



Lassen County

Meeting Minutes Board of Supervisors

LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL -
VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND*

Tuesday, September 19, 2017

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

A. 9:00 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also
Present: County Administrative Officer (CAO) Richard Egan, County Counsel
Robert Burns and Deputy Clerk of the Board Michele Yderraga.

Present: 5 - Chris Gallagher, David Teeter, Jeff Hemphill, Aaron Albaugh and Tom
Hammond

Excuse: 0

PUBLIC COMMENT

None.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Labor Negotiator Richard Egan: The Board convenes as Lassen County In-Home Supportive Services Public Authority for discussion with Richard Egan regarding Service Employees International Union (SEIU) Local 2015, on labor negotiations. The Board reconvenes as the Board of Supervisors.

CLOSED SESSION

Closed session was held from 9:01 a.m. - 9:17 a.m.

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also
Present: CAO Egan, County Counsel Burns and Deputy Clerk of the Board
Yderraga.

RECESS: 9:17 a.m. - 9:30 a.m.

9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Albaugh.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan reported: Conference with Labor Negotiator Richard Egan: The Board convenes as Lassen County In-Home Supportive Services Public Authority for discussion with Richard Egan regarding Service Employees International Union (SEIU) Local 2015, on labor negotiations. The Board reconvenes as the Board of Supervisors. No reportable action.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Gallagher, seconded by Supervisor Teeter, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

PUBLIC COMMENTS

Lieutenant Colonel Ben Johnson: Introduced himself and discussed Sierra Army Depot.

Lori McDonald: Public Affairs Officer at Sierra Army Depot, thanked the Board of Supervisors for their support.

Eileen Spencer: Complimented Supervisor Albaugh for his Chairmanship. Discussed Honey Lake Valley Community Pool and Lassen Rural Bus.

Sheriff Dean Growdon: Gave the Board an update of the Sheriff's office and Animal Control.

Delight Callegari: Discussed the old jail located on South Lassen Street.

Janice Gotcher: Announced the opening of the new library in Herlong.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Hammond: 1) Stated he is having a town hall meeting in Herlong on September 27, 2017; 2) thanked Sierra Army Depot's Public Affairs Officer Lori McDonald for the work she's done and the relationship between Lassen County and Sierra Army Depot.

Supervisor Hemphill: 1) Attended the Janesville Chamber Mixer on September 14, 2017; 2) attended the 100th Anniversary Celebration of the Courthouse on September 16, 2017; thanked Lori McDonald for the work she's done for Lassen County.

Supervisor Gallagher: 1) Announced a town hall meeting in Westwood on September 27, 2017; 2) thanked Lori McDonald for her help over the years.

Supervisor Teeter: 1) Attended a First 5 meeting; 2) attended the 100th Anniversary Celebration of the Courthouse and the Symphony; 3) announced the Farmers Market and Wine Walk in uptown Susanville on September 16, 2017 was a success.

Supervisor Albaugh: 1) Attended the 100th Anniversary Celebration of the Courthouse and thanked all who donated their time; 2) thanked Tim Purdy for the cemetery tour; 3) thanked Patti Hagata and the Chamber of Commerce for hosting the 100th Anniversary Celebration; 4) thanked County Counsel Burns, Deputy CAO Tony Shaw and Deputy Sheriff Lawton for attending a town hall

meeting in Little Valley; 5) thanked the Mountain Jewel Ranch for dinner; 6) thanked Lori McDonald for her community service, the services she's provided for the military and wished her well on her retirement; 7) thanked Levi Ausmussen for his service in the military.

MATTERS SET FOR TIME CERTAIN

10:00 a.m. RECOGNITION COMMITTEE PRESENTATION

SUBJECT: 10 year awards: Kevin Fournier (Road Department), Dustin Russell (Sheriff's Department) and David Evans (District Attorney's Office).

15 year award: Tracy Kindle (Sheriff's Department). 25 year award: Cheryl Douglas (Personnel). 30 year award: Bob McGarva (Road Department).

FISCAL IMPACT: None.

ACTION REQUESTED: Present awards.

Supervisor Albaugh presented the following Lassen County Employees with a Certificate of Recognition:

David Evans (District Attorney - 10 years); Kevin Fournier (not present) (Road Department - 10 years); Cheryl Douglas (Personnel - 25 years); Bob McGarva (Road Department - 30 years).

PUBLIC HEARINGS

10:15 a.m. GRANTS AND LOANS

SUBJECT: Resolution authorizing the adoption of the Community Development Block Grant (CDBG) Microenterprise Technical Assistance Program Guidelines.

FISCAL IMPACT: There is no fiscal impact to the County General Fund.

ACTION REQUESTED: 1) Conduct a public hearing; and 2) adopt Resolution.

Attachments: [BOS GL Micro TA Bd 09.19.17](#)

Health and Social Services Director Barbara Longo discussed the Community Development Block Grant (CDBG) and the Microenterprise Technical Assistance Program Guidelines. Discussion was held.

The public hearing was opened from: 10:28 a.m. - 10:28 a.m.

A motion was made by Supervisor Gallagher, seconded by Supervisor Teeter, that this Resolution No. 17-056 be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

RECESS: 10:29 a.m. - 10:36 a.m.

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh pulled item# G4 Tax Collector and Supervisor Hammond pulled item# G7 Miscellaneous Correspondence for further discussion.

Approval of the Consent Agenda

A motion was made by Supervisor Hemphill, seconded by Supervisor Teeter, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

AUDITOR'S OFFICE**REPORT**

SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of August, 2017.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 08-31-2017](#)

This Report was received and filed on the Consent Agenda.

COUNTY CLERK-RECORDER**MINUTES**

SUBJECT: Meeting minutes of September 12, 2017.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [Draft Minutes](#)

These Minutes were approved on the Consent Agenda.

HEALTH AND SOCIAL SERVICES**PUBLIC HEALTH**

SUBJECT: Childhood Lead Poisoning Prevention (CLPP) Program Amendment to Standard Agreement No. 17-10257.

FISCAL IMPACT: There is no impact to the General Fund. This is a revenue Agreement.

ACTION REQUESTED: 1) Approve the Standard Agreement with California Department of Public Health (CDPH) for the CLPP Program; and 2) authorize the CAO to sign.

Attachments: [BOS PH Childhood Lead Poisoning Prevention Program 17-10257](#)

This Agreement was approved on the Consent Agenda.

TREASURER/TAX COLLECTOR**REPORT**

SUBJECT: Treasurer's Investment Report for August, 2017.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 08-31-2017](#)

This Report was received and filed on the Consent Agenda.

COUNTY CLERK-RECORDER

PROPOSITION 65 REPORT

SUBJECT: REPORT NO. 140.11872.17976 NOTIFICATION OF
HAZARDOUS MATERIALS RELEASE

Report received from California Highway Patrol (CHP) Commander J. A. Micheletti, September 7, 2017, regarding a September 5, 2017 incident of approximately 5 gallons of diesel fuel were spilled on the north dirt shoulder of Wendel Road. The clean-up was coordinated by the carrier, Dig It Construction and the Lassen County Roads Supervisor Bob McGarva. Clean-up will be accomplished by StoneCo Construction, Inc.

ACTION: Receive and file Report No. 140-11872.17976.

Attachments: [Prop 65 Report](#)

This Report was received and filed on the Consent Agenda.

DEPARTMENT REPORTS

TREASURER/TAX COLLECTOR'S OFFICE

TAX COLLECTOR

SUBJECT: Discharge Accountability for Collection of Unsecured Taxes.

FISCAL IMPACT: None.

ACTION REQUESTED: Discharge Accountability for Collection of
Unsecured Taxes.

Attachments: [Tax Coll Attach](#)

Treasurer/Tax Collector Nancy Cardenas explained the process and procedure for Discharge Accountability for Collection of Unsecured Taxes. Brief discussion was held.

A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Horizon Water and Environment Initial Study/Proposed Negative Declaration for the Commercial Cannabis Business Licensing Program.
- b) Lassen Transit Service Agency Regular Meeting Agenda for September 11, 2017.

Attachments: [20170913113849505](#)

Supervisor Hammond discussed the movement of cannabis. County Counsel Burns stated the topic of cannabis will be agendaized for the October 10, 2017 Board of Supervisors meeting. Brief discussion was held.

A motion was made by Supervisor Hammond, seconded by Supervisor Teeter, that these Reports be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

BOARD OF SUPERVISORS

SUPERVISOR HEMPHILL

SUBJECT: Presentation by Frontier Communications.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: Receive presentation.

Supervisor Hemphill stated that he requested a presentation from Frontier Communications as he had a few complaints regarding the service during the storms this past winter. Vice President State Government Affairs of Frontier Communications Jackie Kinney gave a brief presentation. Discussion was held.

SPEAKERS: Susanville Frontier Manager Tim Watts.

COUNTY ADMINISTRATIVE OFFICE

ADMINISTRATION

SUBJECT: Discussion and direction to staff on the subject of a transaction and use (sales) tax revenue measure for county voter approval.

FISCAL IMPACT: County voter approval of any increase in the local transaction and use tax rate, known as sales tax, is expected to have a positive fiscal impact to the county general fund. The local sales tax rate is 1% at the point of sale. For the 2013-2016 calendar years, \$2,863,007 was the average amount of sales tax revenue collected annually at a rate of 1% at the point of sale. A 0.50% sales tax increase would generate about \$1,431,503, annually, in additional revenue to the county's general fund and it could be used for any government purpose.

ACTION REQUESTED: Provide direction to staff.

Attachments: [20170907143054334](#)

CAO Egan stated this item was re-agendaized from the Board of Supervisors meeting held on September 12, 2017 pertaining to sales tax. Discussion was held.

SPEAKERS: Treasurer/Tax Collector Nancy Cardenas, Delight Callegari.

476 ALEXANDER AVENUE

SUBJECT: Discussion and direction to staff regarding county owned real property, 476 Alexander Avenue, Susanville, and commonly known as the County's Alcohol and Drug Administration and Outpatient Program building.
FISCAL IMPACT: Disposal of the property by sale may have a positive fiscal impact if the selling price is greater than the asset's 'book value' and selling expenses.

ACTION REQUESTED: Provide direction to staff to initiate procedural requirements for declaring county owned real property, located at 476 Alexander Ave, Susanville, as surplus property for disposal.

Attachments: [170919-Ag Memo-Alxndr 001](#)

The Board agreed to combine Item# H3 - 476 Alexander Ave and Item# H4 - 720 Richmond Rd to discuss together. CAO Egan stated both buildings are aged facilities and requested the Board to provide further direction on how to proceed. Discussion was held.

SPEAKERS: Health and Social Services Director Barbara Long, Delight Callegari, and Deputy Director of Facilities Maintenance Peter Heimbigner.

720 RICHMOND ROAD

SUBJECT: Discussion and direction to staff regarding county owned real property, 720 Richmond Road, Susanville, commonly known as the Roosevelt Annex and the previous location of several County Department of Health and Social Services (HSS) programs.
FISCAL IMPACT: Disposal of the property by sale may have a positive fiscal impact if the selling price is greater than the asset's 'book value' and selling expenses.

ACTION REQUESTED: Provide direction to staff to initiate procedural requirements for declaring county owned real property, located at 720 Richmond Road, Susanville, as surplus property for disposal.

Attachments: [170919 Ag Memo-Rchmnd 001](#)

This item was combined with Item# H3 - 476 Alexander Ave. Please see 476 ALEXANDER AVE for further detail.

PUBLIC WORKS DEPARTMENT

ROAD DEPARTMENT

SUBJECT: Lassen County's State Transportation Improvement Program (STIP) Project List.

FISCAL IMPACT: Potential revenue from the STIP program.

ACTION REQUESTED: 1) Review Lassen County's STIP Project List; and 2) prioritize projects; and 3) authorize Public Works Director to submit STIP project list to the Lassen County Transportation Commission.

Attachments: [PW doc04392520170829093321](#)

Public Works Director Larry Millar gave a brief description of the State Transportation Improvement Program (STIP) for Lassen County and a list of STIP projects. Discussion was held.

Supervisor Albaugh authorized Public Works Director Millar to submit the STIP project list to the Lassen County Transportation Commission.

BUILDINGS AND GROUNDS

SUBJECT: Status report for Fredonyer Trails Project.

FISCAL IMPACT: To be determined.

ACTION REQUESTED: Receive project status report.

Deputy Director of Facilities Maintenance Peter Heimbigner gave an update on the Fredonyer Trails. Brief discussion was held.

BUILDINGS AND GROUNDS

SUBJECT: Status report for One Stop Remodel Projects.

FISCAL IMPACT: Not applicable.

ACTION REQUESTED: Receive project status report.

Deputy Director of Facilities Maintenance Peter Heimbigner gave an update on the progress for the One Stops.

SPEAKERS: Janice Gotcher.

Supervisor Teeter was absent from 12:23 p.m.-12:25 p.m.

Supervisor Hammond was absent from 12:23 p.m. - 12:25 p.m.

Supervisor Hemphill was absent from 12:24 p.m. - 12:25 p.m.

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: Will be at Trindel in Modoc County September 21-22, 2017.

ADJOURNMENT

There being no further business, the meeting is adjourned at 12:39 p.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board

