



Lassen County

Meeting Minutes

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - VICE CHAIRMAN; DISTRICT 3 - TOM NEELY - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - JASON INGRAM

Tuesday, January 28, 2025

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:00 A.M. CALL TO ORDER

Present: Supervisors Scanlan, Bridges, Neely, Albaugh, and Ingram. Also present: County Administrative Officer (CAO) Tony Shaw, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Present: 5 - Mike Scanlan, Gary Bridges, Tom Neely, Aaron Albaugh and Jason Ingram

Excuse: 0

PUBLIC COMMENT

None.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Shaw announced the following closed session item:

- 1) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Lisa Leonard v County of Lassen; United States District Court Case No. 2:23-CV-01189-DMC.

CLOSED SESSION

Closed session was held from 9:01 a.m. - 9:30 a.m.

Present: Supervisors Scanlan, Bridges, Neely, Albaugh, and Ingram. Also present: CAO Shaw, County Counsel Uhrhammer, and Deputy Clerk of the Board Yderraga.

RECESS: 9:12 a.m. - 9:30 a.m.

9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Scanlan.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Shaw announced the following closed session item:

1) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Lisa Leonard v County of Lassen; United States District Court Case No. 2:23-CV-01189-DMC.

Direction was given to staff.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Bridges, seconded by Supervisor Ingram to approve the Agenda as presented.

CAO Shaw announced prior to a vote, Item# D5 - United States Forest Service would not be in attendance and the item needed to be removed from the agenda.

Supervisor Bridges amended the motion to approve the agenda with the removal of Item# D5 - United States Forest Service.

A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, that this Agenda be approved as amended. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

PUBLIC COMMENTS

Director of Planning and Building Services Maury Anderson: Reminded everyone this evening Planning and Building Services were starting the first of three workshops regarding the Regional Area Plan Update. The workshops would be held at 5:30 p.m. on January 28, 2025, at the Golf Course Club House, January 29, 2025, at Johnstonville Elementary School, and January 30, 2025, at Jensen Hall in the Fairgrounds.

CAO Shaw and County Counsel Uhrhammer reiterated to the board if more than two supervisors attended the meetings, they could not have a discussion.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Ingram: 1) Attended a meeting with Lassen County Office of Education (LCOE) regarding the annual Career Workshop; 2) LCOE hosted several presentations of You Matter, Believe in Yourself seminars through out the school districts; 3) will be attending the Salvation Army food distribution and thanked Carla McDonald; 4) requested to have the cottage licensing fees agendized for discussion.

Supervisor Albaugh: 1) Will be attending a Sierra Nevada Conservancy (SNC) meeting; 2) will be attending a Big Valley Groundwater Advisory Committee (BVAC) meeting; 3) discussed the Golden State Natural Resources (GSNR)

Drought Impact Report (DIR) and the comments received.

Supervisor Scanlan: 1) Attended a Honey Lake Valley Resource Conservation District (HLVRCD) meeting however it was cancelled due to not having a quorum. A special meeting was scheduled for today at 3:00 p.m.; 2) will be attending a solid waste meeting.

Supervisor Bridges: 1) Announced the Cultural Competency meeting was cancelled; 2) met with Director of Planning and Building Services Maury Andersson to discuss the Regional Area Plan update.

Supervisor Neely: 1) Will be attending the special pool meeting later today; 2) attended a Fire Safe Council meeting; 3) requested to adjourn the meeting in memory of Les Evans and Nicole Wagner.

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G1 - Lassen County Board of Supervisors Meeting Minutes of January 14, 2025.

Approval of the Consent Agenda

A motion was made by Supervisor Ingram, seconded by Supervisor Bridges, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

BOARD OF SUPERVISORS

This item was pulled from the agenda.

DISTRICT ATTORNEY

GRANT AWARD AGREEMENT

SUBJECT: Resolution authorizing the Lassen County District Attorney or Designee to execute the Grant Award Agreement for the Child Advocacy Center through CalOES, including any extensions or amendments thereof.

FISCAL IMPACT: No Fiscal Impact. This Grant has already been applied for and appropriated in the 2024/2025 Fiscal Year Budget, Fund/Budget Unit No. 108-0438.

ACTION REQUESTED: Adopt resolution.

Attachments: [G3](#)

This Resolution No. 25-002 was adopted on the Consent Agenda.

DEPARTMENT REPORTS

COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF JANUARY 14, 2025

SUBJECT: Meeting Minutes of January 14, 2025.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

Supervisor Albaugh stated he pulled this item as there was an error on the first motion for the Big Valley Recreation District appointment. The Minutes reflected Supervisor Neely making the motion which was incorrect. Supervisor Albaugh had made the motion to approve the appointment.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, these Minutes be approved as amended. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Shaw reported: 1) Announced legislative season had started in Sacramento and briefly discussed the Rural Caucus; 2) met with the Auditor's Office to discuss the Supervisors Discretionary Fund balances and informed the board of policy and procedure pertaining to the funds; 3) currently working with the Assessor's Office and Planning and Building Services to re-agendize the Kramer protest; 4) was working on agenda items pertaining to the fair. Informed the board the items were related to entertainment, fair budget, and mid year adjustments.

RECESS: 9:52 a.m. - 10:00 a.m.

MATTERS SET FOR TIME CERTAIN

RETIREMENT PRESENTATION

SUBJECT: Retirement presentation.

FISCAL IMPACT: None.

ACTION REQUESTED: Present retirement award to: Kelley Cote (Director of Child Support Services).

Supervisor Neely recognized Director of Child Support Services Kelley Cote on her retirement.

SPEAKERS: Child Support Services Assistant Director Chris Sullivan, Chris Gallagher, Supervisor Albaugh.

RECOGNITION AWARDS FOR JANUARY 2025

SUBJECT: Recognition Awards for January 2025.

FISCAL IMPACT: None.

ACTION REQUESTED: The Board of Supervisors Present Recognition Awards to: 10 years: Chris Sullivan (Child Support Services); Samantha McMullen

(County Administration Office/Fair Department).

Supervisor Neely recognized the following employees: 10 Years: Chris Sullivan (Department of Child Support Services); Samantha McMullen (County Administrative Office).

SPEAKERS: CAO Shaw, Kelley Cote, Supervisor Neely, Supervisor Albaugh, Supervisor Ingram, Supervisor Bridges, Chris Gallagher, Interim Director of Public Health Danielle Sanchez, Director of Community Social Services Jayson Vial.

CODE ENFORCEMENT

SUBJECT: Hearing to consider recovery of administrative penalties and Hearing on Accounting for the abatement of a public nuisance located at 740-835 Tuledad Rd Ravendale, Ca. (APN 047-060-016); as provided in Title 1, Chapter 1.18.170(i), of Lassen County Code. This property is owned by Castrejon, Juan. The associated code enforcement file number CDEF2024-014. The administrative penalty is due to the owner's failure to abate the public nuisance, in accordance with the Notice and Order to Correct Violations and the Decision of the Hearing Officer.

FISCAL IMPACT: Unknown, all or a portion of the administrative penalties could be recovered through recordation of the lien.

ACTION REQUESTED: 1) Receive the Enforcing Officer's Report; and 2) conduct a Hearing; and 3) adopt, modify, or discharge the administrative penalties; and 4) adopt a resolution ordering recordation of a lien against real property described herein, on which a public nuisance was identified in violation of Chapter 1.18 of the Lassen County Code.

Attachments: [D3](#)

Director of Planning and Building Services Maury Anderson introduced the new Code Enforcement Officer Nick Krier and informed the board he would be presenting the item. Code Enforcement Officer Krier read the subject line and recommended to adopt the resolution ordering recordation of a lien. Planning and Code Enforcement Manager Matt May gave a brief description of the nuisance and stated there was a typo in the date. It should have reflected the date of September 19, 2024. Supervisor Albaugh asked if the property was still in disarray. Code Enforcement Officer Krier stated it was still incomplete. Manager May said the department would work on creating contracts to get the property cleaned up in the Spring and would be returning for another hearing pertaining to the actual cost.

The Public Hearing was open from 10:18 a.m. - 10:18 a.m.

SPEAKERS IN FAVOR: None.

SPEAKERS IN OPPOSITION: None.

A motion was made by Supervisor Ingram, seconded by Supervisor

Bridges, that this Resolution No. 25-003 be adopted. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

CODE ENFORCEMENT

SUBJECT: Hearing to consider recovery of administrative penalties and Hearing on Accounting for the abatement of a public nuisance located at Unknown address Ravendale Ca. (APN 047-060-020); as provided in Title 1, Chapter 1.18.170(i), of Lassen County Code. This property is owned by Lazo, Servando. The associated code enforcement file number CDEF2024-013. The administrative penalty is due to the owner’s failure to abate the public nuisance, in accordance with the Notice and Order to Correct Violations and the Decision of the Hearing Officer.

FISCAL IMPACT: Unknown, all or a portion of the administrative penalties could be recovered through recordation of the lien.

ACTION REQUESTED: 1) Receive the Enforcing Officer’s Report; and 2) conduct a Hearing; and 3) adopt, modify, or discharge the administrative penalties; and 4) adopt a resolution ordering recordation of a lien against real property described herein, on which a public nuisance was identified in violation of Chapter 1.18 of the Lassen County Code.

Attachments: [D4 Revised](#)

Code Enforcement Officer Nick Krier read the subject line and recommended to adopt the resolution ordering recordation of a lien. Code Enforcement Officer Krier presented new packets of the item to the board and stated the original packet was mislabeled. Supervisor Albaugh asked if the debris had been removed. Code Enforcement Officer Krier said no and there was a lot of trash on the property.

The Public Hearing was open from 10:23 a.m. - 10:23 a.m.

SPEAKERS IN FAVOR: None.

SPEAKERS IN OPPOSITION: None.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that this Resolution No. 25-004 be adopted. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

UNITED STATES FOREST SERVICE

SUBJECT: Report of activities.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive report.

This item was pulled in the Agenda Approval.

ADJOURNMENT

There being no further business, the meeting is adjourned at 10:25 a.m. in memory of Les Evans, and Nicole Wagner.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board