



Lassen County

Meeting Minutes

Board of Supervisors Special Meeting

LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER; DISTRICT 3 - JEFF HEMPHILL;
DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND*

Wednesday, June 14, 2017

8:30 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

8:30 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond.
Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

Supervisor Albaugh was absent from 8:36 a.m. - 8:39 a.m.

OPENING CEREMONIES

Pledge of Allegiance.

PUBLIC COMMENT

No public comment.

INTRODUCTION TO THE BUDGET PROCESS BY COUNTY ADMINISTRATIVE OFFICER (CAO) RICHARD EGAN.

CAO Egan gave a brief description of the budget presentations scheduled and what to expect from each department presentation. Discussion was held.

SPEAKER: Assistant to the CAO Julie Morgan

DEPARTMENT PRESENTATIONS

RECESS: 8:55 a.m. - 9:01 a.m.

SHERIFF'S DEPARTMENT

SHERIFF

Attachments: [Sheriff](#)

Sheriff Dean Growdon presented the department's budget presentation. Discussion was held.

SPEAKER: Captain Kevin Jones.

DISTRICT ATTORNEY

DISTRICT ATTORNEY

Attachments: [2017.2018 FY DA Budget](#)

District Attorney Stacy Montgomery presented the department's budget presentation. Discussion was held.

SPEAKERS: Auditor Diana Wemple, Lassen County Victim/Witness Program Coordinator Latoya Salas and District Attorney (DA) Program Coordinator Michelle Latimer.

RECESS: 10:37 a.m. - 10:41 a.m.

PROBATION DEPARTMENT/JUVENILE HALL

PROBATION / JUVENILE HALL

Attachments: [Probation Juvenile Hall](#)

Chief Probation Officer Jennifer Branning presented the department's budget presentation. Discussion was held.

SPEAKERS: Sheriff Dean Growdon, Auditor Diana Wemple, Executive Assistant to the Chief Probation Officer Jessica Valdovinos, District Attorney Stacy Montgomery.

County Counsel Burns was absent from 10:41 a.m. - 10:43 a.m.

RECESS: 11:28 - 11:33 a.m.

PUBLIC DEFENDER

PUBLIC DEFENDER

Attachments: [Public Defender](#)

Senior Deputy Public Defender presented the department's budget presentation. Discussion was held.

CAO Egan departed at 12:14 p.m.

RECESS 12:17 p.m. - 1:30 p.m.

Supervisor Gallagher departed for the day at 12:17 p.m.
CAO Egan returned at 1:30 p.m.

HEALTH AND SOCIAL SERVICES

HEALTH AND SOCIAL SERVICES

Attachments: [HSS FY 17-18 Budgets - 1](#)
[HSS FY 17-18 Budgets - 2](#)
[HSS FY 17-18 Budgets - 3](#)

Director of Health and Social Services Melody Brawley presented the department's budget presentation. Discussion was held.

SPEAKERS: Health and Social Services Chief Fiscal Manager Yvonne Smith.

CAO Egan was absent from 1:50 p.m. - 1:51 p.m.

ADMINISTRATIVE SERVICES

ADMINISTRATIVE SERVICES DEPARTMENTS

Administration, Auditor, County Counsel, Personnel. In the event of a delay, these departments may be called to fill in at any time.

Attachments: [Admin Budgets](#)
[Personnel Budget](#)
[County Counsel](#)
[Auditor](#)

CAO Egan presented the Administration and Personnel Departments budget presentations. Discussion was held.

SPEAKER: Assistant to the CAO Julie Morgan.

THE BOARD WILL ADJOURN MEETING TO 9:00 a.m. JUNE 15, 2017 AT 707 NEVADA ST, SUSANVILLE, CA 96130.

The Board adjourned at 3:10 p.m. and will reconvene at 9:00 a.m. June 15, 2017 at 707 Nevada St, Susanville, Ca.

DEPARTMENT PRESENTATIONS

The Board reconvened at 8:59 a.m., June 15, 2017.

Present: Supervisors Gallagher, Teeter, Hemphill and Hammond. Absent: Supervisor Albaugh. Also Present: CAO Egan, County Counsel Burns and Deputy Clerk of the Board Yderraga.

PLANNING AND BUILDING SERVICES

PLANNING AND BUILDING

Attachments: [PB BudgetFY17-18 6-15-17](#)

Director of Planning and Building Services Maurice Anderson presented the department's budget presentation. Discussion was held.

SPEAKER: Eileen Spencer.

CHILD SUPPORT SERVICES

CHILD SUPPORT

Attachments: [170512 Child Support Bud_001](#)
[Budget Report PowerPoint](#)

Child Support Services Director Kelley Cote presented the department's budget presentation. Discussion was held.

COUNTY COUNSEL

County Counsel Burns presented the department's budget presentation. Brief discussion was held.

Brief recess: 9:47 a.m. - 9:48 a.m.

SPEAKERS: Eileen Spencer.

COUNTY COUNSEL

RECESS: 9:55 a.m. - 9:58 a.m.

PUBLIC WORKS DEPARTMENT

PUBLIC WORKS / ROAD DEPARTMENT

Attachments: [Public Works Budget Presentation-Part 2](#)
[Public Works Budget Presentation-Part 1](#)

Public Works Director Larry Millar presented the department's budget presentation. Discussion was held.

SPEAKER: Deputy Public Works Director for Facilities Peter Heimbigner.

COUNTY CLERK-RECORDER

CLERK / ELECTIONS

Attachments: [CLERK RECORDER 17-18 Budgets](#)
[RECORDER 17-18 Restricted Trust Funds](#)

County Clerk/Recorder Julie Bustamante presented the department's budget presentation. Discussion was held.

SPEAKER: Eileen Spencer.

ASSESSOR'S OFFICE

ASSESSOR

Attachments: [Assessor](#)

Assessor Dan Schlueter presented the department's budget presentation. Brief discussion was held.

AUDITOR'S OFFICE

Auditor Diana Wemple presented the department's budget presentation. Discussion was held.

AUDITOR

TREASURER/TAX COLLECTOR

TREASURER / TAX COLLECTOR

Attachments: [Treasurer Tax Collector](#)

Treasurer/Tax Collector Nancy Cardenas presented the department's budget presentation. Discussion was held.

SPEAKER: Eileen Spencer.

RECESS: 11:56 A.M. - 1:03 P.M.

AGRICULTURAL COMMISSIONER

AGRICULTURE COMMISSIONER

Attachments: [Agriculture Commissioner 17-18 PC q](#)
[Agriculture Commissioner 17-18 PC](#)
[Agriculture Commissioner 17-18 PC complete](#)
[Cover Photo](#)

Agriculture Commissioner Craig Hemphill presented the department's budget presentation. Discussion was held.

CAO Egan was absent from 1:03 p.m. - 1:05 p.m.

COOPERATIVE EXTENSION

1:30 p.m. COOPERATIVE EXTENSION

Attachments: [2017 Lassen Budget](#)

Cooperative Extension Agent David Lile presented the department's budget presentation. Brief discussion was held.

FAIR

FAIR

Attachments: [Fair](#)

Fair Manager Jim Wolcott presented the department's budget presentation. Discussion was held.

SPEAKER: Assistant to the CAO Julie Morgan.

ADJOURNMENT

There being no further business, the meeting is adjourned at 2:06 p.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board