



# Lassen County

## Meeting Minutes

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

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Tuesday, March 20, 2018

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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#### 9:01 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Teeter, Hemphill and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga. Absent: Supervisor Albaugh.

**Present:** 4 - Chris Gallagher, David Teeter, Jeff Hemphill and Tom Hammond

**Absent:** 1 - Aaron Albaugh

**Excuse:** 0

#### PUBLIC COMMENT

None.

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following:

1) Conference with Labor Negotiator Richard Egan: The Board convenes as Lassen County In-Home Supportive Services Public Authority for discussion with Richard Egan regarding Service Employees International Union (SEIU) Local 2015, on labor negotiations. The Board reconvenes as the Board of Supervisors.

#### CLOSED SESSION

Closed session was held from 9:02 a.m. - 9:19 a.m.

Present: Supervisors Gallagher, Teeter, Hemphill and Hammond. Also Present: CAO Egan, Deputy CAO Tony Shaw, County Counsel Burns and Deputy Clerk of the Board Yderraga. Absent: Supervisor Albaugh.

Recessed as the Board of Supervisors and convened as Lassen County In-Home Supportive Services (IHSS) Public Authority at 9:02 a.m.

Adjourned as Lassen County IHSS Public Authority at 9:20 a.m. and reconvened as the Board of Supervisors at 9:20 a.m.

RECESS: 9:20 a.m. - 9:30 a.m.

## 9:30 A.M. OPENING CEREMONIES

### Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Gallagher.

### ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan reported:

1) Conference with Labor Negotiator Richard Egan: The Board convenes as Lassen County In-Home Supportive Services Public Authority for discussion with Richard Egan regarding Service Employees International Union (SEIU) Local 2015, on labor negotiations. The Board reconvenes as the Board of Supervisors. No reportable action.

### AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

**A motion was made by Supervisor Teeter, seconded by Supervisor Hemphill, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Teeter, Hemphill and Hammond

**Absent:** 1 - Albaugh

### PUBLIC COMMENTS

None.

UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

Supervisor Teeter: 1) Attended a Lassen County Fish and Game Commission meeting; 2) attended a Planning and Service Area - Area Agency on Aging (PSA 2 AAA) meeting; 3) donated \$500 to the Choral Society from discretionary funds.

Supervisor Hammond: 1) Had a town hall meeting in Doyle; 2) passed out Neighborhood Watch signs; 3) there will be a Sierra Alliance meeting on March 21, 2018; 4) will be attending the Sierra Army Depot tour; 5) would like to plan a town hall meeting regarding US Highway 395.

Supervisor Hemphill: 1) Attended "Not My City Not My State" seminar; 2) attended the Janesville 4-H Club corned beef and cabbage dinner; 3) briefly discussed the US Highway 395 project.

Sueprvisor Gallagher: 1) Attended the "Not My City Not My State" seminar; 2) attended the Janesville 4-H Club corned beef and cabbage dinner; 3) assisted in the Sheriff's Office promotional interview process; 4) attended the Celebration of Life services for Christine Pettengill; 5) attended a Lake Forest Neighborhood

Watch meeting.

## INFORMATION/CONSENT CALENDAR

### Approval of the Consent Agenda

**A motion was made by Supervisor Teeter, seconded by Supervisor Hammond, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Teeter, Hemphill and Hammond

**Absent:** 1 - Albaugh

#### BOARD OF SUPERVISORS

BEHAVIORAL HEALTH ADVISORY BOARD

SUBJECT: Letter of support for SB906.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Approve letter of support; or 2) provide direction to staff.

**Attachments:** [180320 SB906 Ltr of Support](#)

**This Action Item was approved on the Consent Agenda.**

#### AUDITOR'S OFFICE

FUND BALANCE REPORT

SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of February, 2018.

FISCAL IMPACT: None.

ACTION: Receive and file.

**Attachments:** [LASSEN COUNTY FUND BALANCES 2-28-18](#)

**This Report was approved on the consent agenda.**

#### COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting minutes of March 13, 2018.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

**Attachments:** [Draft Meeting Minutes](#)

**These Minutes were approved on the Consent Agenda.**

REGISTRAR OF VOTERS

SUBJECT: Resolution authorizing the Lassen County Clerk-Recorder, Registrar of Voters, to conduct all Federal, State and Local elections in the year 2018.

FISCAL IMPACT: Appropriation is included already in the 2017/2018 budget.  
ACTION REQUESTED: Adopt Resolution.

**Attachments:** [Resolution to Conduct Elections 2018](#)

**This Resolution No. 18-018 was adopted on the Consent Agenda.**

REGISTRAR OF VOTERS

SUBJECT: Resolution Ordering Consolidation of Elections for the June 5, 2018 Statewide Direct Primary Election.

FISCAL IMPACT: Appropriation is included already in the 2017/2018 budget.

ACTION REQUESTED: Adopt Resolution.

**Attachments:** [Resolution Consolidation June 2018](#)

[City Resolution 18-5464 18-5465](#)

[Meas J K Lassen Resolution 18-013](#)

[Meas L Library Resolution 18-1](#)

**This Resolution No. 18-019 was adopted on the Consent Agenda.**

## HEALTH AND SOCIAL SERVICES

CHILD AND FAMILY SERVICES

SUBJECT: Approval to utilize Federal Child Abuse Prevention Intervention and Treatment (CAPIT) funds for Family Connections Conference.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Approve expenditure.

**Attachments:** [20180316151847861](#)

**This Action Item was approved on the Consent Agenda.**

## PRISON TRIAL COSTS

PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS

SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July through February 2018.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

**Attachments:** [Prison Trial Costs Attach](#)

**This Report was received and filed on the Consent Agenda.**

## PUBLIC WORKS DEPARTMENT

GRAZING LEASE

SUBJECT: Confirm grazing lease with Five Dot Land and Cattle Company for use of Susanville Ranch Park for spring 2018 grazing. FISCAL IMPACT: Anticipated revenue to the Natural Resources Fund/Budget Unit No. 141 of

\$990.60.

ACTION REQUESTED: 1) Approve 2018 spring grazing lease with Five Dot Land and Cattle Company for use of Susanville Ranch Park in the amount of \$16.51 per Animal Unit Month (AUM); and 2) authorize CAO to sign.

Attachments: [PW AGenda Slip Attach](#)

**This Action Item was approved on the Consent Agenda.**

#### ROAD DEPARTMENT

SUBJECT: Award bid for one (1) new Caterpillar Model CB7 Vibratory Compactor to Cashman Equipment Company, Sparks, Nevada.

FISCAL IMPACT: Expenditure in the amount of \$106,177.50 from Road Operating Fund/ Budget Unit No. 122-1221 where \$120,000 was budgeted for this purchase.

ACTION REQUESTED: Award bid off State of California Department of General Services, Multiple Award Schedule (CMAS) contract to Cashman Equipment Company, Sparks, Nevada in the amount of \$106,177.50.

Attachments: [PW Attachment](#)

**This Action Item was approved on the Consent Agenda.**

#### TREASURER/TAX COLLECTOR

##### REPORT

SUBJECT: Treasurer's Investment Report for February, 2018.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 2-28-18](#)

**This Report was received and filed on the Consent Agenda.**

#### MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

a) Lassen Transit Service Agency Regular Meeting Agenda for March 12, 2018.b) Lassen-Plumas-Sierra Community Action Agency Regular Board of Directors Meeting agenda for March 22, 2018.

Attachments: [20180316151901493](#)

**These Reports were received and filed on the Consent Agenda.**

#### DEPARTMENT REPORTS

##### BOARD OF SUPERVISORS

##### MEASURE J

SUBJECT: Argument in Favor of Measure J.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Approve the proposed argument; and 2) authorize the Chairman to sign; and/or 3) provide direction to staff.

**Attachments:** [180320 Measure J](#)

CAO Egan gave a brief report regarding the Argument in Favor of Measure J. Discussion was held.

**A motion was made by Supervisor Hemphill, seconded by Supervisor Teeter, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Teeter, Hemphill and Hammond

**Absent:** 1 - Albaugh

## HEALTH & SOCIAL SERVICES

### PUBLIC HEALTH

SUBJECT: Proclamation: Child Abuse Prevention Month April 2018.

FISCAL IMPACT: There is no impact to County General Fund. The CAPC is funded with a combination of County Children's Fund #531-5310 reserves and revenues from the state Kids' Plate program and birth registration fees.

ACTION REQUESTED: 1) Receive report; and 2) adopt the Proclamation declaring April 2018 National Child Abuse Prevention Month in Lassen County.

**Attachments:** [BOS PH Child Abuse Prevention Proclamation 2018](#)

Director of Community Social Services Eric Nielsen gave a presentation on Child Abuse Prevention Month April 2018.

SPEAKERS: Director of Public Health Jessica Jones and Patricia Ferne.

**A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that this Proclamation be adopted. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Teeter, Hemphill and Hammond

**Absent:** 1 - Albaugh

## PLANNING AND BUILDING SERVICES

### CODE ENFORCEMENT

SUBJECT: The proposed Ordinance would amend section 1.19.170 of the Lassen County Code to replace a reference to Government Code Section 38773.5 with the correct reference to Government Code 25845. Said section of County Code governs the assessment of costs to land owners when abandoned vehicles are removed in accordance with Chapter 1.19 (Abandoned Vehicles) of the Lassen County Code.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive report; and 2) introduce the Ordinance and read (or waive).

**Attachments:** [PB AmendCode1.19 3-20-18pcktRev](#)

Assistant Planning and Building Services Director Gaylon Norwood gave a report of the proposed Ordinance to amend section 1.19.170 of the Lassen County Code. Brief discussion was held.

**A motion was made by Supervisor Teeter, seconded by Supervisor Hemphill, to introduce the Ordinance and waive reading. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Teeter, Hemphill and Hammond

**Absent:** 1 - Albaugh

## **MATTERS SET FOR TIME CERTAIN**

### **PROCLAMATION**

SUBJECT: Proclamation recognizing Jason "Jay" Cheney (Public Works - 34 years) on his retirement from Lassen County.

FISCAL IMPACT: None.

ACTION: Adopt.

**Attachments:** [Proclamation 2018 -- Jay Cheney](#)

Supervisor Gallagher presented a Proclamation to Jason "Jay" Cheney on his retirement from Lassen County Public Works. Jay worked for Lassen County for 34 years.

**This Proclamation is adopted.**

### **RECOGNITION COMMITTEE**

SUBJECT: 10 Year Awards: Raymond Gerney (Probation); Taya Morrison (Auditor's Office).

FISCAL IMPACT: None.

ACTION: Present awards.

Supervisor Gallagher made presented to: Taya Morrison (Auditor's Office - 10 years).

## **PUBLIC HEARINGS**

### **PLANNING**

SUBJECT: Rezone of lands located in Willow Creek Valley owned by Five Dot Land & Cattle Co. into an Agricultural Preserve Combining District in order to facilitate an application for a new Land Conservation (Williamson) Act contract. (Files: AA #2018-001 and RZ #2018-001). In conjunction with the above the Board of Supervisors will also consider findings to facilitate an associated lot line adjustment between Five Dot Land & Cattle Co. and John E. Hanson, Jr.

and Darcy H. Hanson.

FISCAL IMPACT: Potential for loss of tax revenue if Land Conservation (Williamson) contract offered.

ACTION REQUESTED: 1) Receive the Planning Commission's recommendation on rezoning; and 2) conduct a public hearing pursuant to County Code Section 18.124.050 (Procedures for Precise Zoning and Amendments); and 3) Introduce and adopt, by title only, an Ordinance implementing the rezone of the 320 acres of property from A-1-H and U-C-2 to U-C-2-A-P; and 4) receive and consider the Lands Conservation Committee recommendation on the establishment of an agricultural preserve; and 5) adopt a Resolution establishing an agricultural preserve and authorize the execution of a Land Conservation (Williamson) Act Contract; and 6) adopt a Resolution making the findings set forth at Government Code Section 51257 to facilitate the lot line adjustment application; or 7) alternatively the Board could determine that the lands are not suitable for the purpose of establishing a Land Conservation (Williamson) Act contract and deny the applications.

Attachments: [BOS Packet](#)

CAO Egan recused himself and was absent from the Board room from: 10:07 a.m. - 10:17 a.m.

Assistant Planning and Building Services Director Gaylon Norwood read the actions requested for the rezoning of lands located in Willow Creek Valley owned by Five Dot Land & Cattle Co. and a lot line adjustment between Five Dot Land & Cattle Co. and John E. Hanson, Jr. and Darcy H. Hanson.

The Public hearing was opened from: 10:15 a.m. - 10:16 a.m.

SPEAKERS IN FAVOR: Wyatt Hanson.

SPEAKERS IN OPPOSITION: None.

Brief discussion was held.

**A motion was made by Supervisor Hammond, seconded by Supervisor Hemphill, to: 1) Receive the Planning Commission's recommendation on rezoning; and 2) conduct a public hearing pursuant to County Code Section 18.124.050 (Procedures for Precise Zoning and Amendments); and 3) Introduce and adopt Ordinance No. 2018-03 implementing the rezone of the 320 acres of property from A-1-H and U-C-2 to U-C-2-A-P; and 4) receive and consider the Lands Conservation Committee recommendation on the establishment of an agricultural preserve; and 5) adopt Resolution No. 18-020 establishing an agricultural preserve and authorize the execution of a Land Conservation (Williamson) Act Contract; and 6) adopt Resolution No. 18-021 making the findings set forth at Government Code Section**



**51257 to facilitate the lot line adjustment application. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Teeter, Hemphill and Hammond

**Absent:** 1 - Albaugh

RECESS: 10:17 a.m. - 10:26 a.m.

## **DEPARTMENT REPORTS - Continued**

### **SHERIFF'S DEPARTMENT / COUNTY ADMINISTRATIVE OFFICE**

#### **SHERIFF/ADMINISTRATION**

**SUBJECT:** SB844 Adult Local Criminal Justice Facilities Construction Program - Adoption of Resolution approving a final parcel map for 1405 Sheriff Cady Lane and first amendment to lease purchase financing documents.

**FISCAL IMPACT:** Recording and document costs to be paid from Fund/Budget Unit No. 153-1531. Estimated costs of \$850 for title policy endorsements and approximately \$2,500 to reimburse Western Alliance Business Trust for their work on the first amendment to the lease purchase agreements.

**ACTION REQUESTED:** 1) Adopt Resolution; and 2) authorize the Chairman to sign.

**Attachments:** [180320 Ag Pkt - SB844 ResolFnlPrclMpLsePrch](#)

CAO Egan gave a power point presentation regarding the Lassen County Jail remodel and the jail's parcel. Discussion was held.

**SPEAKERS:** Deputy CAO Tony Shaw.

**A motion was made by Supervisor Hammond, seconded by Supervisor Teeter, that this Resolution No. 18-022 Item be adopted. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Teeter, Hemphill and Hammond

**Absent:** 1 - Albaugh

### **COUNTY ADMINISTRATIVE OFFICE**

#### **SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS**

CAO Egan reported: 1) Complimented the staff of Health and Social Services and Fair Manager Jim Wolcott on a great job assisting the local care facility during a fire they had in their building; 2) reminded everyone that the Form 700 is due April 2, 2018.

## **ADJOURNMENT**

There being no further business, the meeting is adjourned at 10:41 a.m.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board