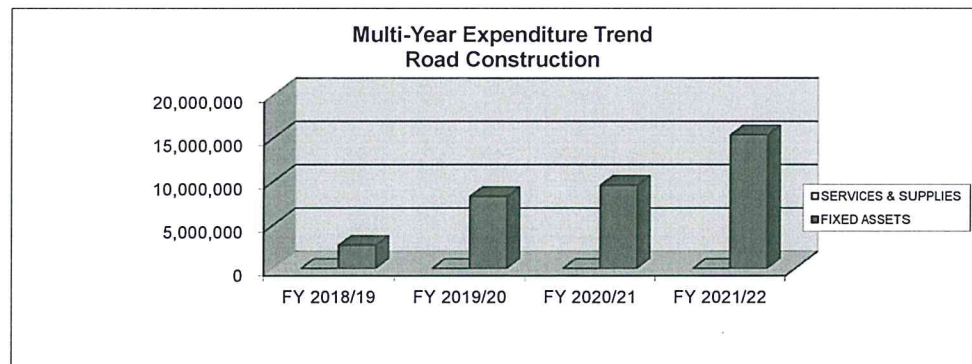
TOTAL		8,142	6,301	3,500	8,000	
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FISCAL YEAR 2021-2022 ESTIMATED Summary			
Fund:		122	
Department :		ROAD	
Budget Unit Name:		ROAD CONSTRUCTION	
Budget Unit Number:		1222	
Account Name	FY 2020/21 Budgeted	FY 2021/22 Preliminary	Expansion/ (Reduction)
Total FTE Employees	0.00	0.00	0.00
Salaries & Benefits			0
Services & Supplies	\$ -	\$ -	0
Other Charges	\$ -	\$ -	0
Capital Outlay	\$ 9,585,000	\$ 15,380,000	5,795,000
TOTAL BUDGET REQUEST	\$ 9,585,000	\$ 15,380,000	5,795,000
Revenues Available	\$ 8,585,000	\$ 13,480,000	4,895,000
Fund Balance (if applicable)	\$ 1,700,000		(1,700,000)
TOTAL REVENUES AVAILABLE	\$ 10,285,000	\$ 13,480,000	3,195,000
NET GENERAL FUND REQUIRED	\$ (700,000)	\$ 1,900,000	2,600,000

Department Head Signature _____

Date: _____

ACCOUNT-NAME			FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22
			ACTUAL	ACTUAL	FINAL BUDGET	REQUEST
FUND	122	ROAD				
BUDGET-UNIT	1222	ROAD CONSTRUCTION				
COST-CENTER						
ACCOUNT	3002300	PROFESSIONAL & SPECIALIZED SERVICES				
	3002600	RENT & LEASES - BLDGS				
	3002800	SPECIAL DEPARTMENTAL EXPENSES				
	3002801	SPECIAL DEPARTMENTAL EXPENSES - A87				
	3002900	TRANSPORTATION AND TRAVEL				
		SERVICES & SUPPLIES	0	0	0	0
	3002363	STIP SKYLINE EXTENSION	2,605,302	6,292,260	250,000	
	3002365	OVERLAYS				
	3002373	7C-01MAPES LANE BRIDGE				
	3002374	7C-02 MAPES LANE BRIDGE				
	3002382	HACKSTAFF 7C-12				
	3006100	BUILDING & IMPROVEMENTS	83,717	2,001,812		
		7C-12 LONG VALLEY CREEK BRIDGE (7C12)			3,920,000	3,920,000
		7C-70 WHITEHEAD SLOUGH BRIDGE (7C70)			125,000	125,000
		7C-82 BEAVER CREEK BRIDGE (7C82)			100,000	100,000
		7C-81 LONG VALLEY CREEK BRIDGE (7C81)			3,340,000	3,340,000
		7C-88 MUDDY SLOUGH BRIDGE (7C88)			40,000	40,000
		7C-89 MUDDY SLOUGH BRIDGE (7C89)			40,000	40,000
		BPMP - VARIOUS BRIDGES (BPMP067) - RAILING			90,000	90,000
		RMRA			1,000,000	1,500,000
		STIP REHAB B				1,900,000
		STIP REHAB C				3,675,000
		HACKSTAFF RRX			650,000	650,000
		FIXED ASSETS	2,689,019	8,294,072	9,585,000	15,380,000
		TOTAL ROAD CONSTRUCTION	2,689,019	8,294,072	9,585,000	15,380,000



REVENUES

Budget Unit : ROAD CONSTRUCTION
Fund: 122
Budget Unit # 1222

Add description of all State and Federal revenues and
Operating Transfers In. Add lines if needed.

Account	Account Name	Description	FY 2018/19 ACTUAL	FY 2019/20 ACTUAL	FY 2020/21 FINAL BUDGET	FY 2021/22 REQUEST
2003000	INTEREST					
2006200	STATE - OTHER	STIP AND HBBR	2,556,146	5,624,922	7,905,000	13,480,000
2006200	STIP					
2007200	FEDERAL-OTHER		128,838	241,713	680,000	
2007208	FEDERAL-RECOVERY ACT REVENUE					
2010700	INTERFUND REVENUE					
2012100	SALE OF FIXED ASSETS					
TOTAL			2,684,984	5,866,635	8,585,000	13,480,000

PROPOSED ROAD PROJECTS FOR FISCAL YEAR 2021-2022

Road Maintenance Projects: (Sections and road priorities will be based upon Pavement Management System and available funding)

Chip Seal: Chip seal approximately 10 miles of County maintained road. Road selection will occur in spring of 2022 and prioritization will be based upon pavement condition index rating and usage.

Cape Seal: None

A/C Patching/Overlays: County-wide.

Re-Hab: Old Town Road (Westwood)

Weed Spraying: County wide

Crack Sealing: County wide

Grading/Gravel/Shoulders: County wide including Belfast Road, Fort Sage, Indians, Hackstaff,,Marr, Westside, Champs Flat, Pittville

Road Construction Projects: (On going projects)

- Janesville Main Street: RPSTPL-5907(036) Rehabilitation/Bike Path (STIP)-E&P, PS&E (needs STIP \$)
- County Re-Hab B: PPNO 2356 Punkin Center,(STIP) –Const. FY 21/22
- County Re-Hab C: PPNO 2564 Center Road Re-Construction – Const. FY 21/22
- Skyline Multi-Path: Acquire multi-use pathway (UPRR grade) – R/W (no funding)

Bridge Projects: (On going projects)

- 7C-12 Long Valley Creek: BRLO-5907(033) Replacement (HBBR)- Const. FY 21/22
- 7C-70 Whitehead Slough: BROS-5907(0) Replacement (HBBR)-PS&E
- 7C-81 Long Valley Creek: BRLO 5907(033) Replacement (HBBR)- Const. FY 20/21
- 7C-82 Beaver Creek: BRLS-5907(063) Replacement (HBBR)-PS&E, R/W, Const. FY 22/23
- 7C-88 Muddy Slough (Punkin Center):STPLZ-5907(010) Replacement (HBBR)-PS&E, R/W, Const. FY 21/22
- 7C-89 Muddy Slough (Punkin Center): Replacement (HBBR)- PS&E, R/W, Const. FY 21/22
- BPMP Bridge Railing-3 bridges BPMP 5907(067) Maintenance- PS&E, Const. FY 20/21
- BPMP Bridge Deck Treatment - 9 bridges: Maintenance – Const. FY 22/23

Other Projects: (on going projects)

- Hackstaff Road Railroad Crossing: Railroad Crossing upgrade - PE, Const.