



# Lassen County

## Meeting Minutes

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - TOM NEELY; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - JASON INGRAM*

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Tuesday, March 19, 2024

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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#### 9:32 A.M. OPENING CEREMONIES

Present: Supervisors Gallagher, Bridges, Neely, Albaugh, and Ingram. Also present: County Administrative Officer (CAO) Richard Egan, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

**Present:** 5 - Chris Gallagher, Aaron Albaugh, Gary Bridges, Tom Neely and Jason Ingram

**Excuse:** 0

#### Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Albaugh.

#### ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Supervisor Albaugh announced closed session was not held.

#### AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

**A motion was made by Supervisor Bridges, seconded by Supervisor Gallagher, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

#### PUBLIC COMMENTS

Fair Manager Kaitlyn Midgley discussed a current press release yet to publish pertaining to fire works for the 4th of July. The fair was notified a few months ago fireworks wouldn't be provided for this year's July 4th holiday. A Request for Proposal was submitted for two weeks on February 29, 2024, and was unsuccessful. Fair Manager Midgley stated she was searching for alternate dates and options and wanted to inform the board prior to the release.

#### UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Gallagher: 1) Congratulated new Supervisor District 1 Mike Scanlan, and everyone elected; 2) attended a Spalding Community Services District (CSD) meeting; 3) attended an Air Pollution Control meeting; 4) attended a solid

waste meeting; 5) will be attending a pool meeting; 6) will be the judging the Rotary Music Contest.

Supervisor Bridges: 1) Attended a Rural County Representatives of California (RCRC) meeting. Thanked Supervisor Albaugh for representing Lassen County; 2) went to Adin to attend a Big Valley Advisory Groundwater Committee (BVAC) meeting; 3) attended a PSA2 Executive Board Meeting.

Supervisor Neely: 1) Attended a meeting with Caltrans regarding the Highway 139 project; 2) attended the Lassen County Transit Commission (LCTC) meeting; 3) attended the PSA2 meeting; 4) will be attending the pool meeting; 5) will be attending the Jolly Elders meeting; 6) attended the Fire Safe Council meeting; 7) will be attending the quarterly Herlong Federal Prison meeting; 8) will be attending the Fish and Game Commission meeting; 9) attended the air pollution meeting.

Supervisor Ingram: 1)

## INFORMATION/CONSENT CALENDAR

### Approval of the Consent Agenda

**A motion was made by Supervisor Ingram, seconded by Supervisor Gallagher, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

### BOARD OF SUPERVISORS

#### SUPERVISOR BRIDGES

SUBJECT: Request to designate: 1) \$250 to the Westwood Clay Breakers; \$350 to the fishing derby; \$400 to the Lassen County Museum.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

**This Action Item was approved on the Consent Agenda.**

### COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF FEBRUARY 13, 2024

SUBJECT: Meeting Minutes of February 13, 2024.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

**These Minutes were approved on the Consent Agenda.**

### MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence.

- a) Lassen Transit Service Agency Regular Meeting Agenda for March 11, 2024.
- b) Lassen County Behavioral Health Advisory Board meeting agenda for March 11, 2024.

Attachments: [doc05172220240314105612](#)

**These Reports were received and filed on the Consent Agenda.**

## BOARDS AND COMMISSIONS

### SUSANVILLE VETERANS MEMORIAL BUILDING TASK FORCE

Susanville Veterans Memorial Building Task Force

- a. Resolution 09-057; Minute Order of October 13, 2009.
- b. Multiple.

Public-at-Large

- i. Primary.
- ii. Alternate.

CURRENT APPLICANTS: Robert Tynsdall, Christy Palmer.

Attachments: [F1](#)

Supervisor Bridges made the recommendation to appoint Robert Tynsdall as the Primary Member and Christy Palmer as the Alternate Member.

**A motion was made by Supervisor Bridges, seconded by Supervisor Neely, that these Appointments be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

## DEPARTMENT REPORTS

### BOARD OF SUPERVISORS

#### HISTORIC COURTHOUSE BOARD OF SUPERVISORS OFFICES

SUBJECT: Allocation of office space.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: Provide direction to staff.

Attachments: [240319 Measure T and U Packet](#)

CAO Egan informed the board this item was placed on the agenda due to a couple of board members expressing concern for the design of the Historic Courthouse for completion and supervisor offices. CAO Egan stated there were two offices on the second floor designed for use by the five supervisors. This was done intentionally as historically the five current supervisor offices have been vacant approximately twenty years and had not been used. The design was to not waste space. CAO Egan also stated the current design is for multiple

people to use the offices, but that could be changed. CAO Egan said he brought the issue to County Counsel Uhrhammer and she had some comments pertaining to the Brown Act and other management issues. County Counsel Uhrhammer expressed her concern of having five supervisors occupying offices at the same time. County Counsel Uhrhammer explained the roles of supervisors, administration, and administration staff. When supervisor offices are in the administration office it can create issues or temptations for the supervisors to get involved or step over the line in their day to day operations of realm. CAO Egan also discussed the issues and possible staff perception. Discussion was held pertaining to the current offices. CAO Egan said there would be enough offices at 707 Nevada Street that would be suitable. County Counsel Uhrhammer said supervisor offices did not need to be in the same building as Administration. CAO Egan gave a suggestion of offices in each supervisor's district. Supervisor Neely stated he wanted his own office and had been very clear with staff providing him one. Supervisor Neely also stated he had brought this issue up multiple times and felt that he wasn't being heard due to the fact that he wasn't in office yet. Supervisor Neely stated he and Supervisor Bridges voiced their concern and said they deserved an office. Supervisor Neely also stated if County Counsel Uhrhammer felt there were Brown Act violations or stepping over the line with staff she would need to address the supervisor. Supervisor Bridges stated he felt guilty about asking for an office as there were a lot of employees that didn't have an office and deserved to have one. Supervisor Bridges stated his conscience had bothered him and wanted to make that clear. Supervisor Bridges and Supervisor Neely stated it did not matter to them where their office was located. Supervisor Ingram stated he did not need his own office. Additional discussion was held pertaining to supervisor office locations. CAO Egan stated he did not intend to use his authority but reminded the board space allocation by county code was vested with him. CAO Egan's intentions were to leave the two Board of Supervisors offices in the Administration Building until Planning and Building moved to the location and then possibly moving the supervisors offices to the Nevada Street location. Supervisor Neely stated he wanted to be kept informed and not surprised at a board meeting of any design changes. CAO Egan reminded the board plans, designs and specs of the design have come to the board on many occasions. Additional discussion was held.

## **MATTERS SET FOR TIME CERTAIN**

### **RETIREMENT PROCLAMATION**

SUBJECT: Retirement Proclamations.

FISCAL IMPACT: None.

ACTION REQUESTED: The Board of Supervisors present Retirement Proclamations to Nan Henderson (Public Works); and Scott Nordstrom (Health and Social Services).

Supervisor Albaugh presented Retirement Proclamations to Scott Nordstrom (Health and Social Services) and Nan Henderson (Public Works).

SPEAKERS: Supervisor Bridges, Director of Behavioral Health Tiffany Armstrong, Director of Public Works Pete Heimbigner, Bob McGarva, Road Department Supervisor Jeff Nelson, Supervisor Gallagher, Auditor/Controller/Treasurer/Tax Collector Nancy Cardenas, Supervisor Neely, and Supervisor Bridges.

RECOGNITION COMMITTEE

SUBJECT: Recognition Awards for March 2024.

FISCAL IMPACT: None.

ACTION REQUESTED: The Board of Supervisors Present Recognition Awards to: 10 Years: Nicole Lamica (Health and Social Services); Stephen Lawton (Sheriff's Office). 20 Years: Amy Drovold-Moore (Health and Social Services); Vina Jimenez (Health and Social Services. 25 Years: Nancy Cardenas (Auditor/Controller/Treasurer/ Tax Collector); Nick Dillon (Public Works).

Supervisor Albaugh recognized the following employees: 10 Years: Steven Lawton (Sheriff's Office), Nicole Lamica (Health and Social Services). 20 Years: Amy Drovold-Moore (Health and Social Services), Vina Jimenez (Health and Social Services). 25 Years: Nancy Cardenas (Auditor/Controller/Treasurer/Tax Collector), Nick Dillon (Public Works).

SPEAKERS: Sheriff/Coroner John McGarva, Housing Program Manager Grace Poor, Director of Health and Social Services Barbara Longo, CAO Egan, Supervisor Albaugh, Assistant Treasurer/Tax Collector Taya Short, Supervisor Gallagher, Krystle Hollandsworth, Supervisor Bridges.

RECESS: 10:49 a.m. - 10:53 a.m.

## **PUBLIC HEARINGS**

CODE ENFORCEMENT - GER

SUBJECT: Hearing to consider recovery of administrative penalties for a public nuisance located at (No Number) Hummingbird Rd Madeline, Ca 96119 (A.P.N 031-210-003); as provided in Title 1, Chapter 1.18.170(i), of Lassen County Code. This property is owned by Yang Ger. The associated code enforcement file number CDEF2023-017. The administrative penalty is due to the owner's failure to abate the public nuisance, in accordance with the Notice and Order to Correct Violations and the Decision of the Hearing Officer.

FISCAL IMPACT:Unknown, all or a portion of the costs could be recovered through recordation of an abatement lien.

ACTION REQUESTED: 1) Receive the Enforcing Officer's Report; and 2) conduct a hearing; and 3) adopt a resolution ordering recordation of a lien against real property described herein, on which a public nuisance was identified in violation of Chapter 1.18 of the Lassen County Code, in order to recover administrative penalties as established by the Lassen County Hearing Officer.

Attachments: [C1](#)

Planning and Building Services Code Enforcement Officer Cody Evans informed the board this item was a continuance from the prior board meeting. Code Enforcement Officer Evans stated this item was to consider recordation of a lien as ordered by Hearing Officer Robert Burns. The recommendation was to adopt the resolution.

The Public Hearing was open from 10:55 a.m. - 11:09 a.m.

SPEAKERS IN FAVOR: None.

SPEAKERS IN OPPOSITION: Ger Yang. Tuoy Yang was the translator for Mr. Ger.

**A motion was made by Supervisor Ingram, seconded by Supervisor Bridges, that this Resolution No. 24-019 be adopted. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

## DEPARTMENT REPORTS - CONTINUED

### COUNTY ADMINISTRATIVE OFFICE

OFFICE OF AUDITOR-CONTROLLER-TREASURER-TAX COLLECTOR  
SUBJECT: Information, discussion and possible direction to staff regarding Lassen County Election Results for local Advisory Measures T & U concerning the creation of a Lassen County Office of Director of Finance as an alternative to Office of Auditor-Controller-Treasurer-Tax Collector.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Receive information, hold discussion; and/or 2) provide direction to staff.

CAO Egan stated per the board's direction, an advisory measure was placed on the ballot for the Presidential Primary Election held on March 5, 2024, pertaining to the Office of Finance. CAO Egan informed the board both measures failed. Supervisor Albaugh stated the Auditor and Treasurer/Tax Collector offices needed to remain as is until the next election cycle. Supervisor Bridges agreed. Discussion was held regarding the Gubernatorial Primary Election in June of 2026. Auditor/Controller/Treasurer/Tax Collector Nancy Cardenas explained to the board the four offices needed to stay combined until the end of her term. It would take the remainder of the term to get the Auditor's Office going in the right direction. Treasurer/Tax Collector Cardenas also discussed succession and succession plans. Assistant Treasurer/Tax Collector Taya Short and Assistant Auditor/Controller Stephanie Hranac gave a brief overview of their career and job duties with Lassen County. Additional discussion was held regarding the Auditor's Office, other county practices, cost effectiveness, and job functions.

CAO Egan said direction was to take affirmative action to separate the offices and place on the ballot when Auditor/Controller/Treasurer/Tax Collector Cardenas term ends. Board gave direction to staff to initiate the process to separate the consolidated office.

THIS ITEM WAS REMOVED FROM THE AGENDA.

## HEALTH & SOCIAL SERVICES

### HOUSING AND GRANTS AGREEMENT BETWEEN LASSEN COUNTY AND THE CITY OF REDDING

SUBJECT: Homeless Housing, Assistance and Prevention Program, Round 5 Joint Application and Regional Coordination Memorandum of Understanding (MOU).

FISCAL IMPACT: Unknown. This Memorandum of Understanding allows for a grant application that may bring in funding for a future fiscal year budget.

ACTION REQUESTED: 1) Approve the Memorandum of Understanding with the City of Redding; and 2) authorize the County Administrative Officer to execute the MOU.

Attachments: [H4 - BOS GLD HHAP-5 MOU COC 03.19.24](#)

Health and Social Services Housing Program Manager Grace Poor informed the board this item was a Memorandum of Understanding (MOU) for the Homeless Housing Assistant Program and stated this was the fifth round of the application submitted. The state required an MOU stating all the entities within the region be listed and advises the seven other counties to join. This required more public input and three public meetings. Additional discussion was held pertaining to the allocation of funding.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

## COUNTY ADMINISTRATIVE OFFICE

### SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reminded the board they gave a clear and unanimous direction regarding the Project Homekey and its location on Hospital Lane. There have been some public concerns, however the direction remains clear and unanimous and he intended to proceed in that direction. CAO Egan stated there would be some actions coming soon and he had participated in a couple of statewide calls for the Project Homekey. CAO Egan said there were mixed opinions throughout the state and he would keep the board informed as he learned new information.

## ADJOURNMENT

There being no further business, the meeting is adjourned at 12:01 p.m.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board