



# Lassen County

## Meeting Minutes

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

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Tuesday, February 27, 2018

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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#### 9:00 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Teeter, Hemphill and Albaugh. Also Present: County Administrator Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga. Absent: Supervisor Hammond.

**Present:** 4 - Chris Gallagher, David Teeter, Jeff Hemphill and Aaron Albaugh

**Absent:** 1 - Tom Hammond

**Excuse:** 0

#### PUBLIC COMMENT

Dimitrios Fylaktos: Discussed an auctioned house in Susanville.

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following:

1) Conference with Labor Negotiator Richard Egan: The Board convenes as Lassen County In-Home Supportive Services Public Authority for discussion with Richard Egan regarding Service Employees International Union (SEIU) Local 2015, on labor negotiations. The Board reconvenes as the Board of Supervisors.

#### CLOSED SESSION

Closed session was held from 9:05 a.m. - 9:20 a.m.

Present: Supervisors Gallagher, Teeter, Hemphill and Albaugh. Also Present: CAO Egan, County Counsel Burns, Deputy Clerk of the Board Yderraga and Deputy CAO Tony Shaw.

Recessed as the Board of Supervisors at 9:05 a.m. and convened as Lassen County In-Home Supportive Services (IHSS) Public Authority at 9:05 a.m.

Adjourned as Lassen County IHSS Public Authority at 9:20 a.m. and reconvened as the Board of Supervisors at 9:20 a.m.

**9:30 A.M. OPENING CEREMONIES****Pledge of Allegiance and Invocation**

After the flag salute invocation was offered by Supervisor Gallagher.

**ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

CAO Egan announced the following:

1) Conference with Labor Negotiator Richard Egan: The Board convenes as Lassen County In-Home Supportive Services Public Authority for discussion with Richard Egan regarding Service Employees International Union (SEIU) Local 2015, on labor negotiations. The Board reconvenes as the Board of Supervisors. No reportable action.

**AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

**A motion was made by Supervisor Teeter, seconded by Supervisor Hemphill, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Teeter, Hemphill and Albaugh

**Absent:** 1 - Hammond

**PUBLIC COMMENTS**

Sheriff/Coroner Dean Growdon: Discussed the proposed sales tax measure.  
Jesse Claypool: Chairman of the Honey Lake Valley Conservation Resource District (HLVRCD), updated the Board regarding the District.

**UNAGENDIZED REPORTS BY BOARD MEMBERS**

Supervisor Albaugh: 1) Attended the Regional Council Representatives of California (RCRC) Executive Committee meeting in Sacramento; 2) congratulated Lassen High School Boys Basketball Team for making the playoffs; 3) requested to have a Board of Supervisors meeting held in Big Valley in the month of April.

Supervisor Teeter: 1) Attended a Lassen County Local Agency Formation Commission (LAFCo) meeting; 2) requested to donate \$650 to Rooptown Nine through the City of Susanville Public Works; 3) requested to donate \$350 to Sensory Avenue of Susanville.

Supervisor Hemphill: 1) Attended a LAFCo meeting; 2) requested a joint evening Board of Supervisors meeting with the City of Susanville.

Supervisor Gallagher: The Lassen High School Girls Basketball Team will be playing this evening, February 27, 2018.

**INFORMATION/CONSENT CALENDAR**

Supervisor Albaugh pulled Item# G7 Health and Social Services and Supervisor

Gallagher pulled Item# G10 Miscellaneous Correspondence for further discussion.

### **Approval of the Consent Agenda**

**A motion was made by Supervisor Hemphill, seconded by Supervisor Albaugh, to approve the Consent Agenda as amended. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Teeter, Hemphill and Albaugh

**Absent:** 1 - Hammond

### **BOARD OF SUPERVISORS**

#### **SUPERVISOR GALLAGHER**

**SUBJECT:** Request to designate: \$500 to Susanville Little League.

**FISCAL IMPACT:** Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. (100-0011).

**ACTION REQUESTED:** Approve expenditure.

**This Action Item was approved on the Consent Agenda.**

#### **SUPERVISOR TEETER**

**SUBJECT:** Request to designate: 1) \$1000 to Susanville Library District; and 2) \$500 to Lassen Land and Trails Trust.

**FISCAL IMPACT:** Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. (100-0011).

**ACTION REQUESTED:** Approve expenditures.

**This Action Item was approved on the Consent Agenda.**

#### **SUPERVISOR HEMPHILL**

**SUBJECT:** Request to designate: \$500 to the Lassen Grizzly Claybreakers.

**FISCAL IMPACT:** Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. (100-0011).

**ACTION REQUESTED:** Approve expenditure.

**This Action Item was approved on the Consent Agenda.**

#### **SUPERVISOR ALBAUGH**

**SUBJECT:** Approval of a letter to the Modoc National Forest regarding the Cove Fire Project partnership with the Pit Resource Conservation District.

**FISCAL IMPACT:** No impact to the General Fund.

**ACTION REQUESTED:** Approve letter and authorize the Chairman to sign.

**Attachments:** [G4-COVE FIRE LTR 001](#)

**This Action Item was approved on the Consent Agenda.**

### **COUNTY CLERK-RECORDER**

### **MINUTES**

SUBJECT: Meeting Minutes of February 20, 2018.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [Draft Meeting Minutes](#)

**These Minutes were approved on the Consent Agenda.**

## SHERIFF'S DEPARTMENT

### SAFETY EQUIPMENT PURCHASE

SUBJECT: Purchase of Body Armor accessories for Sheriff's Office SWAT Team from Pro Force.

FISCAL IMPACT: \$5,024.77 From Public Safety Sheriff's Patrol Fund/Budget Unit No. 130-0522.

ACTION REQUESTED: Approve purchase.

Attachments: [SO board agenda.proforce accessory](#)

**This Action Item was approved on the Consent Agenda.**

### FINANCIAL AID APPLICATION/BOATING AND WATERWAYS

SUBJECT: 2018/2019 Financial Aid Program Agreement/California Parks and Recreation, Division of Boating and Waterways.

FISCAL IMPACT: \$98,418.92 Potential revenue to Fund/Budget Unit No. 111-0520.

ACTION REQUESTED: The Board of Supervisors approve the 2018/2019 Financial Aid Program Agreement with the State of California Department of Parks and Recreation, Division of Boating and Waterways. Authorize Chairman to sign the agreement for Fiscal Year 2018/2019.

Attachments: [SO boating agreement approval board](#)

**This Action Item was approved on the Consent Agenda.**

## DEPARTMENT REPORTS

### HEALTH AND SOCIAL SERVICES

#### AGREEMENT

SUBJECT: Agreement with New Horizons Computer Learning Centers to provide On-Site Computer Training.

FISCAL IMPACT: There is no impact to County General Funds.

ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [BOS HSS New Horizons 02.27.18](#)

Supervisor Albaugh questioned two separate dates in the agreement. Brief discussion was held.

**A motion was made by Supervisor Albaugh, seconded by**

**Supervisor Teeter, that this Agreement be approved with corrections to the dates discussed and upon the approval of Ryan Landry, Vice President and General Manager of Sales for New Horizons Computer Learning Centers. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Teeter, Hemphill and Albaugh

**Absent:** 1 - Hammond

#### MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Department of Transportation - Goodfred Bridge Replacement and Roadway Rehabilitation Project.
- b) Lassen County Technical Advisory Committee Meeting Agenda for March 1, 2018.

**Attachments:** [Misc Corr](#)

Supervisor Gallagher requested a draft letter to address Caltrans prior to the construction of Highway 36 regarding the commuters during business hours. Brief discussion was held.

**A motion was made by Supervisor Teeter, seconded by Supervisor Hemphill, that these Reports be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Teeter, Hemphill and Albaugh

**Absent:** 1 - Hammond

#### FAIR

##### CALRECYCLE GRANT

SUBJECT: CalRecycle Grant Revenue and Appropriation Increase approval.

FISCAL IMPACT: CalRecycle Grant revenue and appropriation increase of \$24,941.88 for Fund 183.

ACTION REQUESTED: 1) Increase revenue in Fund/Budget Unit No.183-1751 by \$24,941.88; and 2) increase appropriation in Fund/Budget Unit No. 183-1751 by \$24,941.88 (4/5 vote required).

**Attachments:** [Fair Letter BOS](#)

Fair Manager Jim Wolcott stated he was finishing the grant and needed to do appropriations. Brief discussion was held.

**A motion was made by Supervisor Teeter, seconded by Supervisor Hemphill, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Teeter, Hemphill and Albaugh

**Absent:** 1 - Hammond

10:25 a.m.: RECESS

## **MATTERS SET FOR TIME CERTAIN**

10:00 a.m. FINANCIAL STATEMENTS AND AUDIT  
SUBJECT: 2016/17 Financial Statements and Audit.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive presentation.

**Attachments:** [Lassen County 2016-17 Single Audit Report](#)  
[Lassen County 2016-17 Financial Statements](#)

Auditor Diana Wemple introduced Fausto Hinojosa from Price Paige and Company. Mr. Hinojosa gave an extensive report of the 2016/2017 Financial Statements and Audit for Lassen County. Discussion was held.

SPEAKERS: Carrie Kobb.

## **COUNTY ADMINISTRATIVE OFFICE**

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: 1) Working with the City of Susanville to facilitate an approval for a joint Memorandum of Understanding (MOU); 2) announced a possible special Board of Supervisors meeting on Tuesday, March 6, 2018.

## **ADJOURNMENT**

There being no further business, the meeting is adjourned at 10:41 a.m.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board