



# Lassen County

## Meeting Minutes

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND*

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Tuesday, November 14, 2017

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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#### 9:00 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrator Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

**Present:** 5 - Chris Gallagher, David Teeter, Jeff Hemphill, Aaron Albaugh and Tom Hammond

**Excuse:** 0

#### PUBLIC COMMENT

Patricia Ferne: Discussed advanced voting systems.

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).
- 2) Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9: One case.
- 3) Employee performance evaluation: County Administrative Officer Richard Egan continued from 9/26/2017.

#### CLOSED SESSION

Closed session was held from 9:05 a.m. - 9:34 a.m.

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: CAO Egan, Deputy CAO Tony Shaw, County Counsel Burns and Deputy Clerk of the Board Yderraga.

Deputy CAO Shaw, County Counsel Burns and Deputy Clerk of the Board Yderraga departed at 9:20 a.m.

#### 9:30 A.M. OPENING CEREMONIES

#### Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Albaugh.

#### ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following items discussed in closed session: 1) Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9: One case. No reportable action. 2) Employee performance evaluation County Administrative Officer Richard Egan will be continued to the end of the meeting.

#### AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Albaugh requested to adjourn the meeting in memory of JoAnne Wood and Bob McDonald. Supervisor Gallagher requested to adjourn the meeting in memory of the victims of the First Baptist Church in Sutherland Springs, Texas.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Hemphill, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

#### PUBLIC COMMENTS

Dava McCann: Discussed neighbor activity.

Eric Paredes: Discussed In-Home Supportive Services (IHSS).

Misty Walton: Discussed IHSS.

Tatiana Wolchen: Discussed IHSS.

Ashley Hoffman: Discussed IHSS.

Laura Lantman: Discussed IHSS.

Alexander Wolchen: Discussed IHSS.

#### UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

Supervisor Gallagher: The Cannabis Committee will be adding an item for discussion at the next Board of Supervisors meeting; 2) will be having a neighborhood watch meeting in Westwood on Nov 28, 2017.

Supervisor Teeter: 1) Participated in the Safe and Sane Halloween; 2) attended the Behavioral Health Advisory Board Committee meeting.

Supervisor Hemphill: 1) Presented a proclamation to the Veterans on Friday, November 10, 2017; 2) participated in the Veteran's Day Parade; 3) attended a Lassen County Transportation Commission (LCTC) meeting; 4) there will be a hearing on Monday, November 20th, 2017 for the Cap M Project; 5) requested a future board item to discuss service animals; 6) requested \$500 donation from discretionary funds for the Lassen County Arts Council; 7) the Nutcracker will be

at the Veteran's Memorial Hall in Susanville on Saturday, November 18, 2017 and Sunday, November 19, 2017.

Supervisor Hammond: 1) Will be having a town hall meeting in Leavitt Lake on Wednesday, November 15, 2017; 2) had a town hall meeting in Herlong; 3) bridge in Herlong is completed.

Supervisor Albaugh: 1) Congratulated the Big Valley High School football team on a job well done and they will be playing in the Championship against Princeton on Wednesday, November 15, 2017; 2) Big Valley High School put on a Veterans Day program; 3) The Cattlemen and Cattlewomen put on a luncheon for the veterans; 4) attended a LCTC meeting; 5) there will be free fair bus days for the second bus route the first week of December; 6) attended a Treasury Oversight Committee meeting; 7) requested future discussion pertaining to the Change of Administration with the city in regards to the Regional Surface Transportation Program (RSTP) dollars; 8) the weight limit was lowered to 3 tons on the Beiber Creek bridge in Pittville; 9) thanked Supervisor Hemphill for leading the Board of Supervisors meetings in his absence.

## INFORMATION/CONSENT CALENDAR

### BOARD OF SUPERVISORS

Supervisor Hemphill pulled Item# G17 Road Department for further discussion. Supervisor Teeter pulled Item# G2 Letter to the US Forest Service for further discussion. Supervisor Albaugh pulled Item# G1 Letter to Governor Edmund G. "Jerry" Brown, Item# G6 Minutes, Item# G9 Public Health, Item# G10 Public Health and Item# G21 Tax Defaulted Property for further discussion.

## Approval of the Consent Agenda

**A motion was made by Supervisor Teeter, seconded by Supervisor Hemphill, to approve the Consent Agenda as amended. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

### SUPERVISOR GALLAGHER

SUBJECT: Approve expenditure and authorize the County Auditor to process the claim for payment in the amount of \$357.61 to C&S Waste of Lassen County Invoice No. 101725 for services provided to the County for the Westwood community clean-up.

FISCAL IMPACT: Appropriation is included in the General Fund, Supervisors Discretionary Fund, Board of Supervisors Fund/Budget Unit No.100-0011.

ACTION REQUESTED: 1) Approve expenditure; and 2) authorize the County Auditor to process the claim.

Attachments: [Clean Up](#)

**This Action Item was approved on the Consent Agenda.**

## COUNTY ADMINISTRATIVE OFFICE

## PERSONNEL REPORT

SUBJECT: Personnel Movement Report for October, 2017.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [G4 Attach](#)

**This Report was received and filed on the Consent Agenda.**

## ADMINISTRATION

SUBJECT: Update on SB844 Criminal Justice Facilities Construction Program.

FISCAL IMPACT: SB844 project costs paid from the General Fund may be an allowable cash or in-kind match to the program.

ACTION REQUESTED: Receive report.

Attachments: [G5-SB844\\_001](#)

**This Action Item was approved on the Consent Agenda.**

## DISTRICT ATTORNEY

## VICTIM/WITNESS

SUBJECT: Resolution approving the undertaking/ continuation of the Lassen County District Attorney's Victim/Witness Assistance Program to be funded from monies available through the State of California, administered by the California Office of Emergency Services (CalOES).

FISCAL IMPACT: \$182,894 for Victim/Witness; Fund/Budget No. 108-0433

ACTION REQUESTED: Adopt Resolution.

Attachments: [Victim Witness CalOES grant 17-18](#)

**This Resolution No.17-064 was adopted on the Consent Agenda.**

## HEALTH AND SOCIAL SERVICES

## PUBLIC HEALTH

SUBJECT: Service Agreement with Northern California EMS, Inc. a Local Emergency Medical Services Agency (LEMSA) deliverables Hospital Preparedness Program (HPP) for FY 2017/2018.

FISCAL IMPACT: There is no impact to County General Funds. Costs are covered by Public Health Hospital Preparedness Program funds.

ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [BOS PH NorCal EMS Contract 11.14.17](#)

**This Agreement was approved on the Consent Agenda.**

## BEHAVIORAL HEALTH

SUBJECT: Performance Agreement #17-94529 with California Department of Health Care Services for FY 2017/2018.

FISCAL IMPACT: No impact to County General Fund; performance agreement only.

ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [BOS BH Performance Agreement 17.18](#)

**This Agreement was approved on the Consent Agenda.**

## COMMUNITY SOCIAL SERVICES

SUBJECT: Northern Rural Training and Employment Consortium (NoRTEC) Memorandum of Understanding MOU).

FISCAL IMPACT: There is no impact to County General Fund.

ACTION REQUESTED: 1) Approve the MOU with NoRTEC and America's Job Center of California Partners Phase II of II; and 2) authorize the County Administrative Officer to sign the Agreement.

Attachments: [BOS CSS NoRTEC MOU 11.14.17](#)

**This Agreement was approved on the Consent Agenda.**

## BEHAVIORAL HEALTH

SUBJECT: FY 17/18 through FY 19/20 Standard Agreement # 17-94135 with California Department of Health Care Services (DHCS) for Substance Use Disorder (SUD) Services, for a Net Negotiated Multi-Year Total Revenue Amount of \$1,425,012.

FISCAL IMPACT: There is no impact to County General Funds. This is a Revenue Agreement.

ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the agreement

Attachments: [BOS BH SUD Agreement 1794135](#)

**This Agreement was approved on the Consent Agenda.**

## GRANTS AND LOANS

SUBJECT: Service Agreement with Alliance for Workforce Development, Inc. to provide a Microenterprise Technical Assistance Program.

FISCAL IMPACT: There is no impact to County General Funds. Costs are covered by Community Development Block Grant funds.

ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [BOS GLD META Contract \(AFWD\) 11.14.17](#)

**This Agreement was approved on the Consent Agenda.**

## PLANNING AND BUILDING SERVICES

## COUNTY SURVEYOR

SUBJECT: Resolution to approve Parcel Map No. 2017-002, a Parcel Map for Marion Eugene Cantrell, located in portions of Sections 12 and 13, Township 29 North, Range 13 East, Mount Diablo Base and Meridian.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt Resolution.

Attachments: [PB Cantrell PM 11-14-17 pkt](#)

**This Resolution No.17-065 was adopted on the Consent Agenda.**

## PRISON TRIAL COSTS

## PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS

SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2016 through September 2017.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Cost Attach](#)

**These Reports were received and filed on the Consent Agenda.**

## PUBLIC WORKS DEPARTMENT

## ROAD DEPARTMENT

SUBJECT: Equipment Surplus and Sale.

FISCAL IMPACT: Anticipated revenue to the Road Department Operating Fund/Budget Unit No. 122-1221 in the estimated amount of \$25,000.

ACTION REQUESTED: 1) Authorize the Public Works/Road Department to proceed with the surplus and sale of various heavy equipment and vehicles; and 2) authorize the Public Works Director to sign the Contract to Auction with Ritchie Bros. Auctioneers (America) Inc.

Attachments: [PW Equipment Surplus Sale Attach](#)

**This Action Item was approved on the Consent Agenda.**

## ROAD DEPARTMENT

SUBJECT: Award bid for one (1) NEW 5-7 Cubic Yard Dump Truck to Sierra Freightliner, Sparks, NV.

FISCAL IMPACT: Funding in the amount of \$176,020.85 will be paid out of the current Fiscal Year (FY) 2017/2018 Road Operating Fund/Budget Unit No. 122-1221 with reimbursement in the approximate amount of \$140,000 coming from the insurance claim.

ACTION REQUESTED: Award bid for one 2019 Freightliner 108SD complete with front and wing snow plows and tailgate sander/spreader to Sierra Freightliner, Sparks, NV, the lowest bidder meeting the specifications in the amount of \$176,020.85

**Attachments:** [PW Dump Truck Bid Award Attach](#)

**This Action Item was approved on the Consent Agenda.**

#### SHERIFF'S DEPARTMENT

##### LASSEN-SHASTA CONTRACT

SUBJECT: Contract between Lassen County and Shasta County for the housing of Shasta Inmates in the Lassen County Jail.

FISCAL IMPACT: Estimated revenue of \$120,000.

ACTION REQUESTED: Authorize Sheriff and Chairman to sign a jail housing contract with Shasta County.

**Attachments:** [G20 Attach](#)

**This Action Item was approved on the Consent Agenda.**

#### MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Lassen County Behavioral Health Advisory Board meeting agenda for November 13, 2017.
- b) Honey Lake Valley Resource Conservation District Regular Meeting Agenda for October 25, 2017.
- c) Lassen County Planning Commission Regular Agenda for November 1, 2017.
- d) Lassen County Architectural Review Committee agenda for October 23, 2017.
- e) Lassen County Technical Advisory Committee Meeting agenda for November 2, 2017.
- f) Susanville City Council meeting agenda for November 1, 2017.
- g) Honey Lake Valley Resource Conservation District Regular Meeting Minutes for September 27, 2017.
- h) Honey Lake Valley Resource Conservation District Regular Meeting Minutes for August 23, 2017.
- i) Honey Lake Valley Resource Conservation District Regular Meeting Minutes for July 26, 2017.
- j) Honey Lake Valley Resource Conservation District Special Meeting Agenda for November 9, 2017.

**Attachments:** [Misc Corr](#)

**These Reports were received and filed on the Consent Agenda.**

#### DEPARTMENT REPORTS

##### BOARD OF SUPERVISORS

LETTER TO GOVERNOR EDMUND G. "JERRY" BROWN

SUBJECT: Letter to the Governor Edmund G. "Jerry" Brown seeking his

opposition to the State Water Resources' Board proposal to adopt amendments to the State Wetland Definition and Procedures for Discharges of Dredged Fill Materials in Waters of the State.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Approve the letter; and 2) authorize the Chairman to sign.

**Attachments:** [171114 G1-Ltr to Govna 001](#)

Supervisor Albaugh stated the letter was great however it needed a few wording changes. Deputy CAO Tony Shaw agreed and would file a revised letter with the County Clerk.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Teeter, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Teeter, Albaugh and Hammond

**Nay:** 1 - Hemphill

LETTER TO THE US FOREST SERVICE

SUBJECT: Letter to the US Forest Service regarding the Lassen National Forest (LNF) Over-Snow Vehicle (OSV) Use Designation Revised Environmental Impact Statement (RDEIS).

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Approve the letter; and 2) authorize the Chairman to sign.

**Attachments:** [G2-Ltr to LNF 001](#)

Supervisor Teeter stated he appreciated the process and the letter was nicely written. Brief discussion was held.

**A motion was made by Supervisor Hammond, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting minutes of October 24, 2017.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

**Attachments:** [Draft Minutes](#)

Supervisor Albaugh stated he would be abstaining from the vote of this item.

**A motion was made by Supervisor Gallagher, seconded by**



**Supervisor Hammond, that this Minutes be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Teeter, Hemphill and Hammond

**Abstain:** 1 - Albaugh

## **PUBLIC HEARINGS**

### **GRANTS AND LOANS**

**SUBJECT:** Resolution authorizing the adoption of the Community Development Block Grant (CDBG) Housing Rehabilitation Program Guidelines.

**FISCAL IMPACT:** There is no impact to County General Fund.

**ACTION REQUESTED:** 1) Conduct a public hearing; and 2) adopt the Resolution.

**Attachments:** [BOS GLD HR Bd 11.14.17](#)

Grants & Loans Program Manager Jenna Aguilera gave a brief presentation of the Community Development Block Grant (CDBG) Housing Rehabilitation Program Guidelines. Discussion was held.

The public hearing was opened from: 10:26 a.m. - 10:26 a.m.

There was no public comment.

**A motion was made by Supervisor Teeter, seconded by Supervisor Hammond, that this Resolution No.17-066 be adopted. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

10:25 a.m.: RECESS

## **MATTERS SET FOR TIME CERTAIN**

### **DEPARTMENT OF FISH AND WILDLIFE**

**SUBJECT:** Presentation by the California Department of Fish and Wildlife.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** 1) Receive presentation; and 2) provide direction to staff.

Department of Fish and Wildlife Wolf Specialist and Biologist Kent Lawdin introduced himself, gave a brief background of his career and discussed the wolves and wolf activity in Lassen County. Extensive discussion was held.

Department of Fish and Wildlife Representative Brian Aylor gave a detailed report on mountain lions and ungulate in Lassen County. Discussion was held.

**SPEAKERS:** Tom McGowan.

RECESS: 12:35 p.m. - 1:35 p.m.

## DEPARTMENT REPORTS - Continued

### HEALTH & SOCIAL SERVICES

#### PUBLIC HEALTH

SUBJECT: Approval of CHDP, CCS, and HCPCFC Program Plans and Budgets for Fiscal Year (FY) 17/18.

FISCAL IMPACT: There is no impact to County General Fund. Submitting the approved plans and budgets ensures the availability of state funds for program operations.

ACTION REQUESTED: 1) Approve the Program Plans and Budgets; and 2) authorize the County Administrative Officer to execute the certification.

**Attachments:** [BOS PH CHDP CCS HCPCFC Plan & Budget 11.14.17](#)

Public Health Director Jessica Jones gave a brief report of the Child Health and Disability Plan (CHDP), California Children's Services (CCS) and Health Care Program for Children in Foster Care (HCPCFC) Program Plans. Brief discussion was held.

**A motion was made by Supervisor Teeter, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

#### PUBLIC HEALTH

SUBJECT: Service Agreement with Strategies by Design for Consultant Services to evaluate and prepare State reports for the Public Health Tobacco Use Reduction Program for Fiscal Year (FY) 2017/2021.

FISCAL IMPACT: There is no impact to County General Funds. Costs are covered by Public Health Tobacco funds.

ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the agreement.

**Attachments:** [BOS PH Strategies by Design Agr. 11.14.17](#)

Public Health Director Jessica Jones gave a report on the Public Health Tobacco Use Reduction Program agreement. Brief discussion was held.

**A motion was made by Supervisor Teeter, seconded by Supervisor Hemphill, that this Agreement be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Teeter, Hemphill and Hammond

**Nay:** 1 - Albaugh

## PUBLIC WORKS DEPARTMENT

## ROAD DEPARTMENT

SUBJECT: Award bid for Tires for the Public Works Department (Road Division).

FISCAL IMPACT: Funding is budgeted within the Road Budget, Fund/Budget Unit No. 122-1221. Estimated annual cost of \$60,000.

ACTION REQUESTED: Award bid for tires for the period of November 1, 2017 through October 31, 2018 to Carlson's Tire Pros and Auto, Susanville, CA, the lowest bidder meeting specifications.

Attachments: [PW County Tire Bid Award Attach](#)

Public Works Director Larry Millar gave an update regarding the tire bids received. Brief discussion was held.

**A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

## TREASURER/TAX COLLECTOR

## TAX DEFAULTED PROPERTY

SUBJECT: Resolution approving the sale of Tax Defaulted property at a public auction from May 11th, 2017 through May 14th, 2017

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt Resolution.

Attachments: [Tax Sale Board Item](#)

Treasurer/Tax Collector Nancy Cardenas stated the year on the agenda was incorrect. It should read as 2018, not 2017. Brief discussion was held pertaining to the sale of tax defaulted property.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Hammond, that this Resolution No.17-067 be adopted. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

## BOARD OF SUPERVISORS

## BOARD MEETING SCHEDULE

SUBJECT: Regular scheduled Board of Supervisors meeting for November 21, 2017.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Cancel meeting; or 2) provide direction to staff.

It is agreed that the November 21, 2017 Board of Supervisors meeting will not

be called due to the Thanksgiving holiday.

LASSEN-MODOC FOOD BANK

SUBJECT: Donation request in the amount of \$6000 from the Lassen-Modoc Food Bank (Lassen County Council on Aging).

FISCAL IMPACT: Reduction in amounts that have been allocated for other purposes in the General Fund, Non-Department Fund/Budget Unit No. 100-0101.

ACTION REQUESTED: 1) Approve donation; and/or 2) provide direction to staff.

Attachments: [H2 Attach](#)

Lassen-Modoc Food Bank Office Manager Beverly Banghart introduced herself and gave an updated report on the food bank. Brief discussion was held.

SPEAKERS: Health and Social Services Director Barbara Longo and Kristy Ausmussen.

ASSESSOR'S OFFICE

ASSESSOR/TAX COLLECTOR

SUBJECT: Amend the Community Service Area No. 1 Fee Ordinance that is codified in Title 15 of the Lassen County Code in order to comport with both changes to Chapter 2.5 of the California Government Code and changes to County procedures.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Introduce and read (or waive reading); and/or 2) provide direction to staff.

Attachments: [Assessor-Tax CSA Service Area 1](#)

Treasurer/Tax Collector Nancy Cardenas explained the changes to the revised Ordinance pertaining to Honey Lake TV (HLTV) that was previously brought to the board. Brief discussion was held.

**A motion was made by Supervisor Hemphill, seconded by Supervisor Gallagher, that this Ordinance be introduced and waive reading. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Teeter, Hemphill, Albaugh and Hammond

PUBLIC WORKS DEPARTMENT

BUILDINGS AND GROUNDS

SUBJECT: Status report for One Stop Remodel Projects.

FISCAL IMPACT: Not applicable.

ACTION REQUESTED: Receive project status report.

Deputy Director of Facilities Maintenance Peter Heimbigner gave a detailed report of the updates to the One Stops in Westwood, Bieber and Herlong. Brief discussion was held.

SPEAKERS: Kristy Ausmussen.

#### COUNTY ADMINISTRATIVE OFFICE

##### COUNTY OWNED REAL PROPERTY

SUBJECT: Discussion and direction to staff regarding county owned real property, 476 Alexander Avenue (County's Alcohol and Drug Administration and Outpatient Program building) and 720 Richmond Rd (Roosevelt Annex), Susanville.

FISCAL IMPACT: Undetermined.

ACTION REQUESTED: 1) Receive report; and 2) provide direction to staff.

Attachments: [H4-Co owned Prop\\_001](#)

CAO Egan gave an updated report on the Alexander and Richmond Road buildings. Discussion was held.

SPEAKERS: Deputy CAO Shaw, Health and Social Services Director Barbara Longo.

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

Nothing to report.

#### CLOSED SESSION - Continued

Closed session was held from: 2:41 p.m. - 3:29 p.m.

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: CAO Egan.

Supervisor Hemphill departed at 3:10 p.m.

#### ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Supervisor Albaugh reported: Employee performance evaluation for County Administrative Officer Richard Egan unanimously received an excellent evaluation.

4 - AYE: Supervisors Gallagher, Teeter, Hammond and Albaugh.

1 - ABSENT: Supervisor Hemphill.

#### ADJOURNMENT

There being no further business, the meeting is adjourned at 3:31 p.m. in memory of JoAnne Wood, Bob McDonald and the victims of the First Southern Baptist Church in Sutherland Springs, Texas.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board