



# Lassen County

## Meeting Minutes

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

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Tuesday, April 17, 2018

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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#### 9:00 A.M. CALL TO ORDER

Present: Supervisors Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

**Present:** 4 - David Teeter, Jeff Hemphill, Aaron Albaugh and Tom Hammond

**Absent:** 1 - Chris Gallagher

**Excuse:** 0

#### PUBLIC COMMENT

None.

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following:

- 1) Public Employee Appointment: Public Guardian/Public Administrator.
- 2) Employee performance evaluation: Public Defender

#### CLOSED SESSION

Closed session was held from 9:01 a.m. - 9:36 a.m.

Present: Supervisors Teeter, Hemphill, Albaugh and Hammond. Also Present: CAO Egan, County Counsel Burns and Deputy Clerk of the Board Yderraga.

Deputy CAO Tony Shaw was present from 9:01 a.m. - 9:09 a.m.

Director of Health and Social Services Barbara Longo was present from 9:01 A.M. - 9:10 a.m.

Public Defender Rhea Giannotti was present from 9:10 a.m. - 9:34 a.m.

RECESS: 9:34 a.m. - 9:39 a.m.

**9:30 A.M. OPENING CEREMONIES****Pledge of Allegiance and Invocation**

After the flag salute invocation was offered by Supervisor Hemphill.

**ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

CAO Egan announced the following:

**1) Public Employee Appointment: Public Guardian/Public Administrator.**

A motion was made by Supervisor Hammond, seconded by Supervisor Teeter to appoint Director of Health and Social Services Barbara Longo as the Public Guardian/Public Administrator. The motion was carried by the following vote:

**AYE:** Supervisors Teeter, Albaugh, Hammond and Hemphill.

**ABSENT:** Supervisor Gallagher.

**2) Employee performance evaluation: Public Defender.**

A motion was made by Supervisor Hammond, seconded by Supervisor Albaugh that Public Defender Rhea Giannotti receive a excellent evaluation. The motion carried by the following unanimous vote:

**AYE:** Supervisors Teeter, Albaugh, Hammond and Hemphill.

**ABSENT:** Supervisor Gallagher.

**PUBLIC COMMENTS**

Amelia Luna: Discussed the upcoming Susanville Indian Rancheria POW-WOW to be held May 18, 2018 - May 20, 2018.

**UNAGENDIZED REPORTS BY BOARD MEMBERS**

Supervisor Hammond: 1) Held a town hall meeting in Standish/Litchfield; 2) Corridor meetings will begin in May, 2018; and 3) requested to donate \$1300 Herlong cleanup cost to C&S Waste for services they provided.

Supervisor Albaugh: 1) Requested to donate from discretionary funds, the cost of 5 neighborhood watch signs to the Susan Ranch Park Neighborhood Watch; 2) requested to donate from discretionary funds \$400 to Susanville Indian Rancheria annual POW-WOW; 3) requested to have a letter sent to the Fish and Wildlife Commissioner regarding a new warden in the Big Valley area; 4) attended the Adin Community Park Committee meeting; 5) attended the Beef and Brew event; 6) attended the Fair Board meeting; 7) requested a monthly reminder of the Fair Board meetings; and 8) announced that Eric Paslay is going to be the headliner at the 2018 Lassen County Fair.

Supervisor Teeter: 1) Attended a Susan Ranch Park Neighborhood Watch

meeting; and 2) attended a Planning and Service Area - Area Agency on Aging (PSA 2 AAA) meeting.

Supervisor Hemphill: Visited Lassen County Fairground.

#### AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Albaugh requested to have the meeting adjourned in memory of Orville Watkins.

**A motion was made by Supervisor Hammond, seconded by Supervisor Teeter, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 4 - Teeter, Hemphill, Albaugh and Hammond

**Absent:** 1 - Gallagher

#### INFORMATION/CONSENT CALENDAR

Supervisor Teeter pulled Item# G5 Behavioral Health; Supervisor Albaugh pulled Item# G4 Public Health, Item# G8 Road Department and Item# G10 Jail/Sheriff's Admin Building; Supervisor Hammond pulled Item# G7 Road Department for further discussion.

#### Approval of the Consent Agenda

**A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, that this Agenda be approved as amended. The motion carried by the following vote:**

**Aye:** 4 - Teeter, Hemphill, Albaugh and Hammond

**Absent:** 1 - Gallagher

#### AUDITOR'S OFFICE

##### FUND BALANCE REPORT

SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of March, 2018.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 3-31-18](#)

**This Report was received and filed on the Consent Agenda.**

#### COUNTY CLERK-RECORDER

##### MINUTES

SUBJECT: Meeting minutes of April 10, 2018.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

**Attachments:** [Draft Meeting Mins 04-10-2018](#)

**These Minutes were approved on the Consent Agenda.**

DISTRICT ATTORNEY

PRISON PROSECUTION CONTRACT RENEWAL

SUBJECT: Amendment to the agreement by and between the County and Dan Howe for Prison Prosecution for July 1, 2018 through June 30, 2020.

FISCAL IMPACT: \$191,000 limit per year during this amendment period. No impact to the General Fund.

ACTION REQUESTED: Authorize the CAO and Chairman to sign the amendment to the agreement.

**Attachments:** [Howe Prison Prosecution 4.2.2018](#)

**This Action Item was approved on the Consent Agenda.**

HEALTH AND SOCIAL SERVICES

GRANTS AND LOANS

SUBJECT: Resolution authorizing sale of surplus county property located at 169 Gay Street, Chester, Plumas County, California. Plumas County Parcel No. 100-055-014, via Bid4Assets.

FISCAL IMPACT: Proceeds from the sale will be deposited in the Community Development Block Grant (CDBG) loan holding account No. 368-0681-7603219.

ACTION REQUESTED: 1) Adopt Resolution; and/or 2) provide direction to staff.

**Attachments:** [HSS BOS GLD Chester Property Sale 04.17](#)

**This Resolution No. 18-029 was adopted on the Consent Agenda.**

SHERIFF'S DEPARTMENT

VEHICLE PURCHASE

SUBJECT: Purchase of vehicle from Wheels West, Inc., in the amount of \$35,395.35.

FISCAL IMPACT: \$35,395.35 contracts Sheriff Fund/Budget Unit No. 111-0520.

ACTION REQUESTED: Authorize purchase.

**Attachments:** [Vehic Purch - SO attach](#)

**This Action Item was approved on the Consent Agenda.**

TREASURER/TAX COLLECTOR

REPORT

SUBJECT: Treasurer's Investment Report for March, 2018.

FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 3-30-2018](#)

**These Reports were received and filed on the Consent Agenda.**

#### MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:  
a) Lassen County Air Pollution Control District Governing Board Meeting Agenda for April 10, 2018.  
b) Lassen Transit Service Agency Special Meeting Agenda for April 9, 2018.

Attachments: [Misc Corr](#)

**These Report were received and filed on the Consent Agenda.**

#### DEPARTMENT REPORTS

##### SHERIFF'S DEPARTMENT

JAIL/SHERIFF'S ADMIN BUILDING  
SUBJECT: Resolution requesting State provided technical assistance and funding from the California Energy Commission's Energy Partnership Program for energy efficiency projects in county owned facilities.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Adopt Resolution.

Attachments: [180417 Resolution to Energy Commission](#)  
[180417 Energy Partnership Program](#)

Supervisor Albaugh questioned the use of California Energy Commission. Brief discussion was held.

SPEAKERS: Deputy CAO Shaw.

**A motion was made by Supervisor Hammond, seconded by Supervisor Teeter, that this Resolution No. 18-030 be adopted. The motion carried by the following vote:**

**Aye:** 3 - Teeter, Hemphill and Hammond

**Nay:** 1 - Albaugh

**Absent:** 1 - Gallagher

##### PUBLIC WORKS DEPARTMENT

ROAD DEPARTMENT  
SUBJECT: SB-1 Road Maintenance and Rehabilitation Account (RMRA)

Funding - Fiscal Year (FY) 2018/2019.

FISCAL IMPACT: Anticipated revenue in the estimated amount of \$2,293,529 from the 2018/2019 appropriation of SB-1 RMRA Funds to the FY 2018/2019 Road Construction Fund/Budget Unit No. 122-1222.

ACTION REQUESTED: 1) Approve the Project List for the FY 2018/2019 SB-1 Road Maintenance and Rehabilitation Account (RMRA) Funding; 2) adopt Resolution; and/or 3) provide direction to staff.

**Attachments:** [PB SB1 Attach](#)

Supervisor Hammond asked if this item went to bid. Public Works Director Larry Millar gave an update to the Board regarding the bid and the project.

SPEAKERS: Public Works Road Field Supervisor Bob McGarva.

**A motion was made by Supervisor Hammond, seconded by Supervisor Albaugh, that this Resolution No. 18-031 be adopted. The motion carried by the following vote:**

**Aye:** 4 - Teeter, Hemphill, Albaugh and Hammond

**Absent:** 1 - Gallagher

ROAD DEPARTMENT

SUBJECT: Resolution Certifying County Maintained Road Mileage for 2017.

FISCAL IMPACT: Minimal decrease (approximately 0.2 %) in highway user tax revenue however overall savings to Road Fund with deletion of road maintenance requirements.

ACTION REQUESTED: Adopt Resolution.

**Attachments:** [PW BOS 4-17-18 Mileage Attach](#)

Public Works Director Larry Millar gave a report on maintained road mileage in Lassen County for 2017. Brief discussion was held. Supervisor Albaugh questioned the last page in the packet as it did not pertain to the item. Public Works Director Millar confirmed that the page was placed in the packet in error.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, that this Resolution No. 18-032 be adopted with the removal of the last page of the packet. The motion carried by the following vote:**

**Aye:** 4 - Teeter, Hemphill, Albaugh and Hammond

**Absent:** 1 - Gallagher

HEALTH AND SOCIAL SERVICES

BEHAVIORAL HEALTH

SUBJECT: Agreement with Aegis Treatment Centers, LLC - California Hub

and Spoke System (CA H&SS) for Fiscal Year 2017/2019.

FISCAL IMPACT: There is no impact to County General Fund. This is a Revenue Agreement with funding based on the number of patients referred for services.

ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [BOS MH Aegis Treatment Center 04.17.18](#)

Director of Health and Social Services Barbara Longo gave a detailed report on the Agreement with Aegis Treatment Centers, LLC. Extensive discussion was held.

**A motion was made by Supervisor Teeter, seconded by Supervisor Hammond, that this Agreement be approved. The motion carried by the following vote:**

**Aye:** 4 - Teeter, Hemphill, Albaugh and Hammond

**Absent:** 1 - Gallagher

PUBLIC HEALTH

SUBJECT: Mid-Term Amendment #A01 to Agreement #16-10441 with California Department of Public Health (CDPH) for Administration of the AIDS Drug Assistance Program.

FISCAL IMPACT: There is no impact to County General Fund. This is a revenue Agreement for \$0.

ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [BOS PH ADAP #1610441 Amendment A01](#)

Supervisor Albaugh noted that the prior Director of Health and Social Services was listed as the current Director. The Agreement should read as Barbara Longo as the Director of Health and Social Services.

Director of Health and Social Services Barbara Longo gave an update of the amendment and current Agreement. Brief discussion was held.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, that this Agreement be approved with change of Director on the Agreement. The motion carried by the following vote:**

**Aye:** 4 - Teeter, Hemphill, Albaugh and Hammond

**Absent:** 1 - Gallagher

## **MATTERS SET FOR TIME CERTAIN**

### **PROCLAMATION**

SUBJECT: Proclamation recognizing Lenard Watson (Probation) on his retirement from Lassen County.

FISCAL IMPACT: None.

ACTION: Adopt.

**Attachments:** [Proclamation 2018 -- Lenard Watson](#)

Supervisor Hemphill presented a Proclamation recognizing Lenard Watson (Probation) on his retirement from Lassen County.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, that this Proclamation be adopted. The motion carried by the following vote:**

**Aye:** 4 - Teeter, Hemphill, Albaugh and Hammond

**Absent:** 1 - Gallagher

#### PLANNING

SUBJECT: Request by Elsie Taylor, to waive the \$1,365 fees for a Rezone and Initial Study application. Request made pursuant to Lassen County Code Section 3.18.100 (Request for Waiver or Refund of Application Fees). The project site is located at 742-450 Herlong Access Road, 3 miles north east of Highway 395 in Herlong. APN: 139-120-02.

FISCAL IMPACT: Net loss of \$1,365 to the General Fund Budget Unit No. 100

ACTION REQUESTED: 1) Waive the \$1,365 fee; or 2) deny the request for waiver of the fee.

**Attachments:** [PB waiver request attach](#)

Planning and Building Director Maurice Anderson gave an explanation of the request to waive the application fee for Elsie Taylor. Extensive discussion was held.

SPEAKERS: Elsie Taylor and Director of Health and Social Services Barbara Longo.

**A motion was made by Supervisor Hammond, seconded by Supervisor Teeter, to waive the \$1365 application fee. The motion carried by the following vote:**

**Aye:** 4 - Teeter, Hemphill, Albaugh and Hammond

**Absent:** 1 - Gallagher

## DEPARTMENT REPORTS - Continued

### COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: 1) Attended a California State Association of Counties



Excess Insurance Authority meeting; 2) announced the Board of Supervisors meeting will be held in Bieber on April 24, 2018; and 3) Public Agency Retirement Services (PARS) will not be available for meeting with the Board until May 15, 2018.

## ADJOURNMENT

There being no further business, the meeting is adjourned at 10:50 a.m. in memory of Orville Watkins.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board