



Lassen County

G5

Meeting Minutes Board of Supervisors

DRAFT

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, August 24, 2021

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:01 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Bridges, Hemphill and Albaugh. Also present: County Administrative Officer (CAO) Richard Egan, Deputy Clerk of the Board Michele Yderraga and, County Counsel Amanda Uhrhammer was present via teleconference.

Supervisor Hammond was absent by prearrangement.

Present: 4 - Chris Gallagher, Gary Bridges, Jeff Hemphill and Aaron Albaugh

Absent: 1 - Tom Hammond

Excuse: 0

PUBLIC COMMENT

Deputy Sheriff Ryan Ruano: Informed the Board he was resigning and read a letter of recognition.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

- 1) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Opioid litigation. One case.
- 2) Conference with Legal Counsel: To consider whether to initiate litigation pursuant to Government Code Section 54956.9(c), (d)(4).
- 3) Conference with Labor Negotiator Richard Egan: United Public Employees of California (UPEC).
- 4) Employee performance evaluation: Fair Manager.

CLOSED SESSION

Closed session was held from 9:06 a.m. - 9:43 a.m.

Present: Supervisors Gallagher, Bridges, Hemphill, and Albaugh. Also present: CAO Egan, County Counsel Uhrhammer via teleconference, and Deputy Clerk of the Board Yderraga.

Fair Manager Kaitlyn Downing was present from 9:06 a.m. - 9:43 a.m.

RECESS: 9:43 a.m. - 9:45 a.m.

9:45 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Albaugh.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced closed session would be continued to the end of the meeting.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Gallagher requested to adjourn in memory of Bob Hicks, Joe Franco, and Bill Butterbach. Supervisor Albaugh requested to adjourn in memory of Charlie Stevenson.

A motion was made by Supervisor Hemphill, seconded by Supervisor Gallagher, that this Agenda be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Hemphill and Albaugh

Absent: 1 - Hammond

PUBLIC COMMENTS

Cal Fire Incident Commander Team 3 Billy Cee: Discussed the Dixie Fire.

Cal Fire Lassen Modoc Unit Chief Scott Packwood: Discussed the Dixie Fire.

Cal Fire Public Information Officer Jay Tracy: Discussed the Dixie Fire.

Tom Neely: Discussed the fire agreement with the fair ground.

Sheriff/Coroner Dean Growdon: Discussed the Dixie Fire and shelters for the evacuees and animals.

Lassen County Office of Emergency Services (OES) Chief Silas Rojas: Discussed the Dixie Fire.

Chris Carlton from Plumas National Forest: Discussed the Dixie Fire.

PUBLIC HEARINGS

PUBLIC WORKS

SUBJECT: Weight limit restrictions on Whitehead Slough Bridge 7C-70, Capezolli Lane.

FISCAL IMPACT: Minimal cost in labor and materials to re-post weight limit signage on bridge.

ACTION REQUESTED: 1) Conduct a public hearing to solicit comments

regarding the permanent posting of weight limits on Whitehead Slough Bridge 7C-70 on Capezoli Lane; and 2) adopt resolution determining the recommended load limits for Whitehead Slough Bridge 7C-70.

Attachments: [PW Whitehead Slough Attach](#)

Director of Public Works Pete Heimbigner gave a brief overview of the weight limit restrictions for the Cappezoli Bridge.

The Public Hearing was open from 10:52 a.m. - 10:53 a.m.

SPEAKERS IN FAVOR: None.

SPEAKERS IN OPPOSITION: None.

A motion was made by Supervisor Hemphill, seconded by Supervisor Bridges, that this Resolution No. 21-040 be adopted. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Hemphill and Albaugh

Absent: 1 - Hammond

MATTERS SET FOR TIME CERTAIN

PUBLIC WORKS

SUBJECT: Use of Susanville Veterans Memorial Building by Lassen Family Services for a fundraising event.

FISCAL IMPACT: Waiver of building's operational cost is estimated to be \$600 - \$1,000.

ACTION REQUESTED: Consider waiving fee for use of the Susanville Veterans Memorial Building by Lassen Family Services for a fundraising special event.

Attachments: [PW Vets Hall Attach](#)

Director of Public Works Pete Heimbigner stated the county would be waiving between \$600 - \$1000 fee. This fee has been typically waived in the past. Brief discussion was held.

SPEAKERS: Carla Dollar.

A motion was made by Supervisor Hemphill, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Hemphill and Albaugh

Absent: 1 - Hammond

10:20 a.m.: DEPARTMENT OF CHILD SUPPORT SERVICES

SUBJECT: Child Support Awareness Month.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive presentation.

Staff Services Analyst Regina Richardson gave a brief overview of Child Support Awareness Month and presented a video.

CAO Egan was absent from 11:00 a.m. - 11:01 a.m.

RECESS: 11:07 A.M. - 11:14 A.M.

BOARD OF SUPERVISORS

SUBJECT: Verbal report from Lassen National Forest regarding post-Dixie Fire restoration of federal lands.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: Receive report.

Forest Supervisor for Lassen National Forest Deb Bumpus gave an extensive presentation on road watershed issues, Whale Back Fire tree salvage, tourism and the recent fires, reforestation, and invasive weeds. Additional discussion was held.

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G4 - Minutes and Item# G5 - Contract.

Approval of the Consent Agenda

A motion was made by Supervisor Hemphill, seconded by Supervisor Bridges, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Hemphill and Albaugh

Absent: 1 - Hammond

COUNTY ADMINISTRATIVE OFFICE

PERSONNEL REPORT

SUBJECT: Personnel Movement Report for May, June, and July, 2021.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [Personnel Report](#)

These Reports were approved on the Consent Agenda.

PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS

SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2020, through June, 2021.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Cost](#)

These Reports were received and filed on the Consent Agenda.

DIXIE FIRE

SUBJECT: Confirming and ratifying a Proclamation of Local Health Emergency within Lassen County relative to the Dixie Fire.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: Adopt Resolution.

Attachments: [Dixie Forest County 20210818](#)

[210824 Resolution Ratifying Health Officers Declaration of Local Health Emergency - Dixie Fire](#)

This Action Item was approved on the Consent Agenda.

PROBATION DEPARTMENT

AGREEMENT

SUBJECT: Contract between Lassen County and Lassen Interventions from the Request for Proposal (RFP) awarding on July 20, 2021.

FISCAL IMPACT: Expenditure to Probation Fund/Budget Unit No. 138-0553. Contract not to exceed \$150,000.

ACTION REQUESTED: 1) Approve agreement; and 2) authorize the CAO to execute.

Attachments: [Prob Attach](#)

This Action Item was approved on the Consent Agenda.

PUBLIC WORKS DEPARTMENT

ROAD DEPARTMENT

SUBJECT: First Amendment to agreement with ECORP Consulting, Inc. for environmental and engineering services related to multiple projects.

FISCAL IMPACT: Funding is available in Road Fund/Budget Unit No. 122-1221. Original contract amount is \$83,150 and first amendment increases total contract to \$153,470.

ACTION REQUESTED: 1) Approve first amendment to agreement with ECORP Consulting, Inc. to perform environmental and engineering services related to multiple Public Works/Transportation projects in the amount of \$70,320; and 2) authorize the Director of Public Works to sign first amendment to agreement.

Attachments: [PW ECORP Attach](#)

This Action Item was approved on the Consent Agenda.

ROAD DEPARTMENT

SUBJECT: Agreement with ECORP Consulting Inc. for environmental and engineering services related to Rehab B Project.

FISCAL IMPACT: Contract amount is \$38,800. Funding is available in Road Fund/Budgeting Unit No. 122-1221.

ACTION REQUESTED: 1) Approve first amendment to agreement with ECORP Consulting, Inc. to perform environmental and engineering services related to Public Works/Transportation Rehab B Project in the amount of \$38,800; and 2) authorize the Director of Public Works to sign the agreement.

Attachments: [PW Proj B Attach](#)

This Action Item was approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE

- 9 ACTION REQUESTED: Receive and file the following correspondence:
a) Lassen Transit Service Agency Meeting Agenda for June 21, 2021.

Attachments: [MISC CORR](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting Minutes of August 10, 2021.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

Supervisor Albaugh requested to have the verbiage regarding Cal Fire from the meeting minutes added to the letter being resubmitted to Plumas National Forest.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hemphill, that these Minutes be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Hemphill and Albaugh

Absent: 1 - Hammond

FAIR

CONTRACT

SUBJECT: Ratification of an executed agreement between CAL FIRE and Lassen County for use of the Lassen County Fairgrounds for the Dixie Fire incident..

FISCAL IMPACT: Revenue to Fund/Budget Unit No. 175-1751.

ACTION REQUESTED: Ratify Agreement.

Attachments: [Fair Attach](#)

SPEAKERS: Tom Neely requested the funding be used for the inner structure of the fairgrounds.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hemphill, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Hemphill and Albaugh

Absent: 1 - Hammond

COUNTY ADMINISTRATIVE OFFICE

THIS ITEM WAS PULLED FROM THE AGENDA.

HEALTH AND SOCIAL SERVICES

SHELTER REPORT

SUBJECT: Lassen County Health and Social Services Dixie Fire Shelter update.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive report.

Director of Health and Social Services Barbara Longo gave an update on the shelter and the work the staff has done. Director Longo also gave an extensive report regarding on the unwarranted publicity that occurred at the evacuation shelter on August 16, 2021. CAO Egan also discussed the occurrence on August 16, 2021. Discussion was held.

Supervisor Hemphill was absent from 11:59 a.m. - 12:00 p.m.

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan announced: 1) The September 14, 2021, Board of Supervisors meeting would not be called due to the California Gubernatorial Recall Election; 2) there would be a special Board of Supervisors meeting being held on September 7, 2021, at 1:00 p.m.

RECESS: 12:24 p.m. - 12:27 p.m.

CLOSED SESSION

Closed session was held from 12:26 p.m. - 12:36 p.m.

Present: Supervisors Gallagher, Bridges, Hemphill and Albaugh. Also present: CAO Egan, County Counsel Uhrhammer via teleconference, and Deputy Clerk of the Board Yderraga.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

1) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Opioid litigation. One case.

No reportable action.

2) Conference with Legal Counsel: To consider whether to initiate litigation pursuant to Government Code Section 54956.9(c), (d)(4).

No reportable action.

3) Conference with Labor Negotiator Richard Egan: United Public Employees of California (UPEC).

No reportable action.

4) Employee performance evaluation: Fair Manager.

No reportable action.

ADJOURNMENT

There being no further business, the meeting is adjourned at 12:36 p.m. in memory of Bill Butterbach, Charlie Stevenson, Joe Franco, and Robert Hicks.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board