



Lassen County

Meeting Minutes Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, April 10, 2018

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

8:59 A.M. CALL TO ORDER

Present: Supervisors Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

Absent: Supervisor Gallagher.

PUBLIC COMMENT

None.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9. Two (2) cases.
- 2) Conference with Labor Negotiator Richard Egan: May include the following bargaining units - a) Lassen County Peace Officers Association. (LCPOA), b) Lassen County Peace Officers Association Supervisors Unit (LCPOSA) and c) Lassen County Deputy Sheriffs Association (LCDSA).

CLOSED SESSION

Closed session was held from 9:00 a.m. - 9:48 a.m.

Present: Supervisors Teeter, Hemphill, Albaugh and Hammond. Also Present: CAO Egan, County Counsel Burns, Deputy Clerk of the Board Yderraga.

Deputy County Counsel Melyssah Rios was present from 9:00 a.m. - 9:37 a.m.
Captain Kevin Jones was present from 9:00 a.m. - 9:43 a.m.
Deputy CAO Tony Shaw arrived at 9:02 a.m.
Deputy CAO Shaw was absent from 9:37 a.m. - 9:46 a.m.
Attorney John Fiske of Baron and Budd Law Firm was present via teleconference from 9:08 a.m. - 9:31 a.m.

RECESS: 9:37 a.m. - 9:52 a.m.

9:52 A.M. OPENING CEREMONIES**Pledge of Allegiance and Invocation**

After the flag salute invocation was offered by Supervisor Hemphill.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following:

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9. Two (2) cases. No reportable action.
- 2) Conference with Labor Negotiator Richard Egan: May include the following bargaining units - a) Lassen County Peace Officers Association. (LCPOA), b) Lassen County Peace Officers Association Supervisors Unit (LCPOSA) and c) Lassen County Deputy Sheriffs Association (LCDSA). No reportable action.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Hemphill adjourned the meeting in memory of Gina Solari and Mary Fahlen.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Agenda be approved. The motion carried by the following vote:

Aye: 4 - Teeter, Hemphill, Albaugh and Hammond

Absent: 1 - Gallagher

PUBLIC COMMENTS

Patricia Ferne: Read a letter to Governor Brown.

Beverly Banghart: Discussed Lassen-Modoc Food Bank.

Captain Kevin Jones: gave an update on current crime in Lassen County.

Director of Health and Social Services Barbara Longo: Discussed Lassen-Modoc Food Bank.

PUBLIC HEARINGS**GRANTS AND LOANS**

SUBJECT: Close out of Community Development Block Grant (CDBG) Grant # 12 - CDBG - 8396.

FISCAL IMPACT: None.

ACTION REQUESTED: Conduct a public hearing.

Attachments: [C1 Attach](#)

Grants & Loans Program Manager Jenna Aguilera gave a power point presentation regarding the close out of the Community Development Block Grant

#12 -CDBG - 8396. Discussion was held.

The public hearing was open from 10:15 a.m. - 10:15 a.m.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Albaugh: 1) Thanked the Sheriff's Office and the school district for their hard work and diligence regarding a false alarm at Big Valley High School; 2) will be attending the Beef and Brew event in Fall River on Saturday, April 14, 2018; 3) attended a Meet and Greet for Audrey Denney in Alturas.

Supervisor Teeter: 1) Attended a Lassen County Transportation Commission meeting; 2) attended a Lassen County Local Agency Formation Commission meeting; 3) attended a Behavioral Health Advisory Board meeting.

Supervisor Hammond: 1) Attended the tour of Sierra Army Depot; 2) attended a Lassen County Transportation Commission meeting; 3) there will be a Corridors meeting in May; 4) will be in Sacramento on Thursday, April 12, 2018 to visit the California Governor's Military Council; 5) attended a school board meeting in Ravendale.

Supervisor Hemphill: 1) Attended Spike Camp; 2) attended a Lassen County Transportation Commission meeting; 3) attended Lassen Transit Service Agency meeting; 4) attended a Lassen County Local Agency Formation Commission meeting.

RECESS: 10:24 a.m. - 10:30 a.m.

MATTERS SET FOR TIME CERTAIN

AUDITOR

SUBJECT: Introduce the Request for Proposal for new Financial, Treasurer, Payroll and Human Resources programs.

FISCAL IMPACT: Cost to be paid out of County General Funds or ACO funds and amortized costs reimbursed thru the County Cost Allocation Plan.

ACTION REQUESTED: Authorize release of Request For Proposal (RFP).

Attachments: [D1 Attach](#)

Auditor Diana Wemple gave a brief report of the Request for Proposal for new Financial, Treasurer, Payroll and Human Resources programs. Discussion was held.

SPEAKERS: Doug Campbell and Information Services Supervisor Jason Housel

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Teeter, Hemphill, Albaugh and Hammond

Absent: 1 - Gallagher

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh pulled Item# G2 Minutes and Item# G8 Road Department for further discussion.

Approval of the Consent Agenda

A motion was made by Supervisor Teeter, seconded by Supervisor Hammond, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 4 - Teeter, Hemphill, Albaugh and Hammond

Absent: 1 - Gallagher

COUNTY ADMINISTRATIVE OFFICE

PERSONNEL REPORT

SUBJECT: Personnel Movement Report for February, 2018.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [Personnel Report Attach](#)

This Report was received and filed on the Consent Agenda.

PROBATION DEPARTMENT

TRAVEL AUTHORIZATION

SUBJECT: Travel authorizations for Megan Paterson & Samantha McMullen to attend the Ohio Risk Assessments System (ORAS/OYAS) Train the Trainer training, April 29-May 5, 2018 in Cincinnati, OH. The total estimated cost of the two employees is approximately \$5,755.

FISCAL IMPACT: From Fund/Budget Unit No. 145-0561 with partial reimbursement from the Standards & Training for Corrections Program (STC).

ACTION REQUESTED: Approve.

Attachments: [Prob Foster Care Mo Attach](#)

This Action Item was approved on the Consent Agenda.

PUBLIC WORKS DEPARTMENT

SPAULDING AIRPORT

SUBJECT: Resolution authorizing submittal of application, acceptance of funding upon allocation of funds, and execution of a Grant Agreement with the California Department of Transportation for an Acquisition & Development Grant for Spaulding Airport.

FISCAL IMPACT: The grant requires a project match of \$8,000 (10%).
Funds for the match are available in Fund/Budget Unit No. 124 Aviation.
ACTION REQUESTED: Adopt Resolution.

Attachments: [PW BOS Spaulding Airport](#)

This Resolution No. 18-025 was adopted on the Consent Agenda.

SOUTHARD FIELD AIRPORT

SUBJECT: Resolution authorizing submittal of application, acceptance of funding upon allocation of funds, and execution of a Grant Agreement with the California Department of Transportation for an Acquisition & Development Grant for Southard Field Airport.

FISCAL IMPACT: The grant requires a project match of \$8,000 (10%).
Funds for the match are available in Fund/Budget Unit No. 124 Aviation.
ACTION REQUESTED: Adopt Resolution.

Attachments: [PW BOS Southard Field Attach](#)

This Resolution No. 18-026 was adopted on the Consent Agenda.

SHERIFF'S DEPARTMENT

PATROL

SUBJECT: Off Highway Vehicle Grant acceptance.

FISCAL IMPACT: No impact on public safety nor general funds.

ACTION REQUESTED: Accept grant award of \$42,907 from California Department of Parks and Recreation of off-highway vehicle law enforcement project G16-03-65L01.

Attachments: [G6 Attach](#)

This Action Item was approved on the Consent Agenda.

TRAINING

SUBJECT: Authorize travel of a Sheriff's employee to Sherman Block Supervisory Leadership Institute.

FISCAL IMPACT: \$7,668.00 (Approx.) Pub Safety - Sheriff Fund/Budget Unit No. 130-0522.

ACTION REQUESTED: Authorize training expenditures.

Attachments: [SO Travel Auth Attach](#)

This Action Item was approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

a) Honey Lake Valley Resource Conservation District Special Meeting Agenda for Friday, December 8, 2017.

b) Honey Lake Valley Resource Conservation District Regular Meeting Minutes (Revised) for January 24, 2018.

- c) Honey Lake Valley Resource Conservation District Regular Public Notice of a Regular Meeting Agenda for March 28, 2018.
- d) Susanville City Council Regular Meeting agenda for April 4, 2018.
- e) Lassen County Planning Commission Regular Agenda for April 4, 2018.
- f) Lassen County Technical Advisory Committee Meeting Agenda for April 5, 2018.
- g) Central Valley Regional Water Quality Control Board Meeting Agenda for April 5, 2018 and April, 2018.
- h) Lassen County Architectural Review Committee Agenda for April 6, 2018.

Attachments: [Misc Corr](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting minutes of March 27, 2018.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [Draft Minutes](#)

Supervisor Albaugh stated there was an error in the Roll Call Vote for the item "Administration" on pages 6 and 7. Supervisor Albaugh voted "Nay" and it was recorded as an "Aye".

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that these Minutes be approved as amended. The motion carried by the following vote:

Aye: 4 - Teeter, Hemphill, Albaugh and Hammond

Absent: 1 - Gallagher

PUBLIC WORKS DEPARTMENT

ROAD DEPARTMENT

SUBJECT: Resolution for the Skyline New Public Road Connection
-02-Las-36-PM 26.6/27.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt Resolution.

Attachments: [Resolution Skyline Road Extension SR 36 intersection Public Works Connection \(003\)](#)

Supervisor Albaugh questioned the Skyline New Public Road Connection. Brief discussion was held.

SPEAKERS: Associate Civil Engineer Dave Ernaga.

A motion was made by Supervisor Hammond, seconded by Supervisor Teeter, that this Resolution No. 18-027 be adopted. The motion carried by the following vote:

Aye: 3 - Teeter, Albaugh and Hammond

Nay: 1 - Hemphill

Absent: 1 - Gallagher

COUNTY COUNSEL

SIDE LETTER AGREEMENTS

SUBJECT: Side letter Agreements with Deputy Sheriff's Association, Peace Officers Association, and Peace Officer Supervisors Association.

FISCAL IMPACT: Undetermined.

ACTION REQUESTED: 1) Approve Side Letter Agreements; or 2) provide direction to staff.

Attachments: [H1 Attach](#)

County Counsel Burns gave a description of the proposed side letter agreements. Brief discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Teeter, Hemphill, Albaugh and Hammond

Absent: 1 - Gallagher

PLANNING AND BUILDING SERVICES

MEMORANDUM OF UNDERSTANDING (MOU)

SUBJECT: Consider a Memorandum of Understanding (MOU) invoking cooperating agency status between Lassen County and the Bureau of Land Management in conducting an environmental analysis and preparing the draft and final Environmental Impact Statement (EIS) for a potential amendment to the Nevada and Northeastern California Greater Sage-Grouse Approved Resource Management Plan Amendment, which was completed in 2015.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Receive report; and 2) Enter into a MOU with the Bureau of land Management.

Attachments: [PB BLM MOU 4-10-18 pkt](#)

Assistant Planning and Building Services Director Gaylon Norwood gave a detailed description of the Memorandum of Understanding between Lassen County and the Bureau of Land Management. Discussion was held.

SPEAKERS: Tiffany Russell.

A motion was made by Supervisor Teeter, seconded by Supervisor Hammond, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Teeter, Hemphill, Albaugh and Hammond

Absent: 1 - Gallagher

PROBATION DEPARTMENT / HEALTH & SOCIAL SERVICES

NATIONAL FOSTER CARE MONTH

SUBJECT: Resolution for National Foster Care Month. The US Government and the State of California designate the month of May as National Foster Care Month. The attached Resolution recognizes May as Foster Care Month in Lassen County.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt Resolution.

Attachments: [Prob Foster Care Mo Attach](#)

Director of Health and Social Services Barbara Longo read a letter from a foster parent. Brief discussion was held.

SPEAKERS: Executive Assistant to the Chief Probation Officer Jessica Valdovinos.

County Counsel Burns was absent from 11:21 a.m. - 11:23 a.m.

A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, that this Resolution No. 18-028 be adopted. The motion carried by the following vote:

Aye: 4 - Teeter, Hemphill, Albaugh and Hammond

Absent: 1 - Gallagher

SHERIFF'S DEPARTMENT

JAIL

SUBJECT: Replacement and repair of the fire detection and suppression system in the Lassen County Jail.

FISCAL IMPACT: The funding of \$61,642 will come from an existing allocation in Fund/Budget Unit No. 130- 0525.

ACTION REQUESTED: That the Board of Supervisors approve the purchase and authorize the Sheriff or County Administrative Officer to sign the contracts.

Attachments: [SO letter fire sprinkler system Attach](#)

Supervisor Albaugh questioned the cost of the fire detection and suppression

system. Discussion was held.

SPEAKERS: Captain Kevin Jones and Captain John Bohl.

A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Teeter, Hemphill, Albaugh and Hammond

Absent: 1 - Gallagher

SHERIFF'S DEPARTMENT

SUBJECT: Authorize the purchase of patrol rifle sights from Sig Sauer.

FISCAL IMPACT: Funds have been appropriated within Fund/Budget Unit No. 182-0542.

ACTION REQUESTED: Authorize the expenditure of \$8760.88 with Sig Sauer. This purchase will exceed the \$25,000 limit per vendor per year.

Attachments: [SO Fire Sights Attach](#)

Supervisor Albaugh had questions regarding the contract. Brief discussion was held.

SPEAKERS: Captain Kevin Jones.

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: 1) Discussed successful marijuana abatements; 2) construction on the One-Stop in Westwood began today.

ADJOURNMENT

There being no further business, the meeting is adjourned at 11:39 a.m. in memory of Gina Solari and Mary Fahlen.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board

